

CITY OF SALISBURY. MARYLAND

Meeting #1

January 8, 1968

PRESENT

Councilman W. Paul Martin, Presiding
Councilman Harry Fullbrook
Councilman Sam Seidel

Mayor Dallas G. Truitt
Councilman Robert A. Powell

ABSENT

Councilman David Rodgers - because of illness

IN ATTENDANCE

City Clerk, F. Tawes; Executive Secretary, C. E. Leydecker; Treasurer, H. Brittingham; City Solicitor, W. Anderson; Public Works Director, P. Cooper; Purchasing Agent, C. Davis; Building Inspector, H. Wojtanowski; Planning Director, P. Tallon; Interested Citizens and Members of the Press.

Convening - Approval of Minutes, Dec. 26

The Mayor and Council of the City of Salisbury met in regular session in City Hall, 112 W. Church Street at 8 p.m. on Monday, January 8, 1968. Council President, W. Paul Martin, called the meeting to order, the Lord's Prayer was repeated and minutes of the previous meeting held on December 26, 1967 were approved as written on motion by Seidel, seconded by Powell.

Welcome - Board of Zoning Appeals

The newly appointed members of the Board of Zoning Appeals were invited to the meeting to be welcomed by the City Council. Mr. Ray Landon, Chairman and Mr. William Bull were present. Mr. Harrell Granger and Mr. Mike Hynes could not be present. Executive Secretary explained that operating procedures had been furnished to the Board and the men were welcomed and congratulated for accepting the appointments by the Mayor and the Council.

Elk's Club Water Bill

Mr. Patrick Rogan, attorney representing the Elk's Club, was present to protest the quarterly water bill received by the Club. His presentation was based on two factors, (1) the club questions the actual usage of the amount of water billed and (2) the club felt it was entitled to a test on the meter in question. Public Works Director explained to Council that the water meter at the Club was removed and found to be broken up inside, however, a demonstration by a member of the water department was given to show that the meter could not over-read but would, in fact, under-read the amount of water passing through it. Consideration was given to the matter by the Council who directed on a motion by Councilman Seidel, seconded by Councilman Powell, that since the water meter was not tested but was in fact replaced instead, the City would give credit on the bill in the amount of \$496.65 which represented the sewer portion of same. This was agreeable to Mr. Rogan and Mr. Howard Cartwright, Chairman of the Board of Governors of the Club. Council pointed out that the benefit of the doubt was given in this case solely on the fact that the City could not test the water meter because of its disintegrated condition.

Approval - Placement of Oil Tank in
Cypress Street R/W

Council approved P. C. Cooper's actions relative to granting permission to A. W. Perdue & Son to place a 550 gallon oil tank on the west side of their processing plant on Cypress Street. The tank is to be placed in a concrete block enclosure at least 6' from the present curb line with the understanding that it will be removed if necessary upon request by the City. Formal approval was given on motion by Seidel, seconded by Powell.

Urban Renewal Audit - Bill, Main-Lafrentz

Executive Secretary reported that a recent bill submitted to the Urban Renewal Office for an audit of the Urban Renewal Revolving Fund had been questioned by the Planning Director and had subsequently been tabled by the Auditor pending further investigation and information regarding whether or not these audit services had been included in the City's regular audit charges.

Request for Increase in Revolving Fund -
Planning Office

A request by the Planning Office for an increase in the Revolving Fund for the Planning Office was approved on motion by Powell, seconded by Seidel. The increase is for \$1,000 to offset increased payroll and other administrative expenses that were heretofore charged to Urban Renewal Projects but which have to be charged now to the City because Urban Renewal is in the process of being completed. The increase does not involve the actual transfer of money from an account and does not affect the Planning Office's budget. It was explained by the Executive Secretary that it was merely a credit transaction.

Storm Water Sewer Bond Issue Recommen-
dation - Treasurer, H. Brittingham

Treasurer, Hamp Brittingham, advised Council that of the \$108,000 put in the sinking fund for storm water drain bond issue payments for 1967-68, none has been or will be expended for same now and he, therefore, recommended Council authorize him to pay for the anticipated \$80,000 short term note for storm water problem areas and County obligation out of this sinking fund surplus to save on interest and to avoid having to include the amount to pay off the issue in a later bond issue.

A motion approving this recommendation was made and seconded by Powell and Seidel and carried with Councilman Fullbrook voting No. Councilman Fullbrook stated he was voting No because he did not feel that it was right to pay for capital improvements out of the sinking fund and this would be what was being done in his opinion.

Award of Bids

1. Replace Blowers at Pumping Stations - motion by Seidel, seconded by Powell authorizing Taze and Hewitt, Inc. to furnish the replacement at a cost of \$288.
2. Construction of 8" Sanitary Sewer - Roland St. - motion by Powell, seconded by Seidel to award to A. P. Isakson, Inc. for low bid of \$1,215.90.
3. Construction of 2" Water Main - Roland St. - motion by Seidel, seconded by Powell to award to low bid of George W. Wilkinson in the amount of \$479.80.
4. Maintenance Service Water Tanks - motion by Fullbrook, seconded by Powell authorizing continuation of cathodic protection service by Electro Rust-Proofing Corp. in the amount of \$671.

5. Copper Tubing - motion by Powell, seconded by Seidel to award to low bid of. Speakman Co. in the amount of \$506.03.

6. Vehicle Detectors - motion by Fullbrook, seconded by Powell to purchase from Automatic Signal Division in the total amount of \$905.25 for the requested standardized items.

7. Maintenance Agreement for Billing Machine - motion by Powell, seconded by Seidel authorizing continuance of the maintenance agreement with Burroughs Corp. in the amount of \$256 for the billing machine in the Treasurer's Office.

8. Additional Charges for Exchange of GE Power Doors - motion by Fullbrook, seconded by Powell authorizing payment of \$240.44 for the exchange of 11 Luminaires as requested.

Request for Approval - Planning Staff
Appointment

Confirmation was given by the Planning Director that provision for the position of Jr. Planner is included in the present Budget for the Planning Office and Council gave approval of the appointment of Mr. Robert Beckett to fill the vacancy as recommended by the Planning Commission on a motion by Seidel, seconded by Powell.

Board of Election Supervisors - Appointment

Action on the above matter was tabled until a full Council is present.

Johnson's Park Farm Development Plan

Formal approval was given by Council on a working plan for the development and operation of Johnson Park as presented by the Superintendent of Recreation, Mr. Lorne Rickert, the Executive Secretary of the City, Mr. Charles Leydecker and the Administrative Director of the County Council, Mr. Frank Boatman. (Copy attached to official minutes of the meeting) Powell motioned the approval, Seidel seconded the motion and it was passed unanimously by the Council. Councilman Powell requested that work on the identifying monument for the Park be commenced as soon as possible. In connection with the same subject, the name of Mr. Elmer Ruark was proposed as a member of the commission which will be organized to carry out the plan for development and operation. A motion by Seidel, seconded by Powell to nominate Mr. Ruark for appointment to the commission was carried unanimously by the Council.

Boy Scout Government Day Program

At the request of Mr. Eddie Bounds, Council was notified that Boy Scout Government Day will be held again this year and is scheduled for February 8, 1968. Councilmen were urged to be present for the observance on this date.

Meeting Dates Scheduled

1. A meeting with high priority was requested and granted to Mr. P. C. Cooper, City Engineer. Subject of the meeting will be discussion and guidance for three or four projects anticipated by the Public Works Department. The meeting was set for 7 p.m. on Monday, January 15 in City Hall.

2. A meeting with investors and developers of Urban Renewal Project area property was scheduled for Wednesday, January 10 at 7 p.m. in City Hall with members of the Citizens' Advisory Committee, Planning Director, City Council and other City Staff members. Council instructed that all members of the investor group are to be invited and a majority member interest shown, if not, the meeting will be cancelled.

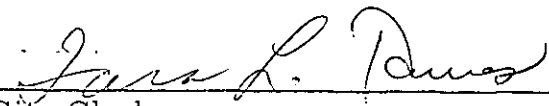
Harmon Field Property Exchange Status

A report from the City Solicitor on the status of the above was called to Council's attention as contained in the Briefing Books. In brief, there is no substitute property to exchange for the Harmon Field property at the present time since the property desired is tied up in court action and, in addition, it has developed that the Harmon Foundation (which owns a 25% interest) and the Harmon Heirs (who own 75%) are now taking the position that a cash settlement is more desirable than a property exchange. The two solicitors, County and City, are continuing their negotiations with the Foundation and the court proceedings on the exchange property and a further report will be furnished to Council at a later meeting.

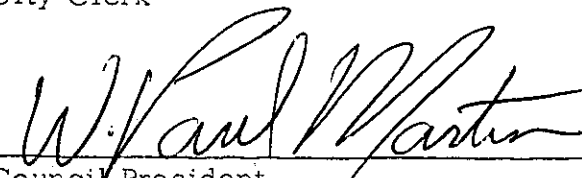
New Business

1. Mayor Truitt advised Council he would like to have its concurrence on his plans to contact Senator Tydings and Congressman Morton relative to keeping the Social Security Administration building in the downtown area rather than having it move to the outskirts of town as proposed. Council concurred unanimously with his recommendation to pursue the matter along these lines.
2. Mayor Truitt reported he had received no reply to his letter to the Wicomico Theatre owners in which he asked for their cooperation in up-grading the quality of motion pictures being shown at the Wicomico. He indicated his desire to pursue this action with another letter to the Theatre owners and subsequently requesting action by the Police Chief and States Attorney if no cooperation is received. Council advised him to hold off legal action until a reply is received from the Theatre owners and manager. Mayor Truitt also called attention to the pornographic material being displayed at newspaper and magazine counters around town and advised he would like to contact the store owners, asking them to limit their sales and display of this type of reading material. City Solicitor Walter Anderson, stated that public relations can be stressed in this case but no legal action can be taken to prohibit same.
3. Councilman Seidel commended the Bureau of Inspections and its Director, Henry Wojtanowski, in their efficient and tactful handling of cases involving permits, regulations and other matters connected with building and improvement problems. He called specific attention to the help extended to an elderly gentlemen referred to them by him.
4. Councilman Fullbrook requested the Executive Secretary to check into the provisions of the new Constitution having to do with reapportionment and House of Delegate representation and how it affects the City and the County.

There being no further business to come before the Chair, the meeting adjourned at 9:16 to meet again in regular session on January 22, 1968 at 8 p.m.



City Clerk



Council President

WORKING PLAN
FOR THE
DEVELOPMENT AND OPERATION OF JOHNSON PARK

To carry out the joint resolution⁽¹⁾ of the City of Salisbury and Wicomico County Councils adopted December 6, 1967 regarding the development and operation of the Sallie Disharoom property, to be known as JOHNSON PARK, the following method of procedure was agreed upon December 15, subject to the approval of the Recreation Commission, the City of Salisbury, and the County Council of Wicomico County.

1. Management of the park, the programming of improvement and activities will be the responsibility of the Recreation Commission and its employees who will work in conjunction with the City and County Public Works Department and other city and county departments concerned, especially in cases where major construction and improvements including roads, trails, etc. are to be undertaken.
2. That a special Johnson Park Committee of 5 members be set up within the Recreation Commission, and it is recommended that this Committee include the two City and County Council representatives on the Recreation Commission and an additional Commission member as well as the two members named in the will of Sallie Disharoom, namely Rufus Clay Johnson of Salisbury and Stewart Burbage, of Glenburnie, Maryland, such Committee to be appointed by the City Council of the City of Salisbury as provided in said will for such terms as may be decided upon.
3. That an annual operating budget be prepared by the Superintendent of Recreation, and with the approval by the Recreation Commission be submitted to the City Council and the County Council for their approval, such budget to be shared by the two latter bodies on a matching basis. In this budget, revenue from the trust fund and any other income from

the property will be applied toward the operating expenses or toward such capital improvements as may from time to time be decided upon. When major work is performed in the park by the City or County Public Works Department, either of the aforementioned departments performing the work, whatever the case shall be, shall be reimbursed from the operating budget of the park.

4. That an over-all plan to guide the growth and development of Johnson Park be prepared by Recreation and Park designers and consultants, incorporating the features suggested in local studies and such other design as may be deemed necessary and desirable in carrying out the wishes of the donor, Miss Sallie Disharoon, funds, not to exceed \$2,000. for this study and plan, to come from moneys which have accrued out of the trust fund and other earnings of the property. This plan, when approved, shall be publicized for the observation and comments of the public and further modification, as deemed advisable.

Lorne E. Rickert

Lorne E. Rickert, Superintendent of Recreation

Charles E. Levdecker

Charles E. Levdecker, Exec. Sec'y. of Salisbury

Frank L. Boatman

Frank L. Boatman, Administrative Director of
Wicomico County Council

APPROVED

Charles R. Berry

Charles R. Berry
Wicomico County Recreation Commission

DATE

1/2/67

X *Council*
City County of Salisbury

County Council of Wicomico County

(1) The next item that was discussed was the status of Johnson Park Farm. This initially was presented by the acting Chairman of the Joint Meeting. Mr. Dick Wootten, who referred the subject then to Councilman Paul Martin, who in turn referred to the proposals as made by the County Recreation Commission which had been previously circulated through both Councils. Discussion followed by members of both Councils which terminated in a final motion by Fullbrook, seconded by Grier that the development of the Johnson Park Farm should be a joint effort of the City and the County and that action to make it become a reality should be initiated as soon as practical (Note: Dr. Rufus Johnson, on the trustee commission of the Sallie Disharoon Will, stated that he desired to have action taken to implement the provisions of the Will within one year from this date). It was agreed by both Councils, therefore, that the Executive Secretary of the City, Administrative Director of the County and representative Solicitors draw up a program and schedule for the implementation of transferring Johnson Park Farm into a memorial park.

INTER OFFICE MEMORANDUM

January 8, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Replace Blowers at Pumping Stations

Public Works Department Purchase Requisition Number 238 is for pricing and purchase of two replacement blowers for the pumping stations.

Local vendors did not respond to our query, however a bid was received from Taze and Hewitt, Inc. of Baltimore, Maryland. This bid was for \$144.00 each or \$288.00 for the two blowers.

Recommend that Taze and Hewitt, Inc. be authorized to furnish the replacement blowers at a cost of \$288.00. The account to be charged is 13.232G which has a current balance of \$14,642.75.


Calvin C. Davis

CCD/d

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

January 8, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Construction of 8" Sanitary Sewer - Roland St.

Public Works Department Purchase Requisition Number 1094 is for the pricing and contracting for the installation of an 8" Sanitary Sewer on Roland St.

Request for Quotation Number 39 was forwarded to local contractors on December 4, 1967. Below are the results of the bidding:

<u>Bidder</u>	<u>Total Price</u>
A. P. Isakson, Inc.	\$1,215.90
George W. Wilkinson	1,263.75

Public Works Department has reviewed the bids. Recommend that the award be to A. P. Isakson, Inc. on their low bid of \$1,215.90. The account to be charged is 13.243A - \$765.35, which has a current balance of \$16,462.15 and \$450.55 which has been collected from the property owner.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

January 8, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Construction 2" Water Main-Roland St.

Public Works Department Purchase Requisition Number 1093 is for the pricing and contracting for the installation of a 2" water main on Roland St.

Request for Quotation Number 38 was forwarded to local contractors on December 4, 1967. Below are the results of the bidding:

<u>Bidder</u>	<u>Total Price</u>
George W. Wilkinson	\$479.80
A. P. Isakson, Inc.	621.36

Public Works Department has reviewed the bids. Recommend that the award be to George W. Wilkinson on his low bid of \$479.80. The account to be charged is 20.243A \$239.90 which has a current balance of \$29,577.89. The balance of \$239.90 has been collected from the property owner.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

January 8, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Maintenance Service, Water Tanks

Public Works Department Purchase Requisition Number 1117 is for the payment of \$671.00 for the self-renewing contract for cathodic protection of the College Avenue and Edgemore Avenue Water Tanks.

The maintenance contract for these tanks was given to the Electro Rust-Proofing Corporation by the Board of Standardization.

The amount for the Edgemore Avenue Tank is \$376.00 and for the College Avenue Tank is \$295.00.

Recommend I be authorized to issue the necessary document for the continuation of this service. The account to be charged is 20.242A which has a current balance of \$4,744.77.


Calvin C. Davis

CCD/d

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

January 8, 1968

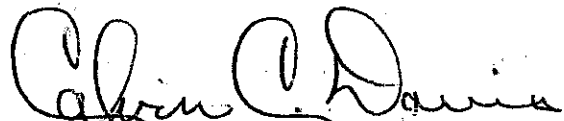
TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Copper Tubing

Public Works Department Purchase Requisition Number 676 is for the pricing and purchasing of Copper Tubing, Type "K".

Request for Quotation Number 44 was sent to local suppliers on December 19, 1967 and results are as follows:

<u>Bidder</u>	<u>Total Price</u>	<u>Discount</u>
SPEAKMAN COMPANY	\$506.03	2% 10
Shore Distributors, Inc.	533.87	2% 10
Peninsula Plumbing Supply	515.81	2% 10

Public Works Department has reviewed the bids. Recommend that the award be to Speakman Company on the basis of their low bid of \$506.03 less 2% 10/N 30. The account to be charged is 20.2420 which has a current balance of \$5,336.89.


Calvin C. Davis,

CCD/d

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

January 8, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Vehicle Detectors

Public Works Department Purchase Requisition Number 666 is for the pricing of Vehicle Detectors, Directional and non-directional. The request is for six of each type of detector.

These items were standardized from Automatic Signal Division. The prices are as follows:

<u>Item</u>		<u>Price Each</u>	<u>Total Price</u>
1. Vehicle Detector, non-directional	(6)	\$97.75	\$586.50
2. " " , Directional	(3)	106.25	<u>318.75</u>
			\$905.25

Request authority to issue a Purchase Order for these items. The account to be charged is 11.122H which has a current balance of \$1,747.30.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

January 8, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Maintenance Agreement for Billing Machine

Burroughs Corporation has submitted Invoice # 09523101 for the Maintenance Agreement from January 1, 1968 to January 1, 1969.

This invoice is for the Burroughs Billing Machine in the Treasurer's Office, Water Department.

Request authority to issue the necessary document to continue this agreement for the calendar year 1968. The account to be charged is 10.812D which has a current balance of \$718.58.


Calvin C. Davis,

CCD/d

cc: 9 for Council
Mr. Leydecker
Purchasing

INTER OFFICE MEMORANDUM

January 8, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Additional Charges for Exchange of GE Power Doors.

Public Works Department Purchase Requisition Number 1118 is for the payment of \$240.44 for the exchange of 11 Luminaires.

When these luminaires were purchased the special price given by General Electric was for the 240 volt unit. However, after receipt of the units it was noted that 11 of them must be exchanged for the 208 volt unit which did not have the advantage of a special price.

Request authority to issue a Purchase Order for the exchange of the units. The account to be charged is 12.403 which has a current balance of \$13,677.00.


Calvin C. Davis

CCD/d

cc: 9 for Council
Mr. Leydecker
PW

Explanation of above charge:

Luminaires were purchased for R-17 parking lot upon advice from Delmarva Power and Light that 240 volt power was available to the area. The units ordered were received and mounted and only at this time it was found that the power in the area was actually 208 volts and did not permit proper operation of luminaires. Luminaires had to be returned and exchanged and exchanged for units having special regulator type ballast. This extra cost plus a nominal handling cost accounts for the \$240.44 covered by this request. It was, I believe, an honest error by D.P.&L. that necessitated this exchange for special units.


Philip C. Cooper, Director
Department of Public Works

PCC:kc

INTER OFFICE MEMORANDUM

January 2, 1968

TO: Mayor and Council

FROM: Calvin C. Davis

SUBJECT: Purchase Orders, December, 1967

PO #	SUPPLIERS	DESCRIPTION	AMOUNT	DEPARTMENT
2297	Seaboard Signs, Inc.	Signs	\$ 159.00	P. W.
2298	George F. Cake Co.	Chemical Mace & Holster	158.50	P. W.
2299	Sears, Roebuck & Co.	Saw Blades	7.38	P. W.
2300	Snap-on Tools Corp.	Bench Grinder & Eye Shield	178.84	P. W.
2301	E. S. Adkins & Co.	Step Ladders	41.23	P. W.
2302	Robinson Chemical Co.	Chlorine	551.25	P. W.
2303	T. L. Ruark & Co., Inc.	Supplies	10.47	P. W.
2304	International Business Mach.	Film & Ribbons	62.65	Pl. Comm.
2305	Sherwin-Williams	Paint	14.60	P. W.
2306	Moore's Super Store	Parts for tree planting	17.40	P. W.
2307	Kilmon R. T. & Co.	Thermos Jug	4.67	P. W.
2308	Snap-on Tools Corp.	Misc. Tools	55.07	P. W.
2309	Hubert R. White Hardware	Parts	41.00	P. W.
2310	Robinson Chemical Co.	Ammonia & Chlorine	237.50	P. W.
2311	Irvin H. Hahn Co.	Collar Letters	11.40	P. D.
2312	George F. Malone	Services	2,158.71	P. W.
2313	The English Co.	Refreshments	23.66	P. D.
2314	Drexel L. Bradley	Hand Pump	42.55	P. W.
2315	Joseph G. Pollard Co.	Distance Measuring Wheel & Parts	110.25	P. W.
2316	Sweetheart Bakers, Inc.	Stale Bread	48.50	P. W.
2317	V. V. Hughes & Sons	Backhoe & Loader	6,894.00	P. W.
2318	The Camera Center	TX Film Pack	59.40	P. D.
2319	Taylor Auto Supply Co.	10-10 Combination Set	114.00	P. W.
2320	Easteen Overall Cleaning Co.	Cleaning Service for Sept. & Oct.	76.45	P.W., P.D. F.D.
2321	Salisbury Automotive, Inc.	Tool Post Grinder	140.00	P. W.
2322	Salisbury Automotive, Inc.	Reamer Set	99.95	P. W.
2323	Salisbury Office Supplies	Supplies-Water Meter Program	80.74	P. W.
2324	Seaboard Signs, Inc.	Signs	75.00	P. W.
2325	Essco Co.	Black Poly.	38.24	P. W.
2326	J. I. Holcomb Mfg. Co.	Vacuum with tool kit	216.18	Purch.
2327	J. C. Penney & Co.	Uniforms	126.32	P. W.
2328	American Society Testing and Materials	Copy D-18 Standards	6.43	P. W.
2329	Holt Paper Co., Inc.	Trash Can Liners	14.95	Purch.
2330	Globe Ticket Co.	15 thousand TDI Tickets	31.75	P. D. #1
2331	Grier Tire Co.	Snow Tires	196.70	P. D.
2332	J. C. Penny Co.	Uniforms	99.37	P. W.
2333	Alban Tractor Co., Inc.	Muffler - Grader	21.41	P. W.
2334	J. H. Hoffman Co.	Installation 720 Xerox Machine	70.00	Purch.
2335	B. & O. Office Machine Co.	Typewriter Ribbons	12.50	P. W.
2336	Central Electric Supply Co.	G. E. Power Doors	1,872.00	P. W.
2337	Masten Transportation, Inc.	Freight Charges	9.43	P. W.
2338	McClung-Logan Equipment Co.	Parts	282.20	P. W.
2339	Russel P. White	Medals for Firemen	322.00	Mayor's Office

PO #	SUPPLIERS	DESCRIPTION	AMOUNT	DEPARTMENT
2340	Mason Paper Co.	"Duel" Disinfectant	\$ 12.56	Purch.
2341	Drug Fair	Six (6) Instamatic Cameras	186.00	P. D.
2342	Callaway Typewriter Co.	Electric Typewriter	312.75	P. D.
2343	Good Electronic Communication	Two-way Radio	315.00	Ambul.
2344	Shore Fire Equipment Co.	Recharge Fire Extinguishers	84.50	Purch.
2345	Automatic Signal Co.	Repairs to Bridge Pre-emptor	170.45	P. W.
2346	C. Erceell Wimbrow	Parts & Repairs	49.40	P. W.
2347	B. I. F. Division	Parts	41.60	P. W.
2348	West Side Feed Co.	Hay, Omolene, Pellets	42.25	P. W.
2349	Parker-Kalon Division	Masonry Nails	23.55	P. W.
2350	Irvin H. Hahn Co.	Name Plate	1.65	P. D.
2351	Severance Service Corp.	Repairs to Water Cooler	56.88	Purch.
2352	S. Lee & Sarah Jane Smith	Lots 11,18, & 19 Victor Drive	5,000.00	P. W.
2353	American Society of Planning Officials	Advertisement	10.00	Pl. Comm.
2354	White & Leonard	Equipment & Supplies	124.25	P.W., P.I., PL. Cor
2355	Wooten Welding Supply Co.	Safety Helmets	9.80	B. I.
2356	Pitney-Bowes, Inc.	Additional Charge	5.16	Treas.
2357	Salisbury Auto Parts, Inc.	Porto Power Starter	166.65	P. W.
2358	Salisbury Brick Co.	Plastic Fire Clay	30.00	P. W.
2359	Taylor Auto Supply Co.	Spark Plugs	90.00	P. W.
2360	Minnesota Mining & Mfg. Co.	Slow Moving Vehicle Emblem	108.00	P. W.
2361	White & Leonard, Inc.	Mimeo Paper	42.80	Purch.
2362	George F. Cake Co.	Chemical Maces	199.65	P. D.
2363	Manpower, Inc.	Temporary Help	161.00	P. W.
2364	Colt Industries	Scale Inspection	60.00	P. W.
2365	Baltimore Stationery Co.	Quotation Blanks	62.49	Purch.
2366	Koffler Sales Corp.	Airug-Neoprene	36.00	P. W.
2367	Salisbury Auto Parts	R-1707 Carb	59.95	P. W.
2368	Atlantic Glass Co.	Repair Vent	5.22	P. W.
2369	American Stores Co.	Food for animals - Oct. & Nov.	48.91	P. W.
2370	Grier Tire Co.	Recaps - Snow Tires	37.64	P. W.
2371	Holt Paper Co., Inc.	Paper Towels	49.20	P. W.
2372	Robinson Chemical Co.	Chlorine	262.50	P. W.
2373	George F. Cake Co.	Holster, Belt and Strap	30.60	P. D.
2374	Xerox Corp.	Rent & Copies - Dec.	193.39	Purch.
2375	Almo Radio Co.	Batteries	10.20	P. W.
2376	Gar Wood Baltimore Truck Equip.	Repairs to Hopper	480.00	P. W.
2377	E. S. Adkins & Co.	Lumber & Supplies	281.76	P. W.
2378	Potter & Parsons	Sludge-Slurry Indicating Probe	99.00	P. W.
2379	Internarional Business Mach.	IBM Electrical model #21-71501039	508.50	Pl. Comm.
2380	Gulf Oil Co.	Motor Oil	15.70	P. W.
2381	Howard S. Culver	Crane Rent	105.00	P. W.
2382	Globe Ticket Co.	50,000 TDI Checks	108.95	P. D. #1
2383	Pennsylvania Railroad	Nov. Gate Inspection	102.37	P. W.
2384	Good Electronics Communications	Radio Service	14.50	F. M.
2385	Drug Fair	Battery and film	12.99	B. I.
2386	Automatic Signal Division	Relays	140.10	P. W.
2387	Robinson Chemical Co.	Chlorine	551.25	P. W.
2388	Aero Service Corp.	Mylar Atlas Sheets	54.60	P. W.
2389	William B. Tilghman Co.	Peat Moss	8.50	P. W.
2390	Grant Printing	Print Forms BI-20	5.50	B. I.
2391	Charlies Print Shop	Print Form Bi-4	72.50	B. I.
2392	American Society of Mechanical Engineering	Safety Code For Elevators	14.00	B. I.

PO #	SUPPLIERS	DESCRIPTION	AMOUNT	DEPARTMENT
2393	Hubert R. White Hardware	Gloves	\$ 186.00	P. W.
2394	Hubert R. White Hardware	Hand Truck	14.00	Purch.
2395	E. S. Adkins	Lumber and Hardware	636.68	P. W.
2396	Radio Corp. of America	Walkie Talkies	1,564.80	P. D.
2397	Kib-X-People, Inc.	Bowl Blue	21.75	Purch.
2398	Wicomico Soil Conservation	Dozer Rental	1,400.00	P. W.
2399	Harold W. Hampshire	Survey Work for Storm System	224.00	P. W.
2400	Jones Electric Service	Electric Power Panels	850.00	P. W.
2401	Oliphant Chevrolet Sales	1968 Model Pick-up Truck	1,945.00	P. W.
2402	Office of Law Enforcement Assistance	Sight and Sound Film Strip	260.00	P. D.
2403	Callis-Thompson, Inc.	Parts for Pump	32.95	P. W.
2404	Snap-on Tools, Inc.	Tools for Shop	176.35	P. W.
2405	George W. Wilkinson	Contract \$4-68-S	28,707.80	P. W.
2406	Burch Paint & Glass Co.	Paint and Glass - Nov. & Dec.	56.52	P. W. & May
2407	Salisbury Automotive, Inc.	Cell Analyzer	42.30	P. W.
2408	Artcraft Electric Supply Co.	Flourscent Lighting Units	90.50	P. W.
2409	Central Electric Supply Co.	Batteries and Bulbs	76.17	PW & PD
2410	Vulcan Signs & Stampings	Post Brackets	59.40	P. W.
2411	Mistake Out Co.	Liquid Paper	9.90	P. A.
2412	Salisbury Animal Hospital	Professional Services	24.65	P. W.
2413	Williams Esso Service Center	Tire & Tube Repair	8.00	P. D.
2414	Central Electric Supply Co.	G. E. Lamps	13.42	P. W.
2415	Taylor Auto Supply Co.	Parts and Supplies	85.98	P. W.
2416	Streeter Amet Co.	Repairs to Timer	54.55	P. W.
TOTAL FOR DECEMBER, 1967 (120 Purchase Orders)			<u>\$61,999.59</u>	

SUBJECT: Payment Orders - December, 1967

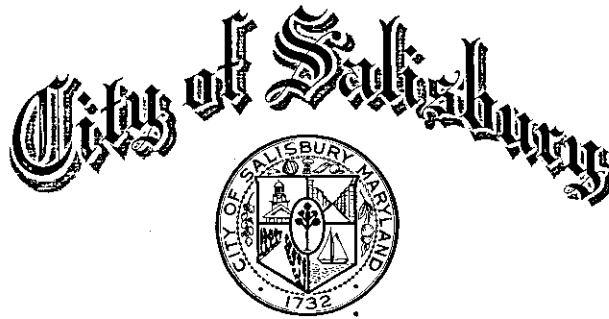
PO #	SUPPLIERS	DESCRIPTION	AMOUNT	DEPARTMENT
48	University of Maryland Adult Center	Registration for Conference	\$ 25.00	P. W.
49	University of Maryland Adult Center	Water Symposium	6.00	P. W.
50	Philip L. Tallon	Travel Expense	27.70	Pl. Comm.
51	Peerless Publishing Co.	Code Diagrams	29.50	B. I.
52	National Cash Register Co.	Maintenance	353.05	Purch.
53	Leslie J. Payne	Scooter Licenses	24.00	P. D.
54	Gary Hill	Travel Advance	40.00	B. I.
55	Henry P. Wojtanowski	Travel Expense	7.25	B. I.
56	Coliseum Motor Inss, Inc.	Travel Expense (Mr. Leydecker)	73.76	Exec. Secy.
57	Roth & Mason	Clothing Allowance	100.00	P. D.
58	Milton Ardis	Food - Zoo	40.00	P. W.
TOTAL FOR DECEMBER, 1967 (11 Payment Orders)			<u>\$ 726.26</u>	

SUBJECT: Urban Renewal Orders - December, 1967

PO #	SUPPLIERS	DESCRIPTION	AMOUNT	DEPARTMENT
622	Merril J. Burhans	Travel Expense	\$ 29.22	U. R.
623	Philip L. Tallon	Travel Expense	6.75	U. R.
624	Salisbury Times	Advertisement	100.00	U. R.
625	The Bond Buyer	Advertisement	40.68	U. R.
626	Jean's Maintenance Service	Janitorial Services	70.00	U. R.
627	Jean's Maintenance Service	Janitorial Services	35.00	U. R.
TOTAL FOR DECEMBER, 1967 (6 Urban Renewal Orders)			<u>\$ 281.65</u>	


Calvin C. Davis, Purchasing Agent

CCD/j
cc: 9 for Council
Mr. Leydecker



MARYLAND

Special Council Meeting

January 10, 1968 - 7 p.m. City Hall

MEMO FOR THE RECORD

At a special meeting of the Mayor and City Council called for the purpose of clarifying the status of Md. R-19 parking plan change to commercial use, there were in attendance representatives of a local investor's group interested in re-developing a portion of the R-19 site for a motor hotel use, representatives of the Citizen's Advisory Committee, the Planning Director of the Salisbury-Wicomico Planning Office and the Executive Director, Mr. Bob Cook, who was observing the proceedings in the interest of the Greater Salisbury Committee, Inc.

Absent from the City Council was Mr. Dave Rodgers.

The meeting was opened by the President of the City Council, Mr. W. Paul Martin, who announced the reason for the special meeting. He called upon Col. Charles E. Leydecker, City Executive Secretary, to read a letter written by Mr. Harry I. Sharrott of the Department of Housing and Urban Development and an Assistant Regional Administrator for Urban Renewal from the Philadelphia Office to Mr. Philip Tallon, the City's Planning Director. In addition, the Executive Secretary also read a memo from Mr. Tallon to the Mayor and Council giving the status of proposed hotel plan change for the Md. R-19 Project, "Northside". (See both documents attached which are self-explanatory)

Subsequent discussion revealed a greater understanding of the position of the investor's group and that of the City Government which, in summary, was as follows: that the City Council was desirous that the private investor's group continue their interest in hopes that they would participate in the bidding for the proposed site when this became a reality. Furthermore, the investor's spokesman stated that now, since the Council was still interested in the project and that a public hearing was becoming a reality, they would make a reappraisal of costs and would be in a position to give the Council a definite statement of intent about the first part of April and that they were still very much interested in the project.

In order to clarify the requirements of selling, leasing or the transfer of property in Urban Renewal areas, the Executive Secretary read from the Charter, Article XII-A, Section 140F (page 70.4) which, in substance, authorizes the municipality to sell, lease or otherwise transfer any property acquired by it for an Urban Renewal Project but which further requires the City to invite proposals from all redevelopers or any purchasers interested in undertaking to redevelop or rehabilitate an Urban Renewal area to participate in open bidding.

In addition, it requires the municipality to accept the highest or best bid or proposal provided that the bidder's responsibility shall be demonstrated by either a deposit of 10% of the bid price or a satisfactory bid or performance bond or bonds.

The Citizen's Advisory group spokesman, Prof. A. L. Fleming, stated only that his committee was interested in having the best type of hotel installation on the site but was satisfied that everyone was acting in the interest of the City of Salisbury.

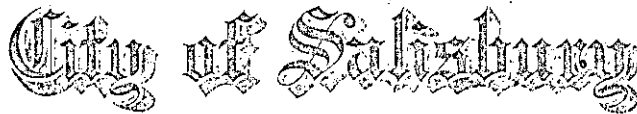
Mr. Bob Cook of the Greater Salisbury Committee, Inc. reiterated the fact that his organization felt that this type of installation would be a great asset to the center City and, further, to the progress of the City of Salisbury. Finally, a motion was made by Councilman Powell and seconded by Councilman Fullbrook that the Council recommend to the Planning Commission that a public hearing be held at the earliest and not later than February 15 in order to take the initial steps to change the Urban Renewal plan for R-19 from parking to commercial development. The motion was unanimously passed and the meeting was adjourned by the President of the Council.



Charles E. Leydecker
Executive Secretary

CEL/flt

attachments (2)



MARYLAND

21801

URBAN RENEWAL OFFICE

118-A N. DIVISION ST.
P.O. BOX 791

Pioneer 2-1130

GEORGE K. MILES
DIRECTOR

MEMORANDUM

TO: Salisbury City Council and Mayor Dallas G. Truitt

FROM: Philip L. Tallon, Director of Planning and Urban Renewal

SUBJECT: Status of Proposed Hotel Plan Change
Urban Renewal Project Md. R-19, "Northside"

Attached is a copy of HUD letter authorizing the City to proceed with a Public Hearing to change areas in this project currently designated for "Public (Parking)" and "Semi-Public" use to a "Commercial (Hotel)" use. To make such a change and to make this land available for hotel development, the following steps must be completed according to Federal, State, and local requirements:

1. Public Hearing for Central Business District Revitalization Plan Change by Planning Commission.
2. Finalize Urban Renewal Plan Change text and map requirements for hotel use; by Urban Renewal and Planning Office Staff.
3. Establish Public Hearing for Urban Renewal Plan Change by City Council.
4. Submit Plan Change with supporting documentation to HUD for final approval after hearing.
5. Up-date reuse appraisals for subject parcels based on plan controls.
6. City acquisition of Parcel 1-2 (next to old school Baptist Church) based on updated appraisal after plan change.
7. Arrangements for bidding procedures and lease of property with appropriate restrictions.

I will be happy to answer any question regarding the above steps and any other details concerning this effort. We have already come a long way in overcoming Federal legal and administrative complications but additional work must be done if the Council decides to pursue this change in the Urban Renewal Project.

DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

REGION II

JAN 8 - 1968

Mr. Philip Tallon
Director
Urban Renewal Office
118-A North Division Street
Post Office Box 791
Salisbury, Maryland 21801

Dear Mr. Tallon:

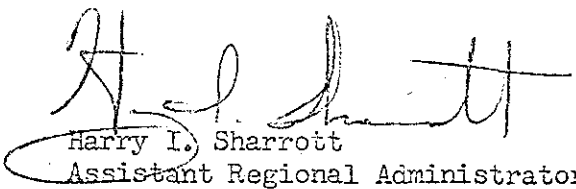
Subject: Public Hearing on Proposed Red Line Amendment
Northside Urban Renewal Project No. Md. R-19
Salisbury, Maryland

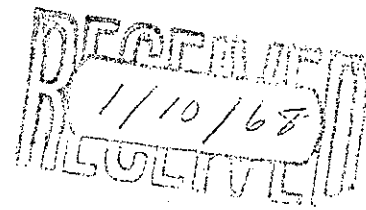
I am writing in reference to our letter of December 5, 1967, and to your telephone conversation of December 29, 1967, with Mrs. Maureen Gottshalk of my staff.

It was originally required that the reuse values of parcels 1-1 and 1-2 be updated before the public hearing on the proposed Urban Renewal Plan change could be scheduled. We have been notified, however, that this updating would require 60 days. We concur with the City of Salisbury in their opinion that the public hearing should be held as soon as possible so that legal and administrative preparations for the disposition of the parcels may be begun before the redeveloper loses interest.

Since the public hearing concerns only change in land use and is in no way affected by changes in land valuation we authorize the City of Salisbury to proceed with the hearing prior to updating the re-use appraisals.

Sincerely yours,


Harry I. Sharrott
Assistant Regional Administrator
for Renewal Assistance



CITY OF SALISBURY, MARYLAND

Meeting #2

January 22, 1968

PRESENT

Councilman W. Paul Martin, Presiding
Councilman Harry Fullbrook
Councilman David Rodgers

Mayor Dallas G. Truitt
Councilman Sam Seidel

ABSENT

Councilman Robert A. Powell

IN ATTENDANCE

City Clerk, F. Tawes; Executive Secretary, C. Leydecker; Treasurer, H. Brittingham; City Solicitor, W. Anderson; Public Works Director, P. Cooper; Planning Director, P. Tallon; Purchasing Agent, C. Davis; Members of the Press

Convening - Approval of Minutes, Jan. 8, '68

The Mayor and Council of the City of Salisbury met in regular session at City Hall on Monday, January 22, 1968 at 8 p.m. The President of the Council called the meeting to order, the Lord's Prayer was repeated and minutes of the previous meeting held on January 8, 1968 were approved as written on motion by Councilman Seidel, seconded by Councilman Fullbrook and carried unanimously.

Ordinance No. 979 - 1st Reading - \$80,000

Bond Issue - Tabled

Ordinance No. 979 was introduced for the purpose of obtaining funds for the completion of certain recommended projects as outlined in the minutes of the Council on December 11, 1967. P. C. Cooper requested that these projects be spelled out specifically to include (1) Glen Avenue Sewer, (2) Newton Street Sewer, (3) Short extensions off Delaware Avenue, (4) Sewer on Whittier Drive, (5) Obligation to the County for storm drainage at Wayne Pump Co., (6) Southeast Storm System.

Discussion of the proposed Ordinance as amended followed Cooper's recommendation in which it was decided to combine this smaller bond issue in the contemplated larger bond issue which will be forthcoming in the next budget for the Southeast Storm Drain Project. There was no action taken on the Ordinance and the City Solicitor was instructed that the two bond issues were to be incorporated into one with the Ordinance to be prepared by April 1st and the funds to take care of same to be provided for in the next fiscal budget.

Award of Bids

1. Traffic Cones and Safe-T-Posts - motion by Rodgers, seconded by Seidel to award to D. H. Smith & Associates on low bid of \$356.88.
2. pH Meter - Sewer Treatment Plant - motion by Rodgers, seconded by Seidel to award to Beckman Instruments, Inc. in the amount of \$330. Question raised by Fullbrook concerning the identical bid and the method of award was answered to the effect that Beckman was the preferred supplier because of several technical advantages pertaining to their product.

3. Sweeper Parts - motion by Rodgers, seconded by Fullbrook to purchase standardized item from McClung-Logan Equipment Co. in the amount of \$207.74.
4. Pipe for Storm Water Drain - motion by Rodgers, seconded by Seidel to award to ARMCO Steel in the amount of \$1,698.49.

New Business

1. Planning Director Tallon reported that the City's Workable Program has been approved by HUD and the City is eligible for Federal Loans as a result of this approval.
2. Councilman Rodgers reported that Mr. Riordan of the Tennis Tournament Committee had informed him it was necessary because of national TV coverage to start the Sunday Tennis Tournament Game at 12:15 p.m. He advised the Committee was concerned that Church attendance might be affected by this development.

Long Range Construction Program Discussion

P. C. Cooper presented a complete but brief review of long range construction plans developed by the Public Works Department for Council's consideration. Included in these plans is a proposed industrial highway paralleling Route 13 which would be desirable for future industrial development, would furnish a relief for traffic congestion on Route 13 and which would provide a means for better development of storm sewer lines which are sorely needed in the area. Council agreed that the idea of the new highway was good but questioned the City's ability to pay for such a development. They favored a recommendation made by Councilman Martin that much studying and thought would have to go into this proposal before any commitment is made including any indication that the Council approved of the highway as an idea worth pursuing.

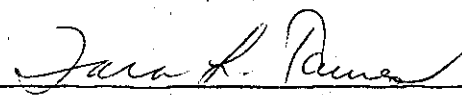
Mr. Cooper reported that plans for the Southeast Storm Drainage Project are completed, specifications will be in by March, it will take six weeks for bidding procedures to be completed with the award made in early May.

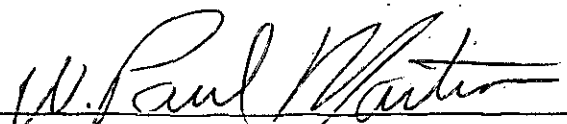
A request made by Mr. Cooper for Council authorization to proceed to negotiate for acquisition of the Brittingham Property in the Paleochannel area was granted by Council on a motion made by Rodgers, seconded by Seidel and carried unanimously.

Airport Commission Reappointments

Executive Secretary requested action to be taken on a request made by the County for the City's approval of the reappointment of the Salisbury-Wicomico Airport Commission Members. Unanimous approval was given by Seidel, Martin, Fullbrook and Rodgers to the reappointment of Walter Mullikin, Robert White and Marshall Moore to the Commission.

There being no further business to come before the Chair, the meeting adjourned at 9 p.m. to meet again in regular session at 8 p.m. on Monday, Feb. 12, 1968.


City Clerk


Council President

INTER OFFICE MEMORANDUM

January 22, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Traffic Cones and Safe-T-Posts

Public Works Department Purchase Requisitions Numbered 642 and 670 are for the pricing and ordering of Traffic Cones and Safe-T-Posts.

Request for Quotation Number 43 was forwarded to likely suppliers on December 15, 1967. Below are the results of the bidding.

<u>Bidder</u>	<u>Cones</u> (100)	<u>Safe-T-Posts</u> (48)	<u>Total</u>
D. H. Smith & Associates	\$186.00	\$170.88	\$356.88
Joseph B. Melson	210.00	309.60	519.60
Lyle Signs, Inc.	335.00	340.80	675.80

Public Works Department has reviewed the bids. Recommend that the award be to D. H. Smith & Associates on their low bid of \$356.88. The accounts to be charged are 20.242C - \$186.00 which has a current balance of \$4,580.91 and 20.922G - \$170.88 which has a current balance of \$320.19.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

January 22, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: pH Meter-Sewer Treatment Plant

Public Works Department Purchase Order Number 245 is for the purchase of a pH Meter for use at the Sewer Treatment Plant.

Request for Quotation Number 45 was sent to likely suppliers on December 29, 1967. Below are the results of the bidding.

<u>Bidder</u>	<u>Price</u>
Beckman Instruments, Inc.	\$330.00
Arthur H. Thomas Company	330.00
Scientific Glass Apparatus Co., Inc.	330.00

Public Works Department has reviewed the bids. The recommendation is that the instrument be purchased from the Beckman Instruments, Inc. Although all bids are identical, the meter offered by the Beckman firm is the instrument preferred by the lab technician. The account to be charged is 13.233 which has a current balance of \$632.00.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

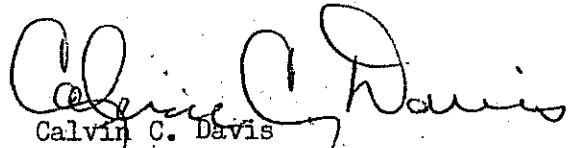
January 22, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Sweeper Parts

Public Works Department Purchase Requisition Number 623 is for the purchase of Vertical Gutter Broom Shafts (2).

McClung-Logan Equipment Company was designated as the source for this equipment by the Board of Standardization.

The price for the item is \$103.87 each, or a total of \$207.74 plus freight. Recommend authority to issue a Purchase Order for these items. The account to be charged is 21.912F which has a current balance of \$6,054.78.


Calvin C. Davis

CCD/d

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

January 22, 1968

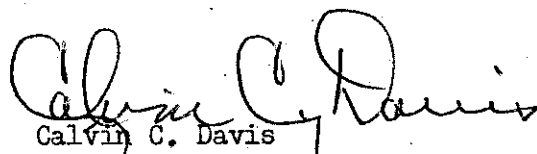
TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Pipe for Storm Water Drain

Public Works Department Purchase Requisition Number 706 is for the pricing and purchase of ACCMP Smooth Flow ,16 Guage pipe of various diameters and lengths for Storm Water Drain.

Requests for Quotation were made and below is the result of the bidding.

<u>Bidder</u>	<u>Total Price</u>	<u>Delivery</u>
ARMCO Steel	\$1,698.49	3-4 Wks.
Wheeling Corrugating Co.	2,103.12	2 Wks.
Republic Steel Co.	1,905.32	10 days

Public Works Department has reviewed the bids. Recommend that the award be to ARMCO Steel Co. on their low price of \$1,698.49. The account to be charged is 12.203C which has a current balance of \$6,681.60.


Calvin C. Davis

CCD/d

cc: 9 for Council
Mr. Leydecker
PW

CITY OF SALISBURY, MARYLAND

Meeting #3

February 12, 1968

PRESENT

Councilman W. Paul Martin, Presiding
Councilman Harry Fullbrook
Councilman Robert Powell

Mayor Dallas G. Truitt
Councilman David Rodgers
Councilman Sam Seidel

IN ATTENDANCE

City Clerk, F. Tawes; Executive Secretary, C. Leydecker; Treasurer, H. Brittingham; City Solicitor, W. Anderson; Public Works Director, P. Cooper; Building Inspector, H. Wojtanowski; Purchasing Agent, C. Davis; Police Chief, L. Payne; Civil Engr., T. Shea; Eng. Assoc., L. Parker; Planning Dir., P. Tallon; Interested Citizens and Members of the Press

Convening - Approval of Minutes, Jan. 22, 1968

The Mayor and Council of the City of Salisbury met in regular session at City Hall, 112 W. Main St. at 8 p.m. on Monday, Feb. 12, 1968. The meeting was called to order by President of the Council, W. Paul Martin, the Lord's Prayer was repeated and minutes of the previous meeting held on January 22 were approved as written on a motion by Rodgers, seconded by Seidel.

Request for Appeal - Planning Commission
Decision re Resubdivision of Plat - Walnut
and Chestnut Streets, Mrs. Anne Desmond

Mr. Victor Laws and Mr. Donald Smith, representing Mrs. Desmond, appeared before Council for the requested variance from the Subdivision Regulations involving lot size requirements and lot monuments. It was explained by Mr. Smith that Mrs. Desmond had deeded a portion of a lot she owned to the Allen Memorial Baptist Church, retaining a 12' strip to add to her home lot. Since this procedure involved a resubdivision of a plat and since the subdivision regulations require a lot to be 60' wide and even with the addition, the lot is only 52'10" x 58'9", the Planning Commission had no choice but to deny the request for a variance. Hardship was pleaded, further, in that before it was realized that the subdivision regulations had been violated, the deed transfers were drawn and recorded. Due consideration was given to this plea of hardship and a motion made and seconded by Rodgers and Powell was carried unanimously to grant the variance as requested.

Parking District Tax Exemptions

A recommendation by the Building Inspector to exempt the following properties from the Special Parking District Tax Assessment was approved on a motion made by Councilman Seidel, seconded by Councilman Fullbrook:

Deers Head Realty Corp. - 203 S. Division St., 201 S. Division St. and 104-106
Market Street

Jefferson School of Commerce - 112 E. Market Street

Disposition of Delinquent Bill

City Solicitor, W. Anderson and City Treasurer, H. Brittingham reported to Council that \$180 had been received as final payment on a \$239.09 bill for damage to a fire hydrant on November 22, 1966. The damage was done by a New York car and numerous attempts to collect the charges had been made by the Treasurer. It was assumed that overhead charges had been deducted by the insurance company representing the New York driver and that there would be very little likelihood of collecting more without a great deal of expense to the City involving law suits, etc. A recommendation made by the City Solicitor to accept, as a practical matter, the \$180 payment as final settlement was approved on a motion made by Powell, seconded by Seidel.

YMCA - Request for Waiver of Building Permit Fee

Councilman Rodgers presented a request from the YMCA organization for a waiver of permit fees required in their project of renovating the old Montgomery Ward Building for their use. A motion to waive the building permit fee as well as the Ordinance Permit fee was made and seconded by Powell and Rodgers and carried unanimously.

Award of Bids

1. Preparation of Master Plan - Johnson Park - motion by Rodgers, seconded by Powell authorizing the proposal to hire George, Miles & Buhr at a cost of \$1,800 plus \$15/hr. for consultation as recommended.
2. Wire^{and}/end sections for Sweeper - motion by Rodgers, seconded by Seidel to purchase as recommended from Newark Brush Co. in the amount of \$646. (Standardized Item)
3. Purchase of Repeat Timer - motion by Rodgers, seconded by Powell authorizing purchase as recommended from Central Electrical Supply Co. in the amount of \$225.
4. Sign Faces - motion by Powell, seconded by Seidel authorizing purchase as recommended from Minnesota Mining & Manufacturing Co. in the amount of \$1,015.55. (Standardized Item)
5. Meter Box Covers - motion by Rodgers, seconded by Seidel to purchase as recommended from Ford Meter Box Co. in the amount of \$205.
6. Extended Air Wrench - motion by Seidel, seconded by Powell to award to low bid of Wharton & Barnard, Inc. in the amount of \$331.
7. Plunger, Shear Pins, etc. - motion by Rodgers, seconded by Seidel to purchase as recommended from the Dorr-Oliver Co., Inc. in the amount of \$407.40. (Standardized Item)
8. Tapping Valves and Sleeves - motion by Powell, seconded by Seidel to award to low bid of Mueller Co. in the amount of \$241.72.
9. Police Leather Goods - motion by Powell, seconded by Seidel to award to low bid of National Sporting in the amount of \$279.
10. Air Conditioning Police Cars - motion by Powell, seconded by Rodgers authorizing purchase of 5 factory installed air conditioners as recommended in the amount of \$1,750 from Oliphant Chevrolet Sales.

11. Chairs for Council Room - motion by Rodgers, seconded by Powell to award to low bid of White & Leonard, Inc. in the amount of \$272.80. (4 chairs)

12. Replacement of Damaged Wingwall at Molasses Branch - motion by Rodgers, seconded by Seidel authorizing Shore Bulkheading to complete the work necessary in the amount of \$450.

13. Sound Projector, Cover and Screen - motion by Rodgers, seconded by Powell awarding to low bid of The Camera Center in the amount of \$523.62.

Councilman Rodgers recommended that in the future, careful attention be given to the purchase of like items (such as cameras and related equipment) for single departments especially in an attempt to secure better prices with quantity buying.

The Purchasing Agent reported it was necessary to obtain new bids for the City's towing operation in connection with Code Enforcement by the Inspections Dept. Graham's Atlantic, which has been furnishing towing service, is no longer in business. Authorization to secure a new towing service by re-bidding the item was given to the Purchasing Dept.

Appearance - Robert Cannon re Request for
Waiver of Water and Sewer Permit

Mr. Cannon appeared before Council to ask for favorable consideration of his request to waive the permit fee for water and sewer taps for two lots which he owns on Priscilla Street. (Lots Nos. 12 and 14). His request was based on the fact that water and sewer lines were extended and the service made available to Lot No. 12 on which he built a foundation only. A foundation was built on Lot No. 14 but the water line was not extended to it. Work on the two lots was suspended for a long period of time (1959 - 1967). He argued that since the services were available to the lots, that he should not have to pay a tapping fee for water and sewer house connections. It was pointed out by the City Engineer that the original services were installed with no tapping fees charged since Mr. Cannon had applied for and received plumbing permits before the tapping charge fee went into effect. It was also emphasized that City Policy requires that it be necessary to obtain new plumbing permits once work is suspended or abandoned for a period of one year.

Council instructed, after due consideration, that standard City Policy be followed and Mr. Cannon required to pay the necessary permit fees in accordance with the policy.

Approval of Permission to Use City Park -
YMCA

A letter included in the Briefing Books for Council approval was given the official O.K. The letter authorizes the YMCA to use the municipal park (Camporee Area) during the summer between June 10 and August 2 for Day Camp purposes. Several rules and regulations are outlined in detail in the letter which was written by P. C. Cooper, Director of Public Works.

Traffic Coordination Proposal

Mr. Cooper again presented his proposal for coordinated signals for Route 13 in Salisbury. He outlined the general improvements, explained the locations of new signals and reviewed the outcome of several briefings he has had with the State Roads Commission, the AAA Auto Club and results of his request for a delay in the award of bid to

Hawkins Electric Company, the company that was the successful bidder on the Signal Contract. Mr. Leslie Evans, State Roads Commission member and Mr. Lee, the District Engineer for SRC, were present to lend their support to the proposal. Mr. Evans offered the State's assistance on a 50/50 basis towards the cost of the improvements in the City Limits. He requested, however, that the City try to schedule the need for the State assistance after the July 1 Budget period since this would greatly aid SRC in obtaining the necessary funds. He stressed the fact that if the money was needed before then, the State Roads Commission will do everything possible to obtain the funds in order to expedite the contract letting. It was brought out in the course of discussion that the State Roads Commission had never officially committed itself in writing about sharing the expense on a 50/50 basis. This brought an observation by Councilman Fullbrook that all the City had to go on was word of mouth. He expressed strong objections to Mr. Cooper's methods of getting the proposal through the Council, stating he felt that by using the presence of the SRC officials, the Council was being "black-jacked" into a project that was too expensive for the results it would achieve. Councilman Powell stated that he had changed his mind about the project since learning of the postponement of the construction of the alternate Route 13 around the City. He felt that the signal synchronization plan would be beneficial and would provide a relief to traffic congestion.

After lengthy discussion, a motion was made by Councilman Powell to execute the signal contract subject to the ability of the State to provide funds as indicated by Commissioner Leslie Evans. This motion was seconded by Councilman Seidel and carried with Councilman Fullbrook voting No.

Problems concerning the awarding of the contract bid without the funds available to pay for it were brought out by P. C. Cooper. Council indicated that they would leave the technical difficulties of contract letting up to the recommendation of the City Solicitor, Treasurer and Public Works Director.

Annexation Status - Northwood

P. C. Cooper advised Council that approximately 85% of the eligible voters in the Northwood area had signed a petition for annexation. He offered several letters of commitment by the City to certain individual property owners to be incorporated into the record. Copies of these letters are attached to the official minutes of the meeting.

Resolution No. 104 - Northwood Annexation

Unanimous approval of Resolution No. 104 was given on motion by Councilman Rodgers, seconded by Councilman Powell. The Resolution reads as follows:

A RESOLUTION of the Council of the City of Salisbury proposing the annexation to the City of Salisbury of a certain area of land situated contiguous to and binding upon the Northerly corporate limits of the City of Salisbury, bounded on the South by said Northerly corporate limits of the City of Salisbury, bounded on the East, in part, by a line 200 feet Easterly, more or less, of Northwood Drive and in part by Old Salisbury-Delmar Road, bounded on the North by Naylor Mill Road and bounded on the West, in part, by a proposed scenic drive along the Easterly side of Naylor Mill Branch and providing for the conditions and circumstances applicable to the proposed change in boundaries of The City of Salisbury.

City Solicitor, Walter Anderson, advised that a public hearing on the Annexation would be held for those people who reside in the area on March 25, 1968 in City Hall. Appropriate advertisement, etc., will be handled by the City Solicitor.

Water Main Extension - Booth Street

Request for a change in the water main extension to the Booth Street Townhouses was approved on a motion made by Councilman Rodgers, seconded by Councilman Powell. The change involves additional services to The Armory, owned by the State and to property owned by Deers Head Realty as well as more and better service to the Townhouse development. Costs involve a total City share of \$4,310.40. Better fire protection to the Townhouses and a routine improvement to the City's system are the major benefits of the change in plans for the extension.

Maryland Municipal League Dues

It was noted that a substantial increase in the dues payable to the Maryland Municipal League by the City of Salisbury has been requested by the League. Council felt that the increase was too much for the benefit derived from the membership. It was explained by Councilman Powell that all the Cities in the State of Maryland will be required to pay increased dues based on their assessable base. Salisbury's dues will amount to approximately \$3,000 or more. Councilman Rodgers objected to paying the dues and seconded a motion made by Powell to budget the figure but withhold payment until it has been determined what other cities in the State decide to do about the increase.

Maryland Municipal League Congress of Cities Meeting

Executive Secretary polled the Council on their attendance at the above meeting to be held in Annapolis on February 20. Mayor Truitt and Councilman Powell indicated they would attend. Local Legislators (Delegates and Senator) are to be invited by the City.

V. V. Hughes Water and Sewer Bill

Executive Secretary reviewed the status of the unpaid sewer portion of the quarterly bill sent to V. V. Hughes & Sons for their packing operation. It was noted that according to an itemized statement, the sewer bill has been paid on occasion and has not been paid on others, indicating inconsistency in their denial of liability. Councilman Fullbrook questioned why they had not been required to hook-up to the City's sewer system with the washing operation back in 1962 when the problem was first brought to the City's attention. Past correspondence and minutes of a meeting held on July 16, 1962 as well as an itemized statement of V. V. Hughes' water and sewer account were reviewed by the Council. Council gave instructions, on a motion by Rodgers, seconded by Seidel, that V. V. Hughes be instructed to take steps to tie into the City's sewer system or else the water will have to be cut off according to standard City Policy. Councilman Fullbrook recommended and Council unanimously concurred that the company be given adequate notice of their instructions to tie into the system and a reasonable period to pay the outstanding sewer bills. City Solicitor was authorized to handle the matter and to take court action, if this is necessary, to collect the charges owed to the City on prior water and sewer bills.

Meetings

1. March 4, 1968 at 7:30 p.m. in the Fire House was set for the annual Fire Dept. Briefing. Council is to be advised and reminded of the date and time before the day of the meeting.
2. Joint City-County Council meeting date was set for February 27 at 7:30 over in the County Council Chambers.

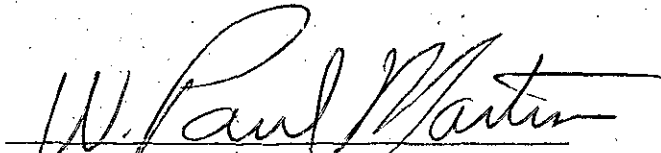
Suggested Agenda Items for this joint meeting were given to the Executive Secretary and he was requested to add them to the list. These included the disposition of the 10¢ tax rebate for City property due to the City from appropriations given to the County by the State last year. Also, the County's possible participation in the City's Southside Storm Drainage Project which will help the entire south-east area.

New Business

Mrs. Howard and Mrs. McMorris, interested City Clubwomen, were welcomed to the Council meeting by the Council.

There being no further business to come before the Chair, the meeting adjourned at 9:55 p.m. to meet again in regular session on Monday, February 26 at 8 p.m.


City Clerk


Council President

1 February 1968

Ross and Carmen Lombardo
Northwood Drive
Route 3
Salisbury, Md. 21801

Dear Sirs:

This is to advise that your existing trailer park on Lots 12 and 13, Block E, Northwood Drive, may upon your request be served by water and sewer if and when the area is annexed to the City, and water and sewer lines are made available. Upon your application and upon payment of the front foot assessment of the frontage of these two (2) lots at the current rate (\$2.00 per foot for water and \$2.00 per foot for sewer at the present time) may be changed to reflect current increases in cost of construction, a single service would be permitted to serve all trailers or dwellings which are on a single ownership basis. In other words, as long as you own the land they could be treated as a single service. If one or more are sold to other parties, it would be necessary to secure additional service connections for each individual ownership.

The status of the trailers would be considered as legal non-conforming and subject to the laws of Wicomico County as they may be adopted in their present zoning modifications. You would be subject to City restrictions of adding additional units but all existing units would come under its non-conforming legal use category.

We hope that you will find it possible to support this annexation and I am sure that our services such as garbage collection and street lighting which will be made available to you would be helpful.

Very sincerely,

CITY OF SALISBURY

Philip C. Cooper, Director
Department of Public Works

PCC:kc

1 February 1968

Preston N. & Lola Mae Oliphant
Marvel Rd., Route 3
Salisbury, Maryland 21801

Dear Mr. & Mrs. Oliphant:

This is to clarify in letter form some of the questions that you have raised concerning the possibility of annexation of your land as a part of the Northwood area. Upon annexation and the ultimate placing of water and sewer mains in Marvel Road along your frontage, and upon your application you would be given water and/or sewer service at a rate of \$2.00 per foot each (existing cost may change to reflect the increased costs of construction at some future time).

The assessment for serving your home would be for those lots upon which your home rests, it will not be necessary to pay assessment on undeveloped parts of your land.

From a standpoint of removal of existing building now occupied by Mrs. Marvel, the present policy of the City is to consider all existing structures as non-conforming except as they may violate minimum standards of the Housing Code.

I have been reliably informed that where as the City now has a minimum housing ordinance the County will very shortly adopt one similar to that now in use by the City so that the matter of annexation would not be a factor in this regard. We would urge that most immediate steps be taken to impose the penalties of sub-standard housing, but that if and when in your judgement some remedial action is needed, that by consultation with the Director of Inspections and appropriate action would be determined and carried out by the City consistent with reasonable judgement and the terms of the existing law. While I am saying is that the law relating to sub-standard housing can

Preston & Lola Mae Oliphant

Page 2

1 February 1968

supersede any requirement of the permission of existing non-conforming use and the law can and eventually will require all units of human habitation maintain minimum standards.

We hope you will find it possible to support this annexation proposal and we assure ~~that~~ you will secure the same high quality services that are presently experienced by the citizens of Salisbury.

Very sincerely,

CITY OF SALISBURY

Philip C. Cooper, Director
Department of Public Works

PCC:kc

1 February 1968

Alfred H. & Mary W. Corbin
Route 3
Salisbury, Maryland 21801

Dear Mr. & Mrs. Corbin:

This is to advise, in response to your request, that the present policy of Wicomico County and the State of Maryland regarding assessment of land which is actively used for farming is to place a maximum assessment of \$300.00 per acre. The City has no control or jurisdiction over these policies established by the County and State and our taxes are based on these assessments. I can state that to the best of my knowledge and belief, inclusion of your farm into the City will in no way effect the assessment of land actively used for farming.

For the purpose of assessing front foot charges for the use of water and sewer it will be our policy as applied to large acreage farm land, such as yours, to apply a 100 foot frontage assessment for each dwelling or business establishment until such time as the land is sub-divided, at which time the individual lot size will prevail.

We hope that this information will be helpful to you and we solicit your support in making it possible to annex this important industrial area to the City of Salisbury. You may expect from the City our full cooperation in any way that it can be legally applied. You have our assurance that we will bring to you those services normally enjoyed by the citizens of Salisbury.

Very sincerely,

CITY OF SALISBURY

Philip C. Cooper, Director
Department of Public Works

PCC:kc

1 February 1968

Mrs. Eliza M. McNella
Route #3
Salisbury, Maryland 21801

Dear Mrs. McNella:

This is to advise, in response to your request, that the present policy of Wicomico County and the State of Maryland regarding assessment of land which is actively used for farming is to place a maximum assessment of \$300.00 per acre. The City has no control or jurisdiction over these policies established by the County and State and our taxes are based on these assessments. I can state that to the best of my knowledge and belief, inclusion of your farm into the City will in no way effect the assessment of land actively used for farming.

For the purpose of assessing front foot charges for the use of water and sewer it will be our policy as applied to large acreage farm land, such as yours, to apply a \$000f00tffrontage assessment for each dwelling or business establishment until such time as the land is sub-divided, at which time the individual lot size will prevail.

We hope that this information will be helpful to you and we solicit your support in making it possible to annex this important industrial area to the City of Salisbury. You may expect from the City our full cooperation in any way that it can be legally applied. You have our assurance that we will bring to you those services normally enjoyed by the citizens of Salisbury.

Very sincerely,

CITY OF SALISBURY

Philip C. Cooper, Director
Department of Public Works

PCC:kc

1 February 1968

Mr. Richard M. Allen
THE ALLEN TRUST
1512 Rolling Road
Salisbury, Md. 21801

Dear Mr. Allen:

This is to advise that to the best of my knowledge and belief and according to information recently expressed by the City Solicitor and the County Tax Assessor, the inclusion of your 100 acres, plus or minus, of farm land in the Northwood Drive-Naylor Mill Road area into the City of Salisbury will in no way effect the assessment of your land as farm land, as long as it is actively used for farming. Mr. Widdowson has instructed me to say that this represents the present County and State law and policy and he can, of course, in no way indicate what the future policy of the State and County will be. This, however, is the intent and the law as it now stands.

In response to the inquiry, I have been authorized by the City of Salisbury to reassure you that as long as your land is undeveloped and used especially for farming there will be no demands upon you other than City taxes. This represents our present policy and intent and, of course, is subject to action of future Councils.

Very sincerely,

CITY OF SALISBURY

Philip C. Cooper, Director
Department of Public Works

PCC:kc

1 February 1968

Harold H. & Rachel E. Coffin
Northwood Drive
Route 3
Salisbury, Md. 21801

Dear Mr. & Mrs. Coffin:

There are several questions which you raised concerning the matter of annexation which I will attempt to clarify in this letter. If the area is annexed and water and sewer is placed on Northwood Drive in front of your property, we will be able to serve your present buildings with a single service as long as the ownership of both structures and all of the land remains in your name. If you should decide to sell the rear structure to some other party, it would then be necessary to serve it with a separate connection to the water and sewer. The present cost for each service will be \$2.00 per front foot for your frontage along Northwood Drive for water and \$2.00 for sewer. This figure may be changed to reflect increased cost of construction at some future date.

Your present use of land will be considered as legal non-conforming and trailer decision would depend upon the general policy established by the County as it relates to the placement and use of trailers in Wicomico County generally.

We hope you find it possible to support this annexation and we shall strive to make available to you those services such as garbage collection and street lights and any other which are presently enjoyed by the citizens of Salisbury.

Very sincerely,

CITY OF SALISBURY

Philip C. Cooper, Director
Department of Public Works

PCC:kc



MARYLAND

February 6, 1968

MEMO FOR THE RECORD

At a Mayor and City Council - City Staff and Retail Merchant's meeting on February 5, 1968, representatives of all the agencies were present at the request of the President of the Retail Merchant's Association, Mr. Arnold Wolters. He desired the meeting for the purpose of briefing the Mayor and Council on the status of the Main Street Mall plan.

Mr. Wolters did not produce the up-to-date plans, but did state that the merchants who were interested in the Mall construction were coordinated and had agreed to the basic provision of the plan which initially has been submitted and is now back in the hands of Alexander and Co., planning consultants. In substance, he mentioned the following: that the cost to the City as borne out by P. C. Cooper, Director of Public Works, would be about \$50,000 and the cost to the merchants would run in the vicinity of \$60,000. He felt that this could be financed over a 10-year period with a debt service amounting to approximately \$6,790. On the basis of \$6,072,006 assessed valuation of the property in the area to be considered, a 20¢ special assessment tax would be required. In addition to the above, an assessment to take care of maintenance and replacement costs in the amount of \$2,000 for labor, \$2,000 for maintenance of shrubbery and \$1,000 for replacement annually to be made by the City.

He stated that the plan had been changed in one aspect which was from painting the fronts of the buildings to cleaning the bricks and highlighting the woodwork with fresh paint. It appeared from his brief of the plan as it now exists that there has been quite a reduction in installations within the Mall. In view of the latter, Mr. Fullbrook, City Councilman, stated that he was not in favor of the City spending \$50,000 for a plan that had so very little more than what has been used in the Christmas Mall. And, it appeared to him that the plan was continually being reduced in cost to the property owner. Mr. Fullbrook also asked Mr. Victor Laws who was present with the Retail Merchants how we would go about closing the street. Mr. Laws said that he did not feel that this was necessary or desirable and that it would be better to declare it as a Mall by Resolution. Mr. Fullbrook again brought out the problem of including property owners in this special assessment District who are actually not located on Main Street. This problem posed itself when Mr. Wolters outlined the district as that area between Church and Camden Street and Division and Market Street.

If this area would be designated, many businesses along Division Street would be assessed with no direct benefits derived from the Mall.

Mr. Laws felt that the City Solicitor should be brought into the picture and asked for his opinion on the legal ramifications of the questions in point.

Mr. Cooper did not elaborate on the City's responsibilities for installing utilities in accordance with the plan since at this time, the City has not been presented with the final approved version. However, Mr. Cooper reminded the group that in accordance with the schedule of activities planned for the Mall construction, the City's share would have to be considered only after budgeted in the Fiscal Year 1969 and, therefore, contract letting would not be possible prior to 1 July, 1968.

Mr. Rodgers, acting President of the City Council in the absence of Mr. Paul Martin, stated that the Council would be ready to hear the Retail Merchants at another meeting when their plans were completed. He then closed the meeting at this point.



CHARLES E. LEYDECKER
EXECUTIVE SECRETARY

CEL/flt

AK L

INTER OFFICE MEMORANDUM

February 12, 1968

TO: Mayor and Council

FROM: Calvin C. Davis, Purchasing Agent

SUBJECT: Preparation of Master Plan-Johnson Park

As directed by the Council contact was made with engineers for developing a Master Plan for Development of Johnson Park.

A proposal has been received from George, Miles & Buhr of Salisbury, Maryland for the plan, narrative report and preliminary estimate for development over a ten year period. This will be provided in sufficient detail for making application for Federal funds under the program administered by the Bureau of Outdoor Recreation through the Maryland State Department of Forests and Parks for 50-50 matching funds. They are further prepared to make a public presentation of the plan and report.

They estimate, contingent on development reviews, that the plan can be completed within 60 days of acceptance of their proposal.

The cost of this work by George, Miles & Buhr would be \$1,800.00. Additional consultation would be at 3 times the payroll cost at \$5.00 per hour. (\$15.00)

If this is acceptable to the Council the \$1,800.00 would be withdrawn from the Johnson Park Trust Fund currently held by the Treasurer, City of Salisbury and paid to George, Miles & Buhr for their plan. The proposal letter, if acceptable, could be signed by Mr. Lorne C. Rickert, Superintendent of Recreation.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
Purchasing Agent

INTER OFFICE MEMORANDUM

February 12, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Wire and End Sections for Sweeper

Public Works Department Purchase Requisition Number 701 is for the pricing of Danline Wire Sections and Danline Plastic End Sections for our Wayne Sweepers.

These items were standardized with the Newark Brush Company. Below are the prices quoted:

<u>Item</u>	<u>Description</u>	<u>Price</u>
1.	Danline wire sections #36-1-W (128)	\$608.00
2.	" plastic end sections #36-10RE (8)	38.00
	Total	<u>\$646.00</u>

Public Works Department has reviewed the prices. Request authority to issue a Purchase Order for the procurement of these items. The account to be charged is 13.302, which has a current balance of \$670.91.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

February 12, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Purchase of Repeat Timer

Public Works Department Purchase Requisition Number 448 is for the pricing and purchase of a Repeat Timer. This Timer is for replacement of one damaged in an accident at S. Division St. and Route #13.

This item was ordered from Central Electrical Supply Co. who is the local distributor for Eagle equipment. The replacement price is \$225.00.

Request authority to issue a Purchase Order for payment of this item. The account to be charged is 11.122H, which has a current balance of \$599.00.


Calvin C. Davis

CCD/d

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

February 12, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Sign Faces

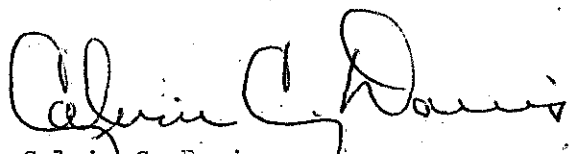
Public Works Department Purchase Requisition Number 671 is for the pricing and purchasing of various sign faces for the Traffic Department.

These items have been standardized with Minnesota Mining & Manufacturing Co.

Prices of the items are as follows:

1.	Keep Right	25 each	\$3.10	\$ 77.50
2.	Keep Left	25 "	5.16	129.00
3.	Speed Limit	25 "	3.10	77.50
4.	Speed Limit	25 "	3.10	77.50
5.	No Parking	100 "	1.65	165.00
6.	No Parking Between Signs	25 "	1.65	41.25
7.	Stop	100 "	3.90	390.00
8.	Parking sign	12 "	4.90	58.80
			TOTAL	\$1,015.55

Public Works Department has reviewed the prices. Recommend that authority be granted to me to issue a Purchase Order for the purchase of these items. The account to be charged is 11.122B, which has a current balance of \$1,427.00.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

February 12, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Meter Box Covers

Public Works Department Purchase Requisition Number 718 is for the pricing and purchasing of Meter Box Covers.

These items were standardized with the Ford Meter Box Company.

Items required are 20 type #A4-21 at \$10.25 each or a total of \$205.00

Request authority to issue a Purchase Order for these items. The account to be charged is 20.243A, which has a current balance of \$29,046.89.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

February 12, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Extended Shank Air Wrench

Public Works Department Purchase Requisition Number 703 is for the pricing and purchase for the City Service Center a 3/4" Extended Shank Air Wrench.

Request for Quote Number 52 was forwarded to likely suppliers on January 29, 1968. Reply received are listed below.

<u>BIDDER</u>	<u>PRICE</u>	<u>TERMS</u>
Wharton & Barnard, Inc.	\$331.00	2% 10, N 30
R. D. Grier & Sons Co.	375.00	2% 10, N 30
Taylor Auto Supply Co.	375.00	5% & 2% 10, N 30

Public Works Department has reviewed the bids. Recommend that the purchase be awarded to Wharton & Barnard, Inc. on their low bid of \$331.00 less 2% 10 days. The account to be charged is 21.913, which has a current balance of \$436.10.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

February 12, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Plunger, Shear Pins, etc.

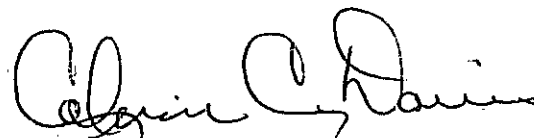
Public Works Department Purchase Requisition Number 255 is for the pricing and purchase of plunger, packing gland, shear pin, valve and plunger for sludge pumps at the Sewer Treatment Plant.

These items were standardized from the Dorr-Oliver Co., Inc.

Prices are as follows:

		<u>Prices</u>	<u>Total</u>
#24 Plunger	1 each	\$105.00	105.00
Packing Gland	1 "	47.00	47.00
Shear Pin	24 "	.60	14.40
5" Ball Valve	4 "	34.00	136.00
#24 Plunger	1 "	105.00	105.00
			<u>\$407.40</u>

Public Works Department has reviewed the prices. Request authority to issue a Purchase Order for \$407.40 for the items. The account to be charged is 13.232E, which has a current balance of \$1,136.06.


Calvin C. Davis

CCD/d

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

February 12, 1968

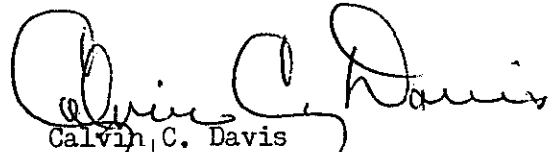
TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Tapping Valves and Sleeves

Public Works Department Purchase Requisition Number 708 is for the pricing and purchase of two (2) Mechanical Joint Tapping Valves and Sleeves.

Request for Quotation Number 51 was forwarded to likely suppliers on Jan. 24, 1968. Below are the results of the bidding:

<u>BIDDER</u>	<u>PRICE-VALVE</u>	<u>PRICE-SLEEVE</u>	<u>TOTAL</u>	<u>DISCOUNT</u>
Mueller Company	\$109.10	\$132.62	\$241.72	2%, 15
Darling Valve & Mfg. Co.	122.40	152.10	274.50	2%, 10
Eastern Water Works Supplies	110.88	143.12	254.10	$\frac{1}{2}$ 1%, 10

Bids have been reviewed by the Public Works Department. Recommend that the award be made to Mueller Company on their low bid of \$241.72, less 2% 15 discount. The account to be charged is 20.243A, which has a current balance of \$29,046.89.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

February 12, 1968

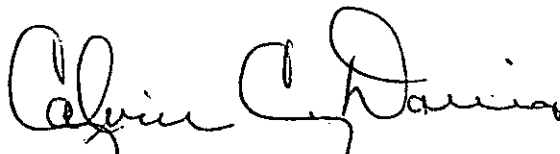
TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Police Leather Goods

Police Department Purchase Requisition Number B91 is for the pricing and purchasing of various items of equipment (leather) for patrolmen.

Request for Quotation Number 47 was sent to likely suppliers on Jan. 22, 1968. Below are the results of the bidding:

<u>BIDDER</u>	<u>TOTAL</u>	<u>HOLSTERS</u>	<u>BELTS</u>	<u>CUFF CASES</u>	<u>CARTRIDGE CASE</u>
National Sporting	\$279.00	\$135.00	\$96.00	\$24.00	\$24.00
W. S. Darley & Co.	300.90	145.50	99.00	23.40	33.00
George F. Cake Co.	366.45	131.25	145.20	45.00	45.00

Police Department has reviewed the bids. Recommend that the award be made to the National Sporting Goods Co. on their total low bid of \$279.00. The account to be charged is 11.113, which has a current balance of \$12, 211.19.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PD

INTER OFFICE MEMORANDUM

February 12, 1968

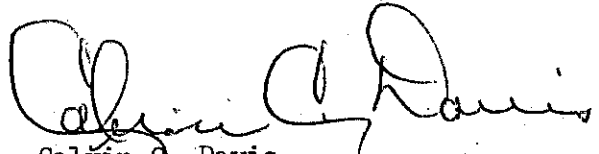
TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Air Conditioning Police Cars

During the February 5, 1968 Council Meeting approval was received to purchase 5 factory installed Air Conditioners for the five (5) new Police cars. These cars have been ordered.

Oliphant Chevrolet Sales, Inc. made an offer of \$350.00 per unit or \$1,750.00 for the five units. This price would drop to \$133.00 per unit when next years cars are ordered.

Inasmuch as the approval has been given to purchase the five Air Conditioners this request is for formal entry in the Council Minutes.

The account to be charged is 11.113, which has a current balance of \$13,961.19. Purchase Order Number 2596 was issued on February 6, 1968.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PD

INTER OFFICE MEMORANDUM

February 12, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Chairs for Council Room

The Executive Secretary asked that I obtain prices for Chairs to be used by the City Clerk, Executive Secretary and others at the Council Table.

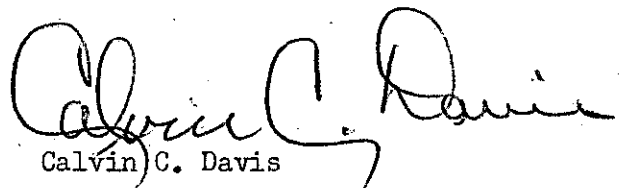
These Chairs should tie in with the new chairs for the councilmen and the chairs now occupied by the public. It was determined that four (4) chairs would suffice.

Request for Quotation Number 46 was sent to likely suppliers on Jan. 12, 1968. Below are the results of the bidding:

<u>BIDDER</u>	<u>PRICE</u>	<u>TOTAL</u>
White & Leonard, Inc.	\$68.20	\$272.80
Baltimore Stationery Co.	87.45	349.80

Salisbury Office Supply could not bid.

Recommend that the award be made to White & Leonard, Inc. on their low bid of \$272.80. The account to be charged is 10.133, which has a current balance of \$272.80.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
Exec. Secy.

INTER OFFICE MEMORANDUM

February 12, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Replace Damaged Wingwall at Molasses Branch

Public Works Department Purchase Requisition Number 1138 is for replacement of a 10' section of damaged wingwall at Molasses Branch.

Presently Shore Bulkheading Company is placing piling and corrugated bulkheading at the location. This damaged section is needed to prevent water from getting behind the new bulkheading and washing out the fill.

Public Works Department has verified the amount. Recommend Shore Bulkheading be authorized to complete the work. Request authority to issue a Purchase Order to Shore Bulkheading Co. for \$450.00. The account to be charged is 12.202E, which has a current balance of \$2,968.94.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

February 12, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Sound Projector, Cover and Screen

Police Department Purchase Requisition Number B111 is for the pricing and purchase of a Kodak Pageant 16mm. Sound Projector (Model 8K5), Cover for same and a Screen.

Request for Quotation Number 48 was sent to local suppliers on Jan. 23, 1968. Below are the results of the bidding:

<u>Bidder</u>	<u>Projector</u>	<u>Cover</u>	<u>Screen</u>	<u>Total</u>
The Camera Center	\$454.00	\$15.00	\$54.62	\$523.62
Photo-Lite Camera Shop	456.67	14.36	70.00	541.03
Thurston Studio & Camera Shop	505.75	15.25	67.95	588.96
Bid was not received from Drug Fair.				

The Police Department has reviewed the bids. Recommend that the award be made to the Camera Center on their low bid of \$523.62. The account to be charged is 11,113, which has a current balance of \$12,211.19.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PD

CITY OF SALISBURY, MARYLAND

Meeting #4

February 26, 1968

PRESENT

Councilman W. Paul Martin, Presiding
Councilman Harry O. Fullbrook
Councilman David Rodgers

Mayor Dallas G. Truitt
Councilman Robert Powell
Councilman Sam Seidel

IN ATTENDANCE

City Clerk, F. Tawes; Executive Secretary, C. Leydecker; Treasurer, H. Brittingham; Public Works Director, P. Cooper; Planning Director, P. Tallon; Building Inspector, H. Wojtanowski; Purchasing Agent, C. Davis; Sanitary Engineer, K. Haensler; Interested Citizens and Members of the Press.

Convening - Approval of Minutes, Feb. 12

The Mayor and Council of the City of Salisbury met in regular session at City Hall, 112 W. Church St. at 8 p.m. on Monday, February 26, 1968. President of the Council, W. Paul Martin, called the meeting to order, the Lord's Prayer was repeated and minutes of the previous meeting held on Feb. 12, 1968 were approved as written on a motion by Councilman Fullbrook, seconded by Councilman Powell.

Appearance - Jim Betts re Main Street Mall

Mr. Betts appeared before Council to express his opposition to the conversion of W. Main Street into a shopper's mall. He questioned Council's participation in the project as reported in the Daily Times and requested a public hearing on the matter before any action is taken. Council assured him they were not committed to the project and that a public hearing would have to be held before any decision is reached. Mr. Betts also questioned the planning or lack of planning relative to a recent concerned effort to keep business office users in the downtown business district. He concluded his presentation with the announcement that he intended to form a taxpayers' committee. Council advised him they welcomed advice and recommendations from all City taxpayers.

Request for Variance - Building Code - Baptist St
Appearance Victor Laws

Council unanimously approved a motion made by Fullbrook, seconded by Powell granting the requested variance to the Building Code which will allow the projection of a false eave on a building owned by Mr. Laws on the corner of E. Main and Baptist Sts. The eave will project 24" over a public area for a distance of approximately 20' on Baptist Street. Council based its decision on favorable recommendation of the Building Inspector.

Ordinance No. 980 - 1st Reading - Ordinance
Permit, YMCA

Council unanimously approved the passage of Ordinance No. 980 for first reading on a motion by Councilman Powell. Ordinance No. 980 reads as follows:

AN ORDINANCE of the Council of the City of Salisbury, Md., pursuant to Section 17, Subsection 23 of the Zoning Code of the City of Salisbury, as amended, for the purpose of granting an Ordinance permit to Y.M.C.A., for the operation of a Recreational

Center on the premises owned by Baltimore National Bank, Trustee under Mercherle Trust, located on Block No. A, Lot No. 11, City Map No. 62, known as 218-220 W. Main Street, Salisbury, Maryland.

Appearance - Robert Cook re Model Neighborhood Demonstration Cities Act

Mr. Cook appeared before Council to urge them not to miss out on the opportunity to examine the Model Neighborhood Demonstration Cities program which is a federally sponsored program designed to aid distressed areas with urban problems. Reference was made to recent publicity in which it was announced that the City would not participate in the program. Council President Martin advised Mr. Cook that the Council had not made any decision on the matter, whether to enter the program or not, because they had not been consulted on it and he did not appreciate having to read in the papers that the Council had made a decision that would cost the City thousands of dollars. Mr. Cook advised he had been interviewed by the paper but had not given them all the information included in the article. Mayor Truitt advised that some of the information had come from his Office but that the Council had been furnished copies of it in their briefing books at the last meeting.

Mr. Cook's offer to assist the Council in any way in pursuing the program was accepted and authorization given to him to set up a meeting with consultants and the County Council to listen to a Model Neighborhood Demonstration Cities Act discussion.

Appearance - Bob Bagwell, District Wildlife Officer - Boat ramp - Johnson's Lake

Mr. Bagwell received approval of his recommendation to have the boat ramp at Johnson's Lake re-worked with a level place graded down enough to back a boat down it for launching. P. C. Cooper was instructed to have the matter taken care of. Another suggestion to construct a boat ramp at Schumaker Pond was considered and Mr. Bagwell advised to take the matter up with the County since the property involved belongs to them. Another request to furnish Mr. Bagwell with a copy of the City's speed regulations for boat traffic on Johnson's Lake was granted and a copy promised.

Request for Consultant Service - Naylor Mill Development

Permission requested by P. C. Cooper, Director of Public Works, to retain the services of Mr. Angus Henderson, a consulting engineer, on a per diem basis to design a pump, controls and well house for the well recently completed in the Paleochannel area was given approval on a motion by Rodgers, seconded by Powell. It was noted that his consulting work will extend into the next fiscal budget at a rate of \$20/hour. \$2,000 to be transferred into the appropriate account was authorized for the remainder of this fiscal year.

Curb Depression - Super Clean Car Wash

Council instructed, on a recommendation made by Councilman Fullbrook, that the request for additional depressed curbing at the Super Clean Car Wash on the Boulevard be tabled until the next meeting in order to give the Council a chance to look at the situation.

Bond Issue Request

P. C. Cooper presented his recommendations for a Bond Program to include funds for the completion of several public works projects. He advised Council that the figures represented his estimates of the costs of the projects. Councilman Fullbrook expressed concern over Mr. Cooper's request to have the Bond Ordinance written on estimated figures only and not concrete bids for the projects involved and in such a way that any part of the total issue could be used to support the cost of any part of the program. Mr. Fullbrook stated that by doing this, the City would be going out and borrowing the money to use if and when it is wanted. He objected strongly to this procedure. Mr. Cooper explained he would like to have the funds for the Southeast Storm Project at the earliest possible date and that with the inclusion of the four other projects in the bond issue, it would be impossible to receive bids on all of them at the same time. He said he knew of no other way to solve the problem unless a separate bond issue is obtained for each project and he was not sure of the economy of this method of financing.

Discussion of the request brought instructions from Council, on a motion by Councilman Rodgers which was seconded by Councilman Powell and to which Councilman Fullbrook voted No, to have a Bond Ordinance prepared and ready for the next Council meeting. Council instructed also that the City Solicitor and Treasurer consult with the City's Bond Counsel for professional advice on the money market and also for the best method of financing the projects, as outlined in Cooper's recommended Bond Program. Bond Counsel's advice is to be furnished to the Council along with the Bond Ordinance at the next meeting.

In the discussion of the Bond Program, the timetable of the Northeast Storm Drain Project (Truitt - Brown St. area) was brought up by Councilman Martin who disagreed with P. C. Cooper's explanation of what was said and/or assumed at a previous meeting when the project was the topic of discussion. P. C. Cooper stated that he wished it recorded in the minutes that "by the last day of January, 1969, we would hope to have a completed plan ready for advertising. If this is not sufficient time, (I) would authorize going to get consultants to do the work." Mr. Martin stated he was under the impression that the project would be completed by January 1969, not just the plans for the project. He reiterated the importance of completing this project as soon as possible and stressed the point that the people in the Brown St. - Truitt St. area had been promised relief for 15 years or more and nothing has been done about it.

Award of Bids

1. Clamps, Stops & Outlets - motion by Powell, seconded by Seidel to award to low bid of Mueller Company in the amount of \$928.15.
2. Disc Pistons for Meters - motion by Seidel, seconded by Rodgers to purchase as recommended from Neptune Meter Co. in the amount of \$244.30. (Standardized Item)
3. Furniture and Equipment - Engineering - motion by Rodgers, seconded by Powell to purchase as recommended by the Public Works Dept. in the total amount of \$1,276.66 as follows: GE Touch-A-Matic, 2 Chairs from Baltimore Stationery; 2 desks, 3 Dazor lamps, 3 file cabinets, and 2 file cabinets from White & Leonard. (See Purchasing Memo of 2/26/68 attached.)

4. Contract A-15-68, Aerial Lift - motion by Powell, seconded by Rodgers to award to low bid of Cavanaugh Ford in the amount of \$13,412.66.

5. Summer Uniforms, Police Dept. - motion by Rodgers, seconded by Powell to award to low bid of H. I. Weiman & Son in the amount of \$1,392.10.

6. Parts for Wayne Sweeper - motion by Rodgers, seconded by Seidel to purchase as recommended from McClung-Logan Equipment Co., Inc. in the amount of \$296.04.
(Standardized Item)

New Business

1. Councilman Seidel questioned the advisability of using paper bag-type containers in the City's Garbage Collection Program and was advised by P. C. Cooper that this kind of operation is very good on a programmed basis but it is also very expensive, costing about twice as much as the City's present program.

2. Seidel also questioned whether or not anything had been done about connecting V. V. Hughes' potato-washing operation into the City's sewer and was advised that the matter has been turned over to the City Solicitor.

3. Councilman Powell reported on the Annual Congress of Cities meeting held in Annapolis on Feb. 22. He advised that the meeting was well attended and there was indication that the legislators were interested in the welfare and future of municipalities in the State. He also said that as a result of this meeting, there was no doubt in his mind that the Maryland Municipal League had a voice in Annapolis and he whole-heartedly endorsed the City's membership in the League. He complimented the League's acting Executive Secretary, Mr. Helfrich, and reported that the League's future plans include moving its offices from College Park to Annapolis. A motion to pay the City's League Dues as billed was made by Councilman Powell and seconded by Councilman Fullbrook. Councilman Rodgers objected to the motion, stating that he was not convinced that the increase in the dues, from \$980 to \$3,700*per year, was worth the results obtained and requested that the City wait until it is known that Baltimore City accepts the increase. A vote on the motion was taken and it was passed with Councilman Rodgers voting No.

4. Mayor Truitt asked for Council's recommendations in his campaign to improve the movie situation in Salisbury. None were offered.

5. Mayor Truitt requested and received Council's concurrence in his recommendation to have a Resolution drawn up making it a City policy to have the flags in the park flown at half mast whenever a serviceman from Salisbury is killed in Vietnam. This is to be done as a gesture of respect and sorrow and the request extended to include all flags flown in the City.

6. Welcome and best wishes were extended to a candidate for City Council, Mr. Doug Seargeant, Jr., who was present at the Meeting. Councilman Martin expressed Council's recognition.

There being no further business to come before the Chair, the meeting adjourned at 9:45 p.m., to meet again in regular session on Monday, March 11, 1968.

*\$3,021.72

Frank L. Davies
City Clerk

W. Paul Martin
Council President

INTER OFFICE MEMORANDUM

February 26, 1968

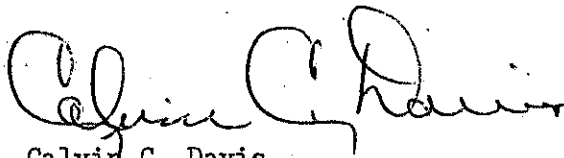
TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Clamps, Stops & Outlets

Public Works Department Purchase Requisition Number 692 is for the pricing and purchase of clamps, stops and outlets.

Request for Quotation Number 53 was sent to likely suppliers on February 2, 1968. Below are the results of the bidding.

<u>BIDDER</u>	<u>TOTAL BID</u>	<u>DISCOUNT</u>
Mueller Company	\$928.15	2% 15, N 30
Peerless Pennsylvania Co., Inc.	1033.90	2% 10, N 30
Eastern Water Works Supplies, Inc.	1072.30	1/2% 10, N 30

Public Works Department has reviewed the bids. Recommend that the award be made to Mueller Company on their low bid of \$928.15 less 2% 15 days discount. The account to be charged is 20.242C, which has a current balance of \$4,121.59.


Calvin C. Davis

CCD/d

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

February 26, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Disc Pistons for Meters

Public Works Department Purchase Requisition Number 595 is for the pricing and purchasing of Disc Pistons for 3" and 4" meters.

These items have been standardized with the Neptune Meter Company.

Public Works Department has reviewed the prices. Recommend authority to issue a Purchase Order to Neptune Meter Company in the amount of \$244.30. The account to be charged is 20.243A which has a current balance of \$28,846.29.


Calvin C. Davis

CCD/d

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

February 26, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Furniture and Equipment-Engineering

Public Works Department Purchase Requisition Number 1080 is for the pricing and purchasing of various items of furniture and equipment for the Engineering Section.

Request for Quotation Number 35 was forwarded to likely suppliers on Nov. 21, 1967. An additional quotation was obtained from Kueffel & Esser Co. on certain items. Bids were received on December 5, 1967 and sent to Public Works Department for comment. Below is the results of the bidding.

ITEM		<u>K & E</u>	<u>BALT. STA.</u>	<u>WHITE & LEONARD</u>	<u>SALIS.OFC SUP.</u>
1) GE TOUCH-A-MATIC	(1)		\$267.75*	\$NO BID	\$NO BID
2) Desk #1960 F-12	(2)		361.08	298.00*	370.50
3) Chairs #6025-D	(2)		214.58*	NO BID	NO BID
4) Drafting Machine w/lamp	(1)	\$129.24*	300.00	NO BID	NO BID
5) Dazor lamp #2324	(3)		112.80	95.10*	96.80
6) File Cabinet #N52RL	(3)		206.82	149.10*	183.75
7) File Cabinet #N52RC	(2)		151.86	109.60*	138.00

Items indicated by asterisk (*) are low or only bids.

Public Works Department has reviewed the bids and made personal inspections of all items. They recommend items indicated by asterisk. In addition to the above three scales are needed for Item 4 at \$4.43 each. The total prices amount to \$1,276.66. Request authority to issue a Purchase Order to cover the items. The accounts to be charged are 12.103 \$482.33, (Items 1 & 3), balance \$981.80 and 20.213 \$794.33, (Items 2, 4, 5, 6, 7 & Scales), balance \$800.00.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

February 26, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Contract A-15-68, Aerial Lift

Public Works Department requested proposals be mailed for pricing and purchase of one Aerial Lift.

Proposals and advertisement were mailed to likely suppliers and the newspaper on February 1, 1968. Proposals were received, opened and read aloud at City Hall at 10:00 AM EST, Monday, February 19, 1968. Below are the results of the bidding.

<u>BIDDER</u>	<u>BASE PRICE</u>	<u>OPTIONS</u>	<u>TOTAL</u>
Cavanaugh Ford	\$12,977.66	\$435.00	\$13,412.66
Oliphant Chevrolet Sales, Inc.	13,024.00	435.00	13,459.00
Pitman Manufacturing Co.	13,200.67	369.00	13,569.67
Hunt-Pierce Corporation	13,560.00	435.00	13,995.00

Bids were not received from S. J. Meeks & Son, Mobile Aerial Towers, S. M. Christhlf & Son or General Supply & Equipment Co., Inc. No response was received from Baker Equipment Co., P. C. Gould Sales Co., Quillin-Valliant, Inc. or Hancock Brothers.

Public Works Department has reviewed the bids. Recommend that the award be made to Cavanaugh Ford, Inc. on their low bid of \$12,977.66 plus options selected by Public Works Department of \$435.00, or a total of \$13,412.66. The account to be charged is 12.203F, which has a current balance of \$13,425.25.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

February 26, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Summer Uniforms, Police Department

Police Department Purchase Requisition Number B114 is for the pricing and purchase of various items of Summer Uniforms.

Request for Quotation Number 49 was sent to likely suppliers on January 24, 1968. Below are the results of the bidding.

<u>BIDDER</u>	<u>TOTAL PRICE</u>	<u>DISCOUNT</u>
H. I. Weiman & Son	\$1,392.10	1% 10, N 30
Howard Uniform Co.	1,390.55	N 30
Donald S. Lavigne, Inc.	1,477.35	N 30

Police Department has reviewed the bids. Recommend that the award be to H. I. Weiman & Son based on their bid of \$1,392.10 less 1% or a net of \$1,378.18. The account to be charged is 11.112F, which has a current balance of \$1,865.90.


Calvin C. Davis

CCD/d

cc: 9 for Council
Mr. Leydecker
PD

INTER OFFICE MEMORANDUM

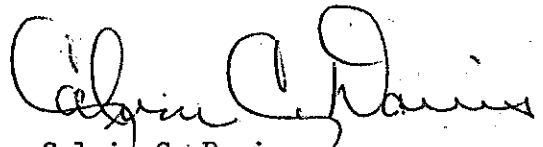
February 26, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Parts for Wayne Sweeper

Public Works Department Purchase Requisition Number 742 is for the pricing and purchase of Dirt Shoes, Triangles and Shaft for Wayne Sweeper.

These parts were standardized from McClung-Logan Equipment Company, Inc.

Total cost of the parts is \$296.04. Request authority to issue a Purchase Order for the items. The account to be charged is 21.912F, which has a current balance of \$4,811.50.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

CITY OF SALISBURY, MARYLAND

Meeting #5

March 11, 1968

PRESENT

Mayor Dallas Truitt
Councilman David Rodgers
Councilman Harry Fullbrook

Councilman W. Paul Martin, presiding
Councilman Sam Seidel
Councilman Robert Powell

IN ATTENDANCE

City Clerk, F. Tawes; Executive Secretary, C. Leydecker; Treasurer, H. Brittingham; City Solicitor, W. Anderson; Public Works Director, P. Cooper; Planning Director, P. Tallon; Building Inspector, H. Wojtanowski; Purchasing Agent, C. Davis; Members of the Press and Interested Citizens

Convening - Approval of Minutes, Feb. 26

President of the Council, W. Paul Martin, called the meeting of the Mayor and Council to order in City Hall, 112 W. Church Street at 8 p.m. on Monday, March 11, 1968. The Lord's Prayer was repeated and minutes of the previous meeting held on Feb. 26 were approved as written on a motion made and seconded by Powell and Seidel.

PUBLIC HEARING - Plan Change, R-19 Project,
from Parking to Hotel Use

A Public Hearing having been advertised in the Daily Times as required by law, review of a planned change in the use of a parcel of land in the R-19 Project (as outlined in red on a plat of the area) was given by P. L. Tallon, Planning Director. There were no proponents or opponents of the plan change present for the discussion or for the reading of Resolution No. 105, in which provisions for the change are made. Council, therefore, instructed that action on the Resolution be tabled until such time as those private interests who have expressed a request for such a change have been consulted to see if they are still interested. A recommendation was made by the Executive Secretary to advertise in the paper for all interested persons to express themselves on this particular project, explaining that if the Council knew who would bid on the project, they would be more certain of the desirability to have the Urban Renewal Plan changed. Council did not authorize this recommendation but, instead, instructed that Prof. A. L. Fleming of the Citizen's Advisory Commission be contacted and asked to report on his investigation of interested developers.

P. L. Tallon called attention to a tentative time table or schedule for the Plan change and advised that the local group which indicated initial interest in the change is still assessing and re-assessing its financial status and borrowing capabilities.

For the record, action on Resolution No. 105 has been tabled until further information has been obtained for Council's consideration and study. Resolution No. 105 reads:

A RESOLUTION authorizing the inclusion of commercial sign controls and revisions for the provision of hotel and related uses to the Urban Renewal Plan for Urban Renewal Project Md. R-19, Northside, in the City of Salisbury, Maryland.

Appearance - Mike Scilipoti - Arbor Day
Planning Program - Salisbury Jaycees

Mr. Scilipoti appeared before Council to brief them on the Jaycees' Arbor Day Program in connection with their Beautification Committee's Project for community improvement. He advised that help and cooperation would be solicited from various Civic Clubs in Salisbury to sell a variety of flowering trees on the Saturday following Arbor Day (April 13). These trees, which include Red Maple, Green Ash, Pin Oak, Pink and Red Crepe Myrtle, will be available -- planted free in the City Limits -- at \$4 each. Persons living outside the City Limits are invited to purchase the trees but they will not be planted free for them but will be sold on a "do it yourself" basis. Complete planting instructions will be furnished with each tree but no guarantee will be provided. A tentative location for the sale was given as the Daily Times Parking Lot on Division Street.

Council commended Mr. Scilipoti and expressed endorsement of the project in the interests of community beautification.

Appearance - Vic Laws - Variance, Building
Code, Baptist and E. Main St.

Mr. Laws requested and received Council's approval of his desired variance to the City's Building Code which would allow the use of wooden windows on the Main Street side of his building which is under construction. He advised that the building was constructed mostly of concrete and steel and the wooden windows in question would not pose a fire threat in his opinion. A motion granting the variance was made and seconded by Powell and Seidel and carried unanimously.

Proposed \$1,780,000 Bond Issue - Ordinance
No. 981

City Solicitor reported on his consultation with Bond Counsel relative to the City's proposal to borrow money for the extension and expansion of its storm water sewer system, sewage treatment plant and repayment to the County of its obligations for storm water drainage and other purposes as set forth in Ordinance No. 981. He advised that bond counsel recommended hiring a financial representative and the firm of Alex Brown was suggested and approved by Council. Lengthy discussion of the matter was heard and action on Ordinance No. 981 held until sufficient information is obtained for the bond counsel to meet with the City Council to discuss the issue. One of the basic questions to be answered by the Council is how much money is needed for how long, to come from what fund. The City Treasurer and Solicitor were authorized to come up with some figures for Council's study and Council President Martin, on a recommendation from Councilman Rodgers, instructed that a letter be sent to the County Council under signature of the Mayor and Council making a formal request for County assistance in the amount of \$400,000 as its share on the Northeast and Southeast Storm Drainage Projects contemplated by the City to help defray some of the costs in the Bond Issue.

Signal - E. Main and Route 13

A report as contained in the Briefing Books by P. C. Cooper, Public Works Director, giving details of a solution to the problem of the faulty signal controller at the E. Main Street, Route 13 intersection was given unanimous approval by the Council. The solution provides for replacement of the original controller with an 807R controller as complete adjustment and compensation by the Automatic Signal Company.

Depressed Curb - Superclean Car Wash

Council unanimously approved a motion made and seconded by Powell and Seidel to grant a 5' variance to the depressed curb policy at the Superclean Car Wash site on the boulevard. Councilman Fullbrook requested that they be asked to keep cars off the sidewalk at this location since it provides a hazard to pedestrian traffic.

Water and Sewer Extension - East Road and Morris Street - Richard Norman

A request to extend existing water and sewer lines to property being developed by Mr. Norman with payment of the costs to be made to the City at the time the water is turned on, was granted approval on a motion by Councilman Powell which was seconded by Councilman Seidel and carried unanimously.

A. W. Perdue Sewer Connection

Permission to add a 12" sewer directly from the Perdue Plant to a City manhole on Willow Street was given by the Council on a motion by Rodgers, seconded by Powell on the assurance by P. C. Cooper, Public Works Director, that the plant is well designed and no trouble is expected which would affect Sewage Treatment Plant operations. Total cost of the project will be borne by the Perdue Company.

Approval of Negotiations with Delmarva Terminals, Inc.

Negotiations in the form of a letter to Delmarva Terminals, Inc. by the Public Works Director were given unanimous approval by the Council on a motion by Seidel, seconded by Powell. These negotiations for the purpose of Annexation in the Northwood Area of the company's property include a front foot assessment of \$4/ft. for water and sewer plus standard tapping fee, said assessment to be charged on the Marvel Road frontage of the property only since two other streets in the area have not been opened and exist on paper only. If Annexation of the area is not accomplished, frontage existing at the time water and sewer is extended will apply.

Demolition of Property - 317 Poplar Hill Avenue

Discussion of a request for authorization to proceed with the necessary legal action to have a sub-standard dwelling at 317 Poplar Hill Avenue demolished in accordance with provisions of the City's Housing Code brought instructions by the Council on a motion by Fullbrook and Rodgers to proceed as recommended by the City Solicitor, under jurisdiction of the Circuit Court. Council discussed a possible Tax Sale of the property which was the preference of Council President Martin. However, it was decided that since this case has been carried over since 1964 and since the legal heirs are scattered all over the country and a Tax Sale will mean another year or two delay in actual improvement to the area, the best interests of the City would be served by turning it over to the Circuit Court for settlement.

Parking District Tax Exemptions

Recommendation by the City Treasurer and Building Inspector to grant exemption to the following properties from the special tax assessment in the Parking District #1 was granted on motion by Rodgers, seconded by Seidel:

Donald P. Bowden, Sr. - 301 E. Main St. and Holt Paper Co., Inc. - 226 Mill Street.

Parking District Tax Assessment - Artcraft
Electric Co.

A request was presented to Council by the City Treasurer for adjustment of the personal property tax assessment levied on Artcraft Electric Co. to conform with the company's inventory carried in the store located in the Parking District. This claim amounts to \$440,000 and the treasurer was authorized to bill on that basis on a motion by Powell, seconded by Rodgers.

Award of Bids

1. Highway Mowing Machine - motion by Seidel, seconded by Powell to award to low bid of E. Mace Smith & Co., Inc. in the amount of \$564.
2. Valve Boxes and Repair Clamps - motion by Seidel, seconded by Rodgers to award to low bid of Mueller Co. in the amount of \$371.80.
3. Building Code Additional Charges - motion by Powell, seconded by Seidel authorizing payment in the amount of \$992 to Michie City Publications as recommended by the Purchasing Agent and Building Inspector.
4. Dozer Rental - motion by Rodgers, seconded by Seidel authorizing rental from Otho Tilghman on his bid of \$14/her less 2% 10 days or a total of \$1,372 for 100 hrs. as recommended.

Ordinance No. 980 - 2nd Reading - YMCA
Ordinance Permit

There being no opposition to the Ordinance as presented at the previous meeting, motion approving same on second and final reading was made and seconded by Rodgers and Powell and carried unanimously. The Ordinance permits the YMCA to occupy premises on W. Main Street known as "the old Montgomery Ward building".

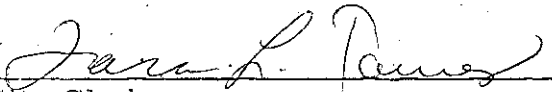
New Business

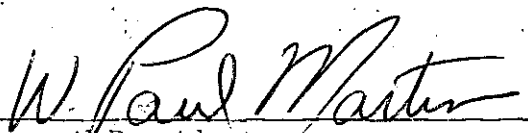
1. Mayor Truitt reported to Council that after extensive investigation and negotiation, he has obtained a commitment from the manager of the Wicomico Theatre and Panther Corporation guaranteeing they will show at least one family-type picture in Salisbury each week. He advised Council he would hold off on his recommendation to have an Ordinance drawn up to control to some degree the type of motion pictures shown in the City or at least control the showing of obscene movies to young people under age 18 until he sees whether or not the Theatre management keeps their word on their assurance of better audience oriented shows in Salisbury. Councilman Rodgers disagreed with the Mayor's methods of obtaining cooperation, stating that he felt you could not legislate morals and could not tell a business in Salisbury what to do or not to do. He further stated that mild persuasion would obtain better results and the Council should not be asked to pass any Ordinances which would set them up as a censorship board.
2. Public Works Director informed Council of potential storm sewer problems in an area on Roland Street in the vicinity of the Super Giant complex - Salisbury Automotive location because of extensive paved parking lot area at a proposed theatre to be built in the future.

3. Candidate Ray Landon who is running in the Primary Election for a City Council Seat was welcomed to the meeting by the Council President and Council Members.

4. Meeting Date problems were discussed and a dinner planned for the County and the City by the Greater Salisbury Committee was mentioned. Councilmen and the Mayor were reminded of the Joint Meeting on March 18 and the time was set for 8 p.m. in City Hall with the County Council to be notified of the change in time.

There being no further business to come before the Chair, the meeting adjourned at 9:45 p.m. to meet again in regular session on March 25.


City Clerk


Council President

INTER OFFICE MEMORANDUM

March 11, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Highway Mowing Machine

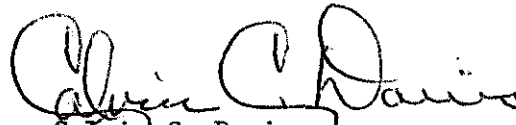
Public Works Department Purchase Requisition Number 737 is for the pricing and purchasing of one Highway Mowing Machine.

Request for Quotation Number 56 was forwarded to likely bidders, on February 20, 1968. Below are the results of the bidding.

<u>BIDDER</u>	<u>TOTAL PRICE</u>	<u>TERMS</u>
E. Mace Smith & Co., Inc.	\$564.00	N 30
Parker's Inc.	575.00	N 30

Bid was not received from Quillin-Valliant, Inc.

Public Works Department has reviewed the bids. Recommend that the award be made to E. Mace Smith & Company, Inc. on their low bid of \$564.00. The account to be charged is 12.202K, which has a current balance of \$641.10.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

March 11, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Valve Boxes and Repair Clamps

Public Works Department Purchase Requisition Number 720 is for the pricing and purchase of valve boxes and repair clamps.

Request for Quotation Number 55 was sent to likely suppliers on February 15, 1968. Below are the results of the bidding.

<u>BIDDER</u>	<u>TOTAL PRICE</u>	<u>TERMS</u>
Mueller Company	\$371.80	2% 15, N 30
Eastern Water Works Supplies, Inc.	475.14	1 1/2% 10, N 30
Peerless Pennsylvania Co., Inc.	419.00	2% 10, N 30

Bid was not received from Darling Valve & Manufacturing Co.

Public Works Department has reviewed the bids. Recommend that the award be made to Mueller Company on their low bid of \$371.80 less discount of \$7.44 or \$364.36. The account to be charged is 20.243A, which has a current balance of \$27,980.24.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

March 11, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Building Code-Additional Charges

On May 25, 1967 Purchase Order Number 1516 was issued to Michie City Publications for the printing and codification of the City Building Code.

Involved in this work was considerable tabular material. The Michie City Publications Company has advised Mr. Wojtanowski of additional charges for this work over and above the original price quoted for the printing of the code. This additional charge amounts to \$1,984.00. The company is suggesting that this charge be shared. They would absorb \$992.00 of the charge and we pay \$992.00 additional over the initial Purchase Order (\$5,062.50).

Mr. Wojtanowski has discussed this with Mr. Anderson and the Executive Secretary. Mr. Anderson is of the opinion that the letter from Michie City Publications Co. is good business and that subject to Council approval should pay the half of the out-layed cost involving the tabular work.

Recommend approval. The account to be charged is 11.312G, which has a current balance of \$1,000.00.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
BI

INTER OFFICE MEMORANDUM

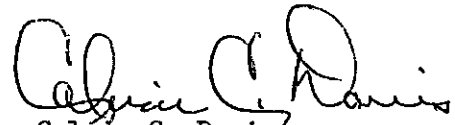
March 11, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Dozer Rental

Public Works Department Purchase Requisition Number 1146 is for the pricing and ordering of 100 hours of dozer rent. This dozer must have power shift.

The standing price from Wicomico Soil Conservation District is \$14.00 per hour. Otho Tilghman has priced his services at \$14.00 per hour less 2% 10 days.

Public Works Department has reviewed the bids. Recommend that the award be to Otho Tilghman on his bid of \$14.00 per hour less 2% 10 days or \$1,372.00 for the 100 hours requested. The account to be charged is 12.2021, which has a current balance of \$1,476.75.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

CITY OF SALISBURY, MARYLAND

Meeting #6

March 25, 1968

Present

Council President, W. Paul Martin
Councilman Harry Fullbrook
Councilman Sam Seidel

Councilman Robert Powell
Councilman David Rodgers

Absent

Mayor Dallas G. Truitt

In Attendance

City Clerk, F. Tawes; Executive Secretary, C. Leydecker; Treasurer, H. Brittingham; City Solicitor, W. Anderson; Public Works Director, P. C. Cooper; Planning Director, P. Tallon; Civil Engineer, T. Shea; Purchasing Agent, C. Davis; Building Inspector, H. Wojtanowski; Interested Citizens and Members of the Press

Convening - Approval of Minutes, March 11

The Salisbury City Council met in regular session on Monday, March 25, 1968 at 8 p.m. in City Hall, 112 W. Church Street. Council President Pro Tem, David Rodgers, opened the meeting, the Lord's Prayer was repeated and minutes of the previous meeting were approved as written on a motion made and seconded by Fullbrook and Seidel. Council President W. Paul Martin and Councilman Robert Powell arrived late due to a scheduled television appearance in connection with their bid for re-election to the Council.

Award of Bids

1. Driving Test Piles - motion by Seidel, seconded by Fullbrook to award to low bid of Earl Hastings in the amount of \$300.
2. Painting at Fire House #1 - motion by Fullbrook, seconded by Seidel to award to low bid of Leo Welch in the amount of \$271.
3. Emergency Sewer Repair - S. Division Street - motion by Seidel, seconded by Fullbrook authorizing payment to George W. Wilkinson in the amount of \$520.37.
4. Advertisement for Annexation - motion by Seidel, seconded by Fullbrook authorizing payment to the Daily Times (Salisbury Times) in the amount of \$263.25.
5. Parts for Wayne Sweeper - motion by Fullbrook, seconded by Seidel authorizing payment for standardized item from the McClung-Logan Equipment Co. in the amount of \$625.
6. Tires and Tubes - motion by Fullbrook, seconded by Seidel to award to low bid of Grier Tire Co. in the amount of \$558.84. It was recommended that in the future a blanket bid for tires for all City Departments be sought similar to the procedure used in the purchase of gasoline and oil for all City Departments.
7. Condemnation - Colvin Property - motion by Seidel, seconded by Fullbrook authorizing payment of the Court Award of \$2,750 for the property located at College Avenue and South Division Street.

PUBLIC HEARING - Northwood Annexation

The scheduled Public Hearing on the Northwood Annexation was held until the arrival of the full Council and was convened at approximately 8:15. City Solicitor, Walter Anderson, advised Council that the legal requirement for advertising the Public Hearing had been met with several notices appearing in the Daily Times as well as being posted on the bulletin boards in City Hall. Public Works Director, Philip Cooper, reported that signatures of 90% of the property owners in the area had been obtained and over 85% of the voters living in the area had signed a petition favoring the annexation. Council President Martin called for discussion from the floor but there was no indication from the citizens present that they were for or against the annexation. Since no opposition was voiced, Resolution No. 104 was introduced and passed on a motion by Rodgers, seconded by Powell.

Resolution No. 104 reads as follows: A RESOLUTION of the Council of the City of Salisbury proposing the annexation to the City of Salisbury of a certain area of land situated contiguous to and binding upon the Northerly corporate limits of the City of Salisbury, bounded on the South by said Northerly corporate limits of the City of Salisbury, bounded on the East, in part, by a line 200 feet Easterly, more or less, of Northwood Drive and in part by Old Salisbury-Delmar Road, bounded on the North by Naylor Mill Road and bounded on the West, in part, by a proposed scenic drive along the Easterly side of Naylor Mill Branch and providing for the conditions and circumstances applicable to the proposed change in boundaries of the City of Salisbury.

It was noted by the City Solicitor that residents in the area have 45 days in which to petition for a referendum on the Annexation. After that time period, the area legally becomes a part of the City Limits.

Request for Special Tax Exemption - Parking District

A request by Mr. James W. Taylor, Jr. for exemption from the special parking district tax levied on property located at E. Main Street and Salisbury Boulevard and on E. Calvert Street was given favorable approval on a motion by Powell, seconded by Rodgers and carried unanimously.

Request for Contract Approval - Becker & Becker

A request submitted by the Planning Director for the Council to approve a contract with Becker & Becker for the government building study was given consideration. However, when it was learned that additional requirements such as addition of the Police Dept. and the County's Welfare Office were to be incorporated into the contract which would increase the cost of Becker & Becker's proposal, Council informed Mr. Tallon it would be necessary to have another meeting with the County Council before any approval is given. Mr. Tallon was instructed to have complete cost estimates and contract requirements available for the joint meeting of the two Councils in order that a final decision on the matter can be reached. Executive Secretary pointed out that since the City's requirements in the government building do not equal half those of the County, that perhaps it would be a good idea to work out a percentage of costs both to the City and to the County. No action was taken on this recommendation.

Appearance - Stanley Kolb re Alley Closing - Priscilla and Decatur Street

Due to a breakdown in communications within the Public Works Dept., action on

Mr. Kolb's request to have an unopened alley in the vicinity of Decatur and Priscilla Streets had to be postponed until the utility line situation is investigated and the necessary Ordinance for the alley closing is prepared. First reading on the Ordinance was scheduled for the next meeting and Council offered apologies to Mr. Kolb for the inconvenience of the postponement. It was ascertained that no objections to the alley closing by adjoining property owners were expected and a Mr. Hooper, one of the property owners, was present to offer his support of the closing.

Water Main - Symington Wayne Corp.

A request from Symington Wayne Corp. for a new 6" water service from the College Avenue main parallel to Division Street to equalize water pressure inside the Wayne Plant was reviewed by the Public Works Director who recommended installing the service as requested in exchange for property owned by Wayne desired for R/W to improve the College Avenue - Division Street intersection alignment and to provide a uniform street width to College Avenue. Discussion of the trading of a water service for land acquisition was heard and a recommendation made by the Council for Mr. Cooper to negotiate with Symington Wayne but to include the County in the negotiations, asking them to share in the expense of the transaction since part of the property and the location of the water service itself is in the County. A report is to be given to Council on the negotiations.

Request for Authority to extend 8" Water Main - South Park Drive and Churchill Avenue

P. C. Cooper explained the desirability of extending and improving an existing water line in the vicinity of South Park Drive and Churchill Ave. He mentioned the possibility of a request to serve a property in the area and also the planning of black-top improvements of the South Park Drive surface. Council recommended that the proposal be included in the capital improvement projects for next year's budget and studied again at that time.

Approval of formal acceptance - South Boulevard Project

Authorization to formally accept the South Boulevard Project (Contract No. WI-378-115 FAP No. US-1200 (4)) and to certify that the work has been satisfactorily completed in accordance with the contract and the specifications was given on a motion made by Councilman Fullbrook, seconded by Councilman Powell and carried unanimously. Public Works Director, P. C. Cooper, was instructed to so notify the State Roads Commission of this official acceptance.

Main Street Mall Information

General approval of correspondence between P. C. Cooper, the Retail Merchant's Association and Chesapeake Nurseries relative to recommendations for improvement of the Main Street Mall Plans as presented by Alexander & Moskowitz was given by the Council. A detailed list of recommendations as contained in the Briefing Books, is attached to the official copy of these minutes.

Bond Program Schedule

At the request of the Council, a Bond Program Schedule was prepared for study by the City Treasurer and a ten year analysis of the water and sewer fund (1958-68) projected into 1969 was presented in graph form by the Public Works Director. Briefly, the graph showed the Sewer Dept. operating at an average of a 9% deficit and the Water Dept. at a 7% profit.

Discussion of the situation, needs and requirements as compared to funds to pay for same, brought an observation by Councilman Rodgers that the City is providing services for sewer where it is not receiving adequate payment. These services are being provided for areas outside the City, chiefly for industry and the City has no alternative but to adjust its charges for services rendered. Council agreed with this observation and advised that there would have to be some equity found before any Bond Issue is entered into. The possibility of separating the Bond Issue, having the sewer and water projects in one and the storm drain projects in another was discussed and a prediction given by Mr. Fullbrook that the issue, if entered into, would have to be paid for either out of increased taxes or increased water and sewer rates and not out of a 1¢ increase in the Sinking Fund. In summation, Council advised they were in no position to make a decision on such a large bond issue at the present time.

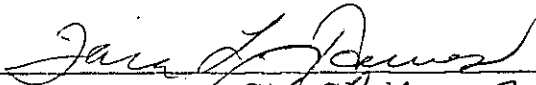
New Business

1. Councilman Rodgers informed Council he had received a letter from a citizen who was critical of the Recreation Commission's priority program on the City's Tennis Courts in the Park. He requested that the matter be taken up with the Commission and the subject put on the Agenda of the next meeting for discussion.
2. Mr. Frank Maher, candidate for election to one of the Council seats at the March 26th General Election, was welcomed to the meeting by the Council President and Council members.
3. Professor A. L. Fleming, Chairman of the Citizen's Advisory Committee, was present to brief Council on the Committee's program of pursuing prospects for the development of the R-19 Project hotel-use area. He proposed that the Council and the Urban Renewal Office provide the committee with a letter setting forth a timetable on the availability of the land in question as well as the terms (outright sale and price or lease-rental and price) acceptable. He stated that a letter, followed up by a telephone call and personal visit by members of the committee will be used to ascertain just who is and who is not interested in developing the area in question. A sample letter containing information desired by the committee is to be submitted for Council approval at the next Council meeting.

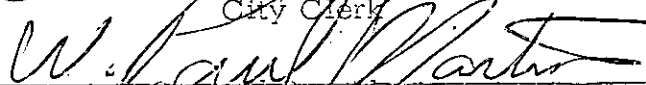
V. V. Hughes Sewer Connection Problem

City Solicitor Anderson reported on a recent court suit relative to collection of sewer charges from the V. V. Hughes Company on Isabella Street. The company refuses to pay for charges resulting from a potato-washing operation at their plant location on the basis that they are not connected to a sewer and, therefore, are not liable for the sewer charges. Council instructed the Building Inspections Department to notify V. V. Hughes Company that they are to have the potato-washing operation connected to the City's Sanitary Sewer within 30 days and that they will be responsible for all sewer charges from the time of connection. The Inspections Department was also instructed to notify J. R. Price, Inc. and B. Lee Hayman to connect to the City's Sanitary Sewer under the same conditions as V. V. Hughes.

There being no further business to come before the Chair, the meeting adjourned at 9:45 p.m., to meet again in regular session on April 8, 1968 at 8 p.m.



City Clerk



Council President

Mar. 22, 1968

To: Mayor & Council
From: Director of Finance
Subject: Information on proposed Bond Issue

	Water	Sewer	Combined
1966 Revenue	298,072	281,681	
Expenditure	<u>238,725</u>	<u>356,259</u>	
	59,347 surplus	74,578 deficit	15,231 deficit
1967 Revenue	284,493	279,505	
Expenditure	<u>262,972</u>	<u>339,461</u>	
	21,521 surplus	59,956 deficit	38,435 deficit
1968 Revenue est	252,340	272,400	
Exp. "	<u>219,362</u>	<u>339,633</u>	
	32,978 surplus	67,233 deficit	34,255 deficit
1969 Revenue est	260,100	281,100	
Exp. "	<u>256,879</u>	<u>364,626</u>	
	3,221 surplus	83,526 deficit	80,305 deficit

The above is only revenue & expenditures for a fiscal year

Estimated Surplus 6/30/68	135,150
" " over proposed 1969 Budget	54,845
Appropriated Contingency Fund	53,200
" " Working Fund	75,000

We cannot recommend reducing the Contingency & Working Fund to less than \$50,000. or \$55,000.

Cost to service \$780,000 @ .05% for 20 years	62,587
" " " " 25 "	55,311
" " " " 30 "	50,739

Do you want to continue and increase support of Sewer with Water Funds?
Do you want to cut anything from proposed issue?

I think it may be possible to finance the Northwood Water & Sewer Project (\$250,000) by using all excess funds (about \$200,000) out of the 1969 and the 1970 Budgets.

I see no way to finance the full \$780,000 proposed Water & Sewer Issue except by an increase in the rate or through the Sinking Fund which would increase that rate by about .08%

Proposed Storm Water Drain Issue		1,000,000
Estimated surplus Sinking Fund 6/30/68		214,000
Debt Service @ .05% for 15 years		96,340
Debt Service @ .05% for 10 years	(900,000)	116,550

1969 Debt Service	extra payment	100,000	
	interest extra payment	5,000	
	balance of debt ser	<u>116,550</u>	
	Total		221,550

Available		214,000	
Add .01 to Sinking Fund Tax rate .25		<u>8,500</u>	
	Total		222,500

1970 Debt Service			116,550
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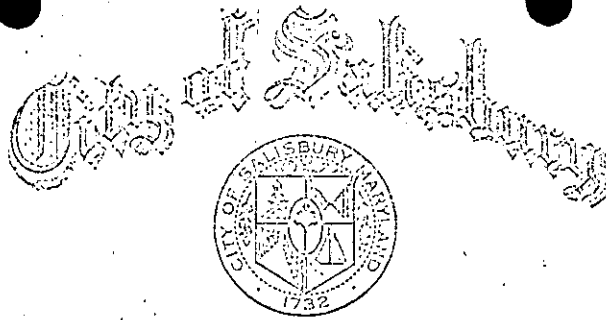
Available		108,000	
Add .01 to Sinking Fund Tax rate .25		<u>8,600</u>	
	Total		116,600

1971 Due to reduced debt requirements of about \$20,000.
 We could go back to the .24 rate and have a surplus
 of about \$12,000.

Borrowing limit		6,343,000
Debt balance 6/30/68	2,407,000	
Proposed issue	<u>1,780,000</u>	
		<u>4,187,000</u>

Balance of borrowing to limit		2,156,000	.02½%
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W. H. Brittingham



PHILIP C. COOPER
Director
PUBLIC WORKS DEPT.

MARYLAND

20 March 1968

742-2280

Retail Merchants Association
c/o Mr. Arno Wolters
R. E. POWELL
Main Street
Salisbury, Maryland 21801

Gentlemen:

In accordance with your request, I have reviewed in detail, the plan of Alexander and Moskowitz, presented for development of the Main Street Mall in Salisbury.

There are many things presented as a part of the plan that are not physically possible, in order to achieve the broad requirements necessary for the public safety and the service requirements of the businesses fronting upon the Mall. I, therefore, must say that the plan must, of necessity, be substantially modified in order to meet the various requirements, which I will enumerate.

BASIC REQUIREMENTS

1. Provide 16' wide vehicular passageway with 12' head room for ready access of emergency vehicles at all hours, and the routine access of service vehicles at selected hours.
2. Provide adequate entrance for fire fighting and emergency equipment. (This would preclude some of the development presently detailed at the North Division Street entrance and require modification in this area).

3. Provide unobstructed longitudinal walkways with 8' minimum head room for full width of existing sidewalks and no tree overhang on at least 8' of sidewalk width next to the store fronts, as determined by ultimate planned shape of tree.
4. No construction beyond Market Street, except for storm drain outfall.
5. No construction on St. Peters Street.
6. Provide for thermal snow melting on all paved surfaces so as to eliminate the need for plowing and salt application. Plowing will dislodge stone in exposed aggregate concrete. Salt application will kill trees which form the backbone of landscaping.
7. Provide more adequate lighting.. (I refer specifically to the south side of the street on west end and both sides of the street on east end.) Provide vandal proof globes for lighting fixtures.
8. Tree planting must be placed at least 4' from 12" water main (and on north side and along entire south side of street, location shown on plan does not provide for sidewalk overhang restrictions. Is too close to existing sidewalk concrete. Is too close to existing water main).

GENERAL RECOMMENDATIONS AND COMMENTS

1. Special maintenance organization will be required for:
 - a. Daily sweeping.
 - b. Control of all phases of snow removal.
 - c. Organization of message center.
 - d. Structural maintenance and repair.
 - e. Frequent plant maintenance: watering, weeding, clearing litter, leaves, etc.
 - f. Seasonal special maintenance of trees and shrubs: pruning, disease and insect control, changing planter materials on seasonal basis.
2. Provide winter interest in tree planting, suggest special emphasis on Christmas type evergreens for decoration and special lighting. This will not only provide the Christmas Mall effect, but will break up monotony of one variety of tree throughout. Present plan gives an unattractive winter appearance during major shopping season.
3. I see absolutely no benefit from map table indicated at each end of Mall. This same information can properly be placed on advertising structure.
4. Four 7' advertising structures at east end of project appears excessive, suggest reducing to one.
5. Seating appears nicely done in park areas, but generally exceeds normal requirements, suggest reducing by about 50%.
6. Planter pyramids, I believe, will attract climbing by youngsters. Suggest more interesting effect can be achieved by low level planting and achieve elevation by careful selection of

planting material. This is only a personal observation and I can readily understand where others might have differing opinions.

7. My personal view is that the kiosk at each end is an expensive chunk of concrete which adds substantially to the cost without really contributing to the attractiveness of the development. From the ground eye-view this does not appear as a sculptured piece of concrete but merely a 6½' concrete slab, 7' high, with a light in the center and on top of it. One must actually get well above it to appreciate any design quality. From the shoppers eye view, it has little value, as I see it.

8. I believe the exposed aggregate theme may be a little excessive but generally attractive. It will probably be a bit slippery in wet weather, there will be a tendency for vehicles to discolor it with oil dripping, etc., it will be difficult to replace with similar color and design when the surface needs to be broken for maintenance or service. These, however, may not be sufficient cause to reduce its use, as the general effect achieved by it may out weigh the points of disadvantage.

The general sense of these comments is that the Mall Plan, as presented, is designed strictly for pedestrian use and not for vehicular use, which is a necessary part of our project. It, therefore, becomes necessary for us to meet and deal with the problems that I have enumerated above.

The cost of the project is staggering because the detail is completely different from anything which now exists. A breakdown of the so called "Public Sector" is attached and applies to underground structure, servicing, street lights, and thermal melting equipment. It does not include landscaping, special structures such as kiosk, map

Retail Merchants Association
20 March 1968
Page 5

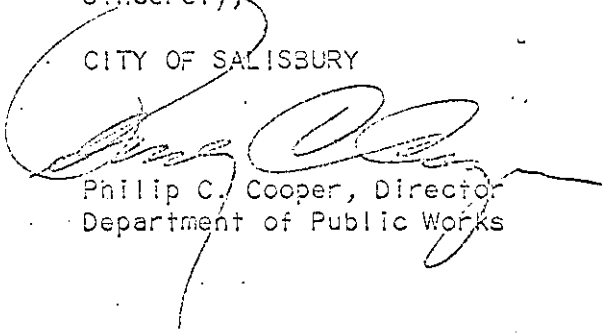
table, seating, fountains, planting structures,
banner standards, advertising display cases,
and items of this nature.

I must commend the designers for a certain
freshness of approach to this problem and believe
that if sufficient area were available, it would
give a much more striking effect than is possible
under our limited width section.

I believe that major modifications to the plan
will have to be made, both to make it meet the
practical requirements of traffic and safety and
also in an attempt to reduce an excessive high
cost of construction. To this end, I would suggest
serious consideration be given to removing all
frills that are not fundamental to the effectiveness
and attractiveness of the area.

Sincerely,

CITY OF SALISBURY


Philip C. Cooper, Director
Department of Public Works

PCC:kc

MAIN STREET MALL - DOWNTOWN
BEAUTIFICATION

PUBLIC SECTOR

SUMMARY OF COSTS

Remove Exist. Surfacing	\$ 9,560.00
Excavation For Tree Pockets & Sub-grade Stabilization	1,932.50
Earth Re-fill - Brick & Planter Areas	1,155.00
Base Stabilization Re-fill	4,494.00
Granular Fill For Drainage & Brick Base	2,177.00
Brick Surfacing	9,642.00
Concrete Surfacing	19,868.20
Curb & Gutter	562.50
Storm Drainage & Tree Drains	17,960.00
Water Services	2,700.00
Sewer Modifications	1,700.00
	<u>\$ 71,751.20</u>
* Thermal Snow Melting System 18,000 Sq. Ft. @ \$1.50	27,000.00
Lighting 100 Units @ \$350	<u>35,000.00</u>
	<u>\$133,751.20</u>
+ 10% Engineering Layout & Control	13,375.00
+ 10% Misc. & Contingency	<u>13,375.00</u>
	\$160,501.00

SAY \$160,000

* Cost of operation about \$10.00/hour



RICHARD L. MARSHALL

HARRISON J. LANGELE

PEMBERTON DRIVE

SALISBURY, MARYLAND, 21801

742-5622

Comments and reflections on the effect achieved by the landscape elements indicated on the proposed plan for the Downtown Mall in Salisbury.

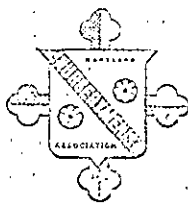
Strong Points

Continuity
Massiveness
Immediate Effect
Cooling Effect in Summer
(Partly real, partly Imagined)
Trees will give excellent Summer Effect
Initial maintenance moderate in Scope
and Cost
Simplicity of Design

Weak Points

Inadequate vehicular traffic passage ways
(too narrow) not enough height
Little effect in Winter or Spring (stark, -
black feeling due to lack of evergreen
foliage)
Trees too close to curb (13'), also plenty
close to buildings (10'). Too close to
existing water supply line.
Angular beds of groundcover lend no softness
which is needed to soften so many
angles
High replacement, cost especially after plants
get quite large (sizes would have to be
matched)
Too much sameness, more contrast of foliage
textures, shapes, and sizes needed
Any insect or disease problems would be
quickly compounded by proximity of
trees
Eventual maintenance of trees would become
quite costly as they get large
Trees will drip for short time after rain,
which will be undesirable over sidewalk
areas.
Salt used in snow removal would be damaging
possibly fatal to trees. (Trees must be
elevated enough to prevent this.)
It is not likely that trees will be available
with sufficiently high heads to allow
necessary height for pedestrian traffic.

Spring - on building
when no pedestrian traffic



21,000
22,200

Tree Cost



INTER OFFICE MEMORANDUM

March 25, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Driving Test Piles

Public Works Department Purchase Requisition Number 1172 is for the pricing and purchase of services for the driving of two test piles. One for the North Side Pumping Station and one for the South Side Pumping Station.

Bidders were contacted on March 21, 1968 and below are the results of the bidding.

<u>BIDDER</u>	<u>TOTAL PRICE</u>
Earl Hastings	\$300.00
Evans Construction Co.	500.00

Bids were not received from Lay Phillips, Weldon Fisher or William Cox.

Public Works Department has reviewed the bids. Recommend that the award be made to Earl Hastings on his low bid of \$300.00. The account to be charged is 13.212C, which has a current balance of 504.74.


Calvin C. Davis

CCD.d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

March 25, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Painting at Fire House #1

Fire Department Purchase Requisition of February 7, 1968 is for the pricing and securing of painters for painting two rooms and the tower at Fire House #1.

Request for Quotation Number 61 was sent to local painters for pricing. Below are the results of the quotation.

<u>BIDDER</u>	<u>TOTAL BID</u>
Leo Welch	\$271.00
Lewis Brothers Enterprises, Inc.	345.00
Somerset Painters & Decorators, Inc.	314.00

The bids have been reviewed by the Fire Department. Recommend that the award be to Leo Welch on his low bid of \$271.00. The account to be charged is 11.212F, which has a current balance of \$1,183.28.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
FD

INTER OFFICE MEMORANDUM

March 25, 1968

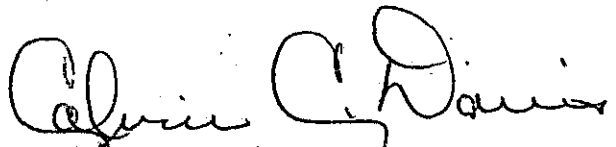
TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Emergency Sewer Repair-S. Division St.

Public Works Department Purchase Requisition Number 1158 is for the emergency repair of the sewer line on S. Division St. near the Peninsula Hospital.

The emergency repair work was necessary because of a cave-in of S. Division St. just south of the Peninsula General Hospital. The street had to be closed from March 4, 1968 for a two day period.

George W. Wilkinson was called in to do the repairs. His bill amounted to \$520.37.

Public Works Department has reviewed the bill. Recommend that I be authorized to issue the necessary Purchase Order for the services of George W. Wilkinson in the amount of \$520.37. The account to be charged is 13.242C, which has a current balance of \$3,267.22.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

March 25, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Advertisement for Annexation

The required notice for the Annexation of the Northwood Area contiguous to the northern boundary of the City of Salisbury was published in the Salisbury Times on February 16, 23, March 1, and 8, 1968.

The invoice from the Salisbury Times is for \$263.25.

Request authority to issue a Purchase Order to cover the cost of the advertisement. The account to be charged is 10.132D, which has sufficient balance to cover the purchase order.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker

INTER OFFICE MEMORANDUM

March 25, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Parts for Wayne Sweeper

Public Works Department Purchase Requisition Number 761 is for the pricing and purchase of parts for the Wayne Sweepers.

These parts were standardized with the McClung-Logan Equipment Company. Their price for the parts total \$625.00.

Public Works Department has reviewed the prices. Request authority to issue a Purchase Order for the parts. The account to be charged is 21.912F, which has a current balance of \$3,715.86.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

March 25, 1968

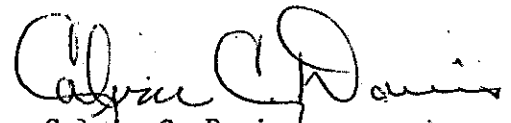
TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Tires & Tubes

Public Works Department Purchase Requisition Number 755 is for the pricing and purchasing of tires and tubes for the various vehicles at the City Yard.

Request for Quotation Number 57 was sent to likely suppliers on March 1, 1968. Below are the results of the bidding.

<u>BIDDER</u>	<u>TOTAL PRICE</u>	<u>TERMS</u>
Grier Tire Co.	\$558.84	2% 10, N 30
Magee Auto Parts	567.84	N 30
Burnett-White, Inc.	584.36	N 30
Firestone Stores	653.72	5% 10th, N 30
B. F. Goodrich Co.	586.56	2%, 10, N 30
Salisbury General Tire Service	657.48	N 10th

Public Works Department has reviewed the bids. Recommend that the award be made to Grier Tire Company on their low bid of \$558.84 less 2% 10, or a net of \$547.66. The account to be charged is 21.912E, which has a current balance of \$679.45.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

BB

CITY OF SALISBURY

DEPARTMENT OF PUBLIC WORKS

14 March 1968

TO: Office of the Mayor

FROM: Philip C. Cooper, Director - Public Works

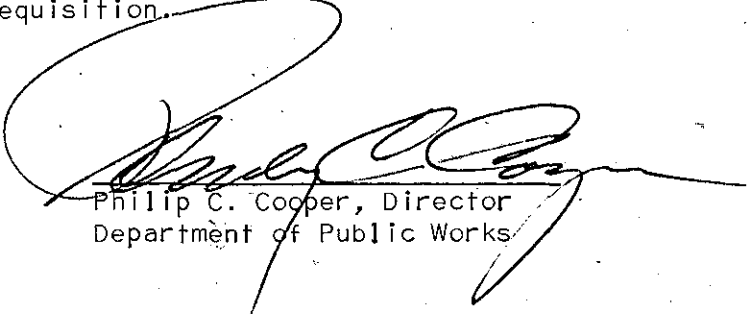
SUBJECT: Condemnation - Colvin Property

On Monday and Tuesday of this week, March 11 and 12, the City was involved in condemnation proceedings involving the James Colvin property on College Avenue and South Division Street. A formal offer of \$1700 was made. The value set on the property by the appraisers as revised immediately prior to condemnation proceedings were:

Vic Stephens - \$1700
Frank Maher - \$1825

Mr. Hanna, testifying for the defendants, indicated the value of the taking to be \$4700. The final verdict was an award of \$2750, which appears to us to represent more than true value, but probably the lowest price at which this land can be made available to the City, for the necessary widening of College Avenue at this point.

I hereby recommend that the purchase of the land be authorized for the amount of the award (\$2750) and a requisition in this amount is presented herewith for your approval. There was \$2000 in this account for this purpose prior to the date of condemnation. Since this time, additional funds have been transferred into the account to cover the amount of the requisition.



Philip C. Cooper, Director
Department of Public Works

PCC:kc

cc: Purchasing Agent
Ted Shea

SUGGESTED VENDORS

CITY OF SALISBURY, MARYLAND

PURCHASE REQUISITION # 1164

JAMES F COLVIN (and)

HARRIETT J. SAHLER

Rt. #4 - TOADVINE Rd.

Salisbury, Md.

DATE

3-15-68

DEPT.

PW

BUDGET ACCT. NO.

12-203 D

DATE NEEDED

CHECK ONE

DELIVER:

PICKUP:

REMARKS

ITEM NO.	DESCRIPTION	QUANTITY	PRICES
1	PURCHASE OF Right-of-Way- N.E. CORNER E. College Ave & S. Div. St.		\$ 2750.00
TOTAL COST	FUND O.K'D	ORDERED BY	SIGNED
		TES	W. Sumner DEPARTMENT HEAD

DEPARTMENT

INTER OFFICE MEMORANDUM

March 25, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Right-of-Way, College Ave. at S. Division St.

Public Works Department Purchase Requisition Number 1152 is for the processing of payment for the right-of-way for the City at College Avenue and S. Division St.

Condemnation proceedings involving the Colvin property were held on March 11, and 12, 1968 with the verdict amounting to \$2,750.00.

Public Works Department has reviewed the verdict. Recommend that the award be paid in the amount of \$2,750.00. The account to be charged is 12.203D, which has a current balance of \$2,800.00.


Calvin C. Davis

CCD/d

cc: 9 for Council
Mr. Leydecker
PW

CERTIFICATE OF BOARD OF SUPERVISORS
OF ELECTIONS OF THE CITY OF SALISBURY AS
TO OFFICIAL CANVASS OF RETURNS OF
PRIMARY ELECTION HELD MARCH 12, 1968

The undersigned, constituting the Board of Supervisors of Elections of The City of Salisbury, do hereby certify that they have this date personally canvassed the returns of the primary election held March 12, 1968, with respect to three seats on the Council of The City of Salisbury by personally inspecting the voting machines together with the returns furnished to them by the Judges of Election, and do hereby certify the following votes cast for each person in said primary election:

DEMOCRATS

Charles Clarke Banks	198
Francis P. Maher	538
W. Paul Martin	663
Robert A. Powell	581

REPUBLICANS

Harry O. Fullbrook	363
Ray Landon	303
C. Douglas Sergeant, Jr.	301
C. Gregory Truitt	176

Done at Salisbury, Maryland, this 14th day of March, 1968.

TEST:

Mrs. Edna W. Brown

Irma B. Tilghman
Irma B. Tilghman

William P. Long
William P. Long

O. Woodland Dashiell
O. Woodland Dashiell

The Democratic nominees are: Frank P. Maher, W. Paul Martin, Robert A. Powell

The Republican nominees are: Harry O. Fullbrook, Ray Landon, C. Douglas ~~XXXX~~
Sergeant, Jr.

A total of 1209 voters participated in the voting.

CITY OF SALISBURY, MARYLAND

Meeting #7

April 8, 1968

PRESENT

Mayor Dallas G. Truitt

Councilman Robert A. Powell

Councilman W. Paul Martin, Presiding

Councilman David F. Rodgers

Councilman Sam Seidel

Councilman Harry O. Fullbrook

IN ATTENDANCE

City Clerk, F. Tawes; Executive Secretary, C. E. Leydecker; Treasurer, H. Brittingham; City Solicitor, W. Anderson; Public Works Director, P. Cooper; Purchasing Agent, C. Davis; Building Inspector, H. Wojtanowski; Fire Chief, W. Taylor; Planning Dir., P. Tallon; Interested Citizens and Members of the Press.

Convening - Approval of Minutes, March 25

The Mayor and Council of the City of Salisbury met in regular session at City Hall, 112 W. Church Street on Monday, April 8, 1968 at 8 p.m. President of the Council, W. Paul Martin, called the meeting to order, the Lord's Prayer was repeated and minutes of the previous meeting approved on a motion made by Rodgers, seconded by Powell.

The Council then adjourned for the swearing in ceremonies of the newly elected incumbent Councilmen, W. Paul Martin, Robert A. Powell and Harry O. Fullbrook. Clerk of the Circuit Court, Joseph W. T. Smith administered the oath of office of City Councilman to the three and the Council reconvened under the leadership of Councilman David Rodgers. Councilman W. Paul Martin was unanimously elected President of the Council on a motion by Powell and Seidel and Councilman David Rodgers was unanimously elected as President Pro Tem on a motion by Powell and Seidel.

Executive Secretary, C. E. Leydecker, announced that the first item on the Agenda, the appearance of the special Airport Commission Committee with an interim report, had been cancelled by the Committee.

Appearance - Joe Long - re Colt League Plans

Delegate Joseph Long appeared before Council to request a donation of \$500 towards a \$2,500 budget target set by organizers of a Ball Team for 15-16 year old youth. The League, now known as the "E. Sheldon Jones League" hopes to obtain four sponsors for teams and has asked the County Council for a like donation to get the project off the ground. Councilman Seidel advised that the League has obtained permission to use the State Teacher's College Ball Field and Mr. Long advised that the donation would be a one-time request. A motion made and seconded by Seidel and Rodgers to donate \$500 to the E. Sheldon Jones League from funds available in the fiscal '68 Budget was unanimously carried by the Council.

Briefing - Harmon Field Exchange Status

County Solicitor, Dave Clark, appeared before Council to brief them on the status of the Harmon Field property exchange matter. The County Health Dept. desires the property known as Harmon Field which is owned by the City through a grant made by the Harmon Foundation some years ago. The Dept. wishes to build a medical center on the property because of its proximity to the hospital. The County has offered to find and exchange a suitable parcel of land to relocate the athletic facilities. Mr. Clark advised he had secured releases of diversionary interests, the Harmon heirs and investors, and that he was before Council to request the execution of the deed to Harmon Field by the City, turning it over to the County so that plans can be made by the architects. He further stated that the releases were obtained with three contingencies involved, (1) the intent to designate the City of Salisbury as their representative once the athletic field is in fact built on the new property; (2) that a suitable substitute site be furnished within two years of deed execution; and (3) that the new property be known as Harmon Field.

Discussion of Mr. Clark's request followed his presentation in which Council expressed a desire to have the exchange property in hand before any deeds are executed because of the need for a place to hold present athletic activities being held on Harmon Field. City Solicitor advised that the City could retain control over the field in its new location, however this would mean that the City would also have^{to} assume the responsibility for its maintenance, etc. Councilman Fullbrook favored turning control over to the Recreation Commission. City Solicitor also advised that certain obligations have to be met to comply with the Harmon Foundation wishes including their right to have a voice in choosing the site. He further stated that policy decisions have to be made as to the degree of control the City wishes to retain. In summing up, Council advised Mr. Clark they did not wish to hold up progress on the medical center, but they felt that all the answers to the problem of property exchange should be settled before any deeds are signed. It was proposed that the County and City Solicitors get together to iron out all the contingencies and draw up a suitable agreement to be studied and discussed at the next joint City-County meeting. In the meantime, in the interest of progress, a motion was made by Councilman Rodgers, seconded by Powell and carried unanimously, giving the County permission and encouragement to authorize their architects and engineers to make any test borings or anything else engineering-wise they need to do at the present Harmon Field site to initiate the preliminary plans for the medical center.

Ordinance No. 982 - 1st reading - Alley
Closing - Priscilla St. and Decatur St. Area

Ordinance No. 982 was presented to Council for first reading at the request of Mr. Stanley Kolb. The Ordinance reads as follows: AN ORDINANCE OF THE COUNCIL OF THE CITY OF SALISBURY for the closing of an unnamed 10-foot public alley running between Priscilla Street and Decatur Street, in the City of Salisbury; and for the conveyance to abutting property owners of all right, title and interest, if any, of the City of Salisbury in and to the bed of said closed alley.

A motion was made and seconded by Powell and Fullbrook passing the Ordinance for first reading as presented with a correction in the spelling of Mr. Kolb's name.

Ordinance No. 984 - 1st Reading - Street
Closing, Clay Street between Grier Ave.
and E. Salisbury Parkway

Ordinance No. 984, presented to the Council at the request of Mr. Robert Esham, reads as follows: AN ORDINANCE OF THE COUNCIL OF THE CITY OF SALISBURY for the closing of a portion of Clay Street running between Grier Avenue and East Salisbury Parkway, in the City of Salisbury; and for the conveyance to abutting property owners of all right, title and interest, if any, of The City of Salisbury in and to the Bed of said closed street.

There were no objections to the Ordinance as presented and a motion was made and seconded by Fullbrook and Powell passing it for first reading.

Ordinance No. 983 - 1st reading - Rezoning
Request - Homes of New Castle Presbytery, Inc

P. L. Tallon advised Council of the location and effect of rezoning an area in the vicinity of North Salisbury Elementary School on Emerson Avenue. He informed Council that the Planning Staff and Planning Commission recommended approval of the rezoning on the basis of a mistake in the original zoning which placed a single residential neighborhood in two different residential zoning districts. He explained that the rezoning would effect no properties adversely and it would subsequently allow and elderly home - institutional use in the area.

will be held

City Solicitor advised that a Public Hearing/on the second reading of the Ordinance No. 983 which provides for the rezoning. This Public Hearing will be held on May 13 at 8 p.m. Charter law requires 15 days Public Notice of a Public Hearing on a rezoning matter. A motion approving the Ordinance for first reading was made and seconded by Powell and Rodgers and carried unanimously. The Ordinance reads as follows: AN ORDINANCE OF THE COUNCIL OF THE CITY OF SALISBURY changing the boundaries of a Residential "A" and "B" District at the request of the Homes of New Castle Presbytery, Inc., as shown on the Zoning District Map of the City of Salisbury on file in the Office of the City Clerk and adopted by the Council of the City of Salisbury on August 3, 1959, and incorporated by reference in Ordinance No. 789 of The City of Salisbury, and forming a part thereof pursuant to Section 8 of said Ordinance No. 789, so as to rezone from Residential "A" to Residential "B" the area bounded on the south by Union Avenue from the intersection at Emerson Avenue westward to Middle Neck Branch on the west by Middle Neck Branch, on the east by Emerson Avenue from the intersection at Union Avenue northward to Handy Street on the north by Handy Street from Emerson Avenue westward to Middle Neck Branch and marked area to be rezoned on the attached property map.

Motor Hotel - Md. R-19 Project Use
Change - Procedures

P. L. Tallon asked for and received Council's approval of a draft letter to the Citizen's Advisory Committee relative to the disposition of the proposed hotel site in the R-19 Project. This letter was requested by the Chairman of the Committee, Mr. A. L. Fleming, for contact purposes to prospective developers. A copy of the draft letter is attached to the official copy of these minutes. A formal motion giving the sanction of the City Council to the letter was made and seconded by Fullbrook and Powell.

Approval of Agreement Letter - Becker & Becker relative to Government Building Study

Mr. Tallon advised Council of the receipt of the County's approval in principle of an agreement with Becker & Becker to proceed with the Government Building and Plaza Study. He also advised that inclusion of the Police Department in the survey will require an additional \$1,000, bringing the total cost up to \$12,000. Attention was called to the agreement as contained in the Briefing Book (copy attached to official minutes) and a motion was made and seconded by Seidel and Fullbrook authorizing execution of the agreement with the expense not to exceed \$12,000 to be paid out of the Planning Office Budget, and the time limit on the project extended from 6-8 weeks to 10 weeks.

Variance - Curb and Gutter Policy - Church Property on Catherine Street

Council was advised by the Executive Secretary that the item had been placed on the Agenda by Bishop Eure on behalf of the Church property, however, he was not present to discuss his proposals and the matter was defined by P. C. Cooper, Director of Public Works. Mr. Cooper advised that curb and gutter would be placed along the entire length of the street in a complete project under the City's existing policy and will be included in the coming year's Budget. He advised authorizing the Church to proceed with their construction and picking up the curb and gutter installation in the project program. Rodgers and Powell motioned to accept the recommendation of Cooper and instructed that Bishop Eure be informed that the Church will not be required to put in the curb and gutter individually but will be allowed to install the curb and gutter when the whole street is done on a planned program.

Tennis Court Situation

Councilman Rodgers reviewed the complaint received from a Mr. Richards concerning the Tennis Court use and condition and asked the Executive Secretary to report on his findings from the Recreation Commission which had been consulted on the problem. Mr. Leydecker advised that Mr. Rickert was reserving at least one tennis court at the park for adult use when the high school teams were practicing and that he was observing the situation to see if this would be adequate as a solution. Council requested that Mr. Rickert be consulted on the results of his survey. Councilman Martin stated he did not object to the individual use of the tennis courts but did feel that the Board of Education should provide tennis courts for team practice and playing. Councilman Seidel recommended asking the Board of Education to leave their tennis courts open during the summer and limiting the use of others to one hour. He pointed out that the complaint received was from an out-of-City resident and that he had also received another complaint concerning lighting at the park courts which was from an out-of-City resident.

Council requested that the Executive Secretary consult with Mr. Rickert on the recommendations and suggestions for the Board of Education as outlined above as well as on the results of his survey of the park courts.

Symington Wayne Water Main Request

P. C. Cooper reported that the County Council had agreed to pay for water main extension to the Wayne Plant on College Avenue on that part of the property extending in the County. He advised that City costs of the extension amount to approximately \$4,700,

-- the County portion amounts to \$2,600. He also advised that Symington Wayne is willing to sign a deed of transfer for the necessary right-of-way to improve College Avenue and South Division Street provided the City does the following:

- (1) Installs water main on South Division St. from College Ave. to Avery Street (County to bear costs up to \$3,000 for their portion beyond the City Limits)
- (2) Installs all street paving required.
- (3) Replaces all curbs and gutters as required.
- (4) Replaces all sidewalks as required.
- (5) Does any required fence relocation.
- (6) All driveway approaches requiring change are to be repaved, including curb and gutter.
- (7) Installs all changes required in culverts and inverts.
- (8) Grades and landscapes (to be brought back to natural state).
- (9) Has power and telephone lines relocated as required.
- (10) Permission is granted by Symington Wayne for the City to supply ornamental lighting with underground wires, bringing grading and landscaping back to a natural state, operating on Wayne property within one foot of the sidewalk.

Councilman Fullbrook questioned whether this agreement commits the City to completing the South Division - College Avenue street realignment project and was assured by Mr. Cooper that all the agreement commits the City to do is to install the requested water main. The rest of the project -- street alignment, curb, gutter and blacktop -- will come later and is proposed in the new Budget.

A motion was made and seconded by Powell and Rodgers that the requested water main installation be approved based on the estimated costs as presented by P. C. Cooper and on the conditions set forth by officials of Symington Wayne in their letter of April 8.

Water and Sewer Extensions - Springfield Circle - Larmar Corp.

A request by the Larmar Corp. for the City to extend water and sewer service to properties on Springfield Circle in the City Limits was granted as recommended by P. C. Cooper on a motion by Fullbrook and Rodgers. The City will be required to furnish the service at a cost of \$5,500, matching the funds of the property owners concerned, for the sewer and water services.

Sewer Bond Issue Discussion

P. C. Cooper requested that the Sewer Bond Issue be discussed at one of the Budget study meetings which will be held on Tuesday and Wednesday nights, April 16 and 17 from 8 to 10 p.m.

Curb, Gutter and Sidewalk Installation -
A. W. Perdue Plant - Cypress Street & Rt. 50

P. C. Cooper informed Council of requirements at the Perdue Plant relative to curb and gutter installation and the need for a variance on depressed driveway entrance regulations. The City requires the Perdue Plant to install curb, gutter and sidewalk along Cypress Street and their Route 50 frontage. Needed storm drainage is to be installed at Perdue's cost and the City is to provide a depressed area made of black-top surfacing for a distance of 44' needed for a service area to the Perdue Plant. A motion was made and seconded by Powell and Rodgers authorizing P. C. Cooper to proceed as recommended with the necessary installation at the Perdue Plant.

New Business - Street Lighting

1. Street lighting inadequacies in the Martin Street area, and in the entire East Salisbury section were called to the attention of the Public Works Director by Councilman Martin.

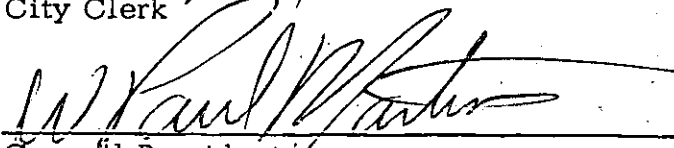
Award of Bids

1. Contract A-17-68, 750 GPM Triple Combination Pumper - motion by Rodgers, seconded by Seidel granting permission to purchase the option Diesel Engine and awarding contract to low bid of American LaFrance for a total of \$29,853.
2. Repair parts for S-9 - motion by Fullbrook, seconded by Powell authorizing purchase of parts from Alban Tractor Co. in the amount of \$335.59 net.
3. Borrow Excavation, Contract A-18-68 - motion by Powell, seconded by Rodgers awarding to low bid of E. J. Ruark in the amount of \$1,800.
4. Repair Invoice for Cat. Loader (S-16) - motion by Rodgers, seconded by Seidel authorizing purchase from Alban Tractor Co. in the amount of \$295.65.
5. Cutter, Hub, Drill and Adapter for CC-25 Machine - motion by Rodgers, seconded by Seidel authorizing purchase as recommended from Muller Drilling Machine in the amount of \$539.06.
6. Tapping Sleeve and Valve - motion by Powell, seconded by Rodgers to award to low bid of Eastern Water Works Supplies, Inc. in the amount of \$350.63.

There being no further business to come before the Council, the meeting adjourned at 9:40 p.m. to meet again in regular session on Monday, April 22, 1968.



City Clerk



Council President

INTER OFFICE MEMORANDUM

April 8, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Contract A-17-68, 750 GPM Triple Combination Pumper

Fire Department Purchase Requisition of February 19 is for the pricing and purchase of one 750 GPM Triple Combination Pumper.

The advertisement and Proposals were mailed on February 26, 1968. Bid Proposals were received, opened and read aloud at 10:00 AM EST, Wednesday, March 27, 1968 at City Hall with the following results:

<u>BIDDER</u>	<u>TOTAL BID</u>	<u>OPTION(Diesel Eng)</u>
American La France	\$27,978.00	\$1,875.00
Chester-Mack	32,371.00	1,040.00
Hahn Motors, Inc.	32,975.00	1,000.00

Bids were not received from American Fire Apparatus, Glenn D. Culbert Co., Seagrave, Inc., Ward La France or Cavanaugh Ford, Inc.

The Fire Chief has reviewed the bids. No recommendation is being made at this time on the Diesel engine option. Recommend that the award for the Pumper be made to American La France on the basis of their low bid of \$27,978.00. The account to be charged is 11.213, which has a current balance of \$29,771.92.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
FD

INTER OFFICE MEMORANDUM

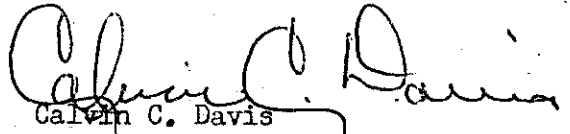
April 8, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Repair Parts for S-9

Public Works Department Purchase Requisition Number 795 is for the pricing and repair to S-9.

The repair for this vehicle was standardized with Alban Tractor Company, Inc. Their bill for the parts required amounts to \$342.44 less 2% or a net of \$335.59.

Public Works Department has reviewed the bills. Request authority to issue a Purchase Order to pay for these invoices. The account to be charged is 21.912F, which has a current balance of \$1,918.48.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

April 8, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Borrow Excavation, Contract A-18-68

Public Works Department requested the mailing of Proposal A-18-68 for 2,000 cu. yds. of borrow.

The Advertisement and Proposals for the 2,000 cu. yds. of borrow were mailed to likely suppliers on March 13, 1968. Bids were received, opened and read aloud in City Hall at 10:00 AM EST on Tuesday, April 2, 1968. Below is the results of the bidding:

<u>BIDDER</u>	<u>PRICE/CU.YD.</u>	<u>TOTAL PRICE</u>
E. J. Ruark	\$.90	\$1,800.00
James B. Hobbs	.95	1,900.00
Howard S. Culver	.98	1,960.00
Howard Sand & Gravel	1.30	2,600.00
A. P. Isakson, Inc.	2.72	5,440.00

Bids were not received from American Paving Co., George W. Wilkinson, Scott & Wimbrow or Wainwright Construction Co., Inc.

Public Works Department has reviewed the bids. Recommend that the award be made to E. J. Ruark on his low bid of \$1,800.00. The account to be charged is 12.202D, which has a current balance of \$2,586.75.


Calvin C. Davis

CCD/d

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

April 8, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Repair Invoice for Cat. Loader (S-16)

Public Works Department Purchase Requisition Number 679 is for the repair of the loader (S-16).

This repair of the loader has been standardized with Alban Tractor Company, Inc. Their price for the transmission repair is \$295.65 as evidenced by their Invoice Number 16335.

Public Works Department has reviewed the invoice. Request authority to issue the necessary Purchase Order to cover this expenditure. The account to be charged is 21.912B, which has a current balance of \$474.89.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

April 8, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Cutter, Hub, Drill and Adapter for CC-25 Machine

Public Works Department Purchase Requisition Number 746 is for the pricing of items for the CC-25 Muller Drilling Machine.

These parts were standardized and are to be procured from Mueller Company. The prices are as follows:

Part #80547	10" Shell Cutter, Tungston Carbide Tipped	\$315.87
" #54661	10" Cutter Hub	40.64
" #74871	10" Pilot Drill	112.31
" #83371	10" Adapter for MJ Tapping Valve	<u>81.24</u>
Total Price		\$550.06
LESS DISCOUNT (2%)		<u>11.00</u>
Net Total		\$539.06

Public Works Department has reviewed the prices. Request authority to issue a Purchase Order for these items. The account to be charged is 20.243A, which has a balance of \$27,531.80.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

April 8, 1968

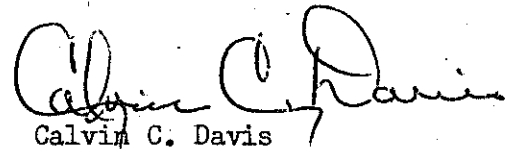
TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Tapping Sleeve and Valve

Public Works Department Purchase Requisition Number 746 is for the pricing and purchase of one tapping sleeve and one tapping valve. These are for stock.

Request for Quotation Number 66 was sent to likely suppliers on March 27, 1968. Below are the results of the bidding.

<u>BIDDER</u>	<u>SLEEVE</u>	<u>VALVE</u>	<u>TOTAL</u>	<u>DISCOUNT</u>
Eastern Water Works Supplies, Inc.	\$172.13	\$178.50	\$350.63	2% 10, N30
Peerless Pennsylvania Co., Inc.	172.95	189.20	362.15	2% 10, N30
Mueller Company	173.62	189.41	363.03	2% 15, N30

Public Works Department has reviewed the bids. Recommend that the award be made to Eastern Water Works Supplies, Inc. on their low bid of \$350.63 less discount of \$7.01 or a net of \$343.62. The account to be charged is 20.243A, which has a current balance of \$27,531.80.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW



SALISBURY-WICOMICO COUNTY
PLANNING & ZONING COMMISSION

118-A N. DIVISION STREET
SALISBURY, MARYLAND 21801
P. O. BOX 791



PHILIP L. TALLON
DIRECTOR

742-3072
742-1130

April 5, 1968

Mr. Edward J. Agostini
Becker & Becker Associates, Inc.
375 Park Avenue
New York 22, N.Y.

Re: Agreement to Proceed with Salisbury-Wicomico County Office Study

Dear Mr. Agostini:

This is to confirm the selection of your firm to conduct the City-County Office Space Study for our proposed joint office building and government plaza project. Your presentation to the City and County Councils on March 18, 1968 was well received and we appreciate your effort in this regard.

You are hereby authorized to begin work on this project as described in your proposal of February 27, 1968 subject to the modifications and clarifications enumerated in the attachment to this letter. This will serve as a formal agreement between your firm and the Salisbury and Wicomico County Planning Commissions acting in behalf of the City of Salisbury and Wicomico County upon the return of a confirmed copy with your signature.

It is our understanding that you will establish a schedule of interviews and surveys as soon as possible for our approval so that we may make the necessary arrangements for your staff to begin this work as soon as possible. Since this project is to be done under the auspices of the Planning Commission, our office will act as the coordinating agency to expedite whatever local arrangements are necessary. As a practical matter, I will work directly with the City Executive Secretary and the County Administrative Director to make all the arrangements for your work with City and County officials. It will be your responsibility to arrange for appropriate interviews with state and federal officials to determine their needs as a related part of this study although I will be happy to assist you in any way possible.

It is particularly critical that this study consider current interest in the economical consolidation of City and County offices performing the same functions both now and in the future. One of the principal reasons for your selection was the fact that you have considerable experience in these joint City-County relationships and more particularly in areas where the demand for a high level of urban services has materialized beyond the scope of those currently in existence here.

Mr. Edward J. Agostini

-2-

April 5, 1968

Upon the receipt of a confirmed copy of this letter and attachment,
we will work with you expeditiously to complete this project.

Very truly yours,

.....

Fred A. Grier, Jr., Chairman

.....

Philip L. Tallon, Director

PLT:ah

Attachment

ATTACHMENT TO LETTER OF AUTHORIZATION FOR SALISBURY-
WICOMICO COUNTY GOVERNMENT OFFICE SPACE STUDY

The Salisbury-Wicomico County Office Space Study will be completed by the firm of Becker and Becker substantially as described in the firm's proposal of February 27, 1968 with the following clarifications and modifications:

1. Scope of Work: As described on page 2 of the proposal to include the City-County Planning Office within the 23,000 sq. ft. floor area and 120 employee estimate as stated with the addition of the City Police Department building which includes an additional 2,000 feet.

It was understood at the formal presentation of this proposal that this scope originally included a limited survey of related State and Federal office space needs based on information obtained from responsible State and Federal officials (including Welfare and other functions).

2. Objectives: As outlined on page 2 of the proposal.

3. Approach: As outlined on pages 2 and 3 of the proposal with the following clarifications:

- a. Item 2 on page 3 would be based on the analysis of existing space needs or their re-arrangement, projections of personnel growth and functional responsibilities; expansion of government services to accommodate projected area growth and development, and merger or consolidation of departments along functional lines as determined by the consultant with consultation and approval of City and County officials.
- b. Since the City Police Department will be added to the scope, the study should include an analysis of special police and jail facilities including investigatory, communications, laboratory, and related civil defense installations.
- c. Items 5 and 6 on page 3 should include the influence on office space requirements of advanced technological and electronic devices and equipment such as EDP systems and communications installations based on the experience of the consultant in these areas.

4. Space Utilization and Facilities Planning Report: As included on page 3 and 4 of the proposal with the following modifications and clarifications:
- a. A preliminary report should be submitted for review and comment prior to preparation of the final report. This should be reproduced for limited distribution (approximately 15 copies) for informal presentation to the Commission not later than 2 weeks before the end of the project period. It should contain the analysis of existing facilities and preliminary findings of future space needs and the basis thereof.
 - b. Fifty (50) copies of the final report will be formally presented to the City and County Governing Bodies upon completion of the project.
 - c. The reports should include the recommendations for State and Federal office needs relative to the proposed City-County office building based on the limited survey discussed at the proposal presentation.
 - d. Since the City has purchased and set aside a one and one-half acre site as part of an urban renewal project for the proposed City-County office building, the report should comment on whether or not this site is of sufficient size for the projected space needs and whether its proximity to the Court House is conducive to the proposed space arrangement for the future space use of that facility. To assist the consultant, the Planning Office will provide whatever materials are needed from the various plans that have been prepared for this area and will provide advice and design assistance for any site plans which may be included in the final report.
 - e. While this study does not include an evaluation of alternative arrangements for construction financing, the consultant should feel free to comment on those financial arrangements which have proved beneficial to previous clients who undertook such a city-county project.
5. Staffing Costs and Schedule: As included on pages 4 and 5 of the proposed with the following modifications:
- a. The total cost and payment for this project will be increased from \$11,000 to \$12,000 to accommodate the additional work necessary to include the City Police Department within the detailed survey.

- b. The project period will be extended from 2 months to 10 weeks to accommodate an extra 2-week period for preparation, presentation, and review of the preliminary report, but in no case will the project period be extended beyond June 30, 1968. No bills will be paid beyond the end of the current fiscal year and ten (10) percent of the total project cost will be withheld for final payment upon satisfactory completion of all work. All monthly bills should be itemized.

CONFIRMED BY:

BECKER & BECKER ASSOCIATES, INC.

Date

SALISBURY URBAN RENEWAL OFFICE

DRAFT COPY

Mr. A. L. Fleming, Chairman
Citizens Advisory Committee
Dogwood Drive
Salisbury, Maryland 21801.

Re: Disposition of Proposed Hotel Site
Md. R-19, Northside

Dear Mr. Fleming:

This is to request the Citizens Advisory Committee's assistance in determining the extent of interest in certain project land currently being considered for a hotel re-use. In this regard, the City would like a definite indication of interest in the property by prospective hotel developers before they decide to formally change the plan to accommodate this use or to make arrangements for the disposition of the land through sale or lease. This property is bounded by E. Church Street on the north, by Poplar Hill Avenue on the east, by Calvert Street on the south and the property of Old School Baptist Church on the west.

Specifically, we would appreciate your help in contacting any individuals or firms which would informally notify us of their interest in this property. In this regard, we will furnish all the descriptive material and information necessary to discuss this matter with interested developers.

It is my understanding that the City will consider the leasing of this property although the terms of a lease can only be determined after we hear from interested parties and get some idea of their financial and other requirements.

We expect only limited involvement of Federal requirements regarding the use and disposition of this property. In any case, the City will want to cover land acquisition and other costs incurred for this property and we are currently estimating the extent of these.

If possible, you should proceed on this immediately. I will be happy to discuss this further with the Committee and interested developers. We believe this presents a rare opportunity for the development of a downtown motor hotel on the largest east-west highway in the largest urban area on the Delmarva Peninsula -- particularly when the only existing downtown hotel here is being phased out for much needed office occupancy.

Sincerely yours,

Philip L. Tallon, Director of Urban Renewal

THE CITY OF SALISBURY, MARYLAND

OATH OF OFFICE

I, Harry O. Fullbrook, do swear that I will support the Constitution of the United States; and that I will be faithful and bear true allegiance to the State of Maryland, and support the Constitution and laws thereof; and that I will to the best of my skill and judgment, diligently and faithfully, without partiality, favor or prejudice, execute the office of MEMBER OF THE COUNCIL OF THE CITY OF SALISBURY according to the constitution and laws of this State, and I do declare that I believe in the existence of God.

Harry Fullbrook

SUBSCRIBED AND SWORN to before me, Clerk of the Circuit Court for Wicomico County and State of Maryland, this 8th day of April, Nineteen Hundred and Sixty-eight.



Joseph W. Smith
CLERK

THE CITY OF SALISBURY, MARYLAND

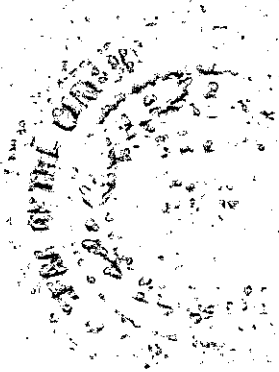
OATH OF OFFICE

I, Robert A. Powell, do swear that I will support the Constitution of the United States; and that I will be faithful and bear true allegiance to the State of Maryland, and support the Constitution and laws thereof; and that I will to the best of my skill and judgment, diligently and faithfully, without partiality, favor or prejudice, execute the office of MEMBER OF THE COUNCIL OF THE CITY OF SALISBURY according to the constitution and laws of this State, and I do declare that I believe in the existence of God.

W. Paul Martin Jr.

SUBSCRIBED AND SWORN to before me, Clerk of the Circuit Court for Wicomico County and State of Maryland, this 8th day of April, Nineteen Hundred and Sixty-eight.

Joseph M. Smith
CLERK



THE CITY OF SALISBURY, MARYLAND

OATH OF OFFICE

I, W. Paul Martin, do swear that I will support the Constitution of the United States; and that I will be faithful and bear true allegiance to the State of Maryland, and support the Constitution and laws thereof; and that I will to the best of my skill and judgment, diligently and faithfully, without partiality, favor or prejudice, execute the office of MEMBER OF THE COUNCIL OF THE CITY OF SALISBURY according to the constitution and laws of this State, and I do declare that I believe in the existence of God.

W. Paul Martin

SUBSCRIBED AND SWORN to before me, Clerk of the Circuit Court for Wicomico County and State of Maryland, this 8th day of April, Nineteen Hundred and Sixty-eight.

Joseph H. Smith
CLERK

CITY OF SALISBURY, MARYLAND

Meeting #8

April 22, 1968

PRESENT

Mayor Dallas Truitt
Councilman Harry Fullbrook
Councilman David Rodgers, Presiding

Councilman Robert Powell
Councilman Sam Seidel

ABSENT

Councilman W. Paul Martin

IN ATTENDANCE

City Clerk, F. Tawes; Executive Secretary, C. Leydecker; Treasurer, H. Brittingham; City Solicitor, W. Anderson; Purchasing Agent, C. Davis; Building Inspector, H. Wojtanowski; Planning Director, P. Tallon; Police Chief, L. Payne; Public Works Director, P. Cooper; Engineering Associate, L. Parker; Members of the Press and Interested Citizens including Mr. Tom Gravenor

Convening - Approval of Minutes, Meeting #7,
April 8, 1968

The Mayor and Council of the City of Salisbury met in regular session at City Hall, 112 W. Main Street at 8 p.m. on Monday, April 22, 1968. Because of the absence of the President of the Council and the late arrival of President Pro Tem, David Rodgers, the meeting was called to order by Councilman Powell. The Lord's Prayer was repeated and the minutes of the previous meeting were approved as written on a motion made and seconded by Councilmen Seidel and Fullbrook.

Appearance - Airport Commission - Walter B.
Mullikin re Lease Agreement, Contract amendment

Mr. Mullikin appeared before the Council to get their approval of a lease agreement with Mr. Preston L. Herrell for use of certain facilities at the Salisbury-Wicomico Airport. The facilities include Hangar No. 1, the lounge, etc. Mr. Mullikin explained that the agreement was basically the same as the previous lease agreement with the exception that it is for a five-year term instead of the previous one-year period. He further explained that the extended time had been requested by Mr. Herrell because he planned to expand and improve the leased operation at the Airport and did not feel it would be economical to have his money invested for a one-year lease. Council was assured the lease had the approval of the County Council and a motion was made and seconded by Fullbrook and Powell authorizing execution of the lease agreement by the Mayor.

Mr. Mullikin also advised the Council that an additional \$2,000 over the amount appropriated for improvements at the Airport is required to proceed with the approved Contracts. Since this is a shared joint project, the City is required to furnish \$1,000 and the County \$1,000 to make up the difference. Council advised Mr. Mullikin that the matter will be taken up at the joint City-County Council meeting which will be held on April 30 and indicated that the funds would be appropriated.

Presentation - Gift for Zoo Improvements,
Exchange Club

Mr. William Adams, President of the Exchange Club, appeared before Council to officially present a check for \$1,000 on behalf of the Club to the Zoo Commission for improvements to the City Park Zoo. Mr. Argus Leidy, Chairman of the Zoo Commission accepted the Check along with Mr. Frank Coulbourn and Mr. Philip Cooper.

Appearance - Werner Gruber re Report by
Special Airport Study Commission

Mr. Gruber reported to Council on his committee's activities in ascertaining the air traffic needs of the area and their efforts to obtain improved service by Allegheny Air Lines. He gave a complete and thorough review of the steps followed in obtaining the information and advised the Council of a revised Schedule of service for Salisbury designed to meet the needs of the area as indicated by the survey. He stated that Allegheny Air Lines had been most cooperative and had furnished a proposed schedule that would provide increased frequency of flights with added choice of departure times with flights scheduled through Baltimore as well as the present Washington/New York area. He gave credit for the committee's work to the members of the committee who were present. They include Mrs. Alfred T. Truitt, Sr., Avery Hall, Bob Rayner and Mr. W. B. Mullikin.

A draft letter of approval of Allegheny's proposed schedule was presented to the Council by Mr. Gruber who asked Council to review it and revise it if necessary and have it typed in original form for delivery to Allegheny's President. The letter has been endorsed by the County Council and will be signed by the City and County Council Presidents. Mr. Gruber explained that this letter of approval would help Allegheny's appeal before the Civil Aeronautics Board to have the schedule of flights into the Salisbury-Wicomico Airport changed and increased.

Council thanked the committee for a thorough report and study and authorized approval of the letter to be sent to Allegheny Airlines. A motion was made and seconded by Powell and Fullbrook authorizing the President of the Council to sign the letter on behalf of the City.

Ordinance No. 982 - 2nd Reading - Alley
Closing, Priscilla St. and Decatur St.

City Solicitor reported there had been no change or amendment to the Ordinance since its presentation at the previous meeting and a motion was made and seconded by Fullbrook and Powell passing it for second and final reading.

Ordinance No. 984 - 2nd Reading - Street
Closing, Clay St. between Grier Ave. and
E. Salisbury Parkway

City Solicitor reported no change in the above Ordinance since its presentation. No opponents were present and a motion was made and seconded by Powell and Fullbrook approving it on second and final reading.

Request for Approval - Legal Services
Contract - Salisbury Urban Renewal Office

P. L. Tallon advised Council that his office felt a savings on the contract for legal services for the Urban Renewal Office could be realized if the contract was revised.

to pay for services rendered instead of on a retainer basis. He recommended changing the rate for general legal services to a standard rate of \$25/hour instead of the present \$60/ month. These rates are to continue until the close of both Urban Renewal Projects with all other terms of the contract remaining the same. He advised the City Solicitor and the Executive Secretary had been consulted about this recommendation and concurred. A motion approving the change in the Legal Services Contract for Urban Renewal was made and seconded by Fullbrook and Powell and carried unanimously.

Award of Bids

1. Repair of S-16 Loader - motion by Powell, seconded by Fullbrook authorizing payment of \$729.45 to Alban Tractor Co. as recommended.
2. Contract 11-68-W, 12" Water Main for Booth St. - motion by Seidel, seconded by Powell awarding to low bid of A. P. Isakson, Inc. in the amount of \$11,850.20
3. Contract A-16-68, Low Bed Dump Truck - motion by Seidel, seconded by Powell awarding to low bid of Quillin-Valliant, Inc. in the amount of \$3,532.86 net.
4. New Police Radar Unit - motion by Powell, seconded by Seidel to award to low bid of Koontz Equipment Corp. in the amount of \$895.
5. Materials for sign installations - motion by Seidel, seconded by Powell awarding all items except #7 to Dominion Signal Co., Inc. in the amount of \$207.85 and Item #7 to Hall Sign & Post, Inc. in the amount of \$35, as recommended.
6. Traffic Light Cable - motion by Powell, seconded by Seidel to award to low bid of Central Electrical Supply Co., Inc. in the amount of \$283.80/M as recommended. Executive Secretary advised that this item is the last one required for the installation of the traffic signal at 5-Points which has been petitioned for some months ago.
7. Yellow Traffic Paint - motion by Seidel, seconded by Powell to purchase as recommended from State Use Industries.
8. 16 Gauge Pipe and Bands - motion by Seidel, seconded by Powell to award to low bid of Republic Steel Corp. in the amount of \$2,166.57.
9. Chemical Feed Pump-Water Plant - motion by Powell, seconded by Fullbrook to award to BIF Division in the amount of \$400 as recommended by the Public Works Dept. Low bid was rejected because the product did not meet specifications.
10. Parking Meter Parts - motion by Seidel, seconded by Powell to purchase as recommended from Rockwell Meter Co. in the amount of \$468.30.

Traffic Signal - Main and Route 13

Councilman Rodgers was advised that the traffic signal at Main and 13 should be installed within the next six weeks.

Review of Final Estimates - R-17 Project Costs

P. C. Cooper reviewed in detail his final estimates on the costs of the R-17 Project with the Council. He advised that the total contract items including all change orders and less all credits due amounts to \$435,260.54. He stated that the project costs had over-run the estimates by approximately \$34,700, representing about 3% of the original contract estimates. He explained that there is due to the contractor a total of \$41,000.94 and to completely clear all obligations, \$1,474.60 is needed for additional engineering fees and \$4,891.90 for lighting, making a grand total of \$47,367.44 required to complete the project. A motion authorizing the Treasurer to pay the amounts due as outlined above, was made and seconded by Powell and Seidel and carried unanimously.

Jaycees Inquiry re Playground Equipment Installation

The executive committee of the Salisbury Jaycees appeared before Council in an unscheduled visit to inquire when the playground equipment donated to the City Park by the Jaycees would be installed. P. C. Cooper apologized for the delay in the installation stating that he has not been able to supervise the installation because of the tight schedule in his department and because of his own recent illness. An invitation was issued for the President of the Club or a representative to report to Mr. Cooper for a personal inspection of the site desired for the equipment installation.

Discussion of Well Permits - Ordinance 835

Executive Secretary, C. E. Leydecker, appeared before the Council as a private citizen, to object to the requirement contained in the City's Ordinance No. 835, Section 1, paragraph 5. Under this section, a permit is required for the use of a private water system to pump water from a surface water supply. Mr. Leydecker stated that the Building Inspections Dept. and the Public Works Dept. had been consulted and had informed him the reason for the permit and inspection of the installation was to be certain that no cross-connections into the City's water system were made. He was of the opinion that no citizen would pump contaminated surface water into his home for use as drinking water or for household use and felt that the section as contained in the Ordinance was impractical and not applicable for citizens desiring to install a lawn sprinkling system using surface water as the source of water supply.

Council agreed with his opinion but advised they could not waive a permit fee for his own installation since the terms of the Ordinance are in effect at the present time and would apply in his situation. They instructed, however, that the matter be given consideration and the Ordinance amended to preclude the section applying to surface water use. It was pointed out by the Building Inspector that several other property owners have installations similar to Mr. Leydecker's which require a permit fee. Council turned the problem over to the Inspections Department for appropriate action and Ordinance amendment proposals.

New Business

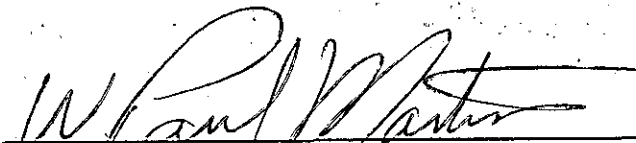
1. An invitation to the Mayor and the Council to attend an informal reception for the new Catholic Bishop of the Diocese of Wilmington was extended by Rev. John Farrington of St. Francis De Sales Church. The reception will be held on May 5th at 2 p.m. in the Parish School Hall.

2. Executive Secretary reported that there was nothing to report on the Tennis Court Use situation at the present time. Mr. Lorne Rickert of the Recreation Commission is observing the problem and will make any necessary recommendations for change as needed.

3. Council approved of the Staff's proposal to negotiate with Sunshine Laundry representatives with respect to a pending water bill.

There being no further business to come before the Chair, the meeting adjourned at 9:30 p.m. to meet again in regular session on May 13, 1968.


City Clerk


President of the Council

OKL

INTER OFFICE MEMORANDUM

April 22, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Repair of S-16 Loader

Public Works Department Purchase Requisition Number 783 is for the pricing and repair of S-16 Loader. The torque converter had to be replaced.

Alban Tractor Company has been standardized for the repair of this vehicle. Their invoice #1177 is for the total of \$729.45.

Public Works Department has reviewed this invoice. Recommend that authority be granted for the issuing of a Purchase Order to cover the cost of this repair. The account to be charhed is 21.912B, which has sufficient funds to cover this transaction.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

April 22, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Contract 11-68-W, 12" Water Main for Booth Street

Public Works Department requested specifications and proposals be sent to likely bidders for the installation of a 12" Water Main for Booth Street. These specifications and proposals were advertised and mailed on April 9, 1968.

Bids were received, opened and read aloud at City Hall on Thursday, April 18, 1968 at 10:00 AM EST., with the following results:

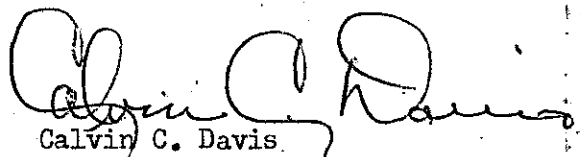
<u>BIDDER</u>	<u>TOTAL PRICE</u>
A. P. Isakson, Inc.	\$11,850.20
George W. Wilkinson	12,803.00

Bids were not received from Evans Construction Co., George & Lynch, Inc. or Edgell Construction Co.

Public Works Department has reviewed the bids. Recommend that the award be to A. P. Isakson, Inc. on their low bid of \$11,850.20. The accounts to be charged are as follows:

Booth Street Townhouses	\$5,647.50
State of Maryland	1,716.82
Raymond Weisner	525.28
City of Salisbury	3,960.60

The City account is 20,243, which has a current balance of \$26,683.43.


Calvin C. Davis

CCD/d

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

April 22, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Contract A-16-68, Low Bed Dump Truck

Public Works Department requested proposals be mailed for one Low Bed Dump Truck. These specifications were advertised and mailed to likely suppliers on March 19, 1968.

Bids were received, opened and read aloud at the City Hall on Tuesday, April 2, 1968 at 10:30 AM EST., with the following results:

<u>BIDDER</u>	<u>GROSS PRICE</u>	<u>TRADE & OPTION</u>	<u>NET PRICE</u>
Quillen-Valliant, Inc.	\$4,293.23	-\$760.37	\$3,532.86
Oliphant Chevrolet Sales, Inc.	4,982.85	-1,394.85	3,588.00
Cavanaugh Ford, Inc.	3,685.00	- 90.00	3,595.00
Hancock Brothers	4,462.00	- 763.00	3,699.00

Bid was not received from Chester-Mack.

Public Works Department has reviewed the bids. Recommend that the award be made to Quillen-Valliant, Inc. on the basis of their low bid of \$4,293.23 less trade of \$706.57 and less 53.80 for extra copies of service manuals, or a net of \$3,532.86. The account to be charged is 19.402G, which has a current balance of \$4,688.00.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

April 22, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: New Police Radar Unit

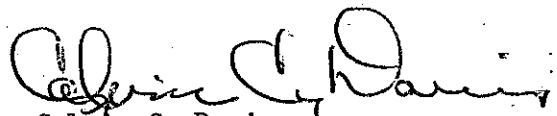
Police Department Purchase Requisition Number B121 is for the pricing and purchase of a New Police Radar Unit.

Request for Quotation Number 69 was sent to likely suppliers on March 29, 1968. Below are the results of the bidding:

<u>BIDDER</u>	<u>GROSS PRICE</u>	<u>TRADE</u>	<u>NET PRICE</u>
Koontz Equipment Corporation	\$995.00	\$100.00	\$895.00
Automatic Signal	942.65	-0-	942.65
Hugh C. Boyd Associates, Inc.	1140.00	150.00	990.00
C. H. Stoelting Co.	1115.00	100.00	1015.00
George F. Cake Company	1350.00	300.00	1050.00

Bids were not received from Philips Police Equipment Co., Federal Laboratories, Inc. or Criminal Research Products, Inc.

Police Department has reviewed the bids. Recommend that the award be made to Koontz Equipment Corporation on their net low bid of \$895.00. The account to be charged is 11.113, which has a current balance of \$10,808.49.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PD

INTER OFFICE MEMORANDUM

April 22, 1968

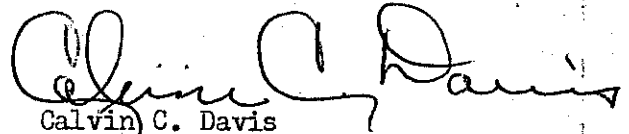
TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Materials for Sign Installations

Public Works Department Purchase Requisition Number 665 is for the pricing and purchase of Sign Installation Materials.

Request for Quotation Number 60 was sent to likely suppliers on March 27, 1968. Below are the results of the bidding:

<u>BIDDER</u>	<u>TOTAL PRICES</u>	<u>REMARKS</u>
Vulcan Materials Company	No Response	
Shannon-Baum, Inc.	No Response	
Dominion Signal Co., Inc.	\$207.85 (Except Item #7)	
Hall Sign & Post, Inc.	35.00 (Only Item #7)	
Joseph B. Melson	No Bid	
Lyle Signs, Inc.	No Bid	
D. H. Smith & Associates, Inc.	\$346.10	

Public Works Department has reviewed the bids. Recommend that the award be split with items 1 through 6 to Dominion Signal Co., Inc. at their low bid of \$207.85 and item 7 to Hall Sign & Posts, Inc. at their low bid of \$35.00. The account to be charged is 11.122B, which has a current balance of \$483.99.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

April 22, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Traffic Light Cable

Public Works Department Purchase Requisition Number 812 is for the pricing and purchasing of Traffic Light Cable. The requirement is for 1,000 feet.

Telephone bids were obtained from the following:

<u>BIDDER</u>	<u>TOTAL PRICE</u>
Central Electrical Supply Co., Inc.	\$283.80/M'
Artcraft Electric Supply Co.	330.00/M'

Public Works Department has reviewed the bids. Recommend that the award be to the Central Electrical Supply Co., Inc. on their low bid of \$283.80. The account to be charged is 11.123, which has a current balance of \$4,863.94.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

April 22, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Yellow Traffic Paint

Public Works Department Purchase Requisition Number 821 is for the pricing and purchase of Yellow Traffic Paint.

This paint is produced by the State Use Industries and in that we have no set specifications on this produce purchase of the paint must (by State Law) be purchased from the State Use Industries.

Their price is \$3.40 per gallon and we require 100 gallons. The total price is \$340.00.

Public Works Department has reviewed the prices. Recommend that authority be granted to issue the necessary Purchase Order for the purchase of this paint. The account to be charged is 11.122B, which has a current balance of \$645.23.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

APRIL 22, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: 16 Gauge Pipe and Bands

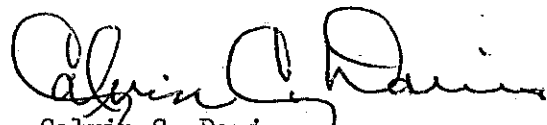
Public Works Department Purchase Requisition Number 1159 is for the pricing and purchase of ACCMP Pipe and Bands, 16 gauge.

Request for Quotation Number 68 was forwarded to likely suppliers on March 28, 1968. Below are the results for the pipe and bands.

<u>BIDDER</u>	<u>TOTAL PRICE</u>	<u>TERMS</u>
Republic Steel Corporation	\$2,166.57	1/2% 10, N 30
Hajoca Corporation	2,252.88	N 30
Armco Steel Corporation	2,477.79	1/2% 10, N 30

We did not receive a bid from U. S. Pipe & Foundry Co. and we had no response from Wheeling Corrugating Company.

Public Works Department has reviewed the bids. Recommend that the award be to Republic Steel Corporation on their low bid of \$2,166.57, less 1/2% 10, N 30. The account to be charged is 12.202E, which has a current balance of \$2,501.28.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

April 22, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Chemical Feed Pump-Water Plant

Public Works Department Purchase Requisition Number 1149 is for the pricing and purchase of one Chemical Feed Pump for the Water Plant.

Request for Quotation Number 65 was sent to likely suppliers on March 20, 1968. Below are the results of the bidding:

<u>BIDDER</u>	<u>TOTAL PRICE</u>	<u>TERMS</u>
Fischer & Porter Company	\$300.00	N 30
B I F Division	400.00	N 30
Wallace & Tiernan, Inc.	469.00	N 30

Bids were not received from Mechem Company or Kappe Associates.

Public Works Department has reviewed the bids. They do not recommend the low bidder in that their specifications do not meet our requirements. Their equipment is not 220 volts, does not have the required pump housing of cast iron, steel or plastic and does not have multiple pulleys for feed rate adjustment. Recommend that the award be made to B I F Division on the basis of their bid of \$400.00. The account to be charged is 20.232D, which has a current balance of \$3,014.85.


Calvin C. Davis

CCD/d

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

April 22, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Parking Meter Parts

Public Works Department Purchase Requisitions Number 778 and 792 are for miscellaneous parking meter parts.

Purchase of the parts and supplies were standardized with Rockwell Meter Company. Their pricing for the items amount to \$468.30.

Public Works Department has reviewed the prices. Recommend that authority be granted for the issuing of a Purchase Order for the purchase of these parts. The account to be charged is 20.922-2G, which has a current balance of \$554.20.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

Sunshine Laundry
600-604 South Division Street

Date	We Billed THOUSAND GAL.	Should Be THOUSAND GAL.	WATER Amt Billed	WATER Should Be	Difference
January '68	650	650	165.00	165.00	—
October '67	73	730	24.69	174.60	150.51
July '67	43	430	14.19	125.00	110.81
April '67	57	570	18.81	153.00	134.19
January '66	63	630	20.79	162.60	141.81
November '66	72	720	23.76	173.40	149.64
July '66	63	630	20.79	162.60	141.81
April '66	26	260	8.58	85.80	77.22
January '66	92	920	30.36	197.40	167.04
October '65	55	550	18.15	149.00	130.85
July '65	1	10	1.67	3.30	1.63
Totals	11.95	6100	346.19 ^{WA}	1551.70 ^{WA}	1205.51 ^{WA}
			346.19 ^{SC}	1551.70 ^{SC}	1205.51 ^{SC}
			693.38 ^{Tot}	3103.40 ^{Tot}	2411.02 ^{Total}

When the meter was installed the yard gave us an incorrect starting figure by leaving off one digit of the reading. Causing me to bill only 10% of the consumption. The meter reader did not pick this up for a little over 2 years, causing an under billing of \$2,411.02.

B B Info

MINUTES
JOHNSON PARK COMMITTEE MEETING - APRIL 3, 1968

The meeting was called to order by the Chairman, Rufus Johnson, at 8:00 P. M. Committee members present in addition to Mr. Johnson, were Paul Martin, Elmer F. Ruark, and Charles Berry, ex officio. Lorne Rickert, Superintendent of Recreation and Phillip Tallon, City-County Planner were also present.

The minutes of the January 25 meeting were approved as read.

Thereupon, the request of archery enthusiasts, that a section of Johnson Park be used as an archery range, was discussed. It was established that for such a purpose, anywhere from 20 to 35 or more acres would have to be set aside. The consensus was that such a range could be a source of danger to children, for whose use the park was primarily intended. However, a location for special archery events at stated times could be provided and would be consistent with the purposes of the bequest.

Mr. Tom George and Mr. Jack Graham of George, Miles, and Buhr then presented the preliminary plan for Johnson Park. The proposed plan consisted of drawings and a phased construction program covering a 10-year period. Various means of financing these improvements, in addition to the Sallie Disharoon Trust Fund were discussed. A request for a financial statement of the Fund was made to the City of Salisbury.

Following a discussion of various types of federal aid that might be available, it was moved by Paul Martin, seconded by Elmer F. Ruark, unanimously passed, that we avail ourselves of all Federal funds which would leave us free of continuing encumbrances.

At the conclusion of the presentation by George, Miles and Buhr, the committee complimented the firm for its work and adjourned, upon a motion by Elmer F. Ruark, seconded by Paul Martin.

Respectfully submitted,

Lorne C. Rickert, Secretary
Johnson Park Committee

City of Salisbury



MARYLAND

4 March 1968

ENGINEER'S ESTIMATE NO. 10
(Final Estimate)

CONTRACT NO. A-4-67

Chargeable to: Parking District #1, Bond Issue

\$

Engineer's Estimate No. 10 (Final Estimate) for payment to George and Lynch, Inc., Contractor, Wilmington, Delaware, for work done for the City of Salisbury, pursuant to the provisions of Contract No. A-4-67. This work done under City Parking District No. 1.

<u>Item No.</u>	<u>Quantity</u>	<u>Description</u>	<u>Unit Price</u>	<u>Amount</u>
1.	100%	Demolition & removal	L.S.	\$ 3,000.00
2.	100%	Excavation & Embankment	L.S.	22,000.00
3.	7212.3 c.y.	Excavation & Refill	\$3.50/c.y.	25,243.05
4.	4444.5 s.y.	Flexible pavement for streets	\$5.22/s.y.	23,200.29
5.	12857.1 s.y.	Flexible pavement for lots	\$3.20/s.y.	41,142.72
6.	268.5 s.f.	Concrete pads for parking lots	\$1.10/s.f.	295.35
7.	7592.6 s.f.	Combination curb and sidewalk	\$1.10/s.f.	8,351.86
8.	2084.2 L.F.	Curb and gutter	\$3.65/L.F.	7,607.33
9.	13528.2 s.f.	Sidewalk	\$0.70/s.f.	9,469.74
10.	2394.4 L.F.	Curb	\$3.55/L.F.	8,500.12
11.	1737.4 L.F.	Barrier Curb	\$3.95/L.F.	6,862.73
12.	1256.6 L.F.	Monolithic Barrier Curb	\$4.75/L.F.	5,968.85
13.	100%	Modification - Sewer & Water Mains	L.S.	3,000.00
14.	100%	Storm Drains	L.S.	40,000.00
15.	100%	Bulkheading (except Timber Tie-Backs)	L.S.	65,000.00

<u>Item No.</u>	<u>Quantity</u>	<u>Description</u>	<u>Unit Price</u>	<u>Amount</u>
16.	1325.5 L.F.	Timber Piling	\$3.30/L.F.	\$ 4,374.18
17.	100%	Circle Ave. Bridge (Except Piles)	L.S.	79,130.00
18.	1842.6 L.F.	Cast-in-place Concrete Piles	\$9.15/L.F.	16,859.79
19.	100%	Parking Lot Control Facilities	L.S.	39,000.00
20.	100%	Topsoil, seeding, Fertilizing	L.S.	5,000.00
21.	100%	Planting	L.S.	3,230.00
22.	100%	Retaining Walls	L.S.	<u>13,445.00</u>

SUB-TOTAL CONTRACT ITEMS \$430,681.01

CHANGE ORDERS

1.	2	Storm Water Man- holes	\$500 ea.	\$ 1,000.00
2.	1842.6 L.F.	Heavier Gauge Pile	\$0.30/L.F.	552.78
3.	100%	Revision in East lot	L.S.	3,000.00
4.	129.1 s.y.	Flexible pavement E. Circle Ave.	\$4.62/s.y.	596.44
5.	600 s.y.	Flexible Pavement E. Market St.	\$0.60/s.y.	360.00
6.	100%	Realign Camden St. Entrance	L.S.	<u>308.84</u>

SUB-TOTAL CONTRACT ITEMS & CHANGE
ORDERS \$436,499.07

CREDITS

1.	100%	Eliminate Paint On Piles	L.S.	(\$170.00)
2.	13067.1 s.y.	Eliminate Prime Coat On W. Lot	\$0.038/s.y.	(\$496.55)
3.	7286.4 lbs.	Change in Bulkhead Sections	\$0.0785/lb.	<u>(\$571.98)</u>

TOTAL - CONTRACT ITEMS & CHANGE ORDERS LESS CREDITS \$435,260.54

LESS AMOUNTS PAID UNDER PREVIOUS ESTIMATES 394,259.60

TOTAL DUE CONTRACTOR UNDER THIS ESTIMATE \$ 41,000.94

ADDITIONAL ENGINEER = 1,474.60
D P & 4,891.90

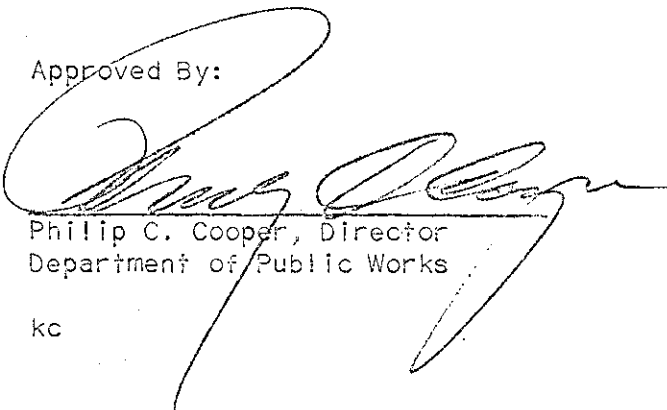
\$ 47,367.44

\$ 71,130

Total Contract, Change Orders, and Credits: \$425,893.49
Items Complete: \$435,260.54
Percentage Complete: 100%
Amount Overrun: \$9,357.05 (Contract Items)
Total Overrun - Contract Items plus Change Orders,
Less Credits: \$13,946.58

Computed By: Ted Shea
Checked By: William Sumpter

Approved By:


Philip C. Cooper, Director
Department of Public Works

kc

19 April 1968
Date

CITY OF SALISBURY, MARYLAND

Meeting # 9 (Special)

May 6, 1968

PRESENT

Mayor Dallas Truitt
Councilman David Rodgers
Councilman Robert Powell

Councilman W. Paul Martin, Presiding
Councilman Sam Seidel
Councilman Harry Fullbrook

IN ATTENDANCE

City Clerk, F. Tawes; Executive Secretary, C. Leydecker; Treasurer, H. Brittingham; City Solicitor, W. Anderson; Public Works Director, P. Cooper; Civil Engineer, T. Shea; Sanitary Engineer, K. Haensler.

Perdue Plant Sewage Problem and Request for Solution

immediate
C.T.
Mr. Don Mabe of A. W. Perdue, Inc., appeared before Council to stress the necessity for a larger sewer main at his plant's location on Cypress St. and Route 50. P. C. Cooper outlined for Council the reasons causing the problem, stating that production at the poultry plant is ahead of its planned schedule by more than one year. They are using more gallons of water per minute per bird than was anticipated as well as having increased production. This has overloaded the under-sized sewer main in the area. Summing up, he stated that the problem at Perdue is what can the City do and how fast can it do it. He outlined on a plat, a solution to the problem both on a temporary and a permanent basis. He advised that R/W must be acquired for the installation of the permanent main, the lift station it feeds into will have to be rebuilt and he gave an estimate of \$20,000 as the costs involved. He could not give an estimate of the time it will take to accomplish all these requirements but assured Council the project will be given top priority if it is authorized. Council unanimously approved his recommendation to proceed promptly and advised Mr. Mabe the City would do all it could to solve his company's sewage disposal problem. Council instructed Mr. Cooper to proceed with the best schedule he could manage on the construction of a permanent line to relieve the problem at the Perdue Plant on Route 50. A motion was made and seconded by Seidel and Powell that the funds for the project (\$20,000) be appropriated in the 1969 Budget.

Bond Issue Proposal

Detailed information on projects desired and required was referred to as distributed to the Council by the Public Works Director. Discussion of the projects was brief, however Mr. Cooper strongly urged the Council to take advantage of the opportunity to expand the Sewage Treatment Plant's capabilities by using State funds to accomplish the expansion. He stated that of the \$2,049,000 needed, the State and Federal Governments will put up 75% of the eligible costs of \$2,033,000 which is \$1,524,750. Land acquisition costs of \$16,000 will have to be borne by the City. Mr. Cooper emphasized the importance of expanding the Sewage Treatment Plant now by pointing out that the City could not accommodate even one more sewage producing industry at the present facility. He also pointed out that the Sewage Treatment Plant will have to have the capability to serve the Northwood area when it is needed there.

Another item particularly important in Mr. Cooper's estimation was a proposal to obtain Economic Development Administration funds to aid in the construction of water and sewer mains to serve the Northwood area. E.D.A. will furnish up to one-half the cost of the project. Council indicated it would consider this proposal and a Resolution authorizing the City to file an application for the funds will be presented at the next regular meeting. May 14 is the deadline for this application.

In conclusion, a motion was made by Councilman Seidel that the Council approve the recommended Sewage Treatment Plant expansion at an estimated cost of \$450,000, the water and sewer program north of town for \$250,000, subject to a 20-year bond issue. He acknowledged the fact that these projects would be paid for by raising the water and sewer rates 20%.

Councilman Powell amended the motion to include the purchase of the Brittingham property in the Northwood area for future well field development, making a total of \$780,000 to be borrowed in a single bond issue. Councilman Powell seconded the amended motion which was carried unanimously.

City Treasurer ascertained that the water and sewer rates are to be increased at a rate of 20% of the total bill, retaining a \$10 minimum bill with the gallons allowed reduced from 15,000 to 12,500. The percentage increase will be figured to the closest even cent. These rates are to be included in the new budget.

New Business

1. Mr. Cooper asked for and received permission to extend a water line to the property of Mr. Morton Hayes on Irene Avenue at a cost to the City of \$778.* Mr. Hayes has desperate need of an adequate water supply to operate an artificial kidney machine.
2. A special dinner meeting was scheduled for Wednesday, May 8 at 7 p.m. to discuss labor relations problems.

There being no further business to come before the Chair, the meeting adjourned at 9:20 p.m.


City Clerk


Council President

*based on an estimate by Geo. Wilkinson, Contractor.

GEORGE W. WILKINSON

EXCAVATING, ALL TYPES OF FILL DIRT,
DRAIN FIELDS, UNDERGROUND PIPE INSTALLATION, AND EQUIPMENT RENTAL

2303 MEADOW DRIVE
SALISBURY, MARYLAND 21801

Home Telephone 742-6449
Office Telephone 742-1221

May 3, 1968

Mr. Phillip Cooper
City Hall
Salisbury, Maryland

Dear Mr. Cooper;

I, George W. Wilkinson, quote the prices listed below on a 2" Water Line on Irene Drive according to the specifications listed below also;

- | | |
|---|-----------|
| 1. 400 ft. 2" Galvanized pipe, Excavation, furnishing and laying. \$1.50 per ft. | \$ 600.00 |
| 2. 1 ea. 2" x 3/4 Cross or Tee. \$8.00 ea. | 8.00 |
| 3. 40 ft. 3/4" Galvanized pipe. \$.75 per ft. | 30.00 |
| 4. 2 ea. 1" tap's & 2 way brass, 1 ea. 2" valve & box furnished by City of Salisbury. Lump Sum | 50.00 |
| 5. Lump Sum to install 3/4" meter and build meter box complete, City of Salisbury furnish all materials for same. | 225.00 |

NOTE: City of Salisbury will stabilize trench and patch.

Total on all items \$ 913.00

- 255.00

658.00

Yours very truly,

George W. Wilkinson

Nelson
6 MAY 1968
COUNCIL APPROVED
CONSTRUCTION OF THIS
LINE AT THIS PRICE
CITY TO FURNISH
SPECIAL BOND ISSUE NEEDING

(WILKINSON)
CITY
778.00
120
778.00
CITY
STAB & PATCH

606 Irene Ave.
Salisbury, Md
April 29, 1968

Mr. Phillip Cooper
City Engineer
City Hall
Salisbury, Md.

Dear Mr. Cooper:

This will confirm our recent conversation where we expressed a desire to have city water piped into our home as quickly as possible.

● It is desperately needed to properly operate the artificial

kidney which I need.

If for any reason the
Veterans Administration will not
pay for this work, we will be
responsible & will make all
necessary arrangements to pay
for it.

Sincerely,

Morton Hayes

CITY OF SALISBURY, MARYLAND

Meeting #10

May 13, 1968

PRESENT

Mayor Dallas Truitt
Councilman David Rodgers
Councilman Robert Powell

Councilman W. Paul Martin, presiding
Councilman Sam Seidel
Councilman Harry Fullbrook

IN ATTENDANCE

City Clerk, F. Tawes; Executive Secretary, C. Leydecker; Treasurer, H. Brittingham; City Solicitor, W. Anderson; Public Works Director, P. Cooper; Planning Director, P. Tallon; Adm. Assistant - Pl. Office - M. Burhans; Building Inspector, H. Wojtanowski; Purchasing Agent, C. Davis; Police Chief, L. Payne; Interested Citizens and Members of the Press

Convening - Approval of Minutes, April 22 and
May 6, 1968

The Mayor and Council of the City of Salisbury met in regular session on Monday, May 13, 1968 in City Hall, 112 W. Church St., at 8 p.m. The meeting was called to order by President of the Council, W. Paul Martin, the Lord's Prayer was repeated and minutes of the two previous meetings held on April 22 and May 6 (special meeting) were approved as written on a motion made and seconded by Fullbrook and Powell.

PUBLIC HEARING - Ordinance No. 983 - 2nd
Reading - Rezoning for Presbyterian Church Home
for the Elderly

City Solicitor advised those present that the Ordinance had been properly advertised as required by law and that no changes or amendments had been made to it since its introduction on April 8, 1968. Council asked for discussion from opponents and proponents and recognized Mr. Edgar Harvey who was representing the Homes of New Castle Presbytery, Inc. group. Mr. Harvey stated that since the greater number of those present were in favor of the rezoning, it would be better to hear from opponents first.

Mr. Carroll Hook requested more information about the rezoning and asked if the Presbyterian Church owned the property in question that it was planning to build on. He also asked if there was any guarantee that this property would be used for a Presbyterian Home only and not for any other use.

Mr. Harvey assured Mr. Hook that while the Church did not own the property at the present time, it intended to buy it if the rezoning is granted. Also, if the rezoning is granted, the property will be used to build a home for aging people.

Mr. Nick Juliano - 1313 Emerson Avenue - "This is all new to me as a property owner in the area. How will it affect me? If the zoning is changed, what will develop later on?"

Mr. Tallon - Planning Director - "Do you live inside this area to be rezoned?" (Mr. Juliano answered "No"). "This rezoning does not affect you whatsoever. As far as property around you is concerned, the same answer applies there."

"In the area to be rezoned, the New Castle Presbytery will use most of the property for their home for the elderly. There are individual private one-family homes on the other lots in question as well as three vacant lots owned by Mr. William Livingston. The Planning Commission feels that the home for the elderly will not generate traffic. Neither will it be a commercial use but will be of a residential-institutional type use."

Mr. Robert Martin - 1413 Emerson Avenue - "I would like to know the limitation for this home and what facilities will be made available for these arrangements so that this home will be feasible in this area. I know we have sewage backing up in cellars now because of Deerhead. The streets will not accommodate traffic (to Deerhead) now. How much of the area will this cover and how much will be rezoned and what facilities will be used to accommodate it?"

Mr. Philip Cooper - City Engineer - "First off, let me say that I know of only two occasions when sewage backed up in that area and that was because - both times - someone put a 2x4 in the drain. We have since built an over-flow into the pond, not because we want the sewage to go into the pond, but because we don't want it in your cellar. To answer your questions about what facilities are planned to accommodate the home, I can only say I have no plan or information at all but I can say that if it is built there, we will have to build adequate facilities for disposal."

Mr. Robert Martin - "I don't think it is a good proposal to dump sewage into the lake."

Mr. Cooper - "We can't prevent property owners from putting timbers into their cellar drains. This is the only thing we know how to do to be positive and that is to kick it overboard."

Mr. William Briddell - "What is the extent or boundary of this home? I don't think Mr. Martin was answered."

Mr. Philip Tallon - (Explained area to be rezoned at request of Council).

Mr. Edgar Harvey - "We would like very much to have you enact this Ordinance so we can proceed with the acquisition of this property and the erection of this home for the elderly. I know there is a great deal of concern of the property owners to find out what is going to be the effect on their property. We would like to assure the Council that the Presbytery desires to build one of these homes. We are not interested in a neighborhood that is going down and on the other hand, don't want to tear a neighborhood down. We want to keep the neighborhood on a high level, as high as it was when we went there."

Mr. Hobart Hughes - "I speak for the property owners, if it isn't sold for this purpose, it will be sold to a developer and single families will build on this site. The use of this property will be much better if a home for the elderly is built instead of single family dwellings in this area."

Executive Secretary, Charles E. Leydecker read into the record, a letter received from the Vestry of Salisbury Parish of St. Peter's Church in which they endorsed the location of the home for the elderly. The Vestry owns all the property on the south side of Union Avenue in front of the proposed home site. The letter was signed by W. Ryder Jones, Senior Warden. (See letter attached to official copy of minutes.)

Mr. Bill Morgan - "I would call attention to the John B. Parsons Home for the Aged just across the street here from City Hall. That home has been there for 50 years and has not decreased the value of any property. It is a beautiful place and this is the way we want our home to be."

Mr. Carroll Hook - "Mr. Councilman, I don't believe there is anybody here against the Presbyterian Church or the home, we just wanted to clear up a few questions, about property in the area. Mr. Livingston owns 5 or 6 acres out there you know."

Councilman Robert Powell - "Are you all satisfied with the answers you have received here?" (Was assured affirmatively by those whose testimony appears in the foregoing) Then I make a motion that Ordinance No. 983 be passed for second and final reading."

Councilman Sam Seidel - "I second the motion."

(All of the Councilman voted in favor of the motion and the Ordinance was unanimously adopted.)

Resolution No. 106 - Approval of Contract
Agreement - C & P Telephone Co. - property
in R-19 Project

Resolution No. 106 reads as follows: A RESOLUTION of the Council of the City of Salisbury, Maryland, authorizing the acceptance of a proposal to purchase disposition Parcel 2-1 in Urban Renewal Project No. Md. R-19 (LG) known as "Northside".

WHEREAS, the City of Salisbury, in its capacity as the Local Public Agency for Urban Renewal, did authorize the sale of Disposition Parcel 2-1 in Urban Renewal Project Md. R-19, under open competitive bidding by Resolution No. 8; and

WHEREAS, the Chesapeake & Potomac Telephone Co. of Md. was the sole bidder, having submitted all necessary documents required in the bidding; and

WHEREAS, the price offered by the Telephone Co. was lower than the minimum disposition price concurred in by the Department of Housing and Urban Development (HUD) of the United States Government; and

WHEREAS, negotiations between the Salisbury Urban Renewal Office and the Telephone Co., as authorized by Council and HUD, have resulted in a higher offer and certain modifications to the proposed form of disposition contract; and

WHEREAS, the Department of Housing and Urban Development has approved this transaction the price, and the proposed contract of sale;

NOW, THEREFORE, BE IT RESOLVED, that the City Council hereby: (1) Accepts the offer of \$40,000 by the Chesapeake & Potomac Telephone Co. of Maryland as satisfactory and not less than the fair value of the land for uses in accordance with the Urban Renewal Plan and agrees to execute the contract for sale of Parcel 2-1 in Urban Renewal Project Md. R-19 to said company, contingent upon the provision of a document certifying to the Company that all utility companies having rights in the bed of Old Water Street shall relinquish same.

(2) Finds that the acceptance of this offer and proposal is in accordance with the approved disposition program for this project.

- (3) Determines that the redeveloper, Chesapeake & Potomac Telephone Co. of Maryland, a wholly-owned subsidiary of the American Telephone & Telegraph Co., possesses the qualifications and resources necessary to acquire and develop the land in accordance with the Urban Renewal Plan for this project.

This resolution shall take effect immediately.

Motion to approve the Resolution was made and seconded by Fullbrook and Powell and carried unanimously. It was noted by C & P Telephone Officials present and the Planning Director that the contract had been amended in Part I by adding a section (404) to provide that a statement be included in all advertising for the sale or rental of the property that the property is open to all persons without discrimination and that no discrimination shall be practiced in public access and use of the property to the extent that it is open to the public.

Appearance - Ralph Dulany, Philip Dashiell of
Wicomico Housing Authority

Mr. Dulany introduced Mr. Philip Dashiell, the new Director of the Wicomico Housing Authority, giving a complete resume of his education, experience and background, and stating that the Authority was much impressed with his record and point of view. Mrs. Dashiell was also introduced. Council welcomed both to the meeting and extended best wishes to Mr. Dashiell in his new position.

Main Street Mall Discussion

Mr. Lewis Hess, Mr. Arnold Wolters and Mr. Robert Cook appeared before the Council to submit a proposal for the Downtown Mall. Mr. Cook read a prepared statement on behalf of the Downtown Salisbury Association and the Greater Salisbury Committee. In it, the Downtown interests advised Council of financial elements of the Mall development and expressed their hope that funds for same could be included in a bond issue which the City is considering at the present time. Mr. Cook stressed the importance to the Downtown group of getting the Mall physically installed as soon as possible in order to compete with suburban shopping districts being developed in the area. To pay for the hoped for bond issue funds, it was proposed that 50% of the total of \$140,000, which is the estimated cost of the Mall Development, be obtained from a special tax on a district to be designated to include all businesses and property owners in the area bounded by Church Street, Camden Street, North Division Street and Market Street (east side). It was estimated that a special tax of 15¢ to 20¢ per \$100 of assessed valuation could pay for the project over a twenty year period. The City is to bear the cost of the remaining 50% or \$70,000 if the proposal is accepted as presented.

Councilman Rodgers advised that funds for the proposal had not been discussed or included in recent bond issue data. P. C. Cooper confirmed that only the water and sewer portion of recommendations for the bond issue had been passed up to this point and that, further, he still had reservations about the Mall Plan and would like to make a few more modifications to improve it. Councilman Fullbrook advised he would not be in favor of the plan at all if it was not considerably more elaborate than the Christmas Mall has been. He stated that the Mall should be outstanding and expressed a desire to see the plan before any further action is taken on the proposal. Mr. Seidel advised the representative group that he was essentially in favor of the plan but asked for time to discuss it further at future budget sessions, acknowledging the fact that the interested group has the Christmas deadline as their chief concern. Council assured the group that the proposal will be given full attention as soon as practicable.

Ordinance No. 985 - 1st reading - Preliminary
Loan Notes - R-19 Project

Ordinance No. 985 reads as follows: AN ORDINANCE of the Council of the City of Salisbury authorizing the sale, issuance and delivery of preliminary loan notes in the aggregate principal amount of \$320,000, the execution of Requisition Agreement No. 7, and the execution and delivery of project Temporary Loan Note No. 10, all in connection with Project No. Md. R-19, supplementing Ordinance No. 864, effective July 15, 1963, as clarified by Ordinance No. 884, effective April 28, 1964, Ordinance No. 922, effective October 25, 1965, as amended by Ordinance No. 936, effective April 11, 1966, and as amended by Ordinance No. 950, effective November 14, 1966.

It was explained by the City Solicitor and by Mr. Burhans of the Planning Office that this Ordinance was routine and necessary to award to the low bidder for the purchase of the Preliminary Loan Notes, The Continental Illinois National Bank & Trust Co. of Chicago and The First Boston Corporation whose interest rate was 3.72%.

Motion approving the Ordinance on first reading was made and seconded by Fullbrook and Powell. Second reading on the Ordinance was scheduled for a special meeting to be held on May 20, 1968.

Ordinance No. 986 - 1st reading - Amendment
to Zoning Ordinance re Sign Standards and
Restrictions

Ordinance No. 986 was introduced by the City Solicitor at the request of the Building Inspector. Ordinance No. 986 reads as follows: AN ORDINANCE of the Council of the City of Salisbury, amending Ordinance No. 789, the Zoning Ordinance of the City of Salisbury, Maryland, by adding a new section to be designated Section 42.1 immediately after Section 42, for the purpose of providing specific requirements for sign standards and restrictions.

Discussion of the Ordinance as presented brought a motion by Seidel, seconded by Powell to approve it on first reading. The motion was carried unanimously.

Resolution No. 107 - Application for Economic
Development Administration Grant

Executive Secretary presented Resolution No. 107 for Council's approval. Resolution No. 107 authorizes the filing of an application with the Economic Development Administration, for a grant to aid in the financing of the construction of water and sewer mains to serve an Industrial tract of 640 acres in which a portion will be devoted to an Industrial Park project. Council unanimously approved a motion made and seconded by Powell and Seidel to pass the Resolution as presented.

Request for decrease in Assessment - Cliff Abbott,
Inc.

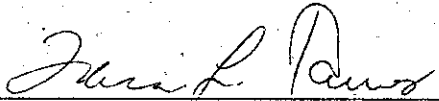
Councilman Fullbrook motioned to decrease the 1966 personal property tax in the amount of \$136.40 levied on Cliff Abbott, Inc. as requested by the Treasurer. It was noted that the City Solicitor concurred in the recommendation. Councilman Powell seconded the motion.

Award of Bids

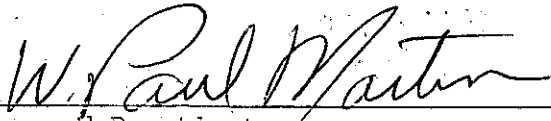
1. Rental of Aircraft for Trip - motion by Powell, seconded by Fullbrook approving the rental as recommended in the amount of \$275.

2. Parts for Inclined Rake - motion by Rodgers, seconded by Seidel authorizing purchase of standardized items from Dorr-Oliver, Inc. in the amount of \$729.10.
3. Contract 16-68-W, Chlorine Residual Analyzer - motion by Seidel, seconded by Rodgers awarding to low bid of BIF Division in the amount of \$1,930.
4. Test Cable and Relay for Controller #T-507M - motion by Powell, seconded by Rodgers authorizing purchase from Automatic Signal in the amount of \$395.
5. Contract #6-68-SW - Storm Water Drains (Various Locations) - motion by Powell, seconded by Seidel awarding to low bid of George W. Wilkinson in the amount of \$47,315.2
6. Daily Times - Flushing Hydrant Advertisement - motion by Powell, seconded by Fullbrook authorizing payment in the amount of \$237.

There being no further business to come before the Chair, the meeting adjourned at 9 p.m. to meet in regular session again on May 27.



City Clerk



Council President

ADDENDUM

The following items were taken up by Council at a special meeting held on Wednesday, May 15, 1968 and were noted by the Executive Secretary as follows:

1. Council unanimously approved the negotiated settlement of the water bill of Sunshine Laundry which outlined the payment of \$1,074.64 of Sunshine Laundry indebtedness to the City to settle a delinquent account. The payments will be made as follows: at the next normal quarterly billing period to August 1, 1968, the first payment of \$574.60 will be made; on November 1, 1968, \$250, and on February 1, 1969 - \$250. This will be the final payment in full.
2. The Council unanimously approved of the recommendations of the Salisbury-Wicomico County Airport Commission to authorize the leasing of an area 100' x 200' on Airport Road by Avis-Lapeth, Inc. for the purpose of installing a washing and gasoline facility on a one year lease basis with subsequent month to month renewal thereafter.
3. The Council unanimously accepted the recommendations of the City's insurance committee to renew the present hospitalization and medical insurance with Blue Cross-Blue Shield, Inc. at the rates quoted in a letter dated April 30, 1968.



City Clerk

RESOLUTION OF GOVERNING BODY OF APPLICANT

Resolution No.

Project No.

RESOLUTION AUTHORIZING FILING OF APPLICATION WITH THE ECONOMIC DEVELOPMENT
ADMINISTRATION, U.S. DEPARTMENT OF COMMERCE, UNITED STATES OF AMERICA,
FOR A GRANT AND/OR LOAN UNDER THE TERMS OF PUBLIC LAW 89-136.

WHEREAS, under the terms of Public Law 89-136, the United States of America has authorized the making of grants and/or loans to public bodies and private or public nonprofit organizations or associations to aid in financing the construction of specific public projects:

Now Therefore, Be It Resolved By the Mayor and Council of the City of Salisbury, Maryland
(Governing Board of Applicant)

1. That the Executive Secretary of the City be and he is hereby authorized to execute
(Designated Official)

and file an application on behalf of City of Salisbury, Maryland

(Exact Legal Corporate Name of Applicant)

with the Economic Development Administration, U.S. Department of Commerce, for a grant and/or loan to aid in financing the construction of (Brief Project Description) Water and Sewer Mains from present

City sources to service an Industrial tract of 640 acres in which a portion will
be devoted to an Industrial Park project.

2. That Mr. Charles E. Leydecker,

(Name of Authorized Representative)

Executive Secretary

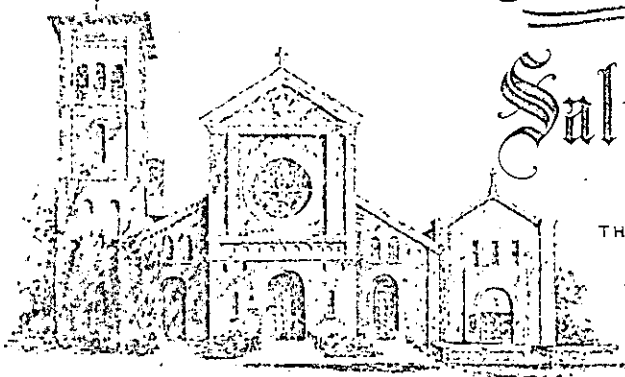
(Title)

, be and he is hereby authorized and directed to furnish such information as the Economic Development Administration, U.S. Department of Commerce, may reasonably request in connection with the application which is herein authorized to be filed.

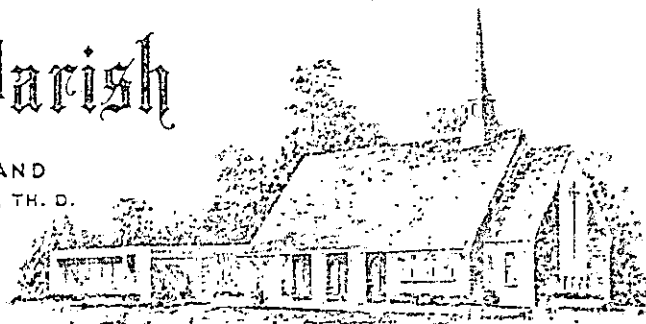
BB

Salisbury Parish

SALISBURY, MARYLAND
THE REV. ROBERT P. VARLEY, TH. D.
RECTOR



ST. PETER'S CHURCH - FOUNDED 1768
THE REV. WALTER F. HARTT, JR.
ASSOCIATE



ST. ALBAN'S CHAPEL - FOUNDED 1960
P. O. BOX 534
THE REV. CHARLES T. MASON, JR.
VICAR

May 9, 1968

The Mayor and City Council
of the City of Salisbury
Salisbury, Maryland

Gentlemen:

The Vestry of Salisbury Parish is in favor of the change in zoning on Union Avenue in order that the Presbyterian Church may build a nursing home. We own all the property on the south side of Union Avenue from the property of Albert S. Krause to Johnson's Pond. Our property is in front of the proposed site of the nursing home.

*Housing for
the elderly*

Sincerely,

W. Ryder Jones
Senior Warden

WRJ/bt

2

A PROPOSAL FOR THE DOWNTOWN MALL
BEFORE THE CITY COUNCIL OF SALISBURY
BY ROBERT W. COOK

ON BEHALF OF THE DOWNTOWN SALISBURY ASSOCIATION
AND THE GREATER SALISBURY COMMITTEE

MAY 13, 1968

Good evening, gentlemen! I am appearing on behalf of the Downtown Salisbury Association and the Greater Salisbury Committee to discuss the plans for the Downtown Mall especially as they relate to the financing of this dramatic improvement to our City. First, we wish to thank the Mayor and Council for the opportunity of appearing at this time. Since we know that you have a very full schedule we will make the shortest possible presentation now and include only the financial elements which you must know in order to make a decision with regard to including the Mall development in the bond issue. At a later time and at your earliest convenience we would like to invite you to a special dinner meeting at which time we will show you the Mall plans and explain them in detail.

It is our understanding that the City administration wishes to include the cost of financing the Mall in the current bond issue if the plan meets with your approval. We also understand that it will be necessary to receive your approval tonight if the Mall item is to be included in this bond issue. We have long felt that

the construction of the Downtown Mall is very urgent in view of the competition from surrounding communities which is threatening Salisbury's long established position as a regional retail market center. We, of course, recognize that the new mall located on Civic Avenue will also be a major retail draw but we believe that if the Downtown Mall can be completed successfully and prior to the Christmas season this year then these two shopping centers, Downtown and the new mall, can prove to be complementary and reinforce each other by drawing more dollars from a wider market area. If the Downtown Mall is to be completed by October of this year, then it will be necessary to have your approval of the financial plan tonight in order that the Director of Public Works can begin the necessary engineering plans, bids taken, and the actual construction work begun as soon as possible and not later than July 1, 1968. The basic financial plan which we are proposing is as follows:

1. The total cost of the Mall is estimated to be \$140,000 maximum as indicated below:

Streets, Lights, and Engineering	\$110,000
Planting, Decor and Beautification	<u>30,000</u>
TOTAL	\$140,000

2. It is recommended that the entire amount of \$140,000 be included in the current bond issue.

- 3.. It is recommended that a special tax district be designated which will include all businesses and property owners in the area bounded by Church Street on the north, Camden Avenue on the south, North Division Street on the east and Market Street on the west. Of the North Division properties, only those which also face on Main Street would be included in the tax district. Of the businesses facing on Market Street, only those on the east side will be included. A complete list of all property owners and business firms to be included in the special tax district is available for your inspection.
- 4.. It is our recommendation that 50% of the total cost of \$140,000 be amortized by the parties included in the special tax district and that the balance of \$70,000 be assumed by the city. The special tax district could amortize their share of the cost of the Downtown Mall over the period of the bond issue.
5. It is estimated that the cost to this special tax district could be amortized over a twenty year period and a \$7,000 yearly maintenance budget could be provided if a special tax of approximately 15¢ to 20¢ per \$100 of assessed valuation is levied in the special district.

A detailed summary of the costs of the Downtown Mall is attached to this statement for your convenience. The Greater Salisbury

Committee and the Downtown Salisbury Association respectfully request that you approve the proposed financial plan with the understanding that the City's share will not exceed \$70,000 and that the businesses and property owners of the special tax district will pay an additional \$70,000 as prescribed above and that the taxpayers in the special tax district will indemnify the City for any cost in excess of \$140,000.

RWC:1a

April 30, 1968

SALISBURY

DOWNTOWN MALL - DOWNTOWN BEAUTIFICATION

PUBLIC SECTOR

SUMMARY OF COSTS

Remove Exist. Surfacing	\$ 9,560.00
Excavation for Tree Pockets & Sub-grade Stabilization	1,932.50
Earth Re-fill - Brick & Planter Areas	1,155.00
Base Stabilization Re-fill	4,494.00
Granular Fill for Drainage & Brick Base	2,177.00
Brick Surfacing	9,642.00
Concrete Surfacing	19,868.20
Curb & Gutter	562.50
Storm Drainage & Tree Drains	17,960.00
Water Services	2,700.00
Sewer Modifications	1,700.00
Lighting (100 Units @ \$200)	<u>20,000.00</u>
	\$91,751.20
+ 10% Engineering Layout & Control	9,175.00
+ 10% Misc. & Contingency	9,175.00
Total Public Sector Costs	\$110,101.20

COST OF HORTICULTURE, BEAUTIFICATION AND DECOR

Plantings	5,000.00
Trees	15,000.00
Notice Boards & Flag Holders	2,000.00
Litter Baskets	1,000.00
Fountains	1,000.00
Benches	4,000.00
Miscellaneous	2,000.00
Total Cost of Horticulture, Beautification and Decor	\$30,000.00

TOTAL COST

\$140,101.20

Public Hearing

Reasoning for Nursing Home

For Names & Addresses (Please) Against

1. Henrietta H. Hardesty

Jane Y. Fields

Bea Jefferson

Ernest Jefferson

William F. Layfield

Lorain Layfield

W. M. Livingston

~~Harriet P. Jones~~

Ralph O. Duggan

Arnold R. Walters

Philip G. Ashwell

Wesley DeLoach

Robert W. Cook

John M. Cook

William L. Morgan

Edgar T. Hargis

James G. Woodson

Albert S. Gause

Leslie Rimmer

Wm. H. Hammond

Norman E. Hammond

A. M. Reddish

AKS

INTER OFFICE MEMORANDUM

May 13, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Rental of Aircraft for Trip

Police Department Purchase Requisition Number B199 is for the use of an aircraft for trip to Morganfield, Kentucky. This trip is for the purpose of returning two witnesses to the State of Maryland in connection with the Tigid Jones Murder case.

Rental of the aircraft is requested for the 15th and 16th of May. This mode of travel has been discussed with the Executive Secretary by the Chief.

The amount requested is \$275.00. The account to be charged is 11.112A which has sufficient balance to cover this travel.

Calvin C. Davis
Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PD

INTER OFFICE MEMORANDUM

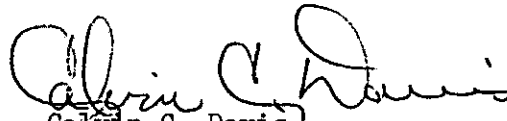
May 13, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Parts for Inclined Rake

Public Works Department Purchase Requisition Number 232 is for the pricing and purchasing of necessary parts to rebuild the Inclined Rake Cleaning Mechanism at the Sewer Treatment Plant.

These items have been standardized through Dorr-Oliver , Inc. and total parts amount to \$729.10.

Public Works Department has reviewed the prices. Recommend that the authority be granted for issuing a Purchase Order to Dorr-Oliver, Inc. for the purchase of these items. The account to be charged is 13.232E, which has a current balance sufficient to cover the purchase.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

May 13, 1968

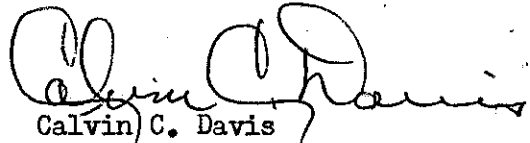
TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Contract 16-68-W, Chlorine Residual Analyzer

The Public Works Department requested proposals be mailed to likely bidders for a chlorine residual analyzer. This item is for the Water Plant and was budgeted.

Proposals and advertisement were mailed on March 28, 1968. Bids were received, opened and read aloud at City Hall, Thursday, April 11, 1968. Below are the results of the bidding:

<u>BIDDER</u>	<u>PRICE</u>	<u>DELIVERY</u>
B I F Division	\$1,930.00	77 days
Fischer & Porter Co.	2,222.00	45 "
Wallace & Tiernan, Inc.	2,390.00	50 "

Public Works Department has reviewed the bids. Recommend that the award be made to B I F Division, on the basis of their low bid of \$1,930.00. The account to be charged is 20.232G, which has a current balance of \$2,989.50.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

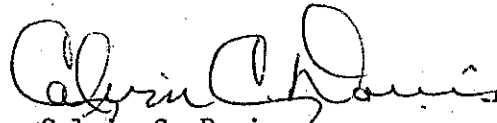
May 13, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Test Cable and Relay for Controller #T-507M

Public Works Department Purchase Requisition Number 1184 is for the pricing and purchase of Test Cable and Relay for Controller #T-507M.

This item is standardized with Automatic Signal and their price is quoted at \$395.00.

Public Works Department has reviewed the price. Recommend that the authority be granted to issue a Purchase Order for the Test Cable and Relay from Automatic Signal for \$395.00. The account to be charged is 11.123, which has a current balance of \$4,580.14.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

May 13, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Contract #6-68-SW, Storm Water Drains (Various Locations)

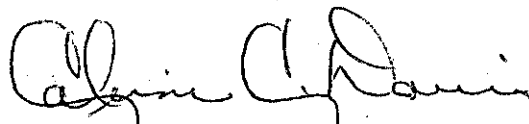
Public Works Department requested proposals be sent to likely bidders on Contract #6-68-SW, Storm Water Drains for various locations.

The advertisement and proposals were sent to likely bidders on March 19, 1968. The bids were received, opened and read aloud at City Hall on Wednesday, April 3, 1968. Below are the results of the bidding:

<u>BIDDER</u>	<u>TOTAL PRICE</u>	<u>BOND</u>
George W. Wilkinson	\$47,315.25	\$3,000
A. P. Isakson, Inc.	51,733.15	3,000
George & Lynch, Inc.	55,026.30	5,000

No responses were received from Edgell Construction Co., Inc., Evans Construction Co., Inc., Friendly Construction Co. or Wicomico Construction Co.

Public Works Department has reviewed the bids. Your tentative approval was received on this contract. This memorandum is to record your official reaction to this Contract. Recommend the award be made to George W. Wilkinson on his low bid of \$47,315.25. The funds required for this contract will be a Bond Issue.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

CITY OF SALISBURY, MARYLAND

Meeting #11 (Special)

May 20, 1968

PRESENT

Mayor Dallas G. Truitt
Councilman David Rodgers
Councilman Sam Seidel

Councilman W. Paul Martin, Presiding
Councilman Harry O. Fullbrook
Councilman Robert A. Powell

IN ATTENDANCE

City Clerk, F. Tawes; Executive Secretary, C. Leydecker; Treasurer, H. Brittingham;
City Solicitor, W. Anderson; Planning Director, P. Tallon; Planning Aide, M. Burhans;
Public Works Director, P. C. Cooper; Bond Counsel

Convening - Approval of Ordinance 985

The Mayor and City Council met in special session Monday, May 20, 1968 at City Hall at 8 p.m. for the purpose, among other things, of the second reading of Ordinance No. 985 which reads as follows:

AN ORDINANCE of the Council of the City of Salisbury authorizing the sale, issuance and delivery of preliminary loan notes in the aggregate principal amount of \$320,000, the execution of Requisition Agreement No. 7, and the execution and delivery of project Temporary Loan Note No. 10, in connection with Project No. Md. R-19, supplementing Ordinance No. 864, etc.

There being no changes or amendments to the Ordinance since its introduction on May 13, a motion was made and seconded by Fullbrook and Seidel to pass the Ordinance for second and final reading. The motion was carried unanimously and the Mayor and Clerk were authorized to execute the Loan Notes and other documents pertaining to the temporary bond issue for Urban Renewal financing. In accordance with terms of the Ordinance, the firm of Continental Illinois National Bank & Trust Co. of Chicago & the First Boston Corp. was awarded the purchase of the notes on their low interest rate bid of 3.72% with a \$11 Premium.

Authorization for Emergency Contract Letting

P. C. Cooper requested Council's authorization to proceed with the installation of the emergency sewer line at the Perdue Plant by allowing him to award Contract 20-68-S-16" Sanitary Sewer on the basis of three bids received informally without the usual advertisement for competitive bidding. He explained the advertising procedure would take considerable time to accomplish and that the situation at the Perdue Plant warrants immediate action for relief. Council questioned the legality of this action.

City Solicitor read the section from the City Code which would allow the Council to preclude the normal competitive bidding procedure in the event of an emergency. This section reads as follows:

"Section 144C. General policy of competitive bidding; exceptions.

"To secure economy in the construction of public works and the purchase of materials and supplies needed by the City, to prevent collusion, fraud, favoritism and extravagance in public contracts, and to insure that all

interested persons will be given fair and equal opportunity to participate, the general policy of the City shall be to afford ample opportunity for competitive bidding before making any City purchase or public works contract, or any contract to sell any city property, except in the following cases where competitive bidding procedures are not necessary or appropriate.

1. The occurrence of an actual emergency, which is hereby defined to mean a situation which has suddenly and unexpectedly arisen and which requires immediate action in the public interest."

Discussion of the request followed in which the three bids received were reviewed and an estimate of \$20,440 for the complete cost of the installation was explained by Mr. Cooper. He advised that the low bid of George and Lynch in the amount of \$11,720 together with \$1,000 for necessary underpinnings for a house where R/W is needed, \$2,500 for R/W requirements and \$5,220 for pipe from R. D. Wood made the cost of the installation total \$20,440. (Other bids received on the project were from A. P. Isakson - \$12,385 and from George Wilkinson - \$16,500.) Council questioned the purchase of pipe from R. D. Wood and was assured by P. C. Cooper that there were no local suppliers. A motion recognizing the existence of an actual emergency and authorizing the award of contract and purchase of necessary materials as recommended was made by Councilman Fullbrook who stated he would make the motion due to the necessity of improving the sewer at the plant location and due to Mr. Cooper's word that the installation is under an emergency condition. Councilman Powell seconded the motion which was carried unanimously. Mr. Cooper advised that funds for the pipe and other materials needed would come from the current budget and construction costs would be included in the next fiscal budget for 1969.

Sign - Johnson's Lake area - Shortall complaint

A complaint received by several Councilmen from Mrs. Shortall who owns property at Johnson's Lake was reviewed and instructions given to the Public Works Director to leave the sign she was instructed to remove in place until one of the City's signs can be installed to replace it. Councilman Martin advised Mrs. Shortall of these instructions by telephone.

Bond Counsel's Advice re Proposed Bond Issue

Mr. Robert Karwacki and Mr. Lowell Bowen of MILES & STOCKBRIDGE and Mr. Charles Garland, Jr. of ALEX BROWN & SONS were present at the request of the Council and the City Solicitor to discuss the City's proposed Bond Issue for storm water drains, Sewage Treatment Plant expansion and other public works projects. City Solicitor advised he had provided the Bond Counsel with sufficient preliminary information to open the discussion without a lengthy review of the projects. Mr. Karwacki advised Council of the time schedule for the issue, stating that if the Ordinance is introduced on the 27th of May (next Council meeting) and the second reading is held six days later, opening bids can be held on June 24th and the money can be in hand about one month later.

Mr. Cooper and the Council agreed that the timetable was agreeable with the City and lengthy discussion was heard on the costs of a smaller issue as compared to the larger issue recommended by the Public Works Director. Bond Counsel advised that if the projects under consideration were to be accomplished at all, they should be included in

one issue since they would not advocate bidding piecemeal borrowing. Several projects to be included in the bond issue were discussed and it was decided to drop the purchase of the Brittingham property in the Northwood area for watershed protection purposes out of the bond issue, budgeting the funds to purchase same out of surplus in the water fund and include it in the Fiscal '69 Budget.

Treasurer Hamp Brittingham cautioned the Council about repayment provisions advising them that the City has never received a commitment from Campbell Soup Co. that they are going to come up with anticipated compensation or that the County will come forth with the money owed to the City for storm drainage all in one year. Mr. Cooper informed Council he had received assurances from the County that their obligation would be taken care of out of a contingency fund set up for water and sewer in the County.

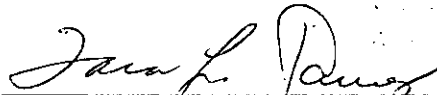
Question was raised about the legality of including in the issue funds for a project which will be partly financed by the Downtown Retailer's group interested in constructing a mall on Main Street. City Solicitor asked if it was allowed to include the total cost of the project so private interests could benefit from the tax exemption priority on municipal bonds. He was advised by Mr. Karwacki that under the present law, it is permissible and that the City should operate under the assumption that the law will not be changed under the contemplated schedule.

Mr. Garland was asked about the interest rate that could be expected on the issue and he informed Council it would in all probability be between 4.75 and 4.90%. Council asked him if the racial disturbances and riot situation would affect the interest rate and was informed that it would not help matters and could make the rate higher.

Further discussion of the inclusion of Mall funds brought a suggestion from Councilman Powell to borrow the money in the issue, holding it in escrow pending approval of the plans. Councilman Fullbrook objected to this method, stating that if you borrow the money, you approve the plans by the act. Councilman Rodgers moved that the funds for the Mall be included in the Bond Issue. His motion was seconded by Councilman Seidel. Councilman Powell voted in favor of the motion with reservations and Councilman Fullbrook voted No to the motion.

City Solicitor informed the Council that under Maryland law, the purposes for the funds have to be stated and itemized. It was decided to allocate \$1,008,000 for storm water drains, \$700,000 for water and sewer mains and Sewage Treatment Plant expansion and \$140,000 for a Mall to be built in the downtown area. It was decided to use a maximum maturity schedule of 20 years on one bond issue for the total \$1,848,000. The paying agent is to be the First National Bank, a call feature is not necessary and the bonds will be registerable as to principal in \$5,000 denominations. A motion authorizing the above provisions was made and seconded by Fullbrook and Rodgers and carried unanimously.

The meeting adjourned at 9:30 p.m.. Additional material needed by Bond Counsel such as audit reports, statistical information for bond brochures and a debt schedule of bonded indebtedness will be furnished by the Treasurer upon request.



City Clerk



Council President

CITY OF SALISBURY, MARYLAND

Meeting #12

May 27, 1968

PRESENT

Mayor Dallas Truitt
Councilman W. Paul Martin, Presiding

Councilman Robert Powell
Councilman David Rodgers
Councilman Harry Fullbrook

ABSENT

Councilman Sam Seidel

IN ATTENDANCE

City Clerk, F. Tawes; Executive Secretary, C. Leydecker; Treasurer, H. Brittingham; City Solicitor, W. Anderson; Public Works Director, P. Cooper; Purchasing Agent, C. Davis; Building Inspector, H. Wojtanowski; Interested Citizens and Members of the Press

Convening - Approval of Minutes, May 13
and May 20

The Mayor and City Council met in regular session in City Hall, 112 W. Church St., at 8 p.m. on Monday, May 27, 1968. President of the Council, W. Paul Martin, called the meeting to order, the Lord's Prayer was repeated and minutes of the previous meetings held on May 13 and May 20 were approved as written on a motion made and seconded by Rodgers and Powell.

Ordinance No. 986 - 2nd Reading - Sign
Standards and Restrictions

Ordinance No. 986, which reads: "AN ORDINANCE of the Council of the City of Salisbury amending Ordinance No. 789, the Zoning Ordinance of the City of Salisbury, Maryland, by adding a new section to be designated Section 42.1, immediately following Section 42, for the purpose of providing specific requirements for sign standards and restrictions" was discussed and suggestions to clarify certain sections of it were made by Councilman Rodgers. He recommended including language in section B - 4 to include provisions for cloth banners used by civic organizations for various fund drives. The section is to read "4. Signs shall not be constructed of any cloth material except for those which are constructed as banners to advertise public entertainment or fund drives sponsored by Civic Clubs, etc., where such a banner is being erected.....etc."

A motion approving the Ordinance as amended was made by Councilman Rodgers, seconded by Councilman Powell and carried unanimously.

Ordinance No. 987 - 1st Reading - Plumbing
Code Amendments

Discussion of the recommended Plumbing Code Amendments was heard in which it was ascertained that plumbing supply firms, contractors, and plumbers had been consulted on the provisions of the Ordinance. Councilman Rodgers questioned the provision dealing with private water systems, stating that he did not think these were allowed in the City Limits. The building inspector, Henry Wojtanowski, explained that this provision was necessary since there are such systems in the recently annexed area known as "Northwood" and the property known as the "Bell Farm". A motion approving the Ordinance as presented on first reading was made and seconded by Powell and Rodgers and carried unanimously.

Agreement - H. D. Metal Co. - Inoperable
and Abandoned Vehicles

An Agreement between the City and H. D. Metal Co. relative to the disposal of abandoned and inoperable vehicles impounded by the City's Inspection Department was given official approval on a motion made and seconded by Powell and Rodgers. Under terms of the Agreement, the vehicles will be stored for a period of time at H. D. Metal Co. property and after appropriate legal notice has been given, will be sold for \$8 each to H. D. Metal Co. if unclaimed by the legal owner. The official Agreement was executed by the Mayor.

Resolution No. 108 - Approval of Application
for Low-Rent Public Housing

A resolution giving official approval for an application to obtain federal funds to build approximately 75 dwelling units for the elderly was requested by the attorney for the Wicomico Housing Authority. City Solicitor advised that the Resolution was routine and had been requested of the Authority by the Federal Government. The Resolution reads:

"Whereas, the Wicomico County Housing Authority (herein called the "Local Authority") is applying to the Department of Housing and Urban Development for a Loan and Annual Contributions for the development of Project No. Md. - 14-2 (which includes a preliminary loan to cover the costs of surveys and planning in connection with the development of such low-rent housing);

"Now, therefore, be it resolved by the Council of the City of Salisbury as follows:

1. There exists in the City of Salisbury a need for such low-rent housing for the elderly at rents within the means of low-income families;
2. The application of the Local Authority to the Department of Housing and Urban Development for a preliminary loan in an amount not to exceed \$65,886.00 for surveys and planning in connection with such low-rent housing project for the elderly of not to exceed approximately 75 dwelling units is hereby approved.

"This resolution shall take effect immediately."

A motion approving the resolution as requested was made by Councilman Rodgers, seconded by Councilman Powell and carried with a request by Councilman Fullbrook that the Housing Authority be asked to attend a Council meeting in the very near future to bring the Council up-to-date on the project. The Executive Secretary was instructed to invite the Housing Authority representatives to the next Council Meeting - June 3.

Ordinance No. 988 - 1st Reading - Bond Issue
Public Works Projects - Mall - \$1,850,000

Recommended additions to the Ordinance as presented for first reading were explained by the City Solicitor who advised Council that the inclusion on pages 3, 9 and 12 of the words "and the Sewage Treatment Plant and appurtenances" after the word "system" in the description of the purposes for which the money is being borrowed, will clarify the fact that the money is to be used not only for sanitary sewerage systems but for the plant itself.

It was confirmed that there was no provision for pre-payment of the issue and later in the course of setting meeting dates, it was decided to change the bid opening date on the bond issue to June 26. This change was also noted for incorporation in the Ordinance which was passed on a motion made and seconded by Rodgers and Powell.

Official Approval of Financial Advisory Fee -
Alex. Brown & Sons

City Solicitor advised Council he had received a request from the Bond Counsel that official approval of their fee in the estimated amount of not less than \$1,850 nor more than \$2,100 plus out-of-pocket expenses such as printing and travel is desired. A letter to be signed by the City officials was presented and after discussion, a motion granting the approval was made and seconded by Fullbrook and Powell.

R/W - Upshur Morris Property - College Ave.

P. C. Cooper, Public Works Director, advised Council that negotiations with Mrs. Upshur Morris have resulted in an agreement for settlement for acquisition of necessary R/W for street realignment purposes on College Avenue. An increase of \$171 over the original offer plus an increase in the size of a sewer and water main to be installed to serve the property and extension of the curb and gutter an additional 40' will be necessary to obtain Mrs. Morris' signature on the agreement. Council unanimously approved P. C. Cooper's recommendation to accept the negotiated exchange on a motion by Rodgers and Powell.

Request for Approval - Temporary Position

A request presented by Mr. Cooper to provide for a temporary position to be included in the South East Storm Drain Project was given official approval by the Council on a motion by Fullbrook and Powell. The position of Engineering Assistant I, Grade 7, \$73.64/wk. will be charged directly to the project effective June 3, 1968. Funds for the salary will be taken from the Engineering Department until bond funds are available.

Award of Bids

1. Sale of Surplus City Items - motion by Rodgers, seconded by Powell to award as recommended to W. T. Lewis for Item #1 in the amount of \$31; to Ideal Well Drillers for Item #2 in the amount of \$151 and to Charles Robertson for Item #3 in the amount of \$51.10.
2. Bulbs for Tennis Court & Park - motion by Rodgers, seconded by Powell to award to Westinghouse Electric in the amount of \$222.84 less 2%, low bid.
3. Steel Roller Chain - motion by Powell, seconded by Rodgers to award to low bid of C. Ercell Wimbrow in the amount of \$203.97.
4. Rearrangement of Electric Service - motion by Rodgers, seconded by Powell authorizing the project as recommended in the amount of \$1,000.
5. Rearrangement of Telephone Service - motion by Rodgers, seconded by Powell authorizing project as recommended in the amount of \$1,000.
6. Re-Award of Contract A-18-69 - Borrow Excavation - motion by Powell, seconded by Rodgers to award contract to next lowest bidder as recommended - James Hobbs - in the contract price of \$.95/cu. yd. or \$1,900 total.
7. Repair, Clean and Paint Tank - motion by Powell, seconded by Fullbrook to award to low bid of George L. Elliott & Son in the amount of \$13,350 on item 1, 2 & 3b.

8. Contract 18-68-S, Sewer Construction, Springfield Circle - motion by Rodgers, seconded by Powell to award to low bid of George W. Wilkinson in the amount of \$7,194.4
9. Contract 19-68-W, Water Main, Springfield Circle - motion by Rodgers, seconded by Powell to award to low bid of A. P. Isakson, Inc. in the amount of \$16,547.
10. A purchase order authorizing payment of \$422 for a trip to California made by Mr. Philip Tallon, Planning Director, and Mr. Matthew Creamer of the Planning Office was approved on a motion by Rodgers and Fullbrook.

Discussion - Budget Ordinance, Public Hearing,
Water and Sewer Rate Ordinance Presentation

At the request of the City Solicitor, Council instructed that first reading of the Budget Ordinance and the Water and Sewer Ordinance be scheduled for June 3 which will be a special meeting called by the Council. Figures for the Budget Ordinance and the increased water and sewer rates as well as a recommended increase for sewer and water connections are to be furnished to the City Solicitor by the appropriate Department Heads so that these Ordinances can be written. Public Hearing on the Budget Ordinance, Water and Sewer Rate Ordinance and on the Bond Issue Ordinance will be held on June 10.

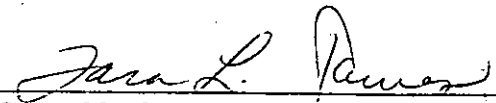
New Business

1. Executive Secretary read into the record, a letter from Mr. Avery Hall commending the City and the Police and Fire Departments for the excellent manner in which they handled the recent racial crisis.
2. A telegram received from Sen. Joseph Tydings was presented to the Council. The telegram congratulated the City on a federal appropriation for low-rent housing units to be constructed in Salisbury. However, it was ascertained that the housing was outside the City Limits and the loan was not applied for by the Housing Authority.
3. Meeting Dates - Special meeting on June 3 for Budget matters - June 26 as Bond Issue bid opening - 11 a.m.
4. Temporary Guards - Johnson's Lake and City Park - Council directed P. C. Cooper to hire two guards for the above locations paying them at a rate not to exceed the salary of regular City Employee Labor positions. The positions will involve police-type duties at the Lake and at the Park as well as animal feeding at the park location. One guard is to be stationed at each location.
5. Maryland Municipal League Convention and League Constitution changes were called to Council's attention as contained in bulletins from the League.
6. Employee Parking - Executive Secretary presented a proposal to provide parking for City Hall and Police Dept. employees for Council's approval. He advised that the C.C. D.C. has given their approval to the proposal and formal motion authorizing the Purchasing Agent to proceed with initiation of the issuance of parking stickers to the employees was made and seconded by Powell and Rodgers. The City will pay for the parking spaces in the lot next to the Police Dept. and sufficient spaces in the Bush St. lot to accommodate all employees who need daily parking in accordance with a proposal submitted by the Parking District Administrator. (Copy attached to original minutes.)

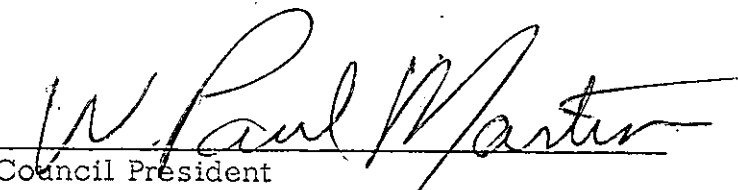
7. Petition - Residents of Camden Avenue, Middle Blvd., Hazel Ave. area - Councilman Powell presented a petition on behalf of residents in the above mentioned area who were dissatisfied with new garbage pick-up regulations. P. C. Cooper explained the City's stand on the matter stating that the alley previously used to serve homes in this area is too narrow to accommodate the garbage trucks and too much private property is being damaged by continuing the practice.

It was suggested that the petitioners be invited to the next Council meeting on June 3. In the meantime, garbage will be collected as usual and the policy explained in detail at that time.

There being no further business to come before the Chair, the meeting adjourned at 9:10 p.m. to meet again in regular session on June 10.



City Clerk



Council President

May 27, 1968

TO: THE COUNCIL OF THE CITY OF SALISBURY:

WE, the undersigned, residing in that area in the Camden District which is serviced by city alleys, do wish to protest the ruling of the Department of Sanitation which states that we must now place our garbage cans on the street on which the house faces, rather than having them collected on the alley.

This new ruling works a hardship on the residents, who have a place on the alley to keep their garbage cans and must now carry them out to the front of the house, while it serves no real purpose to the city. Camden will be a cleaner area with the garbage collection done through the alleys.

E. Pauline Hall, 313 Middle Blvd.
Ray Phillips 733 Camden ave
Verna Taylor 731 Camden ave
Anna H. Wilson 729 Camden Ave
Donald L. Malone 733 Camden Ave
M. J. Healy 314 Hazel ave
Veronica Burke 308 North Blvd.
William Lee 304 W. Blvd
John M. Morris 307 Middle Blvd.
J. D. Ringgold 310 North Blvd.
Thomas J. Hughes 727 Camden Ave
Mrs. Ann Irene Jones 303 Middle Blvd.
Mr + Mrs Albert Wagner 719 Camden Ave
Mrs. Grace Cunt 312 Hazel Ave
W. T. Hook 311 N. Blvd.
H. H. H. 305 Middle Blvd.
D. E. Kelley 311 Middle Blvd.
Mrs. Jon Protemarkle 306 North Blvd.
Mrs. L. Claude Bailey 723 Camden Ave, Co. M. Blvd.
Edward E. Borndt 721 Camden ave

RESOLUTION NO. 188

RESOLUTION APPROVING APPLICATION FOR PRELIMINARY
LOAN FOR LOW-RENT PUBLIC HOUSING

WHEREAS, the WICOMICO COUNTY HOUSING AUTHORITY
(herein called the "Local Authority") is applying to the
DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT for a Loan and
Annual Contributions for the development of Project
No. MD-14-2 (which includes a preliminary loan to cover the
costs of surveys and planning in connection with the development
of such low-rent housing);

NOW, THEREFORE, be it resolved by the Council of
the City of Salisbury as follows:

1. There exists in the City of Salisbury a need
for such low-rent housing for the elderly at
rents within the means of low-income families;
2. The application of the Local Authority to the
Department of Housing and Urban Development for
a preliminary loan in an amount not to exceed
\$65,836.00 for surveys and planning in connection
with such low-rent housing project for the
elderly of not to exceed approximately 75 dwelling
units is hereby approved.

This resolution shall take effect immediately.

As approved by the City Council on the 22th day of May,

1968.

Fara L. Tawes, City Clerk

W. Paul Martin, Jr., Council President

INTER OFFICE MEMORANDUM

May 27, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Sale of Surplus City Items

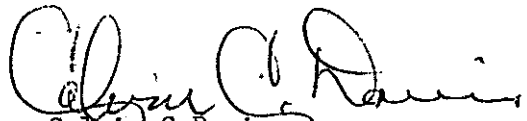
The Fire Department and the Public Works Department requested I advertise for the following items:

- 1) 1955 Cadillac Ambulance
- 2) Worthington Air Compressor, 105 CFM, S/N #T7153
- 3) Foos Single Cylinder Gas Engine, 4 HP, 400 RPM, S/N #44180

Advertisement and Bids were mailed on May 8, 1968. Bids were received, opened and read aloud at 10:00 AM EDT, Thursday, May 23, 1968 at City Hall with the following results:

<u>BIDDER</u>	<u>ITEM #1</u>	<u>ITEM #2</u>	<u>ITEM #3</u>
Ideal Well Drillers	-0-	\$151.00	-0-
Charles Robertson	-0-	-0-	\$51.10
W. T. Lewis	\$31.00	-0-	-0-
Frederick M. Frey	-0-	25.00	18.00
James L. Layton	-0-	-0-	32.25

I recommend that the Council accept the bids of W. T. Lewis of \$31.00 for Item #1, Ideal Well Drillers of \$151.00 for Item #2 and Charles Robertson of \$51.10 for Item #3.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW & FD

INTER OFFICE MEMORANDUM

May 27, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Bulbs for Tennis Court & Park

Public Works Department Purchase Requisition Number 813 is for the pricing and purchase of bulbs for the Tennis Court and City Park.

Telephone Bids were received on May 13, 1968 for these items as listed below:

<u>BIDDER</u>	<u>ITEM #1</u>	<u>ITEM #2</u>	<u>TOTAL</u>
Westinghouse Electric	\$166.68	\$56.16	\$222.84 less 2%
Central Electrical Supply Co.	181.80	60.96	242.76
Artcraft Electric Supply Co.	168.48	56.88	225.36

Public Works Department has reviewed the bids. Recommend that the award be made to Westinghouse Electric on their low bid of \$222.84 less 2% for cash. The account to be charged is 19.402B, which has a current balance sufficient to cover this purchase.


Calvin C. Davis

CCD/d
cc 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

May 27, 1968

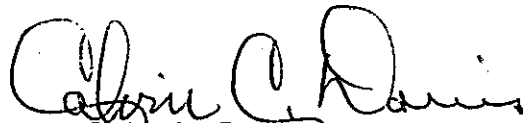
TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Steel Roller Chain

Public Works Department Purchase Requisition Number 871 is for the pricing and purchase of #120 Steel Roller Chain for the Sweepers.

Telephone bids were received from local suppliers on May 22, 1968 as follows:

<u>BIDDER</u>	<u>30 FEET TOTAL PRICE</u>
C. Ercell Wimbrow	\$203.97
Trenton Bearings	214.20
R. D. Grier & Sons Co.	210.60

Public Works Department has reviewed the bids. Recommend that the award be made to C. Ercell Wimbrow on their low bid of \$203.97 for the 30 feet of Chain. The account to be charged is 21.912F, which has a current balance of \$981.80.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

CITY OF SALISBURY

DEPARTMENT OF PUBLIC WORKS

24 May 1968

TO: Philip C. Cooper, Director - Public Works
FROM: Theodore E. Shea, Civil Engineer
SUBJECT: Utility Relocation for Contract 8-68-T

In connection with Contract 8-68-T, Coordination of Signals Rt. 13 and 50, it is necessary to secure permission from the Utility Companies involved to attach our connecting cable to their poles or any poles on which they have leased space. To initiate this action, a letter was written to Fred Keepers of Delmarva Power and Light on April 19, 1968, requesting permission to place a signal conductor on the poles of Delmarva Power and Light and Chesapeake and Potomac Telephone Company. In a telephone reply, Mr. Keepers informed me that a line such as we proposed to run would fall in the category of communications rather than power and also that General Television would be included in the review of the request. Mr. Keeper's also said he would get the proper people together from these companies to examine the proposed routes.

On Wednesday, May 15, 1968, we had a meeting at City Hall with the following: Mr. Keepers and Bob Lord of Delmarva Power and Light; Roland Mills of Chesapeake and Potomac Telephone; George Jones of General Television and myself. The Utility companies had surveyed the proposed routes and presented the following proposals based on their findings:

1. They would not make any charge to the City for the raising, lowering or relocation of anything on an existing pole to provide clearance except in the case of the CATV amplifier boxes. However, it was felt that by use of alley arms and other means, our cable could be attached to all poles with CATV amplifiers on them with no problem and we could still expect no cost to the City.

Mr. Philip C. Cooper

Page 2

24 May 1968

2. Where the replacement of a pole was necessary to provide clearance for our line, the City would pay for the pole, the cost of installing it and the transfer costs less the salvagable used life of anything removed. Here, CATV said they would make their transfers at no cost to the City.
3. The utilities would waive the annual rental charge for space. (A saving to the City of approximately \$550 annually.)
4. The City to do all concrete patching where necessary with its contractor.

Based on the foregoing conditions, they felt that the costs would be as follows:

Delmarva Power & Light

Total Cost \$6,000.00

Cost to City \$3,000.00

Chesapeake and Potomac Telephone

Total Cost \$2,400.00

Cost to City \$1,700.00

General Television

No Cost to City

Total Cost to City \$4,700.00

It was felt by all concerned that we should make a field check and see if the City wanted to change the routes in the areas where the utilities major costs to the City were involved. On Thursday, May 16, and Friday, May 17, 1968, we made a field check and it was decided to change a portion of the route involved on South Salisbury Blvd., to the opposite side of the street and to use a completely new route for the East end of Route 50 from Civic Avenue to Ward Street. These changes would alter the cost to the City based on their above proposals as follows:

Mr. Philip C. Cooper
Page 3
24 May 1968

Delmarva Power & Light

Cost to City \$1,000.00

Chesapeake & Potomac Telephone

Cost to City \$1,000.00

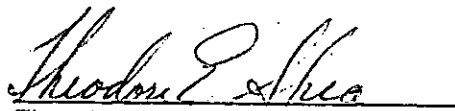
General Television

No cost to City _____

Total Cost to City \$2,000.00

I believe the proposals by the Utility Companies were very fair and that their final cost to the City will be closer to \$1,500. Also, I believe that since the change in the East End of Route 50 will involve less cable to our contractor, we should realize a saving of \$2000 - \$2500 which would offset the utility costs.

I recommend that we accept the proposals as presented by the Utility companies and I have initiated requisitions to Delmarva Power and Light and Chesapeake and Potomac Telephone Companies for \$1,000 each to cover their costs to the City for this work.


Theodore E. Shea
Civil Engineer

TES:kc

INTER OFFICE MEMORANDUM

May 27, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Rearrangement of Electric Service

Public Works Department Purchase Requisition Number 1212 is for the obligation of funds for the rearrangement of electric service within City limits for the Route #13 and 50 traffic coordination contract.

The funds requested by Public Works Department is \$1,000.00.

The account to be charged is 11.123, which has a current balance of \$4,087.18. Request authority to issue a Purchase Order to the Delmarva Power & Light Company for \$1,000.00.


Calvin C. Davis

CCD/d

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

May 27, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Rearrangement of Telephone Service

Public Works Department Purchase Requisition Number 1213 is for the obligation of funds for the rearrangement of telephone service within City limits for the Route #13 and 50 traffic coordination contract.

The funds requested by Public Works Department is \$1,000.00.

The account to be charged is 11.123, which has a current balance of \$4,087.18. Request authority to issue a Purchase Order to the C & P Telephone Company for \$1,000.00.


Calvin C. Davis

CCD/a
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

May 27, 1968

TO: Mayor and Council

FROM: Calvin C. Davis, Purchasing Agent

SUBJECT: Reaward of Contract A-18-69, Borrow Excavation

On April 8, 1968 the Council awarded the Contract for Borrow Excavation (A-18-68) to E. J. Ruark on the basis of his low price of \$.90 per cu.yd. On April 10, 1968 the Contractor was advised to proceed with the delivery of the material. Subsequent inspection revealed that the material was below standard. An opportunity was given the Contractor to obtain the correct material but this could not be done.

We have settled with the Contractor for that portion of the material that could be used.

Recommend that authority be given for the issuance of a Purchase Order to the next low bidder (James Hobbs) who can provide the necessary material. His price is \$.95 cu.yd. His price will increase the total price of the Contract from \$1,800.00 to \$1,900.00. The account to be charged is 12.202D, which has sufficient funds to cover the additional amount of this contract.


Calvin C. Davis

CCD/d

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

May 27, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Repair, Clean and Paint Tank

Public Works Department requested proposals for the repair, cleaning and painting of the 300,000 gallon College Avenue elevated water storage tank.

Advertisement and bids were mailed to likely bidders on April 24, 1968. Bids were received, opened and read aloud at City Hall on Tuesday, May 21, 1968 at 10:00 AM EDT. Below are the results of the bidding:

<u>BIDDER</u>	<u>TOTAL PRICE</u>
George L. Elliott & Son	\$12,150.00 (Items 1,2 & 3a) 13,350.00 (Items 1,2 & 3b)
Maryland Painting & Construction Co.	25,400.00 (Items 1,2 & 3a) 28,900.00 (Items 1,2 & 3b)

We did not receive a bid from Dominion Tank and Iron Company and we did not get responses from J. K. Stolfus or Universal Construction Company.

Public Works Department has reviewed the bids. Recommend that George L. Elliott & Son be awarded the bid for his offer of \$13,350.00 for Items 1, 2 and 3a on his low bid. The account to be charged is 20.242A, which has a current balance of \$13,362.05.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

May 27, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Contract 18-68-S, Sewer Construction, Springfield Circle

Public Works Department requested proposals be sent to likely vendors for construction of a sanitary sewer line on Springfield Circle.

Advertisement and proposals were mailed on April 24, 1968 to likely bidders. Bids were received at City Hall on Wednesday, May 15, 1968 at 10:00 AM EDT, opened and read aloud. Below are the results of the bidding:

<u>BIDDER</u>	<u>TOTAL BID</u>
George W. Wilkinson	\$7,194.40
A. P. Isakson, Inc.	7,341.84
George & Lynch, Inc.	9,075.70
Evans Construction Company	9,542.91

We received no response from Edgell Construction Co., Inc. or Wicomico Construction Co.

Public Works Department has reviewed the bids. Recommend that the award be made to George W. Wilkinson on his low bid of \$7,194.40. The account to be charged is 13,243A, \$5,267.08 (Balance \$8,166.34) and the balance, \$1,927.32 is to be paid by Larmer Corporation. As each lot is developed the City could collect \$3,465.00 for connections.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

May 27, 1968

TO: Mayor and Council

FROM: Calvin C. Davis, Purchasing Agent

SUBJECT: Contract 19-68-W, Water Main, Springfield Circle

Public Works Department requested proposals be sent to likely bidders for construction of a Water Main at Springfield Circle.

Advertisement and proposals were mailed on April 24, 1968 to likely bidders. Bids were received at City Hall on Wednesday, May 15, 1968 at 10:00 AM EDT, opened and read aloud. Below are the results of the bidding:

<u>BIDDER</u>	<u>TOTAL BID</u>
A. P. Isakson, Inc.	\$16,547.00
George W. Wilkinson	17,249.25
Evans Construction Co.	19,030.66
George & Lynch, Inc.	21,727.15

We did not receive any response from Edgell Construction Co. or Wicomico Construction Co.

Public Works Department has reviewed the bids. Recommend that the award be made to A. P. Isakson, Inc. on their low bid of \$16,547.00. The account to be charged is 20.243A, \$7,892.00 (Balance \$26,557.00), Wicomico County \$3,000.00 and Larmer Corporation \$2,825.00 and Symington Wayne \$2,830.00.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

May 27, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Parking Administrator
SUBJECT: Parking for City Employees

To adequately provide for employee parking I recommend the use of Lot #6 (Old Library-next to Police Department) in its entirety and the use of Lot #7 (Bush St.) for the overflow from Lot #6. (Approximately 30 employees will be provided for on these lots.)

In determining the reimbursement for the use of the lots, I suggest that payment be made on the same basis that the Council has authorized the monthly parkers, i.e. 55% of the normal straight fee. This will figure out as follows:

	<u>Average Quarterly Income</u>	<u>55% of Average</u>
Lot #6	\$53.77/Month	\$30.00/Month (14 Spaces)
Lot #7	127.08/Month	35.00/Month (16 Spaces)

Thus, the total amount to be reimbursed the Parking District #1 from the General Fund would be \$65.00 per month or \$780.00 per year.

Mr. Quinton Johnson was contacted for a price for the rental of 30 spaces in his lot at N. Division and High Sts. His price for the month is \$135.00. This would be \$1,620.00 per year. I do not recommend the use of this lot because of this high offer.

I would further recommend that the meters currently on the lots be left there for use on Saturdays. Control of employee parking would be by the issuing of a sticker or other form of identifying marker and honored by the police department. These would be prenumbered and controlled. I do not think that the above recommendations violate the intent of Ordinance Number 928.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
Parking Admin.

CITY OF SALISBURY, MARYLAND

Meeting #13 (Special)

June 3, 1968

PRESENT

Mayor Dallas Truitt
Councilman W. Paul Martin, Presiding
Councilman Sam Seidel

Councilman David Rodgers
Councilman Harry Fullbrook
Councilman Robert Powell

IN ATTENDANCE

City Clerk, F. Tawes; Executive Secretary; City Solicitor, W. Anderson; Public Works Director, P. Cooper; Chief of Police, L. Payne; Sanitation Foreman, C. Esham; Interested Citizens and Members of the Press.

Convening - Approval of Minutes, May 27

The Mayor and City Council met in regular session at City Hall, 112 W. Church St. on Monday, June 3, 1968 at 8 p.m. The meeting was called to order by the President of the Council, W. Paul Martin, the Lord's Prayer was repeated and minutes of the previous meeting held on May 27, 1968 were approved as written on a motion by Councilman Powell which was seconded by Councilman Rodgers.

Appearance - Petitioners against Garbage Regulations - Alley off Camden Ave.

Mr. Eddie Bounds and other residents of the area on Camden Avenue between Hazel and Middle Blvd. appeared before Council to protest the change in garbage pick-up procedures in their neighborhood. The City's discontinuance of using an alley to the rear of their properties was up for discussion with P. C. Cooper explaining the reasons behind the change in policy. He cited the fact that alley was too narrow to maneuver the large trucks without damaging both the vehicle and private property. He reported that parked cars in the alley block the way and crews spend valuable time locating owners to move them. While on the subject he listed several areas of improvement the residents could make to aid the garbage pick-up crews such as removing the cans from the alley after pick-up so that each can will not have to be opened on ash collection day to see if they contain garbage or trash.

To continue using the alley, Mr. Cooper advised that three entries will have to be rebuilt, obtaining right-of-way from some of the property owners, parking will have to be restricted in the alley on days of collection as well as on Hazel and Smith Streets in the vicinity of the alley entries and property owners will be required to remove garbage cans at nightfall and put them out on days of collection only. He estimated an expenditure of \$400 - \$500 to complete the project as outlined.

Mr. Bounds requested that the Council consider expending the funds to improve the alley instead of discontinuing the garbage pick-up service. It was pointed out that this area was the only one where "customized" service was given (ash collection inspection) and except for two other alleys in town, this is the only one in service.

Consideration was given to the petitioners' request and Council instructed P. C. Cooper to hold off changing the regulations until the matter is studied further and a middle ground reached satisfactory to all concerned.

The petitioners were advised by Council that they would be kept informed on the subject and every effort would be made to preclude any hardship to them.

Wicomico Housing Authority Project

Executive Secretary advised that the scheduled appearance of Mr. Ralph Dulany had been cancelled due to the fact that Mr. Dulany's efforts to obtain an indication of the decision reached in the lawsuit involving the Housing Project on Alabama Ave. were unsuccessful and he felt it was untimely to discuss the project until that decision is known. The review of the Project is to be scheduled for a future Council meeting.

C. C. D. C. Recommendations

The following list of proposed members to serve on the Central City District Commission as well as the officers for the ensuing year were approved on a motion by Seidel and Powell. They include:

MEMBERS

Herschel Marmer	James Bailey (replaces Vaughn Richardson)
J. W. Benjamin	Bill Robertson
Sherwood Shrieves	Oscar Carey
Irving Kamanitz	John Broyhill
Jack Purnell	

OFFICERS

J. W. Benjamin	Chairman
Herschel Marmer	Vice-Chairman
Sherwood Shrieves	Secretary

Budget Ordinance No. 989 - 1st Reading

City Solicitor advised the Budget Ordinance was ready for first reading with second and final reading and the Public Hearing on same scheduled for 8 p.m. on June 10.

Ordinance No. 989 reads: AN ORDINANCE appropriating the necessary funds for the operation of the government and administration of the City of Salisbury for the twelve-month period beginning July 1, 1968, and ending June 30, 1969, establishing the levy for the General Fund and Sinking Fund purposes for said fiscal period; establishing the levy for Parking Districts Nos. 1 and 2; and providing when such taxes shall be due and payable, in arrears and subject to interest.

A motion approving the Ordinance as presented was made and seconded by Seidel and Powell and carried unanimously.

Ordinance No. 990 - 1st Reading - Water and Sewer Rates

City Solicitor reported the Ordinance sets forth new water and sewer rates to be charged advising that the out-of-town customer will still be charged one and one-half times the in-city rate and that the limitation of \$12,000 as the maximum charge under certain existing commitments will automatically expire on June 30, 1973. The Ordinance reads:

AN ORDINANCE of the City of Salisbury repealing, amending and supplementing Section 17-16, 17-17, 17-18, 17-33, 17-37 and 17-39 of the Salisbury City Code for the purposes of revising and increasing the water and sewer rental charges thereby fixed, making said charges as revised effective on July 1, 1968, and thereafter unless and until

subsequently revised or changed, and establishing a termination date regarding the maximum annual sewer rental charge for any single customer whose property is connected with the sanitary sewer system of the City.

A motion approving the Ordinance was made and seconded by Rodgers and Powell and carried unanimously.

Executive Secretary pointed out corrections to be made in line referrals pertaining to sections as contained in the City's Code. These were noted for correction by the City Solicitor.

Request for Approval - Construction Rates,
George & Lynch, Inc.

P. C. Cooper asked for and received approval of recommended prices for labor on construction work to be performed on the bridge over Beaverdam Creek in the Park Area and at the Perdue Plant sewer line construction area. He advised that the firm of George & Lynch, Inc. specializes in the type of construction required at these two locations. He advised he would not recommend contracting for the job since it could result in a much higher cost than the estimated \$1,800 to \$2,000 which only includes labor and equipment. It was confirmed that the funds for the work have been budgeted and that necessary blacktop, hardware, etc. will come from appropriate account. A motion to accept P. C. Cooper's recommendations, authorizing him to go ahead with the project, using funds budgeted for the purpose, was made and seconded by Seidel and Powell. (List of prices attached to official copy of Minutes)

Main Street Mall - Discussion

Mr. Wolters and Mr. Cook of the Downtown Merchant's Greater Salisbury Committee appeared before Council to remind them of the tight schedule on the Mall development plan. They requested Council to approve the plan so they could proceed with the development, however, Council advised they would not be able to approve anything until a publicly announced meeting is held to discuss the Mall so that anyone who is interested or concerned in the matter can have an opportunity to express his views. It was suggested that an Ordinance to create the necessary special tax district to finance the project be prepared for presentation at the next meeting on June 10. The City Solicitor advised that a public hearing would have to be held on this matter and that to introduce the Ordinance at the next meeting would mean a public hearing on the second reading on June 24.

City Solicitor and Public Works Director, P. C. Cooper, expressed doubt that the Ordinance and the plan for approval could be ready by June 10 but Council indicated that if it was at all possible, the item would be included on the Agenda.

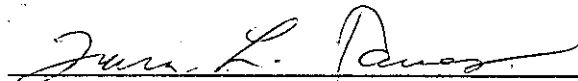
New Business

1. New controller for the traffic signal at Main Street and Route 13 will be installed within the week - reported by Executive Secretary.
2. Request for study - rewriting of election laws so that all precincts are conforming to one set of rules. Councilman Fullbrook reported discrepancies during the last election where one set of judges would not let voters vote because they did not live in the City Limits even though they were still on the City's books and other judges in other precincts followed State Law and let anyone who was registered on the books vote. He stated that he wanted all to follow the same provisions.

3. Request that the private well permit matter brought out by the Executive Secretary's personal involvement with the regulation be studied - requested by Councilman Fullbrook. He advised that he had investigated to some extent and found that persons who are interested enough to install a sprinkling system usually kept their yards and property looking better than others and they should not be penalized with a fee and inspection charge. Executive Secretary advised he was working on amending the Ordinance governing private water systems and the item would be included on a future Agenda.

4. Council approved a request to adjust the work week of the guards at the Lake and the Park to 48 hours at \$1.55/hour.- requested by P. C. Cooper.

There being no further business to come before the Chair, the meeting adjourned at 9:05 to meet again in regular session on June 10 at 8 p.m. A meeting with the Police Department Grievance Committee followed the regular meeting.



City Clerk



Council President



GEORGE & LYNCH, INC.

General Contractors

113 WEST 6TH STREET

NEW CASTLE, DELAWARE 19720

BRIDGES AND DAMS
HIGHWAYS AND AIRPORTS
SEWERS AND WATER SYSTEMS

GAS LINES
GRADING AND LANDSCAPING
TELEPHONE CABLE AND CONDUIT

May 29, 1968

Philip C. Cooper, Director
Department of Public Works
City of Salisbury
P.O. Box 791
Salisbury, Maryland 21801

Dear Mr. Cooper:

As per your conversation with our Mr. M. J. McDermott regarding certain maintenance work for the City, we submit the following prices for your consideration:

1. Foreman		@ \$ 5.00/hr.
2. Crane Operator		@ 4.75/hr.
3. Pile Driver		@ 4.50/hr.
4. Carpenter		@ 4.00/hr.
5. Laborer		@ 2.90/hr.
6. 22B Truck Crane (no opsr.)	@	18.00/hr.
7. Pile Hammer (9B3 or Vulcan #1)	@	5.00/hr.
8. 315 Air Compressor	 @	5.00/hr.

13% for Taxes, Insurance, etc., and 15% for Overhead & Profit are to be added to the rates for personnel only.

If you have any questions on the above, please contact our Mr. McDermott.

Thank you for this opportunity to quote.

Very truly yours,

GEORGE & LYNCH, INC.

Richard M. Appleby, Jr.

Richard M. Appleby, Jr.
Vice President

RMA,Jr:mg

CITY OF SALISBURY, MARYLAND

Meeting #14

June 10, 1968

PRESENT

Mayor Dallas G. Truitt
Councilman W. Paul Martin, Presiding
Councilman Sam Seidel

Councilman Robert A. Powell
Councilman David Rodgers

ABSENT

Councilman Harry Fullbrook

IN ATTENDANCE

City Clerk, F. Tawes; Executive Secretary, C. Leydecker; Treasurer, H. Brittingham; City Solicitor, W. Anderson; Public Works Director, P. Cooper; Building Inspections Director, H. Wojtanowski; Purchasing Agent, C. Davis; Planning Director, P. Tallon; Sanitary Engr., K. Haensler; Interested Citizens and Members of the Press.

Convening - Approval of Minutes, June 3, 1968

The Mayor and City Council of the City of Salisbury met in regular session in City Hall, 112 W. Main St., on Monday, June 10, 1968 at 8 p.m. The meeting was called to order by the President of the Council, W. Paul Martin, the Lord's Prayer was repeated and minutes of the previous meeting held on June 3rd were approved as written on a motion by Powell which was seconded by Seidel and carried unanimously.

PUBLIC HEARING - Ordinance No. 990 -

2nd Reading - Water and Sewer Rate Increase

City Solicitor advised that required and necessary publication of a notice for a Public Hearing on the above named Ordinance had been accomplished and the Ordinance was ready for second and final reading as originally presented with no amendments or changes.

The Ordinance reads: AN ORDINANCE of the City of Salisbury repealing amending and supplementing Sec. 17-16, 17-17, 17-18, 17-33, 17-37 and 17-39 of the Salisbury City Code, for the purposes of revising and increasing the water and sewer rental charges thereby fixed, making said charges as revised effective on July 1, 1968, and thereafter unless and until subsequently revised or changed, and establishing a termination date regarding the maximum annual sewer rental charge for any single customer whose property is connected with the sanitary sewer system of the City.

Council called for discussion on the Ordinance and asked for any comment or objections from those interested citizens present.

Mr. Russ Cooper did not voice any objection but asked for clarification on a related subject. He asked why sewer and water charges could not be billed directly to a tenant of a rental property rather than directly to the property owner. He said that he owned several rental properties and has no way of controlling the amount of water used by tenants. He pointed out that since water and sewer rates are going to increase, rents will have to be raised to take care of the added expense to the property owner and he felt that rent charges in Salisbury are already too high. He asked that consideration be given to charging the tenant directly for the water bill.

The City Treasurer informed Mr. Cooper that the principal reason water and sewer charges are in the name of the property owner is because if left unpaid, the bill becomes a lien against the property and the property owner is responsible for it. He advised him that the bill could be sent to the tenant in the property owner's name and Council recommended that Mr. Cooper look into this suggestion.

Mr. Frank Perdue stated he liked to see green lawns but when the water and sewer charges are tied into one, most people are reluctant to water lawns. He further stated he would like to see a separate charge or rate for people who water their lawns. Council advised him how difficult this recommendation would be to carry out and how difficult it would be to determine how much water was used for which purpose.

No other comments, questions or objections were voiced and a motion to pass Ordinance No. 990 for second and final reading was made and seconded by Rodgers and Powell and carried unanimously.

Northwood Annexation Zoning - Ordinance
No. 991 - 1st reading

City Solicitor advised Council that the Ordinance to control zoning in the newly annexed area known as Northwood is based primarily on recommendations from the Planning Commission. The zoning was illustrated and explained with the aid of a plat of the area by the Planning Director and the date for a public hearing on the matter was set for July 8.

Ordinance No. 991, which reads as follows, was passed for first reading on a motion by Powell which was seconded by Seidel: AN ORDINANCE of the Council of the City of Salisbury pursuant to Section 61 of the Zoning Code of the City of Salisbury and Article 66B, of the Code of Public General Laws of Maryland for the purpose of re-zoning at the request of Charles Truitt, representing WBOC, Inc., an area recently annexed by the City of Salisbury, by Resolution No. 104 and popularly referred to as "Northwood", to light industrial, industrial park, commercial and residential "A".

Approval - R/W and easements - Southeast
Storm Sewer Project

P. C. Cooper requested Council's approval of the following negotiations for right-of-way and easements necessary in the Southeast Storm Sewer Project. Subsequent approval was given by Council who also requested that, in the future, briefing book back-up material be furnished on all agenda items pertaining to the Public Works Department so adequate study can be given before decisions are called for.

1. Messick Ice Co. - requested approval given on a motion by Powell, seconded by Seidel, to pay \$1,000 for R/W in the vicinity of Buena Vista Ave.

2. William Morgan - requested approval given on a motion by Rodgers, seconded by Powell, to pay \$300 for necessary R/W in vicinity of Buena Vista, Pond St., Snow Hill Road area. It was noted that the City has been using this area as a street with storm sewer for many years.

3. Pepsi-Cola Company - requested approval given on a motion by Powell and Rodgers to buy and cut any tree needed to move for construction, shape and restore area to original condition and purchase 25' easement in the amount of \$500.

4. William Johnson - requested approval given on motion by Powell and Rodgers to purchase necessary R/W in the amount of \$500 plus \$1,200 for a garage that must be removed by Mr. Johnson.

5. Wicomico County School Board - requested approval given on a motion by Rodgers, seconded by Seidel to accept County's offer of necessary R/W at no cost to the City except for necessary restoration of the area to its original condition.

6. William and Rose English - requested approval given on a motion by Powell and Seidel to pay \$500 for the necessary 10' easement.

7. Theodore and Emma Parker - requested approval given on a motion by Powell and Seidel to pay \$500 for 10' easement and to remove and replace top soil and compensate for any crop damage that may be done at the time of installation.

P. C. Cooper advised that there will be other requests for approval for right-of-way and easements but that these that have been accomplished will provide the successful bidder on the contract with evidence that work can be started without too many delays.

PUBLIC HEARING - Ordinance No. 989 - 2nd
Reading - Budget for Fiscal '69

Second reading of the Budget Ordinance was announced by the Council President who called for discussion from anyone present desiring to voice an objection. No one responded to the request and a motion approving the Ordinance No. 989 as written was made and seconded by Rodgers and Powell and carried unanimously.

Curb Repair - Trinity Church

A request for the City to expedite matters in having the curb repaired at the intersection of North Division and Route 50 was acknowledged by P. C. Cooper who reported it had been taken care of and withdrawn from the Agenda. State responsibility is involved.

Approval request - Water and Sewer Policy
Outside the City Limits

An up-dated and revised Water and Sewer Policy for areas outside the City Limits was reviewed by P. C. Cooper with the Council. Several recommendations were made to improve the policy as presented, including the suggestion by Councilman Rodgers that the time period for allowing remittances to the original applicant be decreased from 10 years to 5 years and a statement indicating that tapping or connection charges will be made in accordance with the Ordinance in effect at the time of application for service should be included. Discussion of the policy brought a recommendation that the City Solicitor check the policy over to see that it conformed to the City's agreement with the Urban Services Commission.

A motion to approve the policy as amended was made and seconded by Seidel and Powell. A revised copy of the policy will be presented along with a policy for in-city regulations at the next regular meeting.

Community Action Program Participation

Mr. Cooper reported he had been contacted by Councilman David Grier of the Wicomico County Council who requested that the City find job opportunities within its program for 25 Economic Opportunity personnel during a 10 week period starting June 24 and ending August 30. He read a letter to the Council in which he outlined the positions available and duties expected and received unanimous approval of his recommendations. Mr. Grier is to be advised of the City's cooperation in this program.

Councilman Seidel requested that evidence of insurance coverage on these 25 employees be furnished to the City's carrier before the City enters into the program.

Request for Extension of Water and Sewer -
Saratoga Street

A request to extend the requested service to property on Saratoga Street which will be part of a Nursing Home project was explained by Mr. Cooper. He advised that a sizeable piece of property for the Home itself is involved in the ultimate development but that at the present time, the service is required for a duplex director's home just outside the City Limits and is urgently needed to obtain a permit from the County so that construction can begin. He further advised that a possibility of annexation of the total area was possible and it had been officially requested by the developer to be studied. Mr. Cooper asked that Council approve his recommendation for assurance to the developer that in the event annexation takes place, the City would reimburse the normal City share for providing the water and sewer service. He pointed out advantages of the annexation, showing how the water and sewer lines in the area could be looped into those now serving the new shopping center on Civic Avenue.

Council authorized the extension of the water and sewer service subject to the approval of the Urban Services Commission to the property involving the duplex director's home as requested. The motion for this authorization states, "I move that permission be granted to extend the service, not binding on any future commitments". Said motion was made and seconded by Rodgers and Powell and carried unanimously.

PUBLIC HEARING - Bond Issue - Ordinance
No. 988 - 2nd reading

City Solicitor reported no changes to the Ordinance as amended had been made since the last meeting and since there were no objections to the Issue as publicized, a motion was made and seconded by Seidel and Powell to pass it for second and final reading.

Mr. Russell Cooper questioned if funds in the issue would be used for development of the Mall in the downtown area and stated he was against such a development being paid for from taxpayer's funds. The matter was expanded upon by the Council President who advised Mr. Cooper that there would be more benefit from trying to keep the downtown tax base stable by trying to improve conditions than it would be to let it die from lack of interest on the part of the City Government. He spoke of how high the tax rate would be to the individual property owner if the downtown Parking Districts ceased to exist and the individual taxpayers have to bear the expense of the revenue bonds the City is responsible for paying off at the present time. Council President Martin also informed those present that a public hearing on the Mall development will be held on June 24 and all proponents and opponents will be afforded a chance to speak at that time.

Ordinance No. 987 - Plumbing Code

Amendments - 2nd Reading

City Solicitor advised no changes or amendments had been made to the Ordinance since its introduction and a motion approving it on second and final reading was made and seconded by Seidel and Powell and carried unanimously.

Appearance - Bob Bagwell re Boating Regulations

Mr. Bagwell, who is a game warden responsible for the inland waters of the area, appeared before Council to request that a law to back up the signs posted in Johnson's Lake be put into the City's books or else have the signs removed. He advised he could not enforce the 5 h.p. motor limit on the Lake because there is no law to back him up. Council requested that he and the City Solicitor study the matter and that suggestions be presented for consideration.

Award of Bids

1. Life Rings and Chin Straps - Fire Dept. - motion approving purchase in the amount of \$896.25 was made and seconded by Rodgers and Seidel. F. L. Anderson & Co. was the supplier for the emergency item.
2. Meter Box Frames and Lids - motion by Seidel, seconded by Powell to award to low bid of Eastern Water Works Supply Co., Inc. in the amount of \$525.70 with discount.
3. Chemicals for Fiscal Year 1969 - motion by Powell, seconded by Rodgers to award total bid to Robinson Chemical Co. for items #1, #2 and #3 and to W. R. Grace for item #4. Councilman Seidel voted No to the motion, stating he felt the bid should be awarded as recommended by the Purchasing Agent (by lot on the tie bids for items #1 and #2).
4. A bid that was not included in the Briefing Books was presented as an emergency purchase on behalf of the Public Works Dept. This involved the purchase of wooden stakes for survey party use. The Purchasing Agent explained that advertised bids on the purchase had been let but that there were no suppliers of stakes with painted tops which were specified. Unpainted stakes could be purchased from E. S. Adkins and from Community Builders. Community's were cheaper but were not available for 4 - 6 weeks. Authorization to purchase from Adkins in the amount of \$432.50 was denied after a motion to do so died for lack of a second and Council instructed that the item be re-bid.

New Business

1. Executive Secretary informed Council of an invitation to attend the commencement exercises of the radiological school at Peninsula General Hospital on June 16.
2. Executive Secretary reported the City has an opportunity to enter the inter-governmental awards program sponsored by the Housing and Urban Development Administration and he exhibited the City's entry which is in the form of a report giving all the examples of inter-governmental cooperation with the County Government. Maryland Municipal League sponsorship of the entry is also involved. Council gave unanimous approval of the City's participation in the awards program and on a motion by Powell which was seconded by Seidel, authorization to submit the entry was given.
3. An invitation was extended to the Council by Mr. Robert Cook of the Greater Salisbury Committee to attend a meeting in the Educational Building Auditorium on Long Avenue on June 17 at 3:30 p.m. to hear a discussion of the possible development of

the Salisbury-Wicomico Airport as a maintenance center for airlines throughout the northeastern U. S. Federal, State and local authorities as well as consultants and the F.A.A. will be in attendance.

Ordinance No. 933 - 1st Reading - Downtown
Mall Development

City Solicitor reported that this Ordinance was requested at the last Council Meeting and would, if adopted, create a new tax district to support the financing of the Downtown Mall. He advised it was based on information supplied to him by a committee from the Greater Salisbury Committee and the Public Works Department. The area involved was described and considerable discussion was held on who was and who was not exempt and why such exemptions were determined. City Solicitor explained that a companion Ordinance will have to be introduced to control development of the Mall, and to limit or exclude traffic on Main Street. This Ordinance will be available at the next meeting when this matter is up for Public Hearing.

Discussion was called for and objections were raised to the Mall development by Mr. and Mrs. Joseph Berger who own several properties in the area involved. Mr. Berger offered several solutions to the downtown shopping center's problems, stating that rather than closing Main Street which is a living, thriving street, the merchants should keep open hours that coincide with the suburban shopping centers and should provide free parking to compete with these same centers. Another objection was raised by Mr. Howard Hitchens who operates a Taxi Company. He informed Council that he objected to the closing of Main Street because of the inconvenience of delivering and picking up passengers in the downtown area. He estimated he would have to ride an extra 100 miles per day to operate his taxi company if Main Street is closed.

Mrs. Berger requested that Mr. Philip Tallon, the City's Planning Director, voice his comments on the Mall development as proposed but Mr. Tallon declined to give an opinion until it was asked for by the group proposing the development. Councilman Rodgers requested that a plat of the area be furnished to the Council with each property shown, giving details on who was in favor of the Mall development and who was not in favor as well as who would be exempt from the tax district. He recommended leaving out the statement in the Ordinance No. 933 making it necessary to apply for exemption. Prof. A. L. Fleming questioned how the exemptions could be determined when there were stores that would benefit from the Mall who were not directly involved in the area. Council indicated all these things would be discussed further at the Public Hearing on the Mall on June 24. Councilman Rodgers requested that the Ordinance be amended to include a 50% exemption for all properties facing on North and South Division Streets as well as on Camden Street. (Page 3 (c)) He also requested the phrase requiring application for exemption be left out completely.

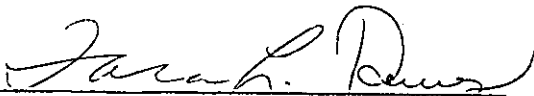
A motion approving the Ordinance on first reading subject to the recommended amendments was made and seconded by Rodgers and Seidel and carried unanimously.

Appearance - Property Owners - Johnsons Lake
Area re swimming

A delegation headed by Mr. F. E. Shortall appeared before Council to protest the swimming area situation in the New York - Philadelphia - Johnsons Lake neighborhood. Incidents of trespassing, indecent exposure, and general rowdiness were described to the Council who requested that a special meeting be held to air all sides of the problem so that a solution can be reached that will be satisfactory to all concerned.

In the meantime, swimming in the area has been suspended and will be enforced until after the meeting is held on June 17 at 7:30 p.m. in City Hall. Council urged all those interested in the matter to be present.

There being no further business to come before the Chair, the meeting adjourned at 10:22 p.m.


City Clerk


W. Paul Martin, President of the Council

INTER OFFICE MEMORANDUM

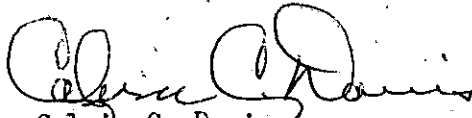
June 10, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Life Rings & Chin Straps

During the recent Civil Disturbance the Fire Department obtained Life Rings and Chin Straps for the protection of the Fire Department personnel. This action was concurred in by the Executive Secretary.

The items were purchased from F. L. Anderson Company and they amount to \$896.25.

The account to be charged is 11.212B, which has a current balance of \$943.95.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

June 10, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Meter Box Frames and Lids

Public Works Department Purchase Requisition Number 876 is for the pricing and purchasing of Meter Box Frames and Lids. These are for use at the Salisbury Mall and for stock.

Request for Quotation was forwarded to likely suppliers on May 28, 1968. Below are the results of the request.

<u>BIDDER</u>	<u>TOTAL PRICE</u>	<u>DISCOUNT</u>
Eastern Water Works Supply Co., Inc.	\$525.70	$\frac{1}{2}$ of 1% 10
Ford Meter Box Company	571.40	None

We did not receive a reply from Mueller Company.

Public Works Department has reviewed the bids. Recommend that the award be made to Eastern Water Works Supply Co., Inc. on their low bid of \$525.70, less $\frac{1}{2}$ of 1%. The account to be charged is 20.242C, which has a current balance of \$587.73.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

June 10, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Chemicals for Fiscal Year 1969

Public Works Department requested Proposals be mailed to likely suppliers for their Fiscal Year 1969 Chemical requirements.

Proposals and advertisement were mailed on May 22, 1968. Bids were received, opened and read aloud at 10:00 AM EDT, Wednesday June 5, 1968 with the following results:

<u>BIDDER</u>	<u>ITEM #1</u>	<u>ITEM #2</u>	<u>ITEM #3</u>	<u>ITEM #4</u>
Robinson Chem.	\$.065	\$.10	\$.1575	\$-0-
Pioneer Chem	.065	.10	.18	-0-
Delta Chem.	.065	.105	.25	-0-
Manley-Regan Co.	.075	.1250	.2100	-0-
Textile Chem.	.07	-0-	.185	-0-
Bower Chem.	-0-	-0-	.22	-0-
Grace Company	-0-	-0-	-0-	67.50

Response was not received from Maryland Chemical Company.

Public Works Department has reviewed the bids. Recommend that the low bid be determined on Items 1 and 2 by lot. The bids on items 1 and 2 were the same from Robinson Chemical Company and Pioneer Salt Company and are \$.065 and \$.10, respectively. Recommend Item #3 be awarded to Robinson Chemical Company on their low bid of \$.1575 per pound. Recommend that item #4 be awarded to W. R. Grace Company on their bid of \$67.50 per ton, which was the only bid received on this item. Funds are in the Water and Sewer portions of the 1969 budget for these items.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW



SALT AND CHEMICAL COMPANY

940 NORTH DELAWARE AVENUE, PHILADELPHIA, PENNSYLVANIA 19123 • PHONE (215) 627-1200

June 6, 1968

Mayor and Council
City of Salisbury
City Hall
Salisbury, Maryland 21801

Gentlemen:

It is our understanding that the bid we submitted on your chlorine requirements yesterday is competitive. We wish to thank you for the opportunity to submit our quotation and hope that you will look upon Pioneer with favor.

As you know, we have had the privilege of supplying your chlorine requirements in one-ton containers and 150# cylinders for many years in the past. (Unfortunately during the last two contract periods we were the unsuccessful bidder.) As a point of information, we were your first supplier of ton containers in 1957 when ton containers were still rather difficult to obtain. We have always tried to do our utmost to serve your City well, and I believe from the record you will find our performance was more than satisfactory.

In 1966 we opened the most modern chlorine packaging plant in the United States located at Delaware City, Delaware. For your information we receive our chlorine in a direct pipeline from the producer; namely, Diamond Shamrock Corporation. By receiving our chlorine in this fashion and filling Pioneer cylinders and ton containers directly in our plant, an additional insurance is offered to you by the receipt of trouble-free cylinders and ton containers of chlorine.

All deliveries are made from our plant in Delaware City which assures you of even better delivery service than previously. Our trucks are equipped with hydraulic tailgates, thus assuring you of safe and easy unloading of containers.

We are members of the Maryland-Delaware Section of both the Water Pollution Control Association and Water Works Associations and have been for the past twenty--years.

We sincerely hope that we may be privileged to supply your chlorine requirements once again.

Sincerely yours,

PIONEER SALT AND CHEMICAL COMPANY

Walter J. Daly
Walter J. Daly - Manager
Sales Representatives

WJD/eks
cc. Richard H. Suplee

CITY OF SALISBURY, MARYLAND

Meeting #15

June 24, 1968

PRESENT

Mayor Dallas Truitt
Councilman David Rodgers
Councilman Sam Seidel

Councilman W. Paul Martin, Presiding
Councilman Harry Fullbrook
Councilman Robert Powell

IN ATTENDANCE

City Clerk, F. Tawes; Executive Secretary, C. Leydecker; Treasurer, H. Brittingham; City Solicitor, W. Anderson; Public Works Director, P. Cooper; Building Inspector, H. Wojtanowski; Purchasing Agent, C. Davis; Planning Director, P. Tallon; Police Chief, L. Payne; Fire Chief, W. Taylor; Sanitary Engineer, K. Haensler; Interested Citizens and Members of the Press

Convening - Approval of Minutes, June 10

The Mayor and City Council met in regular session at City Hall on Monday, June 24, 1968 at 8 p.m. Because of the large group of people assembled for the Public Hearings on the proposed Downtown Mall and on Swimming at Johnson's Lake, the meeting was adjourned and reconvened at the County Court House where better seating arrangements were available.

The meeting was opened by Council President, W. Paul Martin, the Lord's Prayer was repeated and minutes of the previous meeting held on June 10, 1968 were approved as written on a motion by Councilman Rodgers, seconded by Councilman Seidel.

Presentation of Citation from Governor Agnew
to City Fire Department

A letter of commendation from Governor Spiro T. Agnew to the Salisbury Fire Dept. was read in full to the assembly by the Executive Secretary and a framed certificate expressing the Governor's official recognition and appreciation for their unselfish devotion to duty was presented to the Fire Chief by Mayor Truitt. A standing ovation from the crowd of approximately 150 - 200 people was given to the Chief and the Department for their refusal to accept overtime pay for extra work hours performed during recent civil disorders experienced in Salisbury.

Councilman Martin, on behalf of the entire Council, expressed the City Government's appreciation for the quality of service the Fire Department is rendering to the City.

Appearance George White, V. V. Hughes
Pratt Phillips and Lee Hayman re Vegetable
Washing Operation - Isabella St.

Mr. White, who was representing V. V. Hughes, and the other two gentlemen, presented a request to the Council to allow an exception to the City's sewer and water policy and not require their vegetable washing operation facility to be connected into the City's sewer. Reasons given were that the operation is in use only for three months of the year and that the water used is not of a quality to cause a health hazard. Mr. Hughes, Phillips and Hayman gave facts and figures to back up their request which was given full consideration by the Council. The City's Inspections Department Director exhibited photographs showing rodents and weeds in the area and explained

that County and State Health Departments have been consulted on the matter. Council directed that the State Health Department be invited to inspect the operation and to report to the Council on their findings. In the meantime, a case in court involving Mr. Hughes' appeal of the City's order to connect to the sewer system is to be continued at the request of the City Solicitor and will ~~not~~ be held on July 3rd as scheduled.

Request for Variance for Material Storage
Facility - Artcraft Electric Company

Mr. Milton Nason and Mr. Richard Hummler appeared before Council to formally present a request that Artcraft Electric be allowed to expand its operation in the Central Business District by granting it a variance to the City's Zoning Code which does not allow open storage of materials in the District. Mr. Nason pointed out that the modification to the business would eliminate congestion and traffic in the area and would allow their organization to grow.

Due consideration was given to the request and a motion was subsequently made by Councilman Rodgers to allow Artcraft Electric to build the storage facility installation as outlined on a plat furnished to the Council and that the City Solicitor write the necessary amendment to the Zoning Code to take care of it. Councilman Powell seconded the motion which was carried unanimously. Discussion of the best way to accomplish this followed the motion and it was recommended that the amendment carry the provision that each request for open storage be considered individually by the Council and granted or not granted based on the merits of each case.

Public Hearing - Downtown Mall - Ord. 993

Council President Martin announced that the public hearing on the second reading of Ordinance No. 993 would be conducted with presentations by the proponents and an opportunity for questioning by anyone who was interested.

Mr. Arnold Wolters, acting as spokesman for the group of downtown merchants favoring a mall installation, opened the discussion with a written statement which he read to the audience. In the statement, he brought out facts substantiating the success of several Malls in other cities. Mr. Robert Cook, Director of the Greater Salisbury Committee, elaborated on the impact of the Mall on all the citizens of Salisbury, stressing the fact that the Central Business District is faced with the physical exodus of businesses and offices to surrounding suburban locations. He stated that much has been done to keep Main Street alive and that more must be done to keep the economic strength of the entire City preserved. To do this, the Greater Salisbury Committee and the downtown merchants endorse the mall installation to attract new investments and business to the center City which will increase employment and sales throughout the entire area. He informed the audience that 50% of the \$140,000 or \$70,000, would be paid by businessmen in the mall area who will accept a special assessment in addition to the other taxes they pay. This assessment amounts to 25¢ on each \$100 of assessed property they own in the District. The other 50% would be borne by the general public. Mr. Cook ended his prepared statement presentation with the observation that the loss of one major store on Main Street would cost the City \$70,000 in less than 4 years.

Mr. Victor Laws was called upon by Mr. Wolters to explain the financial structure of the downtown area. He stated that the area is very small compared to the rest of the corporate Limits but 10% of the taxable base is in that area. He expressed the opinion that if the downtown core ceased to exist, the City's tax rate would have to be considerably higher to produce the necessary revenues it needs to provide and supply present services and facilities to its taxpaying citizens. He estimated a tax range of anywhere between \$1.45 to \$2.20 as compared to the present \$1.24.

"The cost of this project as applied to each individual taxpayer is a small amount of money. Specifically, if you take the total amount and divide it by 20 years, it amounts to less than 1¢ on the City's tax rate.

"One reason I am for the Mall, and I think it is a good thing, is that I have not heard anybody come forward with a suggestion that would do as much or would have as much potential as this proposal we have here tonight for this small amount of money. We have - in the past - been progressive and have had to anticipate problems as they stood."

Mr. Philip Cooper was called upon next to explain the area involved and the project as planned including improvements and installations. A sketch of the Mall was exhibited and cost estimates given. One citizen objected to Mr. Cooper's phrasing when he was outlining the costs, stating "you keep saying we hope to have -- we think we will, etc. If you don't know for sure and if you don't have the correct cost figures, how do you know \$140,000 will be sufficient to pay for the project?"

Councilman Martin informed the citizen, who was identified as Mr. Grant of 227 E. Main Street, that anything over the \$140,000 will be paid for by the businessmen in the Mall district. The City's share of the costs or \$70,000 is all that will be borne by the general taxpayer. He emphasized that the City will spend up to \$70,000 and no more and that the Mall committee knows this. Mr. Grant cited his experience in working with the Federal Government and ended his objection on the note that if \$70,000 is all that is needed, most of the objectioners present will agree to the project, "but don't come back next year and ask for more."

Councilman Powell voiced concern that all property owners were not included in a list of property owners who were in favor of the project and also those who were not in favor. It was explained by Mr. Wolters that some property owners refused to sign a petition even though they were not against the Mall and that other property owners did not respond to inquiry.

A citizen who lived on South Haven Avenue objected to the Mall, questioning why the taxpayers should pay for a project to benefit the Main Street merchants. Councilman Seidel observed that approximately \$750,000 is being spent for storm drainage in the South Haven Avenue area, being paid for by all the people to benefit those who need it.

Mr. Jerry Koppleman who described himself as a South Salisbury Boulevard businessman voiced his approval of the Mall installation stating that at first he was of the opinion his tax dollars were going to subsidize his competition but that he had changed his mind and felt that the City should go ahead with the project because what was to be gained was greater by far than what little that could be lost.

Mr. Walter Webster, representing Mr. and Mrs. Joseph Berger who were present and who object strongly to the Mall installation, presented his clients' feelings on the project. Mention was made of a petition Mr. and Mrs. Berger had presented to the Council giving names of those who were not in favor of the Mall and an opinion was given that he had not heard any sound argument in favor of it. In a lengthy presentation, Mr. Webster summed up that all would be gained in his opinion was an attractive area which will cause the motoring public to shun downtown. He recommended more downtown parking in lieu of the Mall.

Mr. Roger Steffens, representing several of the Main Street businesses, voted in favor of the Mall and Mr. Joseph Berger, speaking for himself, offered a solution in the form of more free parking rather than closing Main Street. "If we are taxed more money for free parking, I will be more than happy to pay my share."

Following a brief statement of approval of the Mall by the City's Planning Director, P. L. Tallon, Mr. Moe Glushakow, a Main Street Merchant, asked Council when the plan was presented for final approval. Council advised that they had seen the plan for the first time at the meeting. Mr. Glushakow criticized the Mall Committee for what he termed "secrecy" in showing the plans. He advised he did not sign the petition for the Mall even though he did not particularly object to it because he had never been able to see the plans.

Mr. Jim Betts questioned wording contained in the Public Notice of the hearing on Ordinance No. 993 and asked whether or not the City would be liable for the total amount of \$140,000 since it is written in a Bond Issue for the total amount. Council assured him that the taxpayers were underwriting the whole amount but that it would be paid back and the City was not doing anything underhanded.

Mall failures were discussed by Mr. Wolters at the request from the gentleman from South Haven Avenue and Mr. Leon Grass of the Preston Trucking Co. offered a recommendation that the Mall be open to delivery service at least until 12 p.m. instead of the proposed 11 a.m. Mr. Russell Cooper informed Council of his objection to the Mall and asked that his objection go on record since he was opposed to using taxpayers' money to finance a wildcat scheme. He observed that he did not believe any of the downtown merchants were going to move if a Mall is not built and urged that the ones who will benefit from it spend the total amount to pay for it.

Mr. Koppleman reiterated his support of the Mall and mentioned the Waverly Project as an example of the advantages gained in forward thinking. A young woman who had lived in Providence, R. I. where one Mall was located, cautioned against having too little parking available. In conclusion, Council President Martin advised that several letters had been received, both for and against the Mall and these would be put into the official record. The owner of a local Taxi Company requested that if the Mall is installed, Camden Street be straightened out. Chief Leslie Payne commented on traffic circulation problems and solutions and said that closing of Main Street during the Christmas Mall did not adversely affect traffic control.

Since there were no further objections or recommendations forthcoming, Councilman Rodgers motioned that Ordinance No. 993 be passed for second and final reading.

The motion was seconded by Councilman Powell but before vote was taken, a recommendation was made by the Executive Secretary, Mr. Charles Leydecker, that the property owned by Mr. Joseph Berger known as "The Gro Young Shop" be excluded and exempt from the special tax assessment because of its location in relation to the Mall. This recommendation was authorized by the Council to be included in the Ordinance along with another amendment to clearly spell out the City's \$70,000 limit as its share of the project costs. The motion made by Rodgers was amended to include these two provisions. It was carried with Councilman Fullbrook voting No.

Mr. Fullbrook stated he would probably be the only man present having everybody mad at him but he objected to not having the opportunity to see the plans before the meeting night and since he saw very little improvement in the proposal over what is included every year in the Christmas Mall, he could not support the project. He said he favored having a Mall but "when we have a Mall, we should have a Mall". In his opinion the Mall project as presented did not come up to his idea of what a Mall should be.

Ordinance No. 994 - 1st Reading - Regulations for Mall

Ordinance No. 994, a companion Ordinance to Ordinance No. 993 which establishes a special tax district for the Mall installation, reads as follows: AN ORDINANCE of the Council of the City of Salisbury to create, maintain and regulate pedestrian malls inside the City. A motion approving the Ordinance on first reading was made and seconded by Seidel and Powell and carried with no objections.

Public Hearing - Swimming at Johnson's Lake

Councilman Martin explained the delay on hearing the recommendations and objections concerning swimming at Johnson's Lake. He called on Mr. Rick Sheridan, a resident in the area, to give a summary of recommendations as proposed by a committee of residents who had presented a petition to the Council favoring keeping the facility open to swimming. In summary, the recommendations include establishing a curfew and age limit on persons using the Lake at specified times, strict supervision and control by lifeguard and patrolmen and restriction on parking to the west side of Lakeside Drive only. Mr. Danny Brown supported Mr. Sheridan's presentation and informed the Council and objectioners to the swimming that if the proposals do not work and the situation continues to be a public nuisance, the petitioners will help stop the swimming and eliminate the problem. Mr. Wallace Spring explained that he had been a Sanitary Engineer for the State for many years and it was his opinion that the Lake was not fit to swim in. He urged Council to consult with the State Health Dept. before allowing swimming. Mrs. Virginia Alexander stated she had used the facility for years and had never been affected by pollution and added her support for opening up the area to swimming as soon as possible. Mr. Don White and Mr. Richard Busby added their support to the recommendations except for the age limit - time period control, requesting that family groups be authorized to use the facility at any time and strict control over regulations enforced.

A motion to open the Johnson Lake area with the restrictions to be worked out by the Recreation Commission and the Executive Secretary was made by Councilman Seidel.

In rebuttal to the supporters of the swimming facility, residents who live on Lakeside Drive facing the beach facility offered their objections to the Council, explaining the situation as intolerable and requesting that the matter be given careful consideration.

Council assured the Lakeside Drive Residents that every consideration was to be given, both to their objections to the use of the facility and to the recommendations that swimming be allowed in the area with strict control and supervision. Council President Martin stressed that the situation will be watched carefully and regulations will be worked out to provide the necessary controls to keep law and order. One resident requested that the City sell the facility to the adjoining property owners as a solution to the problem if strict control does not provide the answer. Chief of Police, Leslie Payne was asked to comment on the situation and he elaborated on the possibilities encountered when a large group of people gather. Possibilities of racial disturbances resulting from small incidents were voiced by the Lakeside residents but discarded as improbable by those in support of continuing the swimming facility.

Councilman Seidel reiterated his motion to allow swimming at Johnson's Lake under strict supervision and proper control through the Recreation Commission and the Executive Secretary. Councilman Powell seconded the motion which was carried unanimously.

Resolution No. 109 - Acceptance of Grant
for Sewage Treatment Plant Improvements

Motion approving Resolution No. 109 was made and seconded by Seidel and Powell and carried unanimously. Execution of the Water Pollution Control forms was authorized by Council following passage of the Resolution which reads as follows: A RESOLUTION of the Council of the City of Salisbury approving and authorizing the execution of an acceptance of a grant by the Federal Water Pollution Control Administration and approving and authorizing the execution of a re-payment agreement with the State of Maryland, Department of Health. (Complete copy of the Resolution is attached to the official copy of these minutes)

The grant involves \$17,600 from the Federal Water Pollution Control Administration. The City has been notified that advance State funds in the estimated amount of \$1,100,500 will be available for the construction expansion of existing sewage treatment plant facilities and modifications to two existing pumping stations.

Tax Abatement - Uncollectible Accounts

A list of uncollectible accounts as presented by the City Treasurer was noted by the Council and authorization was given to write them off as requested on a motion by Seidel which was seconded by Powell. (List attached to official copy of minutes)

Ordinance No. 995 - 1st Reading - Closing
Alley and Street, vicinity of Alabama Ave.

Ordinance No. 995 reads: AN ORDINANCE of the Council of the City of Salisbury for the closing of a portion of Moore Street running between Alabama Avenue and Winder Street and an unnamed alley running between Alabama Avenue and Winder Street and located between Taylor Street and Moore Street, in the City of Salisbury; and for the conveyance to abutting property owners of all right, title and interest, if any, of the City of Salisbury in and to the bed of said closed street and alley.

Approval of all adjoining property owners was presented by Mr. Raymond Weisner by letter and a motion approving passage of the Ordinance for first reading was made and seconded by Seidel and Powell and carried unanimously.

This Ordinance is relative to the Wicomico County Housing Authority's elderly housing project which will be discussed in detail at the next meeting.

Award of Bids

1. Tennis Court Resurfacing, Contract #21-68-P - motion by Powell, seconded by Seidel to award to Ratrie, Robbins and Schweizer, Inc. in the amount of \$6,480 as recommended by the Public Works Director. Councilman Fullbrook voted No.

A representative of the low bidder, Zone Marking Co., appeared to protest the award to the next highest bidder. P. C. Cooper advised Council that Zone Marking Co. did not meet the specifications of the contract. This point was argued extensively and Councilman Fullbrook expressed strongly his opposition to what he considered to be the Public Works Department's writing specifications around a particular item to be able to get what they want.

2. Riot Control Equipment - motion by Powell, seconded by Seidel to purchase as requested from George F. Cake Co. in the amount of \$3,049.20.

3. Car Washes for Fiscal '69 - motion by Seidel, seconded by Powell to award to Boulevard Car Laundry @ \$1.25/car.

4. Air Conditioner for Council Room - motion by Seidel, seconded by Fullbrook to award to Smith Appliance on low bid of \$269.95 + installation of \$50.

5. Skilled Labor and Equipment Rental - motion by Seidel, seconded by Powell authorizing award as recommended to Miller Electric Co. in the amount of \$830.

6. Treated Timber - motion by Powell, seconded by Seidel to purchase from J. I. Wells Co. in the amount of \$970.50.

7. Type K Copper Tubing, 1" - motion by Seidel, seconded by Powell to award to Speakman Co. in the amount of \$232.32.

8. Mercury Vapor Lamps - motion by Powell, seconded by Seidel to award to Artcraft Electric Supply Co., Inc. in the amount of \$399.

9. Cable, 20,000 feet - motion by Powell, seconded by Seidel to award to Artcraft Electric Supply Co., Inc. for low bid of \$1,070.80.

10. Conduit, Elbows and Couplings - motion by Seidel, seconded by Powell to award to Westinghouse Supply in the amount of \$1,359.70, low bid.

11. Tapered Aluminum Lighting Standards - motion by Powell, seconded by Seidel to award to Central Electrical Supply Co. in the amount of \$1,760.00, low bid.

12. Powr/Door Luminaire - motion by Seidel, seconded by Powell to purchase as requested from Central Electrical Supply Co. in the amount of \$1,440.

13. Sea Lions - motion by Powell, seconded by Seidel to purchase as recommended.

14. Fingerprint Materials - motion by Seidel, seconded by Powell to award to George F. Cake Co. in the amount of \$254.64, low bid.

15. Safety Screen, Binoculars and Transportation Belt - motion by Seidel, seconded by Powell to purchase as recommended from Geo. F. Cake Co. in the amount of \$320.

16. 1 1/2" Fire Hose - motion by Powell, seconded by Seidel to award to Glenn D. Culbert Co., Inc. in the amount of \$1,050., low bid.
17. Fire Hose Drying Cabinet - motion by Seidel, seconded by Powell to award to Circul-air Corporation in the amount of \$995 + freight of \$46., low bid.
18. Miscellaneous Refractory Materials - motion by Powell, seconded by Seidel to award to Mt. Vernon Clay Products in the total amount of \$552.50, low bid.
19. Costs for Gauging Station - motion by Powell, seconded by Seidel authorizing payment as recommended in the amount of \$570.
20. Gasoline, Oils and Lubricants, Contract A-1-69 - request made by Council to hold until July 8 meeting.
21. Southeast Storm Sewer, Contract 14-68-SW - motion by Seidel, seconded by Powell to award to low bid of George & Lynch, Inc. in the amount of \$485,225.25 after the Bond Issue containing the funds is awarded on June 26, 1968.
22. Key punching and Data Processing Services - motion by Powell, seconded by Seidel authorizing purchase as recommended from Data Services, Inc. in the amount of approximately \$1,000.
23. Shirts for Fire Dept. - motion by Powell, seconded by Seidel to purchase from Mart Men's Shop - \$302.40 as recommended.

Mosquito Spraying Program

Authorization was given by the Council for the City to share in the State's program for mosquito spraying, utilizing the services of Sid's Dusting Service at a cost of 35¢/acre or a total of approximately \$800 for the City's share.

Appointment - Board of Election Supervisors

The appointment of Mr. Bob Rayner to the Salisbury Board of Election Supervisors was confirmed with the approval of the Council. Mr. Rayner will replace Mrs. Irma Tilghman who has requested that her resignation be accepted.

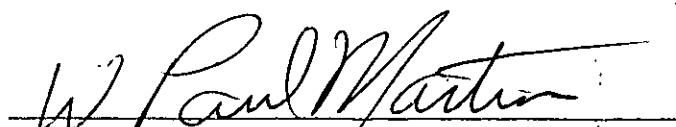
Bond Issue - Award of Bid

Council was reminded the award of Bids on the \$1,850,000 Bond Issue for Public Works Projects and the Downtown Mall will be held on June 26 at 11 a.m.

There being no further business to come before the Chair, the meeting adjourned at 12 a.m. to meet again in regular session on July 8 at 8 p.m.



City Clerk



Council President

RAYMOND A. WEISNER Realtor

COMMERCIAL - FARMS - INDUSTRIAL



RESIDENTIAL

301 NORTH SALISBURY BOULEVARD
SALISBURY, MARYLAND
21801
742-7141

June 21, 1968

Council of the City of Salisbury
Salisbury
Maryland

Dear Sirs:

You will note from the enclosed copy of letter to Walter C. Anderson, Esquire, under date of June 20, 1968, I forwarded a petition requesting that Moore Street and an unnamed alley, both extending from Alabama Avenue to Winders Street, to be closed. I stated therein that all owners of property abutting on Moore Street and the alley, except one, had signed.

I now enclose, herewith, a letter addressed to you by Mrs. Mattie N. Phillips who resides at 530 Winder Street and whose property abuts on Moore Street, joining in the request that Moore Street be closed and vacated. With this approval by Mrs. Phillips, one hundred percent of all owners of property have joined in the request that Moore Street and the alley be closed from Alabama Avenue to Winders Street.

Very truly yours,

A handwritten signature in dark ink, appearing to read "Raymond A. Weisner", written in a cursive style.

RAW:iew

cc: Walter C. Anderson,
City Solicitor

530 Winder Street
Salisbury, Maryland
June 20, 1968

Council of City of Salisbury
Salisbury
Maryland

Dear Sirs:

The undersigned who resides at 530 WindersStreet and whose property is located at the southwest corner of Winders Street and Moore Street, hereby joins with other owners of property abutting on Moore Street ino~~the~~ request that said Moore Street from Alabama Avenue to Winders Street be closed and vacated as soon as possible.

Very truly yours,

Mattie Phelps
M.

Salisbury, Maryland

June 19, 1968

Council of City of Salisbury
Salisbury,
Maryland

Dear Sirs:

We the undersigned abutting property owners along Moore Street which extends from Alabama Avenue to Winders Street and the abutting property owners of the alley about midway between Moore Street and Taylor Street extending from Alabama Avenue to Winders Street request that the said street and alley be closed and vacated as soon as possible.

Very truly yours,

DEER'S HEAD REALTY CORPORATION

By

Raymond A. Weisner, President

Richard H. Hodgson

Catherine A. Hodgson, his wife

Robert W. Mitchell

Katherine E. Mitchell, his wife

J. E. James Handy

Florence Handy, his wife

Lawrence W. Steimer

Sarah R. Steimer, his wife

*Resigned by
all*

SC O P Y
RAYMOND A. WEISNER
301 N. Salisbury Boulevard
Salisbury, Maryland

June 20, 1968

Walter C. Anderson, Esquire
Richardson Building
Salisbury, Maryland

Dear Mr. Anderson:

Here is another copy of the petition which is addressed to the Council of the City of Salisbury and which was signed by all except one of the owners of property abutting on Moore Street and the alley between Alabama Avenue and Winder Street which are to be closed.

The property of the only one who did not sign the petition fronts on Winder Street and only the side yard abuts on Moore Street.

On the City tax map No. 34, which I forwarded to you, I have shown in various colors the ownership of all abutting properties, except the one above referred to.

Very truly yours,



RAW:iew
encl/

INTER OFFICE MEMORANDUM

June 24, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Southeast Storm Sewer, Contract 14-68-SW

Public Works Department requested proposals be advertised and mailed to likely bidders for the Southeast Storm Sewer contract for the City.

Advertisement and proposals were mailed on May 13, 1968. Bids were received, opened and read aloud at City Hall, June 12, 1968 at 10:00 AM EDT. Below are the results of the bidding:

<u>BIDDER</u>	<u>TOTAL PRICE</u>
George & Lynch, Inc.	\$485,225.25
James Julian, Inc.	588,563.00
Edgell Construction Co.	674,189.00
George W. Wilkinson	841,675.00

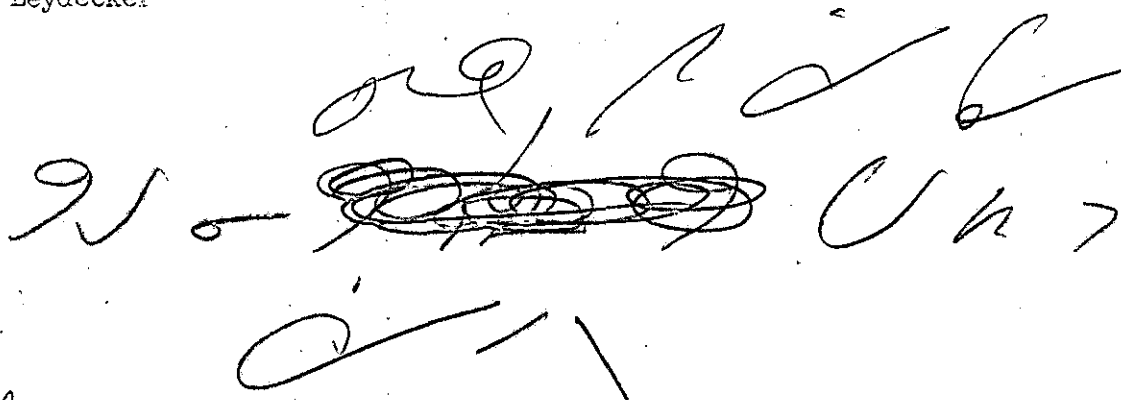
Bid was not received from A. P. Isakson, Inc. or Evans Construction Co.

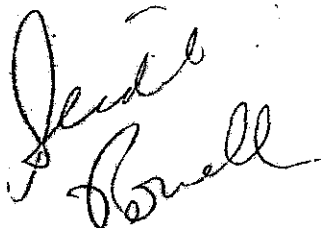
Public Works Department has reviewed the bids. Recommend that the award be made to George & Lynch, Inc. on their low bid of \$485,225.25. The 1968 Bond Issue is to be charged.


Calvin C. Davis

CCD/d

cc: 9 for Council
Mr. Leydecker
PW





CITY OF SALISBURY

DEPARTMENT OF PUBLIC WORKS

18 June 1968

TO: Office of the Mayor

FROM: Philip C. Cooper, Director - Public Works

SUBJECT: Southeast Storm Drainage Project

On Wednesday, June 12, bids were received on the Southeast Storm Drainage Project, funds for which are included in the 1968 Bond Issue. Bidding attracted four (4) competent contractors. There was a wide variation in bids offered and the low bid offered by George and Lynch of Wilmington, Delaware, was a very favorable one. A resume of the financial situation follows:

Construction cost estimate by
consultant revised as of May
27, 1968 \$896,000

The City's estimate of cost:

Construction	\$670,000
Contingency 5%	33,500
Street re-surfacing under blacktop program	20,000
Inspection	6,000
Right-of-way	<u>20,000</u>
	\$749,500

(SAY \$750,000 FOR BOND ISSUE PURPOSES)

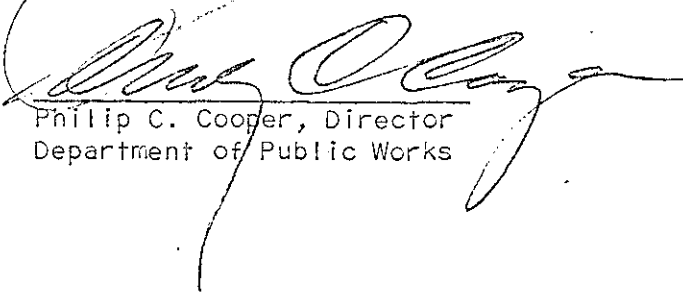
Bids by Contractors:

Low bid - George & Lynch	\$485,225.25
James Julian	\$588,563.00
Edgell Construction	\$674,189.00
George Wilkinson	\$841,675.00

It may be properly concluded that George & Lynch has submitted a very favorable bid. We therefore recommend that it be promptly accepted.

Office of the Mayor
Page 2
18 June 1968

As a point well to keep in mind, we still have the Northeast Storm Project, Northwood water and sewer work and Sewage Treatment Plant Improvements which have not yet been bid. So, the favorable bidding in this instance will serve as a cushion against possible effects of over-bidding on other projects.



Philip C. Cooper, Director
Department of Public Works

PCC:kc

Salisbury, Maryland
June 19, 1968

Council of City of Salisbury
Salisbury
Maryland

Dear Sirs:

We the undersigned abutting property owners along Moore Street which extends from Alabama Avenue to Winders Street and the abutting property owners of the alley about midway between Moore Street and Taylor Street extending from Alabama Avenue to Winders Street request that the said street and alley be closed and vacated as soon as possible.

Very truly yours,

DEER'S HEAD REALTY CORPORATION

By Raymond A. Weisner
Raymond A. Weisner, President

Richard H. Hodgson
Richard H. Hodgson

Catherine A. Hodgson
Catherine A. Hodgson, his wife

Robert W. Mitchell
Robert W. Mitchell

Katherine E. Mitchell
Katherine E. Mitchell, his wife

J. E. James Handy
J. E. James Handy

Florence Handy
Florence Handy, his wife

Lawrence W. Steimer
Lawrence W. Steimer

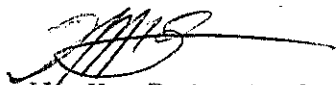
Sarah R. Steimer
Sarah R. Steimer, his wife

June 20, 1968

To: City Council
From: Director of Finance
Subject: Decrease bad accounts

Below is a list of accounts that we are asking permission to decrease. The City Solicitor and I believe that any further time and expense on these accounts would not be justified.

Harvey Campbell	Property sold for taxes	Demolition	375.00
Mary Leavall	" " " "	"	494.00
Wm. Lankford	Rent Johnson Park Farm (1961)		60.00
Jas. Knoxville	Damage City Property (nonresident)		12.58
Richard V. McClain	" " " "	"	21.10
Leo R. Cherry	Suit entered-have not located		277.13
Service Trucking Co.	Personal Property Tax (bankrupt)		40.55
Main St. Market	" " "		61.63
Out of business before start of tax year			
Regal Home Dist.	Personal property tax		105.15
Closed business in City before tax year			
Lottie Bivans	Personal property tax		6.20
Out of business-cannot locate			
Evelyn Gunther	Personal property tax		18.60
Out of business-cannot locate			
J. L. Hinote	Personal property tax		6.20
Out of business-cannot locate			
Wm. H. Odem	Personal property tax		17.98
Out of business before start of tax year			
Preston Taylor	Personal property tax		18.60
Out of business-cannot locate			
Larry & Edw. Taylor	Personal property tax		33.48
Out of business before start of tax year			
Joyce Winder	Personal property tax		3.72
Out of business before start of tax year			
Delmarva Sky Divers	Personal property tax		4.96
Out of business-cannot locate			
Polans 5 & 10	Personal property tax		116.93
Out of business-unable to find any assets			
Stover Babcock Jr.	Personal property tax		12.40
Out of business-cannot locate			
Bozman, Wm. R.	Personal property tax		17.36
Out of business-To small to go to Court			


W. H. Brittingham

INTER OFFICE MEMORANDUM

June 24, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Tennis Court Resurfacing, Contract #21-68-P

Public Works Department requested proposals be mailed and received for the resurfacing of Tennis Courts.

Proposals were advertised and mailed to likely bidders on June 5, 1968 to the newspaper and contractors. Bids were received, opened and read aloud at City Hall, at 10:00 AM EDT, June 19, 1968. Below are the results of the bidding:

<u>BIDDER</u>	<u>TOTAL PRICE</u>
Ratrie, Robbins and Schweizer, Inc.	\$6,480.00
Sim, Goeringer & McKean, Inc.	9,475.00
Zone Marking Co., Inc.	5,473.90

Bids were not received from Teniseal Co., California Products Co., Interstate Amiesite Corp., Chevron Asphalt Co., Oller Paving Co., Inc., Rob't T. Phipps, Inc., Valley Landscape Co., Inc., Howard S. Culver or George & Lynch, Inc.

Public Works Department has reviewed the bids and finds that Zone Marking Company does not meet the specifications. Recommend that the award be made to Ratrie, Robbins & Schweizer, Inc. on the basis of their low bid that meets the specifications in the amount of \$6,480.00. The account to be charged is 19.402J FY '68, which has a balance of \$3,875.00 and account 19.402J FY '69, which has a balance of \$3,500.00.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

June 24, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Riot Control Equipment

Police Department Purchase Requisition Number B226 is for the purchase of various items for the Police Department for use in riot control.

Prices were obtained by the Police Chief on his trip to Baltimore on June 19, 1968. The prices are police rate and are competitive. The Buco Helmets and Chemical Mace prices are for sole source.

Items required are as follows:

<u>Items</u>	<u>Prices</u>
Buco Helmets & shields (40)	\$1,788.00
Case of Gas	270.00
Gas masks (10)	320.00
Chemical Mace Mark IX	117.50
" " " IV	65.70
Shotguns, 12 ga. Model #500 (5)	315.50
Rifle Scope #K-4	40.50
Bullet Proof Vest	132.00
Total Prices	<u>\$3,049.20</u>

Recommend that the award be made to George F. Cake Company. Prices quoted may be somewhat lower on such a large order. The account to be charged is 11.113, which has a current balance of \$9,525.00.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PD

INTER OFFICE MEMORANDUM

June 24, 1968

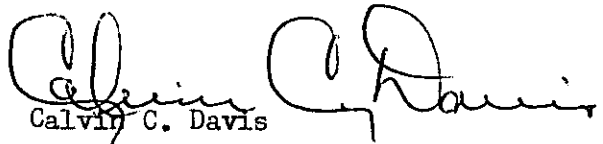
TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Car Washes for Fiscal Year 1969

Request for Quotation was forwarded to local car wash firms for bidding on the unit price per vehicle for city cars for the Fiscal Year 1969.

Below are the results of the bidding:

<u>BIDDER</u>	<u>PRICE PER CAR</u>
Boulevard Car Laundry	\$1.25
Super Clean Car Wash	1.50

Recommend the award be to Boulevard Car Laundry on the basis of their low bid of \$1.25 per vehicle. The accounts to be charged are various for the Fiscal Year 1969.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
Purchasing

INTER OFFICE MEMORANDUM

June 24, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Air Conditioner for Council Room

An additional air conditioner is needed for the council room. This was requested by council and the Executive Secretary.

Telephone bids were made to local suppliers on June 19, 1968, with the following results:

<u>BIDDER</u>	<u>PRICE</u>
Smith Appliance	\$269.95 + Installation (\$50.00 E)
Severance Service	299.00 + Installation (\$50.00 E)

Bid was received and withdrawn from Griffin.

Recommend that the award be made to Smith Appliances on the basis of their bid of \$269.95 plus \$50.00 (estimate) for installation. The account to be charged is 10.813, which has a current balance of \$453.00.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
Purchasing

INTER OFFICE MEMORANDUM

June 24, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Skilled Labor and Equipment Rental

Public Works Department Purchase Requisition Number 1244 is for the pricing and purchasing of skilled labor and equipment rental for the installation of lighting wire.

Local bidders were contacted and the only bid received was from Miller Electric at \$480.00 for Trencher and \$350.00 for an electrician.

Public Works Department has reviewed the bid. Recommend that the award be made to Miller Electric Company. The account to be charged is 12.403, which has a current balance of \$10,235.56.


Calvin C. Davis

CCD/d

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

June 24, 1968

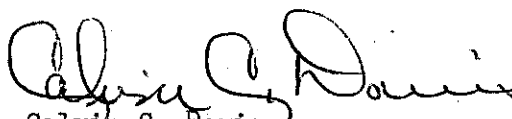
TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Treated Timber

Public Works Department Purchase Requisition Number 1221 is for the pricing of miscellaneous timbers for the repair of the park bridge.

Telephone bid were made to all local lumber suppliers, however, J. I. Wells Company was the only supplier.

The total price for the timber from J. I. Wells is \$970.50.

Public Works Department has reviewed the bid. Recommend that the award be made to J. I. Wells on the basis of their bid of \$970.50 for the timber. The account to be charged is 12.202Q for the Fiscal Year 1969. The account balance is \$3,000.00.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

June 24, 1968

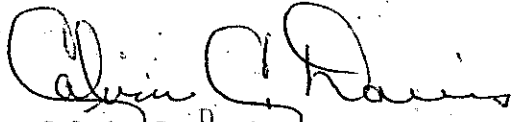
TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Type K Copper Tubing, 1"

Public Works Department Purchase Requisition Number 868 is for the pricing and purchase of 300 feet of Type K Copper Tubing, 1".

Telephone bids were obtained on June 19, 1968 as follows:

<u>BIDDER</u>	<u>TOTAL PRICE</u>
Speakman Company	\$232.32
Peninsula Plumbing Supply	232.65
Shore Distributors	296.10

Public Works Department has reviewed the bids. Recommend that the award be made to Speakman Company on the basis of their low bid of \$232.32. The account to be charged is 20.242C, which has a current balance of 587.73.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

June 24, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Mercury Vapor Lamps

Public Works Department Purchase Requisition Number 1243 is for the pricing and purchase of sixty (60) Mercury Vapor Lamps. These are for the lighting program.

Request for quotation was made by telephone on June 19, 1968. Below are the results of the bidding:

<u>BIDDER</u>	<u>TOTAL PRICE</u>
Artcraft Electric Supply Co., Inc.	\$399.00
Central Electrical Supply Co.	448.80
Westinghouse Supply Co.	408.00

Public Works Department has reviewed the bids. Recommend that the award be made to Artcraft Electric Supply Co. on their low bid of \$399.00. The account to be charged is 12.403, which has a current balance of \$10,235.56.


Calvin C. Davis

CCD/d

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

June 24, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Cable, 20,000 feet

Public Works Department Purchase Requisition Number 1242 is for the pricing and purchase of 20,000 feet of #4 USE, 600 v. UL Cable. This is for the lighting program.

Request for quotation was made by telephone on June 19, 1968. Below is the result of the bidding:

<u>BIDDER</u>	<u>TOTAL PRICE</u>
Artcraft Electric Supply Co.	\$1,070.80
Central Electrical Supply Co.	1,160.00
Westinghouse Supply Co.	1,169.40

Public Works Department has reviewed the bids. Recommend that the award be made to Artcraft Electric Supply Co., Inc. on their low bid of \$1,070.80. The account to be charged is 12.403, which has a current balance of \$10,235.56.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

June 24, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent.
SUBJECT: Conduit, Elbows and Couplings

Public Works Department Purchase Requisition Number 1239 is for the pricing and purchasing of items for lighting program.

Request for quotation was made by telephone to local suppliers for prices. Below are the results of the bidding:

<u>BIDDER</u>	<u>ITEM #1</u>	<u>ITEM #2</u>	<u>ITEM #3</u>	<u>ITEM #4</u>	<u>TOTAL</u>
Westinghouse Supply	\$1,253.40	\$93.00	\$9.00	\$4.30	\$1,359.70
Central Electrical	1,639.20	71.40	10.20	4.00	1,724.80
Artcraft Electric	1,254.00	129.60	9.30	4.20	1,397.10

Public Works Department has reviewed the bids. Recommend that the award be made to Westinghouse Supply for the items on their low bid of \$1,359.70. The account to be charged is 12.403, which has a current balance of \$10,235.56.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

June 24, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Tapered Aluminum Lighting Standards

Public Works Department Purchase Requisition Number 1240 is for the pricing and purchasing of ten (10) tapered aluminum lighting standards for the city lighting program.

Request for quotation was made by telephone on June 19, 1968. Below are the results of the bidding:

<u>BIDDER</u>	<u>TOTAL PRICE</u>
Central Electrical Supply Co.	\$1,760.00
Artcraft Electric Supply Co., Inc.	2,012.40
Westinghouse Supply Co.	2,610.00

Public Works Department has reviewed the bids. Recommend that the award be made to the Central Electrical Supply Company on their low bid of \$1,760.00. The account to be charged is 12,403, which has a current balance of \$10,235.56.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

June 24, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Powr/Door Luminaire

Public Works Department Purchase Requisition Number 1241 is for the purchase of 24 Powr/Doors Luminaires.

These items were standardized and the price continues at \$60.00 each. This item is available from the Central Electrical Supply Co. The total for the items is \$1,440.00.

Recommend the purchase of the items from Central Electrical Supply Co. on their price of \$1,440.00. The account to be charged is 12,403, which has a current balance of \$10,235.56.


Calvin C. Davis

CCD/d
cc:9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

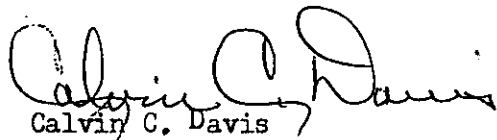
June 24, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Sea Lions

Public Works Department Purchase Requisition Number 1238 is for the purchase of two sea lions, one male and one female. These are for the City Zoo.

The J. C.'s have placed \$250.00 in escrow for the purchase of these sea lions. It is further my understanding that the J. C.'s will pay for the necessary Air Freight charges for the shipment of same.

This item is furnished for your information.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

June 24, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Fingerprint Materials

Police Department Purchase Requisition Number B145 is for the pricing and purchase of various items for fingerprinting.

Request for Quotation Number 62 was forwarded to likely suppliers on June 11, 1968. Below are the results of the bidding:

<u>BIDDER</u>	<u>TOTAL BID</u>
George F. Cake Company	\$254.64
Criminal Research Products, Inc.	356.40

Bids were not received from Faurot, Inc., Philips Police Equipment Company or Federal Laboratories.

Police Department has reviewed the bids. Recommend that the award be made to George F. Cake Company on their low bid of \$254.64 for the various items. The account to be charged is 11,113, which has a current balance of \$9,524.80.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PD

INTER OFFICE MEMORANDUM

June 24, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Safety Screen, Binoculars and Transportation Belt

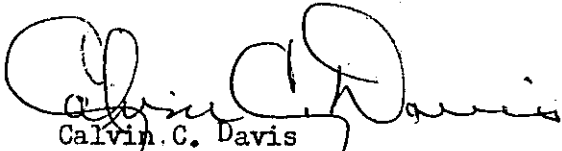
The Police Department Purchase Requisition Number B141 is for the pricing and purchase of Safety Screen, Binoculars and Transportation Belt.

Request for Quotation No. 63 was forwarded to likely suppliers for their bids. Below is the result of the bidding:

<u>BIDDER</u>	<u>Item #1</u>	<u>Item #2</u>	<u>Item #3</u>
George F. Cake Company	\$202.50	\$99.50	\$18.00

Bids were not received from Faurot, Inc., Philips Police Equipment Co., Criminal Research Products, Inc. or Federal Laboratories, Inc.

Police Department has reviewed the bids. Recommend that the award be made to George F. Cake Company on their bid of \$320.00. The account to be charged is 11.113, which has a current balance of \$9,524.80.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PD

INTER OFFICE MEMORANDUM

June 24, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: 1½" Fire Hose

Fire Department Purchase Requisition dated June 10, 1968 is for the pricing and purchase of 1,000 feet of 1½" Fire Hose.

Request for Quotation Number 77 was sent to likely suppliers on June 12, 1968. Below are the results of the bidding:

<u>BIDDER</u>	<u>BID PRICES</u>
Glenn D. Culbert Company, Inc.	\$1,050.00 2% 10, N 30
Maryland Fire Equipment Corporation	1,290.00 N 30
F. L. Anderson Company	1,120.00 N 30

The Fire Chief has reviewed the bids. Recommend that the award be made to Glenn D. Culbert Company, Inc. on the basis of their low bid of \$1,050.00, less 2% 10. The account to be charged is 11,213, which has a current balance of \$2,132.08.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
FD

INTER OFFICE MEMORANDUM

June 24, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Fire Hose Drying Cabinet

The Fire Department requested that prices be obtained for a drying cabinet for hose. This cabinet is to be installed in Fire House #1.

Prices were obtained from the two companies that manufacture these cabinets. Below are the bids:

<u>BIDDER</u>	<u>BID PRICES</u>
Circul-air Corporation	\$955.00 Plus Freight (\$16.00)
Industrial Over & Equipment Co.	1345.00

The Fire Chief has reviewed the bids. Recommend that the award be made to Circul-air Corporation on their low bid of \$955.00 plus freight. The account to be charged is 11.213D, which has a current balance of \$2,132.08.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
FD

INTER OFFICE MEMORANDUM

June 24, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Miscellaneous Refractory Materials

Public Works Department Purchase Requisition Number 319 is for the pricing and purchasing of Miscellaneous Refractory Materials for the Incinerator.

Request for Quotation Number 76 was forwarded to likely bidders on June 4, 1968. Below are the results of the bidding:

<u>BIDDER</u>	<u>Item #1</u>	<u>Item #2</u>	<u>Item #3</u>	<u>Item #4</u>	<u>Total</u>
Mt. Vernon Clay Products	\$252.00	\$48.00	\$52.50	\$200.00	\$552.50
Salisbury Brick Co.	324.00	42.00	55.00	200.00	621.00

Thermal Refractories Company deferred to Salisbury Brick.

Public Works Department has reviewed the bids. Recommend that the award be made to Mt. Vernon Clay Products Company on the basis of their low bid of \$552.50. The account to be charged is 13.402E, which has a current balance sufficient to fund this material.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

June 24, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Costs for Gauging Station

Public Works Department Purchase Requisition Number 1230 is for the processing of a Purchase Order for the City's share of the operation of Beaverdam Creek and Schumaker Pond Gauging Station.

The share is for the year ending June 30, 1968 and is \$570.00.

The account to be charged is 20.242G, which has a current balance of \$1,329.56.


Calvin C. Davis

CCD/d

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

June 24, 1968

TO: Mayor and Council

FROM: Calvin C. Davis, Purchasing Agent

SUBJECT: Gasoline, Oils and Lubricants, Contract A-1-69

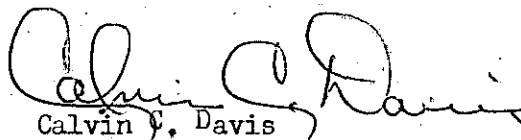
Public Works Department requested proposals for Contract A-1-69, which is for Gasoline, Oils and Lubricants for Fiscal Year 1969.

Advertisement and proposals were mailed on May 29, 1968 to the newspaper and suppliers of these products. Bids were received, opened and read aloud at 10:00 AM EDT, in the City Hall, June 17, 1968. Below are the results of the bidding:

<u>BIDDER</u>	<u>GROUP I</u>	<u>GROUP II</u>	<u>GROUP III</u>
Sinclair Oil Co.	\$10,809	\$5,310	\$953.15
Atlantic Richfield	10,968	-0-	1,026.00
Cities Service	11,081	5,010	964.00
American Oil Co.	11,312	4,910	866.95
Gulf Oil Co.	-0-	-0-	866.80

Bids were not received from Humble Oil Co., Tidewater Oil Co., or Texaco, Inc.

Public Works Department has reviewed the bids and recommend the award to American Oil Co. for Group I & II and Gulf Oil Co. for Group III. I do not concur although appreciate the position of the Public Works Department. I recommend the award of Group I to Sinclair Oil on their low bid of \$10,809.00, Group II to American Oil Co. on their low bid of \$4,910.00 and Group III to Gulf Oil Co. on their low bid of \$866.80. The accounts to be charged are various accounts in the FY. '69 Budget. These low bidders met the specifications in our proposal.


Calvin C. Davis

CCD/d

cc: 9 for Council

Mr. Leydecker

PW

CITY OF SALISBURY

DEPARTMENT OF PUBLIC WORKS

20 June 1968

TO: Calvin C. Davis, Purchasing Agent
FROM: Philip C. Cooper, Director - Public Works
SUBJECT: Contract A-1-69

I have today reviewed the bids received on Contract A-1-69, Furnishing and Delivering Gasoline, Diesel Fuel Oil, Fuel Oil for Heating, Kerosene, Motor Oils and Lubricants and find them to be in order.

I recommend that the contract be awarded as follows:

Group III - Lubricants - Gulf Oil Company on their aggregate low total bid of \$886.80

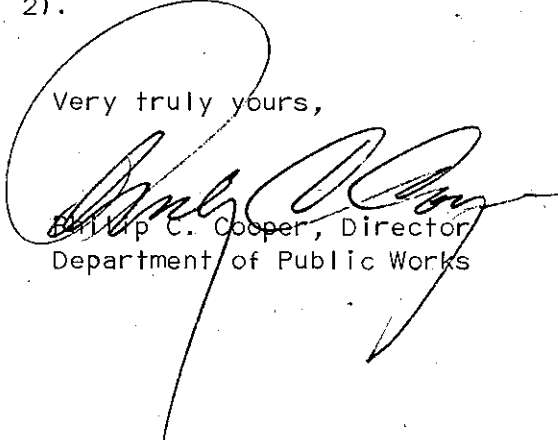
GROUP II - Heating Oils - American Oil Company on their low total bid of \$4,910.00

GROUP I - Motor Fuels - American Oil Company for the following reason:

American Oil Company is low bidder on two of the three Motor Fuels, Regular Gasoline and Diesel, and even though the difference between their bid and the low bidder, Sinclair Oil Company, on the Premium Gasoline is \$742.50, this will be more than offset by the savings realized by its use as listed below.

- a. Reduced maintenance and replacement of spark plugs, points and condensers will save \$600.00 per year (see attachment No. 1)
- b. The purchase of American Premium Gasoline by Fire Department, Police Department, Ambulance and Public Works Park Department (lawn mowers) at the price quoted in this bid, which is \$0.05 below the price currently paid by them, will save \$835.00 per year (see attachment No. 2).

Very truly yours,


Philip C. Cooper, Director
Department of Public Works

PCC:kc

ATTACHMENT NO. 1

The following is a tabulation of the use of Spark Plugs, Points and Condensers for the past eighteen months.

January 1, 1967 to June 30, 1967

Premium Gasoline by Contract was American Oil Lead-Free

Spark Plugs used - 68 @ \$0.60 each	\$40.80	
Sets of Points used - 6 @ \$1.35 each	8.10	
Condensers used - 6 @ \$0.50 each	<u>3.00</u>	
TOTAL PARTS		\$ 51.90
Labor & Overhead - 24 hrs. @ \$2.20 avg. hr. -	52.80	
Vehicle Time Lost - 24 hrs. @ 3.00 avg. hr. -	<u>72.00</u>	
TOTAL LABOR, ETC.		<u>124.80</u>
TOTAL		\$176.70

July 1, 1967 to December 31, 1967

Premium Gasoline by Contract is Sinclair Premium

Spark Plugs used - 206 @ \$0.60 each	\$123.60	
Sets of Points used - 17 @ \$1.35 each	22.95	
Condensers used - 17 @ \$0.50 each	<u>8.50</u>	
TOTAL PARTS		\$155.05
Labor & Overhead - 56 hrs. @ \$2.20 avg. hr. -	123.20	
Vehicle Time Lost - 56 hrs. @ \$3.00 avg. hr. -	<u>168.00</u>	
TOTAL LABOR, ETC.		<u>291.20</u>
TOTAL		\$446.25

January 1, 1968 to June 17, 1968

Premium Gasoline by Contract is Sinclair Premium

Spark Plugs used - 232 @ \$0.60 each	\$139.20	
Sets of Points used - 19 @ \$1.35 each	25.65	
Condensers used - 19 @ \$0.50 each	<u>9.50</u>	
TOTAL PARTS		\$174.35
Labor & Overhead - 64 hrs. @ \$2.20		
avg. hr.	140.80	
Vehicle Time Lost - 64 hrs. @ \$3.00		
avg. hr.	<u>192.00</u>	
TOTAL LABOR, ETC.		<u>\$332.80</u>
TOTAL		\$507.15

Attachment No. 1

Page 2

20 June 1968

Based on the foregoing, we can make these close approximations of Plug, Points and Condenser costs:

Replacement cost for one year with
American Premium Gasoline
 $\$176.70 \text{ (6 mos. cost)} \times 2 = \353.40

Replacement cost for one year with
Sinclair Premium Gasoline
 $\$446.25 + \$507.15 = \underline{\$953.40}$

Added Cost (Approx.) $\$600.00$

ATTACHMENT NO. 2

Present Use of American Premium Gasoline by Various City
Departments

During the past year, various departments of the City have been using American Premium Gasoline in their vehicles. Records to date (for ten months of this year) show the following gallonage used.

Fire Department	3795.9 gal.	
Fire Department - Ambulance	1193.0 gal.	
Police Department	8268.2 gal.	
Public Works - Park	723.0 gal.	
TOTAL (ten months)		13980.1 gal.
Projected for twelve months		16776.1 gal.

The price paid for this gasoline is \$0.05 per gallon more than the bid price of American Oil on this contract. If the Contract is awarded to another Oil firm and these departments again use nearly the same amount of American Premium Gasoline at the \$0.05 higher price, the City would pay an amount over the price bid by American Oil on this contract approximately as follows:

$$\$16700 \times \$0.05 = \$835.00$$

As the difference between the low bidder on the Contract and American Oil Company is as shown below:

Sinclair Oil Co. \$0.1485 per gallon for	
45,000 gallons	\$6,682.50
American Oil Co. \$0.1650 per gallon for	
45,000 gallons	<u>7,425.00</u>
	\$ 742.50

we see that the purchase of American premium by various City Departments in the course of a year costs more than the savings of awarding the Premium Gasoline to the low bidder.

INTER OFFICE MEMORANDUM

June 24, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Southeast Storm Sewer, Contract 14-68-SW

Public Works Department requested proposals be advertised and mailed to likely bidders for the Southeast Storm Sewer contract for the City.

Advertisement and proposals were mailed on May 13, 1968. Bids were received, opened and read aloud at City Hall, June 12, 1968 at 10:00 AM EDT. Below are the results of the bidding:

<u>BIDDER</u>	<u>TOTAL PRICE</u>
George & Lynch, Inc.	\$485,225.25
James Julian, Inc.	588,563.00
Edgell Construction Co.	674,189.00
George W. Wilkinson	841,675.00

Bid was not received from A. P. Isakson, Inc. or Evans Construction Co.

Public Works Department has reviewed the bids. Recommend that the award be made to George & Lynch, Inc. on their low bid of \$485,225.25. The 1968 Bond Issue is to be charged.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

CITY OF SALISBURY

DEPARTMENT OF PUBLIC WORKS

18 June 1968

TO: Office of the Mayor
FROM: Philip C. Cooper, Director - Public Works
SUBJECT: Southeast Storm Drainage Project

On Wednesday, June 12, bids were received on the Southeast Storm Drainage Project, funds for which are included in the 1968 Bond Issue. Bidding attracted four (4) competent contractors. There was a wide variation in bids offered and the low bid offered by George and Lynch of Wilmington, Delaware, was a very favorable one. A resume of the financial situation follows:

Construction cost estimate by consultant revised as of May 27, 1968	\$896,000
---	-----------

The City's estimate of cost:	
Construction	\$670,000
Contingency 5%	33,500
Street re-surfacing under blacktop program	20,000
Inspection	6,000
Right-of-way	<u>20,000</u>
	\$749,500

(SAY \$750,000 FOR BOND ISSUE PURPOSES)

Bids by Contractors:	
Low bid - George & Lynch	\$485,225.25
James Julian	\$588,563.00
Edgell Construction	\$674,189.00
George Wilkinson	\$841,675.00

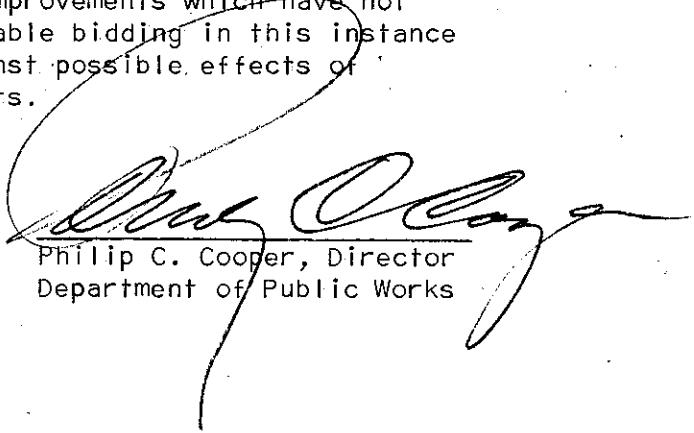
It may be properly concluded that George & Lynch has submitted a very favorable bid. We therefore recommend that it be promptly accepted.

Office of the Mayor

Page 2

18 June 1968

As a point well to keep in mind, we still have the Northeast Storm Project, Northwood water and sewer work and Sewage Treatment Plant Improvements which have not yet been bid. So, the favorable bidding in this instance will serve as a cushion against possible effects of over-bidding on other projects.



Philip C. Cooper, Director
Department of Public Works

PCC:kc

INTER OFFICE MEMORANDUM

June 24, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Key punching and Data Processing Services

Planning Commission Purchase Requisition Number 105 is for the purchase of keypunching and data processing services for the Salisbury metropolitan area land use parcel data.

Competitive bidding on this service is not necessary or appropriate as indicated in Section 144C of the Charter. The price for the services is estimated at approximately \$1,000.00.

Recommend that the services be obtained from the Data Services, Inc. Brown & Naylor Sts., Salisbury, Maryland. The account to be charged is 10.612K, which has sufficient balance to fund this service.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PG

557A

RESOLUTION NO. 109

A RESOLUTION of the Council of The City of Salisbury approving and authorizing the execution of an acceptance of a grant by the Federal Water Pollution Control Administration and approving and authorizing the execution of a re-payment agreement with the State of Maryland, Department of Health.

WHEREAS, the City of Salisbury, has applied for maximum Federal and State grant assistance for the construction of Project WPC-MD-198, Salisbury, Wicomico County, consisting of expansion of its existing sewage treatment plant and modifications to two (2) existing pumping stations and has received a Federal Grant Offer of \$17,600 from the Federal Water Pollution Control Administration, and has further received notification that the State of Maryland, Department of Health, will advance State funds in the estimated amount of \$1,100,550 which amount is the difference between the eligible Federal Grant of \$1,118,150 and the aforementioned Offer of \$17,600; and

WHEREAS, in the judgment of the Council of The City of Salisbury, it is in the public interest to participate in the benefits offered by the Federal Water Pollution Control Administration, and

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SALISBURY that the Mayor be authorized on behalf of the City to accept the Federal Offer of \$17,600 and to make the assurances contained therein by signing Form FWPCA-8a (Rev. 3-67).

AND BE IT FURTHER RESOLVED that the Mayor be authorized on behalf of the City to sign a formal agreement with the State of Maryland, Department of Health, obligating the City to repay the aforementioned State funds being advanced for this Project, should such Federal funds be made available to the City from time to time, to make up the original Federal deficit.

AND BE IT FURTHER RESOLVED that the Mayor be authorized on behalf of the City, to sign a formal letter request for State of Maryland, Department of Health, funds in an estimated amount of \$1,608,800 which includes the aforementioned funds being advanced for the Federal deficit plus an outright State grant of 25% of the eligible project cost, or \$508,250.

That this Resolution take effect immediately.

As Approved by the City Council on the 24th day of June, 1968.

Fara L. Tawes, City Clerk

W. Paul Martin, Jr.
Council President

CITY OF SALISBURY, MARYLAND

Meeting #16 (Special)

June 26, 1968

PRESENT

Councilman Robert A. Powell, Presiding

Councilman Sam Seidel

IN ATTENDANCE

City Clerk, F. Tawes; Executive Secretary, C. Leydecker; Treasurer, H. Brittingham; City Solicitor, W. Anderson; Public Works Director, P. Cooper; Interested Bidders and Member of the Press along with Representatives of the City's Bond Counsel

A special meeting of the City Council was called for the opening and awarding of bids on the \$1,850,000 Bond Issue the City is entering into for the purpose of constructing storm water drains, expanding and improving the City's water and sanitary sewerage systems and the Sewage Treatment Plant and appurtenances, and constructing a mall and making general improvements to the City.

The meeting was conducted by Councilman Powell, assisted by the City Solicitor. Bids received were opened and read by the Treasurer and they included the following:

Bidder	Interest Rate	Interest Cost
Alex. Brown & Sons et al	4.47479	\$926,281.50
Halsey, Stuart & Col, Inc.		
and Associates	4.47911	\$927,176.00
Robert Garrett & Sons, Inc. et al	4.67922	\$968,600.00

The bids were examined and computed by the Treasurer and Bond Counsel and Alex. Brown & Sons was announced as the successful bidder.

A Resolution awarding the sale of the bonds to Alex. Brown & Sons was read in full by the City Solicitor and a motion was made and seconded by Councilman Seidel and Powell that the Resolution be adopted and the award made to Alex. Brown & Sons on their low interest rate bid of 4.47479.

The Resolution reads as follows:

WHEREAS, pursuant to published advertisement of sale, The City of Salisbury (the City) has received bids for \$1,850,000 aggregate principal amount of its Public Works Projects Bonds of 1968 (the Bonds); and

WHEREAS, the following bids for the Bonds were received prior to 11:00 a.m. (E.D.T.) on Wednesday, June 26, 1968 and thereafter opened:

Name of Bidder	Price Per \$100	Effective Rate of Interest	Total Interest Cost
Alex. Brown & Sons et al	\$100.001	4.47479	\$926,281.50

Name of Bidder	Price Per \$100	Effective Rate of Interest	Total Interest Cos
Halsey, Stuart & Co., Inc. and Associates	\$100.004	4.47911	\$927,176.0
Robert Garrett & Sons, Inc., et al	\$100.00	4.67922	\$968,600.0

BE IT BY THE CITY OF SALISBURY:

RESOLVED, That the bid of Alex. Brown & Sons et al for the Bonds as submitted to the City and opened at this meeting be and the same is hereby accepted.

RESOLVED, That the good faith deposit which accompanied the bids of the unsuccessful bidders be returned.

RESOLVED, That the Bonds shall be issued in the denomination of \$5,000 each and the following interest rates named in the bid of Alex. Brown & Sons et al are hereby adopted as the interest rates payable on the Bonds:

Years of Maturity	Interest Rates
1969 - 1974	5%
1975	4 1/2%
1976 - 1980	4.30%
1981 - 1983	4.40%
1984 - 1988	4 1/2%

It was noted by the Executive Secretary that Councilman Fullbrook's favorable vote to the passage of the Resolution was submitted by telephone. Councilman David Rodgers was unable to attend because of illness and Councilman Martin was out of town. The meeting adjourned at 11:30 a.m.


 City Clerk

CITY OF SALISBURY, MARYLAND

Meeting #17

July 8, 1968

PRESENT

Councilman W. Paul Martin, Presiding
Councilman Robert Powell
Councilman Harry Fullbrook

Mayor Dallas Truitt
Councilman Sam Seidel

ABSENT

Councilman David Rodgers

IN ATTENDANCE

City Clerk, F. Tawes; Executive Secretary, C. Leydecker; Treasurer, H. Brittingham; City Solicitor, W. Anderson; Public Works Dir., P. Cooper; Building Inspector, H. Wojtanowski; Planning Director, P. Tallon; Purchasing Agent, C. Davis; Fire Marshal, D. Williams; Interested Citizens and Members of the Press.

Convening - Approval of Minutes, June 24
and June 26, 1968

The Mayor and Council of the City of Salisbury, Maryland, met in regular session at City Hall, 112 W. Church St. on Monday, July 8, 1968 at 8 p.m. The meeting was called to order by the President of the Council, the Lord's Prayer was repeated and minutes of the two previous meetings held on June 24 and June 26 were approved as written on a motion by Councilman Powell which was seconded by Councilman Fullbrook

Ratification of Resolution - Bond Issue Bid

At the request of the City Solicitor, formal ratification was given on a Resolution passed by the Council at a special meeting held on June 26, 1968 for the purpose of awarding to the successful bidder, the purchase of the \$1,850,000 Bond Issue for Public Works Projects for 1968. A motion was made and seconded by Powell and Fullbrook that the Resolution be formally approved as contained in the minutes of the meeting of June 26, 1968.

Resolution of Respect - Irma Tilghman

Mrs. Tilghman was presented with a Resolution commending her for her public service as a member of the Board of Election Supervisors for the City of Salisbury for a number of years. A certificate of appreciation and a key to the City were also presented to her by the Mayor. The Resolution, which was officially passed on a motion by Councilman Powell, seconded by Councilman Fullbrook, reads as follows:

WHEREAS, it is the desire of the Salisbury City Council to express commendation and appreciation for the untiring and valuable service rendered to the City by MRS. IRMA B. TILGHMAN as a member of the Board of Election Supervisors; and

WHEREAS, a copy of such Resolution shall be spread upon the Minutes of the City Council and a copy transmitted to Mrs. Tilghman; and

WHEREAS, Mrs. Tilghman served as a member of the Board of Election Supervisors for a period of 16 or more years, giving generously of her time and efforts, unselfishly

in all deliberations;

NOW, THEREFORE, BE IT RESOLVED, that the City Council extend to her its humble expression of esteem for serving the City faithfully and well, and its best wishes for good health, success, and prosperity for many years to come.

DONE in the City of Salisbury, this eighth day of July, nineteen hundred and sixty-eight.

PUBLIC HEARING - Northwood Zoning

City Solicitor, Walter Anderson, advised that a notice of public hearing had been properly advertised in the Daily Times as required by law and the Ordinance No. 991 was ready for second and final reading. Support or objections were called for by the Council President. Since no one was present to object to the provisions of the Ordinance as originally presented, a motion was made and seconded by Powell and Fullbrook passing it for second and final reading.

Ordinance No. 992 - 1st Reading - Private Water Systems

Ordinance No. 992 was introduced by the City Solicitor and reads as follows: AN ORDINANCE of the Council of the City of Salisbury approving rules and regulations proposed by the Department of Public Works and the Bureau of Inspections, controlling the construction and operation of Private Water Systems within the City of Salisbury and such areas outside the City of Salisbury as are served by the City's Water System, and repealing Ordinance No. 835 relating to the same subject.

A motion was made by Councilman Fullbrook, seconded by Councilman Powell and carried to pass the Ordinance for first reading.

Ordinance No. 994 - 2nd Reading - Mall Regulations

Revisions to the Ordinance as recommended by the Planning Director were reviewed and authorized by the Council and recommended amendments to the Ordinance were approved as presented in a written memo in the Briefing Books (copy attached to official minutes). A motion was made and seconded by Powell and Seidel to pass the Ordinance for second reading as amended with the recommended changes presented by the Planning Director. The changes pertain to allowing more flexibility in the regulation of special vehicular use in the Mall as well as clarification of who is to be appointed to the Mall Advisory Committee.

Approval of Consultant Service for the Mall

Council gave authorization to P. C. Cooper to retain the services of John Donofrio as consultant for the detailed plans and proposals for special effects and landscape development in the Downtown Mall. These services will include advice from Mr. Dick Marshall on landscape problems and will be limited to \$2,500. Powell motioned and Seidel seconded the motion to authorize acquiring the services of Donofrio as consultant for the Mall.

Ordinance No. 993 - Tax District for Mall
Financing - Ratification

City Solicitor advised Council of the amendments to the Ordinance as recommended by the Council at the last meeting held on June 24, 1968. These amendments include changing the boundaries of the District to exclude the "Gro Young SHOP" owned by Mr. and Mrs. Joseph Berger and a clear-cut and definite understanding that the City's share of the cost of the project will not exceed \$70,000. Approval of the Ordinance as amended was given and a discussion was heard concerning the tax rate to be levied in the district to take care of the financing of the project. City Treasurer, Hamp Brittingham was directed to work out a rate schedule for presentation to the Council at the next meeting.

Boating Regulations - Johnson's Lake

Mr. Lorne Rickert of the Recreation Commission was present to formally request an Ordinance to be drawn which would control the size of boat motors allowed on Johnson's Lake. Recommendation that the present policy of limiting boat motors to 5 h. p. was given and considered by the Council, however, Mr. Bob Bagwell who is the game warden for the area, opposed limiting the motor size and recommended enforcing speed regulations instead. Problems connected with this was the subject of much discussion but Council ultimately agreed that existing State Law governing speed and reckless operation of motor boats should be enforced instead of writing an Ordinance limiting the size of boat motors on the Lake. Mr. Bagwell offered to cooperate and enforce the State Law to the maximum and thanked the Council for not penalizing all fishermen and sportsmen for the recklessness of a few violators. Guards at the Lake can swear out warrants for those breaking the State Law and Mr. Bagwell stated he will take them to Court.

Ordinance No. 995 - 2nd Reading - Street
and Alley Closing - Alabama Ave. area

City Solicitor advised no objections or questions have been received in connection with the above named Ordinance which will aid the Housing Authority in their elderly housing project location. A motion passing it for second and final reading was made and seconded by Powell and Seidel.

Fire Training Site - Lease Approval

A request from the Airport Commission that consideration be given to leasing approximately 15 acres of land to the Wicomico County Volunteer Firemen's Association for a fire training area was acknowledged and acted upon favorably by the Council. The site is located at the Airport and the proposal has the concurrence of the City's Fire Chief, Wilson Taylor. Terms and length of the lease are to be worked out on a pro rata share basis between the City and the County. Formal motion authorizing the use of the jointly owned area as a fire training site for the Firemen's Association was made and seconded by Powell and Seidel.

Budget Corrections

A list of corrections to the Fiscal '69 Budget was noted and approved by the Council. Executive Secretary explained the corrections were errors made when transposing figures from the work copy budget to the finished book and did not involve additional funding.

Award of Bids

1. Chain Link Fence - motion by Fullbrook, seconded by Seidel to award to low bid of C. F. Lewis Fence Co. in the amount of \$489.68.
2. Hardwood Pallets - motion by Powell, seconded by Seidel to award as recommended to Lower Shore Sheltered Workshop in the amount of \$365. It was noted that some pallets had been donated to the City by Campbell Soup Co.
3. Traffic paint - motion by Seidel, seconded by Powell to purchase as recommended from State Use Industries in the amount of \$997.50.
4. Frontheads for Pumps - motion by Seidel, seconded by Powell to award to low bid of R. D. Grier & Sons Co. in the amount of \$440.
5. Gasoline, Oils and Lubricants, Contract A-1-69 - motion by Powell, seconded by Seidel to award as recommended to Sinclair Oil Co. for Group I; to American Oil Co. for Group II; and to Gulf Oil Co. for Group III. \$10,809, \$4,910 and \$866.80 respectively.
6. Furniture Refinishing - motion by Seidel, seconded by Powell to purchase as recommended from Baltimore Stationery Co. in the amount of \$473.
7. South Saratoga St. service for sewer and water - motion by Seidel, seconded by Powell to award to low bid of George W. Wilkinson in the amount of \$1,988.

Ordinance No. 996 - 1st Reading - Loitering

Ordinance No. 997 - 1st Reading - Curfew

City Solicitor presented the above named ordinances for Council's review and discussion. Recent civil disorders were recounted and passage of both for first reading was made on motions by Powell and Seidel on Ordinance No. 997 and by Fullbrook and Powell on Ordinance No. 996.

Ordinance No. 996 reads as follows: AN ORDINANCE of the Council of the City of Salisbury to add a new Section to be designated Section 13-42, titled "Loitering", to the Salisbury City Code, to follow immediately after Section 13-41 thereof, so as to prohibit any person from loitering in any public place open to the public in such a manner as shall interfere with pedestrian or vehicular traffic, interfere with or obstruct other members of the public, or cause a breach of the peace; to further prohibit any person found loitering as defined from refusing a police officer's reasonable order to move on; to require identification under certain circumstances; to define the terms "Loiter", "Public Place", and "Place Open to the Public"; providing a misdemeanor for any violation of said Chapter; providing that a police officer may issue a "Notice of Violation" in lieu of arresting a violator in order to enforce said Chapter; and providing a maximum penalty for conviction of any violation.

Ordinance No. 997 reads: AN ORDINANCE of the Council of the City of Salisbury supplementing Chapter 13 of the Salisbury City Code by adding thereto a new section designated as section 13-41 defining civil emergency, defining curfew, authorizing Mayor to proclaim existence of civil emergency and to impose curfew and otherwise regulate conduct of individuals and businesses during a civil emergency, and providing penalties for violations.

It was requested that the Chief of Police be asked to give his recommendations on the two Ordinances at the next reading.

Proposal for Waterfront Protection

P. C. Cooper presented a request to hire the firm of JOHN D. EMLER & ASSOCIATES as consultants to make a study to provide a comprehensive plan for city waterfront areas. He recommended having the study cover the bulkheading problems from the park area to the River. Several areas were mentioned as high priority recommendations and the importance of planning ahead now was stressed by Mr. Cooper. Councilman Fullbrook objected to having a survey made for long range plans, stating that by the time the plan is implemented, it would have to be done over because it would be out of date. He pointed out that there were no funds available unless the tax rate is raised to cover the cost of any extensive bulkheading projects and observed that it would be better to consider cleaning up the River from Route 13 to Carroll Street as a start. Discussion of these recommendations was heard in which Council agreed it would be wise to do the work where it would be more readily noticed; however, consideration of Mr. Cooper's recommendation to have a complete survey made was given favorable approval on a motion by Powell, seconded by Seidel and carried with Fullbrook voting No.

A suggestion to provide park benches in the small grass plot at the City Parking Lot on Camden Street near the River, which was made by Councilman Seidel, was given approval and noted by Mr. Cooper for implementation.

R/W Agreements - Southeast Storm Water Project

A list of R/W Agreements as presented by P. C. Cooper was given unanimous approval by the Council on a motion by Seidel, seconded by Powell. These include the following:

1. Pilgrim Holiness Church - \$300 for easement and \$30 for tree removal plus returning the area to original condition.
2. Douglas Scott - \$300 for easement and \$70 for removal of shrubs, grapevines and garden plants plus replacement of top soil to original condition in garden.
3. Raymond Parsons - temporary easement to facilitate construction for \$60 plus restoring the area to original condition with top soil and seeding plus a stabilized entrance to garage.
4. Fountain Baker - construction easement and \$200 for purchase of garage, \$60 for use of land, top soil, seeding and stabilized area for vehicular entrance.
5. Bessie Crisp - construction easement, \$500 for out-building and \$60 for use of land.

Water and Sewer Service - Saratoga Street, Nursing Home

Mr. Cooper explained the request for the water and sewer service to the new Salisbury Nursing Home which is a private enterprise, giving the cost estimate to be \$12,000. Money for the installation has been deposited subject to terms of annexation as set forth to the Council at the previous meeting. (\$7,000 to be returned to the owners if Annexation goes through).

Councilman Fullbrook recommended that terms of the annexation be limited to one year and a motion approving the installation of the service as requested with the one year annexation possibility stipulation included in the agreement was made and seconded by Powell and Seidel.

New Business

1. Work on the Beaverdam Bridge will be initiated this week.
2. Seidel reported on his investigations at the V.V. Hughes vegetable operation.
3. An invitation to attend a luncheon welcoming the new president of Salisbury State College, Mr. Walter Smith, was extended by the Executive Secretary. The luncheon will be held on July 17 at 12 noon in the Chantry House.
4. Councilman Powell recommended that Council give consideration to changing the title of Executive Secretary to Executive Director. Discussion of the recommendation brought no decision to change the title.
5. Executive Secretary reported the Maryland Municipal League had endorsed the City's entry in the Intergovernmental Awards Program sponsored by HUD.
6. Executive Secretary reported that the private investor's interested in establishing a hotel in the R-19 Project area have withdrawn their interest in the matter. However, the Citizen's Advisory Committee will pursue the contacts made to possible investors and developers and a report will be made on the results.
7. The report scheduled to brief the Council on the Wicomico Housing Authority's project for housing for the elderly on Alabama Avenue has been cancelled until Mr. Dulany has recovered from his recent illness. Tax structures and payments in lieu of taxes were discussed in connection with the Housing Authority's report and it was decided to hold off any questions until such time as the report is given. A cooperation agreement the City is party to with the Authority covers the elderly housing project only. Some questions were raised about information supplied to the Council by the Authority concerning which project the tax payments referred to.

There being no further business to come before the Chair, the meeting adjourned at 9:55 p.m. to meet again in regular session on July 22, 1968.



City Clerk



Council President

CITY OF SALISBURY

DEPARTMENT OF PUBLIC WORKS

3 July 1968

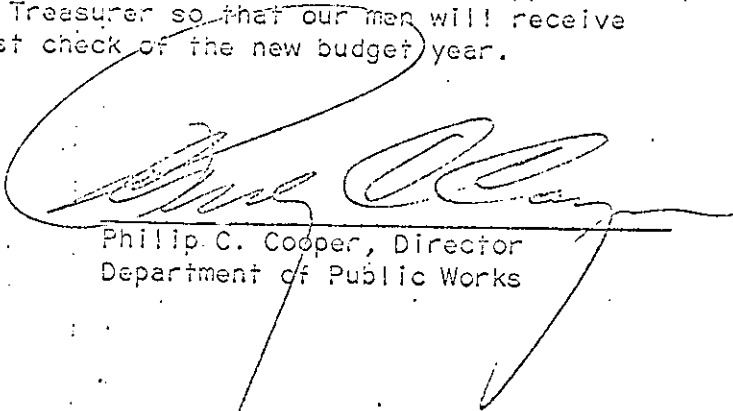
TO: Office of the Mayor - Attention: Mr. Leydecker
FROM: Philip C. Cooper, Director - Public Works
SUBJECT: Salary Scale - 1969 Budget

According to my reading of the new 1969 Budget, there have been several errors in the salary scale of men working for this Department as follows:

1. Bob Farmer - Classification as of Executive Order No. 6-68, effective 2-19-68, Grade 9B, account number 12.201. New grade should be 11 B.
2. Carey White - account number 13.231 - previous grade 12 new grade should be 14.
3. George M. Long - Account number 13.401 - Executive Order No. 8-68 transferred him to grade 6 new grade should be 8.

I would also question the note on page 48 Account 13.301, classifying the two sweeper operators as having a 48 hour work week. I do not believe the Council took this action nor intended for it to be this way. It appears to me that the early morning sweeping at 4:00 a.m. to 7:00 a.m. on Saturday and Sunday mornings should properly be an overtime item, if required.

If you concur in these changes of the budget, I would appreciate having a directive sent to the Treasurer so that our men will receive the proper salary on their first check of the new budget year.


Philip C. Cooper, Director
Department of Public Works

PCC:kc
cc: Hamp Brittingham
Ted Shea

COUNCIL, PLEASE NOTE: Other Changes to be noted and authorized by Council-

1. Page 45 - Planning Intern - should be \$400/month.
2. Page 46 - New Patrolmen (4) - should be \$96.66/wk.

W. H. Brittingham, Treasurer

18

MEMORANDUM

FOR CITY COUNCIL MEETING OF MONDAY, JULY 8, 1968

TO : Mayor and City Council
FROM : Director of Planning & Urban Renewal
SUBJECT : Revisions to Ordinance No. 994 for Traffic
Regulations in Main Street Mall

Upon receiving a copy of this ordinance late Wednesday afternoon and after reviewing over the 4th of July, I would like to suggest two revisions before final passage:

1. Section 5. "Vehicles Prohibited" contains language prohibiting "any self-propelled vehicle at any time" except for certain enumerated "emergency" vehicles. This language in the ordinance is unnecessarily unflexible.

Such a determination should be established as a matter of policy in the mall's operation by Council based on a recommendation of the Mall Advisory Committee rather than as a matter of law. In this way, a more flexible policy for the regulation or establishment of limited special vehicular use could be maintained as experience is gained with operation of the mall.

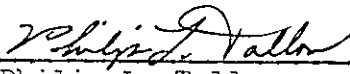
For example, it may become desirable to allow special small motorized vehicles to transport customers through the mall to parking areas with their packages and small children. Or it may be desirable to permit private automobiles to pick up and discharge passengers at designated areas on the mall during certain evening hours during Christmastime or other seasons.

Therefore, the following language is suggested:

"No person, firm or corporation shall operate or cause to be operated in said Pedestrian Mall areas any self-propelled vehicle except those which may be specifically permitted under special circumstances in the future by City Council based on a favorable recommendation of the Mall Advisory Committee, except that this provision shall not apply to etc."

This would be consistent with the language of Section 6 which gives the Committee the duty of making traffic control regulation recommendations to the Council (Item 27).

2. Section 6 lists specific department heads to be appointed to the Advisory Committee. In this regard, the list should specify the Planning Director unless some other staff member is to be appointed. If both the Planning Director and a member of the Commission are needed, then the list should be clarified to state this.


Philip L. Tallon,
Director of Planning
and Urban Renewal

PLT/ek

cc: Planning Commission
Downtown Salisbury Association
Salisbury Citizens Advisory Committee

INTER OFFICE MEMORANDUM

July 8, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Chain Link Fence

Public Works Department Purchase Requisition Number 1245 is for the pricing and purchase of Chain Link Fence for the Lake Street Playground.

Bids were requested from local suppliers and below are the results of the bidding:

<u>BIDDER</u>	<u>TOTAL PRICE</u>
C. F. Lewis Fence Company	\$489.68
John C. Anderson	495.00

Basic Home Improvement Co. did not respond.

Public Works Department has reviewed the bids. Recommend that the award be made to C. F. Lewis Fence Company on their low bid of \$489.68. The account to be charged is 19.903A, which has a current balance of \$500.00.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

July 8, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Hardwood Pallets

Public Works Department Purchase Requisition Number 1004 is for the purchase of pallets for storing and transporting of bricks for the Main Street Mall.

These pallets can be made economically by the Lower Shore Sheltered Workshop, which is a non-profit organization. The price charged by this organization is \$3.65 each. Public Works Department would need 100 pallets which would cost \$365.00.

Recommend that the Lower Shore Sheltered Workshop be authorized to make these pallets. The account to be charged is the 1968 Bond Issue.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

July 8, 1968

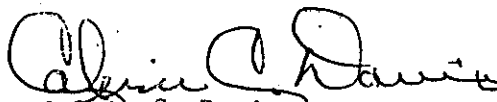
TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Traffic Paint

Public Works Department Purchase Requisition Number 402 is for the pricing and purchasing of Traffic Paint.

This paint is produced by the State Use Industries and in that we have no set specifications on this product, purchase of the paint must (by State Law) be made from the State Use Industries.

Their price is \$3.40 per gallon for Yellow Paint and \$1.95 per gallon for White Paint. The request is for 150 Gallons of Yellow Paint and 250 Gallons of White Paint or a total of \$997.50.

Public Works Department has reviewed the prices. Request authority to issue a Purchase Order to State Use Industries for \$997.50 for the purchase of the paint. The account to be charged is 11.122B, which has a current balance of \$6,500.00.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

July 8, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Frontheads for Pumps

Public Works Department Purchase Requisition Number 206 is for the pricing and purchase of Frontheads for pumps at the Pumping Stations.

Request for Quotation Number 71 was forwarded to likely suppliers on May 7, 1968. The results of the bids are as follows:

<u>BIDDER</u>	<u>TOTAL BID</u>
R. D. Grier & Sons Co.	\$440.00
Potter & Parsons, Inc.	462.40 + Frt. \$15.00

Bid was not received from Fairbanks Morse & Co.

Public Works Department has reviewed the bids. Recommend that the award be made to R. D. Grier & Sons Co. on their low bid of \$440.00. The account to be charged is 13.232G, which has a current balance of \$2,000.


Calvin C. Davis

CCD/d
cc* 9. for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

July 8, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Gasoline, Oils and Lubricants, Contract A-1-69

Public Works Department requested proposals for Contract A-1-69, which is for Gasoline, Oils and Lubricants for Fiscal Year 1969.

Advertisement and proposals were mailed on May 29, 1968 to the newspaper and suppliers of these products. Bids were received, opened and read aloud at 10:00 AM EDT in the City Hall, June 17, 1968. Below are the results of the bidding:

<u>BIDDER</u>	<u>GROUP I</u>	<u>GROUP II</u>	<u>GROUP III</u>
Sinclair Oil Co.	\$10,809.00	\$5,310.00	\$953.15
Atlantic Richfield	10,968.00	-0-	1,026.00
Cities Service	11,081.00	5,010.00	964.00
American Oil Co.	11,312.00	4,910.00	866.95
Gulf Oil Co.	-0-	-0-	866.80

Bids were not received from Humble Oil Co., Tidewater Oil Co., or Texaco, Inc.

Public Works Department has reviewed the bids. Recommend that the awards be made as follows: Group I to Sinclair Oil Co. on their low bid of \$10,808.00, Group II to American Oil Co. on their low bid of \$4,910.00 and Group III to Gulf Oil Co. on their low bid of 866.80. The accounts to be charged are various accounts in the FY '69 Budget.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

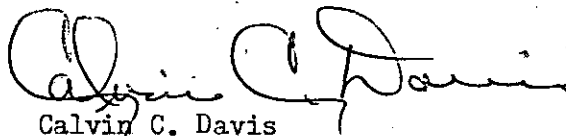
July 8, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Furniture Refinishing

Public Works Department Purchase Requisition Number 1005 is for the pricing and purchase of services for the refinishing of certain items of office furniture in the Public Works Department.

Request for Quotation Number 67 was forwarded to likely bidders for this work. The only bid received was from the Baltimore Stationery Company.

Public Works Department has reviewed the bid. Recommend that the award be made to Baltimore Stationery Company as the sole bidder on this type of service. The account to be charged is 20.212E, which has a current balance of \$500.00.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

July 8, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: South Saratoga Street Service for Sewer and Water

Public Works Department requested bids on an 8" Water Main and an 8" Sewer on Saratoga Street. This is to serve the home to be occupied by the superintendent of the new nursing home to be constructed there.

Bids were received from George W. Wilkinson at \$1,988.00 and A. P. Isakson, Inc. at \$2,634.70.

Public Works Department has reviewed the bids. Recommend that the award be to George W. Wilkinson on his low bid of \$1,988.00. This is to be paid for by Mr. Irvin Bainum, who has deposited \$1,975.00 with the City.


Calvin C. Davis

CCD/d

cc: 9 for Council
Mr. Leydecker
PW

CITY OF SALISBURY, MARYLAND

Meeting #18

July 22, 1968

PRESENT

Mayor Dallas G. Truitt
Councilman David Rodgers

Councilman W. Paul Martin, presiding
Councilman Robert Powell

ABSENT

Councilman Harry Fullbrook

Councilman Sam Seidel

IN ATTENDANCE

City Clerk, F. Tawes; Executive Secretary, C. Leydecker; City Solicitor, W. Anderson; Treasurer, H. Brittingham; Public Works Director, P. Cooper; Planning Director, P. Tallon; Parking Dist. Adm., W. Jester; Members of the Press, Police Dept. and Interested Citizens

Convening - Approval of Minutes, July 8, 1968

The Mayor and City Council met in regular session at City Hall, 112 W. Church Street at 8 p.m. on Monday, July 22, 1968. The meeting was opened by President of the Council, W. Paul Martin, the Lord's prayer was repeated and minutes of the previous meeting were moved for adoption as written on a motion by Councilman Powell. However, action on the motion was tabled until the next meeting since there was no Councilman present who could second it. (Councilman Rodgers was absent at the last meeting and Councilman Martin votes only in cases of a tie.)

Special Recognition of Personnel

Several members of the Public Works Dept. were recognized and presented with certificates of achievement by the Mayor and Council. Mr. Al James, Foreman of the Water Plant, was given acclaim and commendation for his achievements in a voluntary certification program sponsored by the Health Dept. P. C. Cooper, Director of Public Works, noted that Mr. James attained the marks to qualify him as an Operator II but he will be classified as an Operator III until he has served the time requirement entitling him to be classified as an Operator II.

Three men from the Sewage Treatment Plant division, Donald Handy, Carey White and William Hamilton, received special recognition and commendation along with certificates for their achievements in a special training course held in Centerville. Basic science, chemistry, Plant Operation and physics were included in the curriculum and all three were cited for satisfactory completion of the course in Sanitary Technology.

Mr. Lester Hastings was given special recognition for his undertaking of a voluntary program in the form of a correspondence course on practical surveying. Mr. Cooper advised the Council on the extent of the program and expressed an opinion that successful completion of the substantial and worthy course of study merited a promotion for Mr. Hastings.

Ordinance No. 992 - 2nd reading - Private
Water Systems

A motion to pass the Ordinance as presented for second and final reading was made and seconded by Powell and Rodgers. Dr. Talmadge Reeves was present to object to a provision in the Ordinance requiring an annual inspection fee for private water wells located on property in the City Limits. His objection was based on the provision as applicable to his property which, even though located in the City Limits, is not served with water and sewer. Special consideration was given to this case and a special exception granted to Dr. Reeves. Councilman Rodgers motioned with Councilman Powell seconding the motion, that the fee for annual inspection be waived on the Reeves property.

Appearance - Union Officials, Off-duty Police-
men and Clerks re Appeal for Recognition

An unscheduled appearance of representatives of American Federation of State, County and Municipal Employees and the AFL-CIO Labor Unions was worked into the Agenda by the Council President who advised the spokesman, Mr. Rapanotti, that no consideration could be given to his appeal for a meeting with the Council to discuss recognition of an organized Police Union because there was not a full Council present. He advised that the Council had decided at their last discussion of the subject that a Union will not be recognized. "If the situation has changed or will be changed at this time, I cannot say because this is not a full Council."

Mayor Truitt and Mr. Rapanotti exchanged differences of opinion and the Mayor stated he would not and could not recognize a Union and that he would be derelict in his duty to the people of Salisbury if he did. "I have nothing against Unions as such but I do have a hearty dislike for some officials who head up Unions. The Police Department is a grand bunch without Unionizing."

Recognition of Representatives Present

Recognition of representatives of the League of Women's Voters - Mrs. Howard and Mrs. Christensen - was given by the Council along with members of a newly organized group, Citizen's, Taxpayer's Coordinating Committee who were present to observe the City Council in action.

Request for variance to Subdivision Regulations

A variance in area and corner lot width of property zoned industrial at the northwest corner of Cooper and Clemwood Streets was requested on behalf of the property owner, Jerry D. Gray. Executive Secretary advised that the Planning Commission recommended approval of the variance by the Council and a motion granting same was made and seconded by Rodgers and Powell based on grounds of hardship.

Formal Approval - Glen Ave. Annexation
Proposal

P. C. Cooper, Director of Public Works, requested and received formal approval of his written general conditions of Annexation of the Glen Avenue Annex by motion of Councilman Rodgers which was seconded by Councilman Powell. A complete copy of the conditions is attached to the official minutes of the meeting and a summary of same follows: Water and Sewer Service will be provided to the area; existing front foot assessment rates for in-City property will apply to water and sewer main construction as well as to cost of curb and gutter; existing development will not be required to use City water and sewer or be charged an assessment until requested or until change of ownership of property occurs, or until their present system requires repair or until

Health Department requirements are to be met; present zoning in effect in the County will apply at the time of annexation; no City taxes or services except sewer and water will apply until July 1, 1971; full City taxes and services begin July 1, 1971. Target date for annexation - January 1, 1969.

Special conditions of Annexation of the Salisbury Shopping Center, Inc., include immediate refund upon annexation of all sanitary sewer investment within the public streets, refund of 50% of the cost of curb and gutter already in place and assurance of water and sewer to undeveloped lands to meet the schedule of construction at a fee of \$2/front foot for each service.

A question was raised by one of the Taxpayer's Coordinating Committee as to where the annexation extended. He was advised it would extend out as far as Beaglin Park Drive to the east. A map of the area was advised to be available for inspection.

Tax Rate for Mall Financing - Ord. No. 999

A breakdown of expenses and requirements for the Mall financing was presented to the Council by the Treasurer, W. H. Brittingham, who recommended a tax rate of 28¢ per \$100 of assessable property in the Mall District for the purpose of financing the cost of development and maintenance of the mall facilities located in the area.

To establish the levy, Ordinance No. 999 was introduced and passed for first reading on a motion by Powell and Rodgers. Ordinance No. 999 reads as follows: AN ORDINANCE establishing the levy for Downtown Mall District No. 1, for the twelve-month period beginning July 1, 1968 and ending June 30, 1969 and providing when such taxes shall be due and payable, in arrears and subject to interest.

Mr. Brittingham advised Council of an inquiry received from Feldman's relative to a request for exemption for warehouse storage facilities in the District. Discussion of the request brought instructions from the Council for Mr. Brittingham to check the operation thoroughly and present recommendations at the next Council Meeting. The Executive Secretary was instructed to accompany Mr. Brittingham on the inspection of the premises.

Award of Bids

1. Disc Meters - motion by Rodgers, seconded by Powell to award to Neptune Meter Co. as recommended for the standardized item in the amount of \$2,640.44.
2. Miscellaneous Parts for Meters - motion by Rodgers, seconded by Powell to purchase as recommended from Neptune Meter Co. in the amount of \$763.85.
3. Copper Tubing - motion by Rodgers, seconded by Powell to award to low bid of Shore Distributors, Inc. in the amount of \$882.
4. Contract #1-69-T - no bids received.
5. Blacktop Program, Contract #3-69-SM - motion by Powell, seconded by Rodgers to award to Interstate Amiesite Corp. in the amount of \$52,122.50
6. Retreatment of existing and surfacing of newly constructed Streets - Contract #2-69-SM - motion by Powell, seconded by Rodgers to award to American Paving Corp. in the amount of \$30,866.

7. Stone Materials, Contract 5-69-SM - motion by Rodgers, seconded by Powell to award to Pocahontas, Inc. as recommended on low bid total of \$6,150.

8. Incinerator Re-lining, Contract 4-69-SAN - motion by Powell, seconded by Rodgers to award to Allen Tyler & Son, Inc. on low bid of \$2,271.50.

9. Water Service Adjustments, etc., Main St. Mall, Contract 8-69-W&S - motion by Rodgers, seconded by Powell to reject bid of A. P. Isakson, Inc. as being excessive and accept recommendation of the Public Works Director to approve a proposal of George Wilkinson to provide labor and equipment to place water services at the Salisbury Shopping Center and at the Main Street Mall at an estimated cost of \$6,267.50 (\$4,000 for the Salisbury Shopping Center - \$2,267.50 for the Main Street Mall). Detailed explanation of costs were outlined by Mr. Cooper and accepted by the Council and are attached to the official minutes of the meeting.

Amendment to Zoning Code - Ordinance No. 998

An Ordinance paving the way for the establishment of the storage facility requested by Artcraft Electric Co. at a previous meeting was introduced by the City Solicitor and reads as follows: AN ORDINANCE of the Council of the City of Salisbury (amending and supplementing Ordinance No. 789 (the Zoning Ordinance of the City of Salisbury, Md.) by amending and supplementing Section 17, "Central Business District - Uses Permitted" by adding an additional item to follow 23, to be numbered 24; said amendment providing for the addition of yard for storage of non-combustible materials and merchandise and warehouse storage and providing for control of said uses to be maintained through Ordinance permits as issued by the City Council.

A motion approving the Ordinance for first reading was made and seconded by Rodgers and Powell.

Labor Pool Wage Scale

Discussion of the above was heard in which the Executive Secretary recommended (1) that Labor Pool employees be raised only one grade higher instead of two so that it would be in the lowest classification of the City; and (2) if two grades are concurred in, they not be allowed unless the employee has been here for six months. Executive Secretary further recommended that the pay be kept within the \$10,000 budgeted funds for Labor Pool expense and Council concurred in this recommendation. Council President Martin requested that the matter be on the Agenda of the next meeting for discussion and action on the request to up-grade the Labor Pool classification.

In connection with this discussion, Councilman Rodgers requested that the lot attendant salaries be reconsidered for an increase in the hourly wage and that this item, too, be included on the next Agenda.

Approval - George Malone for Concrete Work

Council concurred in an agreement with Mr. George F. Malone presented by the Public Works Director in which Mr. Malone will furnish competent, experienced manpower and equipment for concrete construction work under the direction of the City Engineer for a six-week period commencing August 1, 1968. The Agreement in letter form is attached to the official copy of the minutes of the meeting. Powell and Rodgers motioned for approval of the Agreement.

Request for 40' Entrance - A. W. Perdue

Approval was given on a motion by Rodgers and Powell to a request for a 40' depressed curb on Lake Street to permit entrance of large tractor-trailer vehicles onto the property of A. W. Perdue. Difficulty in maneuvering the large trucks was given as justification for the request.

Special Council Meeting - July 29, 1968

A request for a special Council meeting at noon on Monday, July 29 to approve the award of bids on a storm drainage contract for the Main Street Mall was granted by the Council who gave due consideration to the tight time schedule on the Mall construction. P. C. Cooper advised that ground-breaking ceremonies on the Mall are anticipated for August 5 with construction ready to proceed on August 6.

Approval of Distribution of Costs - Nursing Home Project Sewer and Water Services

A complete breakdown of costs to service a new, privately owned Nursing Home in the Saratoga - Civic Ave. area was presented and approved by the Council on a motion by Powell and Rodgers. P. C. Cooper's proposal breakdown listed the total cost to the property owner for an 8" Sanitary Sewer to be \$8,160 with recovery rights from other property owners who might wish to tap on to the line of a maximum \$6,060. If the Nursing Home property is annexed within a 12 month period, costs for the Sewer Service would be -0- to the developer with the City bearing \$7,110 and a possible recovery of \$3,916.16.

Water Service Costs were broken down to \$6,400 - Developer Share, \$3,200 - City Share for a 12" line (City's share equals difference between 8" and 12" line) with a possible recovery to the developer of \$4,300 maximum. If incorporated within a 12 month period, cost to the developer would be -0-, City share - \$8,550 with recovery of a possible \$2,637.70.

With approval of the proposal came a request from Councilman Rodgers that the City's water and sewer policy be amended to include a mandatory charge for a 12" line rather than having the City continually pay the difference between an 8" and a 12" line when the 12" line is needed for adequate service. Mr. Cooper advised he would up-date the policy both for inside and outside the City limits for sewer and water services and present them for Council approval in the near future. However, present policy will have to be observed in the foregoing proposal since negotiations have been based on these terms.

V. V. Hughes Co. - Price and Hayman - Sewer Tap Requirement

A complete review of the vegetable-washing project at the above named companies was acknowledged by the Council as contained in the briefing books and reported on by the Inspections Department. Instructions were given that the Inspections Department pursue the requirements of the City's Plumbing Code and see that the three companies involved are connected to the City's sanitary system as required by law.

Ordinance No. 1000 - 1st reading - Clarification of Moore St. closing requirements

City Solicitor, Walter Anderson, advised the Council that the Housing Authority, in anticipation of possible complications in connection with future building in the Project

area at the Alabama Avenue site, have requested clarification of the City's easement rights for the use and maintenance of water and sewer mains in the bed of Moore Street and Ordinance No. 1000 has been written to take care of this clarification. Approval of the Ordinance for first reading was given on a motion by Rodgers and Powell. Ordinance No. 1000 reads as follows: AN ORDINANCE OF THE COUNCIL OF THE CITY OF SALISBURY amending and clarifying Ordinance No. 995, concerning the closing of a portion of Moore Street and defining the extent of the easement of the City of Salisbury for the use and maintenance of water and sewer mains in the bed of Moore Street.

Appointments - Mall Committee

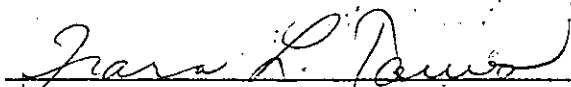
A slate of recommendations for membership on the Mall Committee was presented for Council's approval by the Executive Secretary, C. E. Leydecker. Objection was raised by Council President Martin to the inclusion of the Planning Director and the Director of the Greater Salisbury Committee on the Mall Committee. Mr. Martin stated he felt it would be more beneficial for the Planning Director to be free to give recommendations without being included on the committee. It was pointed out that the original Ordinance had been amended to include the Planning Director on the committee at the recommendation of the Planning Director and that amendment had been approved by the Council at the last meeting. This action was rescinded on Council's concurrence and the Planning Director and Greater Salisbury Committee Director were eliminated from the Mall Committee membership. Those who will be asked to serve are: P. C. Cooper, Director of Public Works; Henry Wojtanowski, Director of the Bureau of Inspections; John Somers, Planning Commission Chairman Representative; William B. Miles, Citizen's Advisory Committee; and Alvin Benjamin, Fred Kreiser and Arnold Wolters from the Mall Project group.

New Business

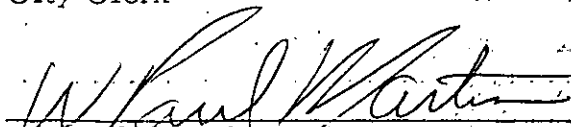
1. Water problems connected with inadequate storm drainage run-off in the vicinity of E. Main Street were called to the attention of Council by P. C. Cooper who outlined solutions to the problem at the cost of the property owners in question with paving of a City-owned alley at City expense. Paving of a parking lot at the Blood Bank location and back-up water flow at the Employment Security Building were given as reasons for the problem in the area. Council authorized Mr. Cooper to move ahead with his recommendations as presented.

2. Mr. Leydecker advised Council of his appointment to represent the City and the State at the up-coming National League of Cities Convention to be held in New Orleans December 7-11. Mr. Leydecker has been appointed to serve on the Committee on Community Development. Councilman Martin also plans to attend the Convention.

There being no further business to come before the Chair, the meeting adjourned at 9:30 p.m.



City Clerk



Council President

CITY OF SALISBURY

DEPARTMENT OF PUBLIC WORKS

19 July 1968

TO: Mayor and Council

FROM: Philip C. Cooper, Director - Public Works.

SUBJECT: George Wilkinson - Proposal

On Tuesday of this week, we received bids for providing labor and equipment for placing water service for the Salisbury Shopping Center and the Main Street Mall. Only one bid was submitted by A. P. Isakson and those prices were so high that we had no choice but to recommend that they be rejected.

I inquired of the other local contractor, George Wilkinson, who would normally do this type of work and he indicated that he was presently occupied with a storm drain project for the City and therefore could not obligate key personnel from his organization for an extended period of time to meet our request.

In order to proceed with these two important projects, both of which require construction within the next few days, I have obtained from him an informal proposal which I present to you for approval. The prices are high but only about half as high as the only formal bid, A. P. Isakson, which we have recommended that you reject. The unit cost of placing the services as determined from the estimate of hours needed to perform the work appears to be in line with our normal unit cost for this type of work on a Contract basis. Because of the varying lengths and unusual elements of work involved in both of these projects, it is felt that the hourly basis is fairer to the City and to the Contractor. We therefore recommend that the following proposal be accepted.

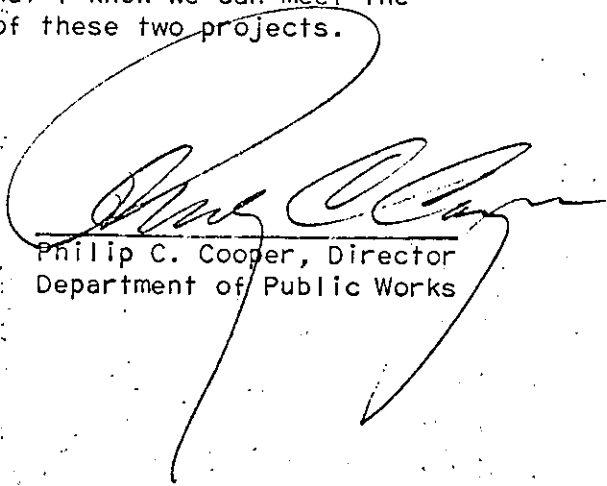
GEORGE WILKINSON - PROPOSAL
Page 2
19 July 1968

Foreman and pickup - 150 hrs. @ \$8.00	\$1200
Skilled Labor - 300 hrs. @ \$6.00	1800
Unskilled Labor - 300 hrs. @ \$5.00	1500
Backhoe - 10 days @ \$65.00	650
Self-propelled Tamper - 15 days @ \$20.00	300

The City will provide an air compressor, a truck and a concrete saw as needed and one person to provide liaison and to make materials available to the project from City stock. The total cost including 15% for miscellaneous small tools or \$817.50, will be \$6,267.50. This will be distributed as follows:

Salisbury Shopping Center	\$4,000.00
Main Street Mall	\$2,267.50

If we accept this Contract, it must be done with the assurance that any increase in the cost of materials or for boring under Route 13 due to delays in placing these water services, will be paid by City of Salisbury. We do not anticipate delays of more than 3 weeks duration and this appears to be a reasonable risk to take and the most responsible way that I know we can meet the construction schedule of these two projects.



Philip C. Cooper, Director
Department of Public Works

PCC:kc

GEORGE W. WILKINSON

Excavating - Pipe Installation - Equipment Rentals
2903 Meadow Drive Salisbury, Maryland
742-1221 or 742-6449

PROPOSAL SUBMITTED TO City of Salisbury		PHONE	DATE 7-17-68
STREET City Hall		JOB NAME	
CITY, STATE AND ZIP CODE Salisbury, Maryland 218011		JOB LOCATION	
ARCHITECT	DATE OF PLANS		JOB PHONE

hereby submit specifications and estimates for:

Approx.

Rate

1	Foreman and Pickup	\$	8.00	per hr.
2	Skilled labors		6.00	per hr.
2	Unskilled labors		5.00	per hr.
	Air Compressor		6.00	per hr.
	Backhoe		65.00	per day
	Concrete Saw			
	Tamp		20.00	per day
	Truck		30.00	per day

Plus 15% for Misc. small tools.

Note: This Quotation is submitted with the understanding that an extension of time will be granted for Contract No. 6-68-SW, and also if there should be an increase in the cost of materials or the boring under Route 13, these will be accepted by the City of Salisbury.

These prices are good for a period of Sixty (60) days after acceptance only.

Mr. Propose hereby to furnish material and labor — complete in accordance with above specifications, for the sum of:

Payment to be made as follows:

dollars (\$ _____).

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control, Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature

George W. Wilkinson

Note: This proposal may be withdrawn by us if not accepted within _____ days.

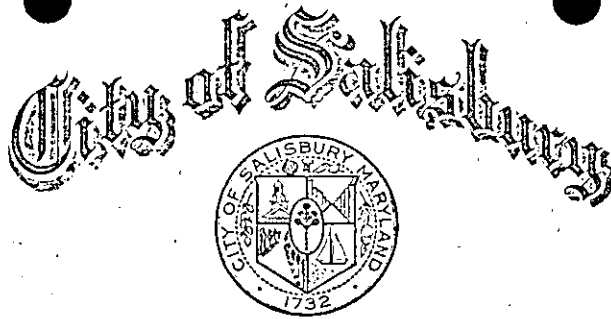
Acceptance of Proposal — The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance:

Signature

Signature

37



PHILIP C. COOPER
Director
PUBLIC WORKS DEPT.

MARYLAND

11 July 1968

742-2289

Mr. George F. Malone
Hickory Mill Road
Salisbury, Md. 21801

Dear Mr. Malone:

We would like to renew our agreement of August 9, 1967, in which you agreed to furnish competent, experienced manpower and equipment for concrete construction work under the direction of the City Engineer. It is requested that you furnish such manpower and equipment for a period of six weeks, commencing on or about August 1, 1968, on one week's notice, in accordance with the following schedule:

Foreman Finisher - George Malone	\$4.25/hr.
Ass't. Foreman, Finisher - D. Phillips	3.75/hr.
Finisher - William Murray	3.75/hr.
Finisher - other	3.50/hr.
Labor - other	2.25/hr.
Plus Overhead	25%

The above rates shall include dump truck, pickup truck, metal forms, and other necessary tools and small equipment.

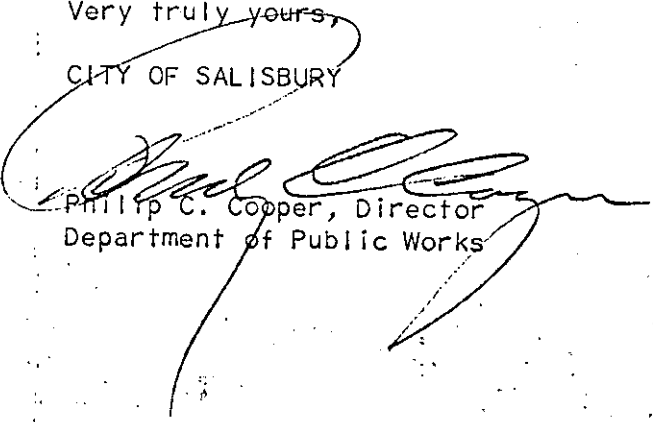
Mr. George Malone
Page 2
11 July 1968

The City of Salisbury will furnish all concrete, steel, wood forms and expansion materials. The City will pay upon weekly or monthly billing and will pay time and a half for over 8 hours per day.

If the above is satisfactory to you, please sign one copy of this letter and return it to this office.

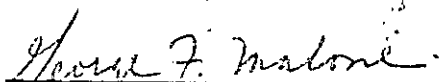
Very truly yours,

CITY OF SALISBURY


Philip C. Cooper, Director
Department of Public Works

PCC:kc

Approved:


George F. Malone

7-15-68
Date

GENERAL CONDITIONS OF ANNEXATION

GLEN AVENUE ANNEX

1. The City will provide water and sewer service to the area to effectively serve existing and potential development.
2. Existing and current City policy regarding front foot assessment for water and sewer and other services will apply to the area in the same manner as it applies to existing subdivisions of the City.

Present rates:

1. Two dollars (\$2.00) per front foot for water main construction.
2. Two dollars (\$2.00) per front foot for sewer main construction.
3. Fifty per cent (50%) of the cost of curb and gutter construction. Presently \$1.58 per L.F.
3. Water and sewer service will be available to existing homes and businesses immediately upon completion of construction.
 - a. New construction will be required to use City water and sewer.
 - b. Existing development will be considered as legal non-conforming and may use any satisfactory system with no obligation to pay a front foot assessment or charge until either they request and receive a service or one of the following events occur:
 1. Change of ownership of property.
 2. Failure of present system so as to require major repair or rebuilding.
 3. General requirements of Health Department or other government agency over which the City has no control.
4. ZONING - will be the nearest compatible use to that presently in effect in the County at the time of annexation.
5. TARGET DATE - of annexation January 1, 1969.

General Conditions Cont'd.

6. NO CITY TAXES - and no City services (except sewer and water) until July 1, 1971.
7. FULL CITY TAXES - and full City services to begin simultaneously with taxes July 1, 1971.

SPECIAL CONDITIONS OF ANNEXATION WHICH HAVE PARTICULAR REFERENCE TO THE

SALISBURY SHOPPING CENTER, INC.

1. Immediate refund (at the time of annexation) of all your initial sanitary sewer investment within the public streets which is according to my calculations approximately \$14,723.94.
2. Immediate refund (at the time of annexation) of 50% of the cost of curb and gutter, already in place, approximately \$4,000.
3. Assurance of water and sewer to undeveloped lands to meet your schedule of construction at a nominal fee of \$2.00 per front foot for each of these services.

At the present time we have extended our system to its ultimate length and any future development in this area will require a major capital expenditure involving a major lift station and within the near future a trunk main directly to the Sewage Treatment Plant on the west side of the Wicomico River, some 15,000 foot distance. This can only be done economically and practically by major bond issue and in such a way as to offer service to the undeveloped areas of the southern half of the City. We believe this to be beyond the normal capabilities of any individual developer and beyond the present political capabilities of the Urban Services Commission to bring into being.

SUMMARY

We, therefore, must conclude that this area is rapidly changing from Rural to Urban in character and we believe that the City of Salisbury is the only local agency equipped to effectively service the "Urban Type Needs" of the area.

THE IMPACT OF THIS GLEN AVENUE ANNEXATION IS AS FOLLOWS:

1. Area Involved - 400 acres $\pm$
2. The probable assessment of the major elements of the Annexation:

Salisbury Shopping Center	\$2,400,000
Bainum Nursing Home	600,000
North Park Gardens	215,000
Manhattan Shirt Company	542,000
Congressional Enterprises	478,000
109 Homes at evaluation of \$10,250 each	1,117,000
Most of the residential parcels at \$600 each	<u>45,000</u>

ESTIMATED TOTAL ASSESSMENT \$5,397,000

ADDITIONAL TAXES \$66,900

REFUNDS:

1. Refund proposed to Salisbury Shopping Center, Inc.
\$19,000 $\pm$.
2. Reduction in water and sewer income to City because of
in-City rate at shopping center - approximately \$6,000
per year.
3. *Estimated* ~~Estimated~~ cost of water and sewer mains to effectively
serve the area, including lift station and force main.
\$325,000
6. Major areas of undeveloped land within the Glen Avenue
Annex would roughly be equal to the total value of
that which now exists on an ultimate additional
\$6,000,000 assessable base.

INTER OFFICE MEMORANDUM

July 22, 1968

TO: Mayor and Council

FROM: Calvin C. Davis, Purchasing Agent

SUBJECT: Water Service Adjustments, etc., Main St. Mall, Contract
8-69-W&S

Public Works Department Purchase Requisition Number 1008 is for the pricing of services for the installation of water, sanitary sewer services and irrigation system for the Main Street Mall.

Advertisement and proposals were mailed on July 10, 1968. Bids were to be received on July 16, 1968 at City Hall. These were received, opened and read aloud with the only bid received from A. P. Isakson, Inc. at \$12,325.00.

Public Works Department reviewed the bid and request that the bid be rejected. Public Works Department will proceed on some other reasonable basis for the execution of the work.


Calvin C. Davis

CCD/d

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

July 22, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Incinerator Re-lining, Contract 4-69-SAN

Public Works Department Purchase Requisition Number 1001 is for the pricing of re-lining of the City Incinerator.

Advertisement and proposals were mailed on July 3, 1968. Proposals were received, opened and read aloud Tuesday, July 16, 1968 at 10:00 AM EDT, at City Hall. Below are the results of the bidding:

<u>BIDDER</u>	<u>TOTAL BID</u>
Allen Tyler & Son, Inc.	\$2,271.50
Masonry Resurfacing & Construction Co. Inc.	6,150.00

Bids were not received from Cantwell Brothers, Carl Meilhammer or Webb & Turner, Inc.

Public Works Department has reviewed the bids. Recommend that the award be made to Allen Tyler & Son, Inc. on their low bid of \$2,271.50. The account to be charged is 13.402E, which has a current balance of \$4,000.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

July 22, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Stone Materials, Contract 5-69-SM

Public Works Department requested proposals and advertisement be mailed for bids for stone materials for the City.

Advertisement and proposals were mailed to likely suppliers on July 8, 1968 and bids were received, opened and read aloud at City Hall on Wednesday, July 17, 1968 at 10:00 AM Edt, with the following results:

<u>BIDDER</u>	<u>ITEM #1</u>	<u>ITEM #2</u>	<u>ITEM #3</u>	<u>TOTAL BID</u>
Pocahontas, Inc.	\$2,050	\$2,025	\$2,075	\$6,150.00
Hempt Brothers	2,050	No Bid	No Bid	2,050.00

Bids were not received from Arundel Corp., Norris E. Taylor Construction Co. or Harry T. Campbell & Sons.

Public Works Department has reviewed the bids. Recommend that the award be made to Pocahontas, Inc. on his low bid of \$6,150.00 for all items. This award is recommended in that the bid for delivery by truck was \$1.00 per ton by Pocahontas, Inc. and was \$3.00 per ton. The account to be charged is 12,202C, which has a current balance of \$8,000.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

July 22, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Retreatment of Existing and Surfacing of Newly Constructed Streets, Contract #2-69-SM

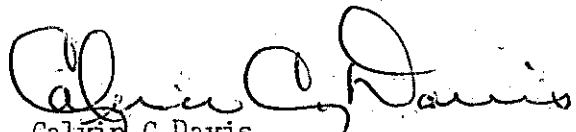
Public Works Department requested proposals and advertisement be mailed to local suppliers for the Retreatment of Existing and Surfacing of Newly Constructed Streets for the Fiscal Year 1969.

Advertisement and bids were mailed June 6, 1968 and proposal was received on July 2, 1968 at 10:00 AM EDT at City Hall, Opened and read aloud. Below is the result of the bidding:

<u>BIDDER</u>	<u>TOTAL BID</u>
American Paving Corporation	\$30,866.00

Bids were not received from Baker Paving Company, Cowger Brothers Co., Howard S. Culver or Warren Brothers Co.

Public Works Department has reviewed the bid. Recommend that the award be made to American Paving Corporation in that the award indicated an increase of only 7% over last year's low bid. The accounts to be charged are 12.202A \$15,000, which has a current balance of \$15,000 and \$15,866. to the 1968 Bond Issue.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

July 22, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Blacktop Program, Contract #3-69-SM

Public Works Department requested proposals be mailed for the Blacktop Program for Fiscal Year 1969.

Advertisements and bids were mailed to local suppliers on June 6, 1968. Bids were received, opened and read aloud at City Hall, Tuesday, July 2, 1968. Below are the results of the bidding:

<u>BIDDER</u>	<u>TOTAL BID</u>
Interstate Amiesite Corp.	\$52,122.50
Bituminous Construction Co.	55,435.00

Bids were not received from George & Lynch, Inc., Howard S. Culver or Warren Brothers Company.

Public Works Department has reviewed the bids. Recommend that the award be made to Interstate Amiesite Corp. on their low bid of \$52,122.50. The accounts to be charged are 12.202B \$45,000.00, which has a current balance of \$45,000 and \$7,122.50 chargeable to the 1968 Bond Issue.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

July 22, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Contract #1-69-T

Public Works Department requested the mailing and advertising of proposals for Traffic Marking.

Advertisement and proposals were mailed on May 21, 1968, with proposals to be received on July 2, 1968. There were no bidders on the offer.

Public Works Department and this office will at a later date solicit bids.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

July 22, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Copper Tubing

Public Works Department Purchase Requisition Number 415 is for the pricing and purchase of 3/4" soft copper tubing, type "K". Most of this tubing is for the Salisbury Mall, with the balance for stock.

Request for Quotation Number 4 was sent to local suppliers on July 7, 1968. The results of the bids are listed below:

<u>BIDDER</u>	<u>UNIT PRICE</u>	<u>TOTAL PRICE</u>	<u>TERMS</u>
Shore Distributors, Inc.	\$.49/ft.	\$882.00	N 30
Peninsula Plumbing Supply	.52/ft.	936.00	2% 10, N 30
Speakman Company	.51/ft.	918.00	2% 10, N 30

Public Works Department has reviewed the bids. Recommend that the award be made to Shore Distributors, Inc. on their low bid of \$882.00. The account to be charged is 20.243A, which has a current balance of \$30,000.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

July 22, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Miscellaneous Parts for Meters

Public Works Department Purchase Requisition Number 411 is for the pricing and purchasing of miscellaneous meter parts. These parts are for our meter repair program.

Parts are standardized with the Neptune Meter Company and their prices for the total order amount to \$763.85.

Public Works Department has reviewed the prices. Recommend that authority be given for the purchase of these items from the Neptune Meter Company at the price of \$763.85. The account to be charged is 20.242C which has a current balance of \$5,000.00.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

July 22, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Disc Meters

Public Works Department Purchase Requisition Number 400 is for the pricing and purchase of various sizes and numbers of Disc Meters for use on the Salisbury Mall.

These items have been standardized with the Neptune Meter Company. Their prices for these meters total \$2,640.44.

Public Works Department has reviewed the prices. Recommend that authority be given for the purchase of these items from the Neptune Meter Company at the price of \$2,640.44. The account to be charged is 20.2420 which has a current balance of \$5,000.00.


Calvin C. Davis

CCD/d

cc: 9 for Council
Mr. Leydecker
PW

CITY OF SALISBURY, MARYLAND

Meeting #19 (Special)

July 29, 1968

PRESENT

Councilman David Rodgers (Presiding)
Councilman Robert Powell

Councilman Sam Seidel

IN ATTENDANCE

City Clerk, F. Tawes; Executive Secretary, C. Leydecker; Treasurer, H. Brittingham; Purchasing Agent, C. Davis; Public Works Director, P. Cooper; Member of the Press.

A special meeting of the City Council was called at the request of the Public Works Director for the purpose of reviewing and authorizing award of bid on a storm drainage contract for the Main Street Mall. The Special Meeting was held in City Hall at 12 p.m. on Monday, July 29, 1968.

Contract 9-69-SW

P. C. Cooper presented a tabulation of the bids received on the contract and reported that of the two received, George & Lynch - \$24,621 and Norris E. Taylor - \$19,172.70, he would recommend the low bid of Norris E. Taylor with certain conditions stipulated because the firm has not previously done work for the City.

Discussion of these stipulations followed in which a letter to be signed and returned to the City by the contractor was introduced and approved by the Council. A copy of the letter is attached to these minutes.

Councilman Powell motioned, with Councilman Seidel seconding the motion, that the contract be awarded to the low bid of Norris E. Taylor in the amount of \$19,172.70 as recommended.

Ordinance No. 1000

Executive Secretary reported that second reading on Ordinance No. 1000 had been requested by the developer of the Wicomico Housing Authority Housing Project to be located on Alabama Ave. Concern was voiced about the apparent lack of advertisement on the second reading of the Ordinance and passage of same was considered to be illegal if the necessary public notice has not been made. A motion to approve the Ordinance, which was made by Seidel subject to its having met all legal qualifications, was seconded by Powell and carried with these reservations.

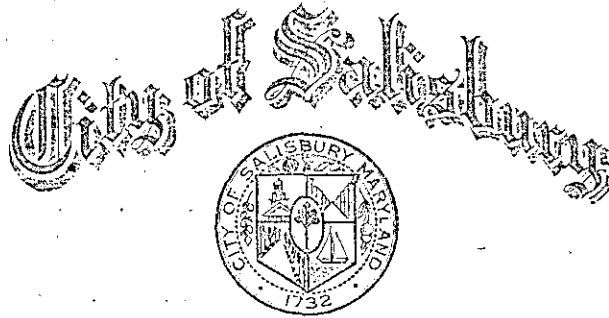
General CATV Tax Assessment

The City's Treasurer, Hamp Brittingham, reported he had received a request from General CATV that assessment of their property be limited to that located in both Parking Districts which is the same request approved by Council last year. General approval was given to the request and instructions were given that General CATV be asked to furnish the Council with its promised written report of improvements and plans for improvements of its system for better CATV reception in the City.

There being no further business to come before the Chair, the meeting adjourned at 12:35 p.m.

Jana L. Jones

City Clerk



PHILIP C. COOPER
Director
PUBLIC WORKS DEPT.

MARYLAND

742-2289

29 July 1968

Mr. Norris E. Taylor
Contractor
Easton, Maryland

Dear Mr. Taylor:

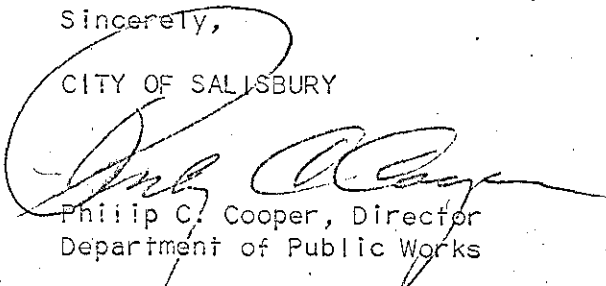
You are hereby notified to proceed with the work contemplated under Storm Drain Contract 9-69-SW, Main Street Mall, Salisbury, Maryland, within ten (10) days of this date. Target date of beginning is August 6, 1968, if you can possibly make this schedule.

The Purchasing Agent is forwarding to you the forms of contract for your signature and we request that this be signed promptly and returned along with the necessary bond, so that all of the signatures for the contract may be obtained prior to the actual beginning of construction.

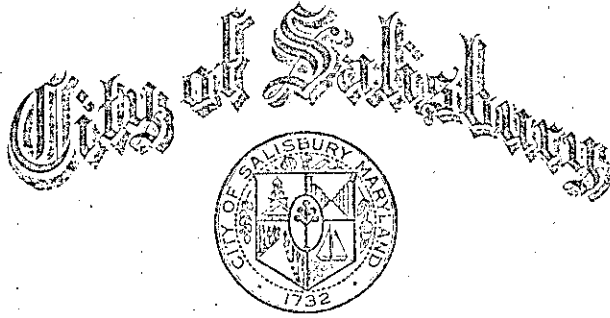
We are pleased to have you as our contractor on this project and we look forward to a pleasant and we hope a profitable association for both your firm and the City of Salisbury.

Sincerely,

CITY OF SALISBURY


Philip C. Cooper, Director
Department of Public Works

PCC:kc



PHILIP C. COOPER
Director
PUBLIC WORKS DEPT.

MARYLAND

29 July 1968

742-2280

Mr. Norris E. Taylor
Contractor
Easton, Maryland

Dear Mr. Taylor:

This is to advise that your firm submitted the low bid for Contract 9-69-SW, Main Street Mall Storm Drains, Salisbury, Maryland, on July 24, 1968. A tabulation of bids is attached for your information and file.

Because you have not previously done work for the City of Salisbury and we are unfamiliar with your organization's capabilities, it will be necessary for me to impose certain conditions upon award of this contract, which I hope will be agreeable with you.

Because of the nature of the project which involves the storm draining of Main Street as a part of the Main Street Mall construction, and because a large part of our central business district will not be able to function adequately during the construction period, it will be necessary for me to insist upon very diligent performance of the work from the first day of construction until the end of the major storm drain elements of the project. We must operate on every day that weather permits and we must operate with a crew specifically skilled in storm drain and manhole work and under the guidance of a capable superintendent.

Mr. Norris E. Taylor
Page 2
29 July 1968

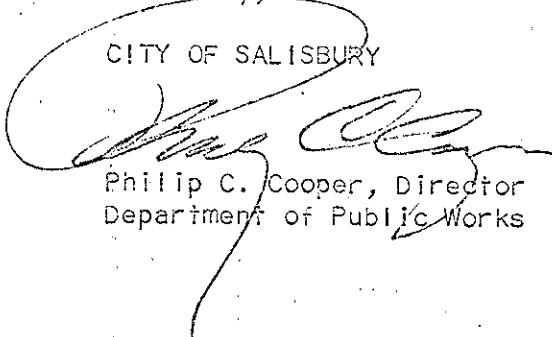
This contract, therefore, is awarded subject specifically to these following conditions:

1. Adequate, well-trained personnel under the guidance of a superintendent mutually agreed upon by your firm and myself.
2. Agressive pursuit of the project whenever weather conditions permit.
3. Number of working days - 30. (This constitutes a change of the 60 day period suggested in your proposal.)

If these conditions are satisfactory to you, please sign the original of this letter and return it for my file. A copy is attached for your records. The formal notice to proceed subject to these conditions is attached.

Sincerely,

CITY OF SALISBURY



Philip C. Cooper, Director
Department of Public Works

PCC:kc.

Approved:

Norris E. Taylor

Date

CITY OF SALISBURY, MARYLAND

Meeting #20

August 12, 1968

Present

Councilman David Rodgers, Presiding
Councilman Robert Powell

Mayor Dallas Truitt
Councilman Sam Seidel

Absent

Councilman W. Paul Martin

Councilman Harry Fullbrook

In Attendance

City Clerk, F. Tawes; Executive Secretary, C. Leydecker; Treasurer, H. Brittingham; City Solicitor, W. Anderson; Purchasing Agent, C. Davis; Building Inspector, H. Wojtanowski; Public Works Director, P. Cooper; Fire Chief, W. Taylor; Interested Citizens and Members of the Press

Convening - Approval of Minutes,
July 8, July 22 and July 29

The Mayor and Council of the City of Salisbury met in regular session in City Hall, 112 W. Church Street at 8 p. m. on Monday, August 12, 1968. Councilman David Rodgers called the meeting to order, the Lord's Prayer was repeated and minutes of the previous three meetings were approved as written on a motion by Councilman Powell, seconded by Councilman Seidel. Councilman Rodgers requested that mention be made in the minutes of July 22 on page 6 under "New Business", item (2) that Council President Martin also plans to attend the National League of Cities Convention in New Orleans, December 7 - 11 along with Mr. Leydecker.

Ordinance No. 998 - 2nd Reading -
Zoning Code Amendment - Uses Permitted
in Central Business District

City Solicitor reported no changes or amendments in the Ordinance as presented at the previous meeting and a motion passing it for second and final reading made and seconded by Powell and Seidel was carried unanimously.

Ordinance No. 999 - 2nd Reading - Tax Levy,
Downtown Mall District

City Solicitor also reported no changes in the above Ordinance since its original presentation. Discussion of a request presented to Council by the Treasurer relative to an adjustment in the assessment levied on the Feldman Property in the District was heard and explanation given that an agreement satisfactory to all concerned had been reached with Mr. Miller, representing Feldman's, Mr. Brittingham and Mr. Leydecker, representing the City. It was noted that this item was scheduled for discussion later on the Agenda and a motion was made and seconded by Seidel and Powell to pass the Ordinance for second and final reading.

Ordinance No. 1000 - 2nd Reading - Clarifica-
tion of Ord. 995 - Closing of Moore St.

No changes or amendments in the above Ordinance were reported and a motion was made and seconded by Powell and Seidel to pass it for second and final reading.

It was noted that action on the Ordinance passage had been taken before the time scheduled on the Agenda. Therefore the motion was subject to any objection that could be raised later in the meeting. None was forthcoming however.

Request for Approval of Moving Cost
Support - New City Employee

Discussion of P. C. Cooper's recommendation for the City to support one-half the cost or up to \$300 of moving expenses involved to fill a vacancy in the Engineering Department. brought a decision by Council to grant the request on a motion by Seidel which was seconded by Powell. Consideration of a 6-month guarantee of employment stipulation suggested by Mr. Seidel was withdrawn before final action was taken on the recommendation. Mr. Cooper explained difficulties faced in trying to fill the vacancy and advised Council of the recent employment of Mr. Oswald Hilderson who is presently living in upper New York state.

Signal Contract Adjustments

P. C. Cooper explained that a detailed study of circulatory requirements in the Signal Contract between the City and Hawkins Electric Co. has resulted in considerable savings to the City and his recommendation to approve the changes as outlined in a letter to Hawkins, written by Ted Shea of the Engineering Dept., was given unanimous approval on a motion by Seidel, seconded by Powell. Briefly, the savings amounts to a credit to the City of \$1, 210.05 involving the use of City forces in some cases and placing lines underground where feasible.

Ordinance No. 994 (Mall Regulations) -
Revision Proposal

An amended and revised Ordinance No. 994 was presented to the Council by P. C. Cooper for their consideration and recommendations and presentation for first reading at the next Council meeting. Changes involve the composition and powers of the Mall Committee including a provision for final say by the Council on proposals that cannot be agreed upon unanimously by the Committee or which do not meet qualifications of the various codes and regulations of the City. Questions were raised concerning the time limits set for Sunday use of the mall by vehicular traffic and explanation given that consideration of church services necessitated this provision. In connection with the mall development, Councilman Rodgers recommended that P. C. Cooper visit several malls located in Columbus, Ohio for ideas that could be incorporated in Salisbury's downtown mall.

Award of Bids

1. Sod for Tennis Courts - motion by Powell, seconded by Seidel to award to low bid of Moore's Sod Farm in the amount of \$480 including installation. A recommendation to inspect the Sod for quality was made by Seidel to be followed by Cooper.
2. Uniforms - Winter, Fire Dept. - Police Dept. - Ambulance - motion by Seidel, seconded by Powell to award to low bid of Kent Uniform Co. in the amount of \$4,459.90.
3. Rental of Equipment for unloading stone - motion by Seidel, seconded by Powell to award to low bid of A. P. Isakson, Inc. in the amount of \$10/hr. (75 hours approximately)
4. Grass Seed for City Park - motion by Powell, seconded by Seidel to award to low bid of Agway, Inc. in the amount of \$299.

5. Tires - motion by Seidel, seconded by Powell to award to low bid of Magee Auto Parts in the amount of \$269.75.

6. Bulbs, Traffic Lamps and Tennis Courts - motion by Powell, seconded by Seidel to award to low bid of Westinghouse Electric Supply in the amount of \$356.33.

7. Rotary Riding Lawn Mower - motion by Powell, seconded by Seidel to award to low bid of Quillin-Valliant, Inc. in the amount of \$700 net.

8. Heavy Equipment Rental, Contract 12-69-P - motion by Powell, seconded by Seidel to award to low bid of Otho Tilghman in the amount of \$13/hr. or total of \$3,900.

9. Contract No. 11-69-SM - motion by Seidel, seconded by Powell to award as recommended to Clyde Rosen in the amount of \$33,169 payment subject to satisfactory completion of work.

10. Contract 15-69-SM - Brick Paving, Main St. Mall - motion by Powell, seconded by Seidel to award to low bid of Allen Tyler & Son in the amount of \$21,594.

Report - Ambulance Accident

The purchasing agent reported an accident involving the City's 1962 Cadillac Ambulance which occurred in Annapolis recently will involve \$700 in repairs. The ambulance was struck in the rear while stopped at a stoplight by a car from Illinois. The ambulance driver, while not at fault, will have to appear in Court. The accident will be followed through the City's insurance adjuster with all claims turned over to the City Solicitor.

Feldman Bros. - Mall District Assessment

As recorded earlier, an agreement satisfactory to all concerned was reached in the Feldman Bros. Mall District Tax Assessment matter. A motion approving the proposal made by the City's Treasurer and Executive Secretary in the Feldman case was made and seconded by Seidel and Powell. In the agreement, Feldman Bros. is to be assessed 150% of the normal inventory on their sales floor in the Mall District.

Request for Authority to take care of County Indebtedness

City Treasurer Brittingham advised Council that funds to pay a \$45,000 commitment to Wicomico County were available out of the new Bond Issue and he will proceed with payment of the budgeted item.

In connection with the Bond Issue subject, the Council was also advised that investment of the money has been made and is already earning a good rate of return.

Request for Fire Alarm Service - Sears Roebuck

Action on a request from Sears to be connected to the City's Fire Dept. alarm system was tabled until a revision in the Fire Alarm Agreement with users outside the City Limits can be made. Councilman Seidel objected to charging the same rates for in-city and out-of-city users, stating that the service should be used as inducement for annexation. Executive Secretary reminded the Council he had cautioned against entering into agreements with out-of-city users when the Ames Department Store connection was brought up.

Council indicated the rate adjustment for out-of-city users and the Sears connection will be considered at the next meeting.

Request for increase in hourly wage - parking lot attendants and Labor Pool

An increase from \$1.40 to \$1.60/hr. requested at the last meeting was discussed and action tabled due to a lack of a second to a motion made by Councilman Powell to increase the hourly wage as recommended. Councilman Seidel objected to the increase because he felt that the matter should have been resolved at Budget time. Problems concerning social security benefits involving the retired men who are the parking lot attendants and the method of presentation of Labor Pool wages as a lump sum rather than an hourly wage designation were given as reasons why the problem was not considered at Budget time. Further discussion is to be held at the next Council meeting on the subject.

Joint City-County Council Meeting

August 27 was set as the date for the next joint meeting of the City and County Councils. Consideration of recommendations by George, Miles & Buhr for airport improvements were scheduled for August 14 at 2 p.m. Council indicated the two meetings should be combined and held on August 27 if possible. Arrangments are to be made by the Executive Secretary with the Administrative Director of the County.

New Business

1. Annual dues for membership in the Maryland Municipal League in the amount of \$3,000+ were called to Council's attention.
2. A letter received from an insurance adjuster relative to claims resulting from recent civil disorders was also brought to Council's attention along with a reply made by the City Solicitor to the effect that the City is not responsible because it was not forewarned of the incident and because the State was in control of the situation soon after it was started.
3. A complaint relative to CATV service was noted and Executive Secretary advised he has requested a report from the CATV company.
4. Termination of a lease with Larmer Corp. for the parking lot at the old A & P location was brought to Council's attention and a loss of approximately \$3,000 in capital improvements reported. The loss will be borne by the Parking District and the CCDC has been informed of the matter.
5. Progress in the Harmon Field exchange was reported with the matter now in the County's hands.
6. A heated argument between the Executive Secretary and Councilman Seidel resulted with the announcement by the Executive Secretary that the Lake Street Nursery has been reported to be discontinued. A request received from Mrs. Aida Brown for use of the Nursery location was considered. However, Council indicated the building would be sold on bid and removed from the City's property in order that the playground in the area could be expanded.

There being no further business to come before the Chair, the meeting adjourned at 9:15 p.m.

John L. Powers

City Clerk

W. Paul Martin

Council President 4-

INTER OFFICE MEMORANDUM

August 12, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Contract #15-69-SM, Brick Paving, Main St. Mall

Public Works Department Purchase Requisition Number 1019 is for the pricing and contracting for the installation of brick paving on the Main Street Mall.

Advertisement and bids were mailed to likely contractors. Bids were received, opened and read aloud at City Hall on Monday, August 12, 1968 at 10:00 AM EDT, with the following results:

<u>BIDDER</u>	<u>TOTAL BID</u>
Allen Tyler & Son	\$21,594.00
Webb & Turner	22,800.00

Bids were not received from Clyde Perry or Rivers Engineering.

Public Works Department has reviewed the bids. Recommend that the award be made to Allen Tyler & Son on their low bid of \$21,594.00. The account to be charged is the 1968 Bond Issue (Mall).


Calvin C. Davis

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

August 12, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Sod for Tennis Courts

Public Works Department Purchase Requisition Number 423 is for the pricing and purchase of 4000 Sq. Ft. of Sod for the Tennis Courts.

Quotations were received from the following:

Moore's Sod Farm	\$480.00 (Includes installation)
Princeton Turf Farm	275.90 (Does not include installation)

Public Works Department has reviewed the quotations. Recommend that the award be made to Moore's Sod Farm on their quotation of \$480.00. The account to be charged is 19.4021, which has a current balance of \$895.00.


Calvin C. Davis

cc; 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

August 12, 1968

TO: Mayor and Council

FROM: Calvin C. Davis, Purchasing Agent

SUBJECT: Uniforms, Winter, Fire Department, Police Department and Ambulance.

Purchase Requisitions were received from the Police Department and the Fire Department for the pricing and purchase of Winter Uniforms.

Request for Quotation Number 6 was sent to likely suppliers on July 17, 1968. Below are the results of the quotation:

<u>BIDDER</u>	<u>TOTAL PRICE</u>	<u>TERMS</u>
Kent Uniform Co.	\$4,459.90	1% 10, N 30
Howard Uniform Co.	4,839.65	N 30
Donald S. Lavigne Inc.	3,977.25	(Incomplete)

Bids have been reviewed. Recommend the award be made to Kent Uniform Company on their low bid of \$4,459.90. The accounts to be charged are:

11.112F, current balance	\$5,723.10	\$2,646.50
11.212B, " "	2,146.00	1,433.00
20.912, " "	2,178.40	380.40


Calvin C. Davis

CC: 9 for Council
Mr. Leydecker
PD
FD

INTER OFFICE MEMORANDUM

August 12, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Rental of Equipment for Unloading Stone

Public Works Department Purchase Requisition Number 1010 is for the pricing of hourly rate for the use of crane and operator for the unloading of approximately 1500 tons of stone at the City Service Center.

Bids were received as follows:

<u>BIDDER</u>	<u>HOURLY RATE</u>
A. P. Isakson, Inc.	\$10.00
George W. Wilkinson	14.00
Howard S. Culver	14.00

Bids were reviewed by Public Works Department. Recommend the award be made to A. P. Isakson, Inc. on his bid of \$10.00 per hour. It is estimated that the rent will be for approximately 75 hours. The account to be charged is 12.2021, which has a current balance of \$5,000.00. The charge is for \$750.00.


Calvin C. Davis

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

August 12, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Grass Seed for City Park

Public Works Department Purchase Requisition Number 422 is for the pricing and purchase of grass seed (1,900 lbs) for the City Park.

Request for Quotation Number 7 was forwarded to local suppliers on July 19, 1968 with the following results:

<u>BIDDER</u>	<u>TOTAL PRICE</u>
Agway, Inc.	\$299.00
Southern States Co-operative, Inc.	350.00
Seabrease Gunby	340.00

Public Works Department has reviewed the bids. Recommend that the award be made to Agway, Inc. on their low bid of \$299.00. The account to be charged is 19.402D, which has a current balance of \$5,857.17.


Calvin C. Davis

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

August 12, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Tires

Public Works Department Purchase Requisition Number 405 is for the pricing and purchase of tires. These tires are for S-18, WM-1, PM-3 and S-19.

Request for Quotation Number 5 was sent to likely suppliers on July 15, 1968. Below are the results of the bidding:

<u>BIDDER</u>	<u>NET TOTAL PRICES</u>	<u>TERMS</u>
Magee Auto Parts	\$269.75	N 30
Grier Tire Company	293.85	N 30
Burnett-White, Inc.	270.43	2% 10, N 30
Firestone Stores	325.71	2% 10, N 30
B. F. Goodrich Co.	333.74	2% 10, N 30

No response was received from Salisbury General Tire Service.

Public Works Department has reviewed the bids. Recommend that the award be made to Magee Auto Parts on their low bid of \$269.75. The account to be charged is 21.912E, which has a current balance of \$1,783.63.


Calvin C. Davis

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

August 12, 1968

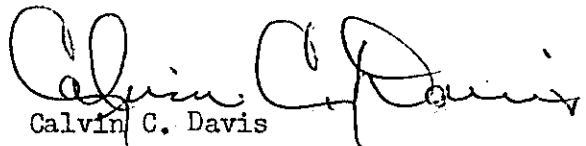
TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Bulbs, Traffic Lamps and Tennis Courts.

Public Works Department Purchase Requisition Number 447 is for the pricing and purchase of lamps for traffic signals and tennis courts.

Request for Quotation Number 8 was sent to local suppliers, on August 1, 1968. Below are the results of the bids:

<u>BIDDER</u>	<u>NET TOTAL PRICE</u>	<u>TERMS</u>
Westinghouse Electric Supply	\$356.33	2% 10,N30
Artcraft Electric Supply Co., Inc.	407.84	2% 10,N 30
Central Electrical Supply Co., Inc.	390.84	2% 10, N30
Verd-A-Ray	796.44	1% 10,N 30
Duro-Test Corporation	840.91	N 30

Public Works Department has reviewed the bids. Recommend that the award be made to Westinghouse Electric Supply on the basis of their low bid of \$356.33. The account to be charged is 11.122E, which has a current balance of \$4,954.90.


Calvin C. Davis

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

August 12, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Rotary Riding Lawn Mower

Public Works Department Purchase Requisition Number 200 is for the pricing and purchase of a new rotary riding mower for replacement of the present mower at the Sewer Treatment Plant. The present mower is over eight years old.

Request for Quotation Number 1 was sent to likely suppliers on July 8, 1968. Below are the results of the bidding:

<u>BIDDER</u>	<u>PRICE</u>	<u>TRADE</u>	<u>NET COST</u>
Quillin-Valliant, Inc.	\$960.00	260.00	\$700.00
Gustin's Baltimore Toro, Inc.	1184.95	306.95	878.00
Hancock Brothers GMC Sales & Ser.	1727.00	487.00	1240.00

Bids were not received from Lombardo's Marine Center, MacMillan Brothers Co. or Artcraft Electric Supply Co., Inc.

Public Works Department has reviewed the bids. Recommend that the award be made to Quillin-Valliant, Inc. on their net low bid of \$700.00. The account to be charged is 13.232E, which has a current balance of \$6,360.


Calvin C. Davis

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

August 12, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Heavy Equipment Rental, Contract 12-69-P

Public Works Department requested proposals from local suppliers for rent of heavy equipment. This is specifically a Bulldozer, D6C for 300 hours.

Advertisement and bids were mailed to the newspaper and local bidders on July 26, 1968. Bids were received, opened and read aloud at City Hall on Wednesday, August 7, 1968 at 10:00 AM EDT. Below are the results of the bidding:

<u>BIDDER</u>	<u>RATE PER HOUR</u>	<u>TOTAL</u>
Otho Tilghman	\$13.00	\$3,900.00
Friendly Construction Co.	17.50	5,250.00

Bids were not received from Norris E. Taylor Construction Co., Howard S. Culver or Wicomico Soil Conservation District.

Public Works Department has reviewed the bids. Recommend that the award be made to Otho Tilghman on his total bid of \$3,900.00. The account to be charged is 12.2021, which has a current balance of \$5,000.00.


Calvin C. Davis

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

August 12, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Contract 11-69-SM, Curb, Gutter and Sidewalk

Public Works Department requested proposals be sent to local bidders for Curb, Gutter and Sidewalk repair within the City limits.

Proposals were mailed and advertisement sent to the local newspaper on July 17, 1968. Bids were received, opened and read aloud at City Hall on Wednesday, July 31, 1968 at 10:00 AM with the following results:

<u>BIDDER</u>	<u>TOTAL BID</u>
Clyde Rosen	\$33,169.00

Bids were not received from George Malone, Interstate Amiesite Corporation or Warren Brothers.

Public Works Department has reviewed the bids. Recommend that the award be made to Clyde Rosen on his bid of \$33,169.00. The accounts to be charged are as follows:

12.203A, Current balance	\$29,000.00	charge	\$29,000.00
12.203D	"	"	21,228.00
		"	10,100.00


Calvin C. Davis

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

August 12, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Parking Administrator
SUBJECT: Rate Increase for Parking Lot Attendants

It has been suggested by one of the Councilmen that the hourly rate of the parking lot attendants be increased from \$1.40 to \$1.60 per hour.

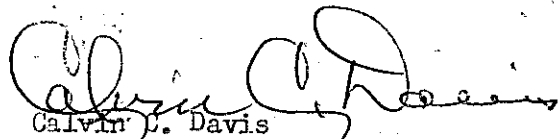
Should the proposal to increase the rate of the parking lot attendants be approved, the operating expense for salaries at the parking lots would be increased by \$2,163.00 per year based on the estimated hours of operation for the Fiscal Year 1969.

While each of the attendants would benefit from the increase, unfortunately several of the men who are receiving Social Security Retirement would lose a portion of their retirement income due to the regulations of the Social Security Administration. This regulation states that a recipient of retirement benefits under the age of 72 who earns between \$1680.00 and \$2880.00 in a year \$1.00 in benefits is withheld for each \$2.00 earned. Therefore, these men on retirement benefits would only realize approximately 50% on the increase.

Each of the attendants who would come under this regulation are willing to work their present schedules even though it will reduce their retirement benefits.

Since these employees did not receive the yearly increase in rate that was granted to other City Employees and they are not eligible for sick or annual leave, it is my belief that they are entitled to this increase.

The account to be charged is 20.921. This account does not have sufficient funds to cover this increase. However, a transfer of funds could be made at a later date.


Calvin C. Davis

cc; 9 for Council
Mr. Leydecker
Parking Adm.



MARYLAND

8/12/68

WALTER C. ANDERSON
CITY SOLICITOR

P. O. Box 305
Tel. 742-7105

Mayor & Council
City of Salisbury
Salisbury, Maryland

Gentlemen:

Please be advised that the City of Salisbury, under date of August 6, 1968, has had served upon it various notice of claims required to be served prior to the institution of suit. These claims are for property which was alleged to have been damaged on or about May 18, 1968 by fire and/or vandalism or looting and for which it is stated that the City is responsible under Article 82 of the Maryland Code. Briefly, this Article provides that the full amount of any damage caused by riot shall be recoverable in a lawsuit against the City under certain conditions. The Code provides that no liability shall be incurred unless the authorities of the City had good reason to believe a riot was about to take place and had notice in time to prevent the same either by its police or with the aid of its citizens. In addition, no recovery is allowed when it is satisfactorily proven that the Civil Authorities and citizens when called upon have used all reasonable diligence and all powers entrusted to them for the prevention of such riot.

The following is a list of property owners and their insurance companies who have filed the aforesaid notices:

405 W. Main St.	Harry M. Fields and Richard W. Fields	Emp. Liab. Assur. Corp. Fireman's Fund Hartford Fire Ins.
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Mayor & Council

8/12/68

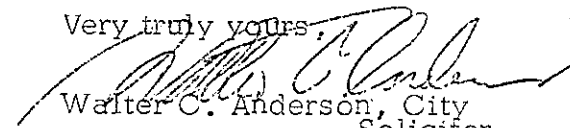
600 Delaware Ave.	H.E.P. Corp.	Aetna Insurance Co. Great American Ins. Home Insurance Co. Insurance Co. of N.A.
112-18 Lake St.	Elwood Williams	Emp. Liab. Assurance Emp. Liab. Assurance Fireman's Fund Ins. Great American Ins.
508-10 W. Main St.	Philip Liebman	Harleysville Mutual
Lake Street	George L. Ralph, et al	Home Ins. Co. Insurance Co. of North America Travelers Indemnity
413-415 W. Main St.	E. Mae Palone	American Ins. Lititz Mutual Penn Mutual
Woodlyn & Del. Ave.	Franklin Shockley T/A One Stop Fish Market	Penn Mutual Fire Ins.
112-118 Lake St.	Ernest Hillman T/A Earn's Cut Rate	Great American Ins.
112-118 Lake St.	Ernest K. Hillman	Emp. Liab. Assurance Fireman's Fund Ins. Great American Ins. Hartford Fire Ins. Hartford Fire Ins.
225-27 W. Main St.	Barbara M. Austin, Life Tenant, Remainderman to Margaret Austin	Federal Insurance

Mayor & Council

8/12/68

403 W. Main St.	Richard W. & Maggie V. Fields T/A Richard W. Fields, Jeweler	Continental Ins. Great American Ins. Insurance Co. of N.A. Hartford Fire Ins.
221 W. Main St.	Benjamin Company	Commercial Union Ins. Phoenix Assurance Co. U.S. Fidelity & Guar.
235 W. Main St.	Louis and Edythe Rodbell T/A. Edythe's Sports- wear	Continental Ins. Co.
205 W. Main St.	G. Victor Taylor. P. K. Truitt and Hess Apparel, Inc.	American Equitable Continental Ins. Co. Milwaukee Ins. Co. Phoenix Assurance
701 W. Main St.	Robert and Myrtle Ford, T/A One Stop Market	Continental Ins. Co.
701 W. Main St.	Robert Royce Ford and Ida E. Ford	Continental Ins. Co. Phoenix Assurance Co.
902 Delaware Ave.	Richard C. Hutch- erson, T/A Mc- Cready's Cash Market	Home Insurance
East Rd. & Rose St.	Herbert J. & Carrie G. Forbes	Employers Liability Fireman's Fund Ins.
W/S Delaware Ave.	Virgil L. & Annie G. McCready	Home Ins. Co.
East Road & Rose St.	Harbert J. & Connie G. Forbes	Continental Ins. Co.
Lake St. Extd.	Ralph C. Harrison & Boulevard Beer Delivery, Inc.	Hartford Fire Ins.

Very truly yours,


 Walter C. Anderson, City
 Solicitor

CITY OF SALISBURY, MARYLAND

Meeting #21

August 26, 1968

Present

Mayor Dallas G. Truitt
Councilman Harry Fullbrook
Councilman Robert Powell

Councilman W. Paul Martin, Presiding
Councilman Sam Seidel
Councilman David Rodgers

In Attendance

City Clerk, F. Tawes; Executive Secretary, C. Leydecker; Treasurer, H. Brittingham; City Solicitor, W. Anderson; Public Works Director, P. Cooper; Purchasing Agent, C. Davis; Building Inspector, H. Wojtanowski; Planning Director, P. Tallon; Planning Aide, M. Burhans; Police Chief, L. Payne; Members of the Press and Interested Citizens including Mr. Tom Gravenor

Convening - Approval of Minutes, August 12, 1968

The Mayor and Council of the City of Salisbury met in regular session in City Hall, 112 W. Church St., Salisbury, Md. at 8 p.m. on Monday, August 26, 1968. President of the Council, W. Paul Martin, called the meeting to order, the Lord's Prayer was repeated and minutes of the previous meeting were approved as written on a motion made and seconded by Rodgers and Seidel.

Ordinance No. 1001 - 1st Reading - Building Code Amendments

City Solicitor Walter Anderson and Building Inspector Henry Wojtanowski were available for any questions Council might have on the Ordinance as presented. A question concerning vertical sign allowances was answered to the effect that the matter would be taken care of in the zoning code. A motion approving the Ordinance No. 1001 for first reading as presented was made by Councilman Seidel, seconded by Councilman Powell and carried unanimously.

The Ordinance reads as follows: AN ORDINANCE of the Council of the City of Salisbury amending the Building Code being Appendix "B" of the Code of the City of Salisbury, Md. by adopting by reference the attached proposed Revisions governing the construction, alteration, addition, repair, removal, demolition, use, location, occupancy and maintenance of all buildings and structures and their service equipment within the corporate limits of Salisbury, Md.

Ordinance No. 1002 - 1st Reading - Uses Permitted in Central Business District

Ordinance No. 1002 reads: AN ORDINANCE of the City of Salisbury, amending and supplementing Ordinance No. 789 (the Zoning Ordinance of the City of Salisbury) by amending and supplementing Section 17 (Central Business District-Uses Permitted) by adding additional uses to follow use Number 24 and to be numbered 25, 26 and 27, inclusive. Said amendments provide for additional uses such as "Clubs and Lodges"; "Studios, Business Schools and Vocational Schools not involving commercial processing of light or heavy industrial materials with all operations contained entirely within the confines of a building with no outdoor storage of parts, supplies or materials"; and "Laboratories and establishments for production, fitting and repair of eye glasses, hearing aids, and prosthetic appliances".

Interest in opening a school of special instruction in the central business district by the Board of Education and the lack of provisions for existing operations now being conducted under the three categories listed in the amendment were given as reasons for the introduction of the Ordinance. It was noted that the Planning Commission has given its approval of same and a motion was made and seconded by Powell and Fullbrook passing it for first reading. The motion was carried unanimously.

Review - Civic Avenue Water and Sewer Mains

P. C. Cooper advised Council of a proposal presented to him by the County Public Works Director for the City to extend its water and sewer mains from locations serving the Saratoga St. - Rt. 50 Nursing Home installation to include Civic Avenue where several County home owners need and desire the services. The County is in the process of rebuilding Civic Avenue and the time would be opportune to install the necessary mains and house connections. Possible annexation of the area and resulting effects of the water and sewer installations at this time, comparative costs to the property owners (City annexation - Urban Services), and methods of collecting funds to pay for the installation were discussed. Councilman Rodgers expressed objection to the installation because of the possible loss of the inducement for annexation in the area. However, Council gave general concensus over his objections to P. C. Cooper's recommendation to take the matter to the County Council for their action in entering into a separate contract for construction of the mains in conjunction with the City's house connection construction in the project. Costs to the City would be approximately \$6,540; to the County - \$24,000. It was pointed out by Mr. Cooper that the services have to be furnished eventually in the area and it would be wise to take advantage of the street construction at this time rather than tearing it up and doing it all over later.

Temporary Water Service - Campbell Soup Co.

A request for a temporary cross connection of Campbell Soup Co.'s industrial well supply system with the City's distribution system to provide adequate water pressure for fire prevention protection was considered and approved on a motion by Rodgers, seconded by Powell. The connection is to be made with adequate check valves and will be removed within a 9-month period. During this time, Campbell Soup Co. will construct an elevated storage tank or install a booster pump to meet fire pressure requirements under high demand conditions. The Building Inspector and Public Works Director endorse the connection proposal and all costs are to be borne by Campbell Soup Co.

Ordinance No. 1003 - 1st Reading - Mall Regulations

Ordinance No. 1003 repeals Ordinance 994 and reads as follows: AN ORDINANCE of the Council of the City of Salisbury to create, maintain and regulate pedestrian malls inside the City, repealing Ordinance No. 994 covering the same subject and re-enacting same with certain amendments and amending any inconsistent provisions of the Fire Code and Building Code.

Clarification of Section 5, "Vehicles Prohibited", was asked for by Councilman Powell who requested that the Ordinance be amended to spell out why the Mall is opened on Sundays from 8 a.m. to 1 p.m. and how far along the street it is opened. Appropriate wording for the amendment was suggested by the City Solicitor and a motion passing the Ordinance as amended was made and seconded by Powell and Seidel.

The provision for the Sunday opening at the specified hours of 8 a.m. to 1 p.m. is for the convenience of persons attending church at St. Peter's. Councilman Fullbrook objected to opening the Mall to vehicular traffic, pointing out the problems connected with policing the action. Obligation to respect the request received from St. Peter's Vestry was acknowledged by the Council and the motion approving the passage of the Ordinance as amended was carried unanimously.

Mall Progress Report

P. C. Cooper presented a brief report on Mall construction progress, noting that construction is moving ahead on schedule. One accident resulting in a broken ankle and another resulting in a blown tire on construction equipment have been reported, however business on Main Street has not suffered.

Award of Bids

1. Washed Gravel for Main Street Mall - a recommended change by the Public Works Director was accepted by the Council on a motion by Powell and Rodgers. Substitution of #3 slag for the washed gravel (which will save on costs to the project) was recommended to be purchased locally from Pocohantas, Inc. in an amount of 100 Tons at a cost of \$500.
2. Irrigation - Main Street Mall - motion by Seidel, seconded by Rodgers to award to Riverside Lawn Sprinkling Co. in the amount of \$3,330. A recommendation to secure a final waiver of liens signed by every sub-contractor was considered to be wise since the usual bond requirement is to be waived.
3. Contract #6-69-S - motion by Powell, seconded by Seidel to award to A. P. Isakson in the amount of \$8,644.64, low bid.
4. Contract #10-69-W - motion by Powell, seconded by Seidel to award to A. P. Isakson for low bid of \$10,016.90.
5. Pipe, Tees, Couplings, etc. - motion by Seidel, seconded by Rodgers to award to low bid of Peninsula Plumbing Supply Co. in the amount of \$546.43.
6. Skilled Service for Incinerator Relining - motion by Fullbrook, seconded by Powell to issue purchase order to Nichols Engineering and Research Corp. for the services @ \$100/day not to exceed \$1,500.
7. Emergency purchase of tire for S-16 - motion by Rodgers, seconded by Seidel to purchase from Grier Tire Co. in the amount of \$231.28.
8. Meter Parts - motion by Rodgers, seconded by Seidel to purchase from Ford Meter Box Co. in the amount of \$413.55.
9. Sweeper Brooms - motion by Rodgers, seconded by Seidel to purchase as recommended from Newark Brush Co. in the amount of \$1,146.50.
10. Ready Mix Concrete, Contract A-3-69 - motion by Seidel, seconded by Powell to award to low bid of Pocohantas, Inc. in the amount of \$16.50/class "A" and \$17.50/class "HES."

Appearance - Philip Dashiell - NAACP

Mr. Dashiell, representing the local branch of the NAACP, appeared before Council as spokesman for a group objecting to the City's action in keeping Detective Jerry Mason on the City payroll after his suspension because of a manslaughter charge in connection with the death of a Negro burglarly suspect on May 18. The resulting riots and civil disorders have become a matter of serious concern to the entire community. Mr. Dashiell asked for Council's clarification of the term "suspension" and questioned whether or not the City's practice of retention on the payroll while on suspension is a normal practice in cities throughout the country. He was advised that the City has been assured that suspension as applicable in Detective Mason's case is standard procedure. He was also advised by Councilman Rodgers that whether or not the practice is standard or a precedent, the action of the Council to retain Mason on the payroll on the basis that he is innocent until proven guilty will have to be accepted. Mr. Dashiell stated he agreed to this point, was here only to understand it, but wanted to ask that it be investigated further for the benefit of the Negro community.

Mr. Dashiell was critical of the Mayor's recent acceptance of an offer by members of the NTCC (National Taxpayers Coordinating Committee) to serve as auxilliary police during times of emergency. He deemed the action unnecessary and one that would contribute to a combustible climate. He questioned whether members of the NAACP would be accepted for membership in an auxilliary police force. Mixed feelings on the advisability or inadvisability of the Mayor's action in the matter were expressed. Councilman Rodgers stated he thought the action was ill-advised and questioned the applicability of the Charter section as contained in the proclamation authorizing the appointment of the auxiliary police force. Mayor Truitt and the City Solicitor defended the action and the provisions of the proclamation. Costs to the City for the recent disorders were quoted as well as threats in the form of telegrams and telephone calls to the Mayor's employers were cited. Recent demonstrations and destruction stemming from civil unrest also were brought to the attention of those present. Councilman Seidel and Councilman Fullbrook expressed their feeling that membership in the auxiliary police should be for anyone qualified and not just confined to one organization. A request from the floor for a public show of Council's feelings on the matter of the auxiliary police was made but no vote was taken.

Councilman Powell stated he felt the action was one that should have been given careful consideration but also that it had been highly publicized. He pointed out that the proclamation has not been signed into effect and the whole thing appeared to be a lot of to do over nothing. "I hate to cause bitterness between our people, but I do think the Mayor has been unduly criticized."

Councilman Martin expressed full confidence in the ability of the Police Department to handle any civil emergency and agreed with Councilman Fullbrook's observation that the Governor will be contacted for State assistance before anything is done locally in the event of any future emergencies.

In concluding the discussion of the matter, Mr. Martin assured Mr. Dashiell and everyone present that (1) Council meetings are always open to the public so long as they are orderly and (2) the City's registration practices are as convenient to its citizens as can be made possible. The books are open for registration any day City Hall is open from 9 a.m. to 5 p.m.

A question was raised from the floor concerning possible annexation of the area west of the City Limits where most of the Negro community is located. Councilman Martin explained requirements for annexation and referred the interested citizen to the City Solicitor for specific advice.

Ordinance No. 996 - 2nd Reading - Loitering

Ordinance No. 996 which was introduced on July 8, 1968, reads as follows: AN ORDINANCE of the Council of the City of Salisbury to add a new Section to be designated Section 13-42, titled "Loitering", to the Salisbury City Code, to follow immediately after Section 13-41 thereof, so as to prohibit any person from loitering in any public place open to the public in such a manner as shall interfere with pedestrian or vehicular traffic, interfere with or obstruct other members of the public, or cause a breach of the peace; to further prohibit any person found loitering as defined from refusing a police officer's reasonable order to move on; to require identification under certain circumstances; to define the terms "Loiter", "Public Place", and "Place Open to the Public"; providing a misdemeanor for any violation of said Chapter; providing that a police officer may issue a "Notice of Violation" in lieu of arresting a violator in order to enforce said Chapter; and providing a maximum penalty for conviction of any violation.

A motion passing the Ordinance as presented for second and final reading was made and seconded by Seidel and Powell and carried unanimously.

Ordinance No. 997 - 2nd Reading - Civil Emergencies

Ordinance No. 997 which was introduced on July 8, 1968 reads as follows: AN ORDINANCE of the Council of the City of Salisbury supplementing Chapter 13 of the Salisbury City Code by adding thereto a new section designated as Section 13-41 defining civil emergency, defining curfew, authorizing Mayor to proclaim existence of civil emergency and to impose curfew and otherwise regulate conduct of individuals and businesses during a civil emergency, and providing penalties for violations.

Discussion of the Ordinance as presented brought a recommendation from Councilman Rodgers that Section 5 be amended to include language making it the responsibility of the Police Authority to determine the necessity of invoking the provisions of the Ordinance. A motion was made and seconded by Powell and Fullbrook to pass the Ordinance as presented. Mr. Rodgers amended the motion to include his recommendation to include the Police Authority language. Mr. Seidel seconded his amended motion and a vote carried the motion with Fullbrook voting No. Councilman Powell indicated he voted for the amended motion not because he was pleased with it but because he felt the Ordinance should be passed unanimously. The City Solicitor recommended the language, "upon the recommendation of Police Authority" be included in Section 2. instead of in section 5, since it would be applicable to either section. Council voiced no objection to this recommendation and the amended Ordinance will be presented for execution at the next meeting.

Request to use Assembly Room - Police Dept. -
Union Representative - Request for Meeting

Cpl. Tom Taylor of the City Police Dept. appeared before Council as a representative of a newly formed local of the AFSCME labor union to request Council's permission to use the assembly room in the Police Dept. for union meetings. Council unanimously denied the permission on the grounds that it would not and could not recognize any union in the City's organization and, therefore, could not allow the use of City facilities for union use.

In connection with union matters, a letter received from Mr. Thomas Rapanotti, representative of the AFSCME, AFL-CIO, requesting a meeting with the City Council and the Mayor to discuss Police union organization and recognition, was read and instructions were given to the Executive Secretary to answer the letter reiterating Council's position that it would not recognize the union and would not meet with Mr. Rapanotti to discuss the organization.

C. C. D. C. Recommendations - A & P Lot Lease

Council concurred unanimously in recommendations received from the CCDC relative to continuation of the lease agreement for the A & P Lot with Larmer Corporation on terms conducive to Larmer Corp.'s proposal to improve and expand the building formerly occupied by the A & P Company on West Main Street. The CCDC recommends that the parking district assume responsibility for the deficit in taxes during the term of the original lease (September 30, 1968) and the continuation of the lease agreement with Larmer Corp. on a month to month basis until plans for their new building are finalized. Once this is finalized, CCDC will recommend a new lease with the Larmer Corp. for the remaining spaces on the lot. It was also recommended that the City grant permission to Larmer Corp. to begin construction during the month of September.

Fire and Burglar Alarm Agreement - Out-of-City
Users

Executive Secretary, C. E. Leydecker, recommended a \$75 annual charge for out-of-City users connected to the City's fire alarm panel system and burglar alarm system as compared to the \$50 annual charge for in-City users. This recommendation resulted from a request from the Council at the previous meeting when discussion was heard concerning a request received from Sears Roebuck for the service to their new building in the County. Councilman Martin objected to the increased charge for out-of-City users, noting that the fire alarm panel system was mainly for the purpose of making the Fire Department (City and County) more efficient. Lengthy discussion of the matter brought a recommendation that the problem of expanding the City's panel system to be able to take care of increased out-of-City services be brought up at the next joint meeting of the City and County Councils in order to request that the County assume some of the responsibility for extending the service to County users.

Increase in Hourly Wage - Parking Lot Attendants

This problem, a hold-over from the previous meeting, was resolved on a motion by Councilman Rodgers, seconded by Councilman Powell to increase the hourly wage of parking lot attendants from \$1.40 to \$1.60 an hour. A vote on the motion was taken in which Councilmen Seidel and Fullbrook voted No. Both stated they felt the increase should have been requested and approved at Budget time. Councilman Martin voted Aye, breaking the tie and carrying the motion. Discussion of an increase in Labor Pool wages produced a decision not to increase the hourly wage at this time.

New Business

1. Attention was called to the City's regional award for Contributions to Intergovernmental Relations. Executive Secretary advised the award will be presented at the next Council meeting by a representative of the Housing and Urban Development (HUD) agency.
2. Montgomery Ward burglar alarm problems were discussed and instructions were given to write to the manager advising him of disconnection with the next false alarm.

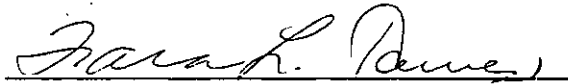
Refund Request - H. & J. Mechanical Contractors

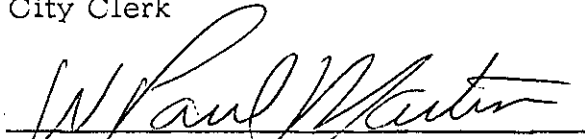
Executive Secretary presented a request from the above company for a refund of their \$210 deposit for a water connection on property which already was served. The oversight was not the responsibility of the company and a unanimous approval of the request was given on a motion by Powell, seconded by Seidel.

Mall Progress Report Request

Councilman Rodgers requested the Public Works Director to present a complete mall progress report at the next Council meeting.

There being no further business to come before the Chair, the meeting adjourned at 10:15 p.m. to meet again in regular session on Monday, September 9, 1968.


City Clerk


President of the Council

ADDENDUM

Prior to the regular meeting, the Council met in special session with representatives of the Housing and Urban Development Agency - Mr. Anderson and Mr. Horton. Present were Philip Tallon, City Planning Director; Merrill Burhans, City Planning Aide; Executive Secretary, C. Leydecker; City Clerk, F. Tawes; City Treasurer, H. Brittingham; other department heads, the Mayor and the Council.

In summary, the HUD officials informed the City the federal government will close out the R-17 project on October 15, 1968 and if the City's share of \$41,000 due in non-cash credits is not paid by that date, it will lose \$290,000 in Federal Grants in the R-17 Project.

It was explained by the Planning Director that he had been informed of the federal government's concern in closing out the R-17 Project and that the problems involved have been discussed extensively since June. The proposed Hotel use for the R-19 Project has held up completion of both Urban Renewal Project close-outs and a complete report on progress in the hotel use development was requested by the Council for review at the next meeting.

INTER OFFICE MEMORANDUM

August 26, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Washed Gravel for Main St. Mall

Public Works Department Purchase Requisition Number 1044 is for the pricing and purchase of Washed Gravel for underdrains for the Main St. Mall. It is estimated that approximately 200 tons will be required.

Telephone bids were received as follows:

<u>BIDDER</u>	<u>PRICE PER TON</u>	<u>TOTAL</u>
Norris E. Taylor Construction Co.	\$5.30	\$1,060.00
Howard Sand & Gravel Company	6.00	1,200.00
Pocohantas, Inc.	6.00	1,200.00

Public Works Department has reviewed the bids. Recommend that the award be made to Norris E. Taylor Construction Co. on their low bid of \$5.30 per ton or \$1,060.00 for the total need. The account to be charged is 1968 Bond Issue (Mall).


Calvin C. Davis

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

August 26, 1968

TO: Mayor and Council

FROM: Calvin C. Davis, Purchasing Agent

SUBJECT: Irrigation - Main St. Mall

Public Works Department Purchase Requisition Number 1031 is for the pricing and contracting for the installation of an irrigation system for the Main Street Mall.

Proposals and advertisement were mailed to likely suppliers on August 5, 1968. Bids were to be received on August 20, 1968, however no bids were received at the time. Riverside Lawn Sprinkling Company was contacted for a proposal and has responded as follows:

<u>Item</u>	<u>Description</u>	<u>Unit Price</u>	<u>Total Price</u>
1.	Furnish & Install assembly including pipe, valves and fittings, complete (18)	\$60.00	\$1,080.00
2.	Furnish and Install perforated PVC pipe and fittings (1500 LF)	1.50	<u>2,250.00</u>
	Total bid		\$3,330.00

Public Works Department has reviewed this bid. Recommend that the award be made to Riverside Lawn Sprinkling Company and that the bond be waived. The account to be charged is the 1968 Bond Issue (Mall).


Calvin C. Davis

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

August 26, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Contract #6-69-S, Sewer, Saratoga St.

Public Works Department requested proposals for Sanitary Sewer Construction be sent to likely suppliers and installers for the work on Saratoga St.

Advertisement and proposals were mailed on July 30, 1968. Proposals were received at City Hall at 10:00 AM EDT, August 14, 1968, opened and read aloud. Below are the results of the bidding:

<u>BIDDER</u>	<u>TOTAL BID</u>
A. P. Isakson, Inc.	\$8,644.64
George W. Wilkinson	9,034.00

Bids were not received from George & Lynch, Inc., Edgell Construction Company or Norris E. Taylor Construction Co.

Public Works Department has reviewed the bids. Recommend that the award be made to A. P. Isakson, Inc. on their low bid of \$8,644.64. The accounts to be charged are: Deposit from Others (Irvin Bainum) \$5,504.00 and 13.243A charge \$3,140.64 (Current Balance \$31,350.00).


Calvin C. Davis

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

August 26, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Contract #10-69-W, Water Main, Civic Avenue

Public Works Department requested proposals for Water Main on Civic Ave. be sent to likely suppliers and installers.

Advertisement and proposals were mailed on July 30, 1968. Proposals were received at City Hall at 10:00 AM EDT, August 14, 1968, opened and read aloud. Below are the results of the bidding:

<u>BIDDER</u>	<u>TOTAL BID PRICE</u>
A. P. Isakson, Inc.	\$10,016.90
George W. Wilkinson	11,740.00

Bids were not received from George & Lynch, Inc., Edgell Construction Co. or Norris E. Taylor Construction Co.

Public Works Department has reviewed the bids. Recommend that the award be made to A. P. Isakson, Inc. on their low bid of \$10,016.90. The accounts to be charged are: Deposit by Others (Irvin Bainum) \$6,400.00 and 20.243A, \$3,616.90, which has a current balance of \$31,861.68.


Calvin C. Davis

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

August 26, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Pipe, Tees, Couplings, etc.

Public Works Department Purchase Requisition Number 1021 is for the pricing and purchasing of various items of water equipment for the Main St. Mall.

Request for Quotation Number 10 was sent to likely suppliers with the following results:

<u>BIDDER</u>	<u>TOTAL PRICE</u>	<u>TERMS</u>
Peninsula Plumbing Supply Co.	\$546.43	N 30 Exc. 7&8
Speakman Company	555.27	N 30 " 7&8
Shore Distributors, Inc.	638.49	2% 10 All

Public Works Department has reviewed the bids. Recommend that the award be made to Peninsula Plumbing Supply Co. on their low bid of \$546.43. The account to be charged is 1968 Bond Issue (Mall).


Calvin C. Davis

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

August 26, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Skilled Service for Incinerator Re-lining

Public Works Department Purchase Requisition Number 1003 is for the purchase of skilled services for the supervision of the Incinerator relining .

This type of skilled cannot be competitively bid or negotiated. It is to be supervised by the Nichols Engineering and Research Corporation. Their charges are set at \$100.00 per day.

Request authority to issue a Purchase Order for \$1,500.00 to cover the estimated time of the supervisor. The account to be charged is 13.402E which has a current balance of \$3,874.22.


Calvin C. Davis

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

August 26, 1968

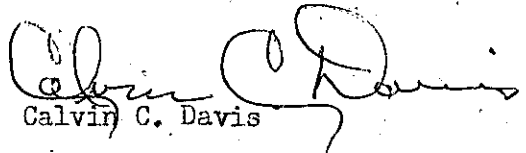
TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Emergency purchase of tire for S-16

Public Works Department Purchase Requisition Number 486 is for the emergency purchase of a tire, tube and flap for S-16.

This tire was damaged in the work on the Main St. Mall and was needed for continued service.

Tire, tube and flap were ordered from the Grier Tire Company.

Recommend that authority be granted for the issuing of a purchase order for \$231.28 to cover the cost of the items. The account to be charged is 21.912E, which has a current balance of \$1,499.97.


Calvin C. Davis

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

August 26, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Meter Parts.

Public Works Department Purchase Requisition Number 497 is for the pricing and purchase of various meter parts.

These parts are standardized with the Ford Meter Box Company.

Catalog prices total \$413.55. Request authority to issue a Purchase Order to the Ford Meter Box Company for the purchase of these items. The account to be charged is 20.2420, which has a current balance of \$2,860.71.


Calvin C. Davis

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

August 26, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Sweeper Brooms

Public Works Department Purchase Requisitions Number 477 and 478 are for the pricing and purchasing of sweeper brooms for the street department.

These items have been standardized with Newark Brush Company and their prices are as follows:

<u>Item</u>	<u>Description</u>	<u>Prices</u>
1.	Danline Wire Sections #36-10W	\$760.00
2.	" Plastic End Sections #36-10RE	47.50
3.	Gutter Broom Sections #DG-101	<u>339.00</u>
Total Price		\$1146.50

Public Works Department has reviewed the prices. Recommend authority be given to issue a Purchase Order for the purchase of the sweeper items from Newark Brush Company for \$1,146.50. The account to be charged is 13.302A, which has a current balance of \$3,550.00.


Calvin C. Davis

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

August 26, 1968

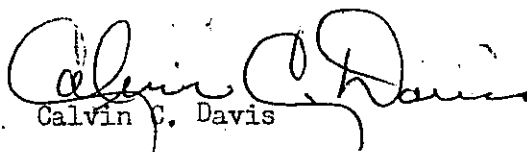
TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Ready Mix Concrete, Contract A-3-69

Public Works Department requested local suppliers be contacted for bids on our annual requirements for Ready Mix Concrete for various City services.

Advertisement and Bids were mailed August 2, 1968 to local suppliers. Bids were received, opened and read aloud at 10:00 AM EDT, August 13, 1968. Below are the results of the bidding:

BIDDER	PRICE PER CU. YD.	
	<u>CL. H.E.S.</u>	<u>CLASS "A"</u>
Pocohantas, Inc.	\$17.50	\$16.50
Adkins Concrete Co.	20.00	18.00

Public Works Department has reviewed the bids. Recommend that the award be made to Pocohantas, Inc. on their low bids for Class "A" at \$16.50 and Class HES at \$17.50. The accounts to be charged are various during the Fiscal Year.


Calvin C. Davis

cc: 9 for Council
Mr. Leydecker
PW

CITY OF SALISBURY, MARYLAND

Meeting #22

September 9, 1968

PRESENT

Mayor Dallas Truitt
Councilman W. Paul Martin, Presiding
Councilman Harry Fullbrook

Councilman Robert Powell
Councilman Sam Seidel
Councilman David Rodgers

IN ATTENDANCE

City Clerk, F. Tawes; Executive Secretary, C. Leydecker; City Solicitor, W. Anderson; Treasurer, H. Brittingham; Public Works Director, P. Cooper; Building Inspector, H. Wojtanowski; Planning Director, P. Tallon; Ass't. Purchasing Agent, W. Jester; Interested Citizens and Members of the Press

Convening - Approval of Minutes, August 26

The Mayor and City Council met in regular session in City Hall, 112 W. Main St. at 8 p.m. on Monday, September 9, 1968. The meeting was called to order by the President of the Council, W. Paul Martin, the Lord's Prayer was repeated and minutes of the previous meeting held on August 26, 1968 were approved as written on a motion by Councilman Powell which was seconded by Councilman Seidel.

Presentation of Award - Intergovernmental Relations - HUD Agency

Mr. Thomas Hobbs, representative of the Housing and Urban Development Agency whose regional office is located in Philadelphia, presented the Mayor a certificate award for the City's entry in an intergovernmental relations contest sponsored by HUD. The regional award will be further considered in a national awards contest. The certificate states in part, "In recognition of contributions in the field of Urban Development, in furthering the national objective of helping to improve the living environment of our citizens." The certificate is signed by Mr. Warren Phelan, Regional Administrator of the U.S. Dept. of Housing and Urban Development.

Executive Secretary, C. E. Leydecker, compiled the City's entry based on evidence of cooperation and coordination between the City and County governments headed by the Salisbury City Council and the Wicomico County Council. Mr. Hobbs cited examples of joint studies, joint Public Housing, joint Community Action Agencies and other cooperative actions and commended the City on its ability to solve complex urban problems.

Discussion - Johnson Park Farm

Mr. J. T. Pastorfield, acting as spokesman for the Exchange Club, and Mr. Ham Fox, spokesman for the Pony Club, appeared to urge the Council to reconsider any decision to relinquish rights to the Sally Coulbourn Disharoon Farm, known as the Johnson Park Farm. They recommended development of the farm into a recreational park and suggested uses such as bridle trails, stables, show facilities, etc., as well as nature study preserves and other inexpensive developments which could be used as a beginning to an ultimate development as foreseen by Mr. Rufus Johnson, Executor of Miss Disharoon's will, and as proposed in a feasibility study made by George, Miles & Buhr made at the request of the Johnson Park Farm Committee with the approval of the City and County Councils.

Mr. Pastorfield, Mr. Fox and Col. B. C. Fowlkes, Jr., speaking for themselves and representing others present, urged the County and City to develop the property, jointly if possible. Councilman Fullbrook pointed out the City's obligations to develop property to the North of the City (Northwood). He stressed the importance of preserving the City's water shed in the area (Paleochannel) and reminded those present of the costs and projects involved. Mayor Truitt reminded Mr. Fullbrook that the Johnson Farm was a gift to which Mr. Fullbrook replied he had seen many gifts become expensive to maintain. Mr. Sam Sherwell observed that if the City was concerned about the money to maintain a park at Johnson Farm, the Exchange Club would consider it a worthwhile project to contribute to its maintenance as they have at the Zoo.

Councilman Martin requested that the matter be tabled until the City and the County Councils can study the problem again and this recommendation was acceptable to all concerned. The problem will be discussed at the next joint meeting to be held on September 16.

Brittingham Estate Taxes

City Treasurer, W. Hampton Brittingham, reported to Council on the delinquent status of the J. William Brittingham Estate taxes (3 years in arrears). Council concurred in his and the City Solicitor's recommendation to proceed with collection according to standard procedures. The amount involved is between five and six thousand dollars.

Ordinance No. 1001 - 2nd Reading- Building Code Amendments

There being no change in the Ordinance since its presentation at the previous meeting, a motion was made, seconded and carried (Rodgers, Powell) to pass it for second and final reading.

Ordinance No. 1002 - 2nd Reading - Uses Permitted in Central Business District

Announcement that the above Ordinance was ready for final approval brought a motion by Powell which was seconded by Seidel passing it for second reading.

Ordinance No. 1003 - 2nd Reading - Mall Regulations

Ordinance No. 1003 was also approved on a unanimous vote for second and final reading. Councilman Powell motioned and Councilman Rodgers seconded the motion making the Ordinance law.

Parking District Tax Exemptions

Unanimous approval of a list of property owners to be exempted from the special parking district tax because they meet requirements as set forth in Ordinance No. 789 and because they have requested the special exemption was given on a motion by Rodgers, seconded by Powell. A complete list is attached to the official copy of these minutes.

Councilman Fullbrook questioned what an "informal investigation" meant and was told by the Building Inspector it was a visual inspection, based on last year's requests for exemptions.

Mall Progress Report

P. C. Cooper gave a complete recapitulation of costs of various items connected with the mall development on Main Street. He reported progress to be as expected and anticipated and that funds allocated are adequate to complete the mall as planned.

Several items of special purchase were requested including:

1. Services of an Electrician's Helper for short period of time - Council unanimously concurred in a motion by Powell, seconded by Seidel to hire Stanley Baker at a cost of \$880 for 80 hours or approximately two week's time. Other bids received were from Hubeny Electric - \$1,500 and from Miller Electric - \$1,500. The legality of the action was questioned and assurance given by the City Solicitor and the Public Works Director that it was proper under the circumstances.

2. Aluminum Conduit and fittings - two bids received - one from Artcraft Electric - \$1,823.69 and the other from Central Electric - \$1,978.68. Powell and Seidel motioned to accept low bid of Artcraft in the amount of \$1,823.69.

Normal bidding procedures take three weeks. Time element in the mall development is crucial and special purchasing as explained was given Council concurrence.

3. Top Soil for Planters - an arrangement with Howard Culver to exchange borrow - 100 cu. yd. @ \$2.25/yd. - for top soil located at Chesapeake Nurseries including round trip, load for load exchange from Culver's location to Chesapeake to Mall, constituting approximately 1/2 day's work and to cost \$225 was approved on a motion by Powell, seconded by Seidel and carried unanimously.

A request to purchase a special type of light fixture for the Mall was made and a recommendation given by the City Solicitor that the Public Works Director set up a special meeting of the Board of Standardization to approve the light fixture if competitive bidding was not to be entered into.

Mosquito Control Report

Satisfactory results of the recent aerial spraying of the City for mosquito control were reported by Mr. Cooper who briefly summarized a report from the University of Md. Mosquito Control Division. Dibrom 14, the chemical used in the project, was highly effective in killing mosquitoes and house flies and other insects and is safe for use around animals, fish and plant life. The State Agency determines when the spraying will be done and notifies the City in time to warn citizens of the planned aerial treatment. Savings in manpower costs to the City were also noted.

Award of Bids

1. Contract #19-69-W - motion by Rodgers, seconded by Seidel to award to low bid of George W. Wilkinson in the amount of \$13,991.90

2. Contract 18-69-S - motion by Seidel, seconded by Rodgers to award to low bid of George W. Wilkinson in the amount of \$17,595.10.

3. Ball Valves - motion by Seidel, seconded by Powell to award to low bid of Eastern Water Works Supplies, Inc. in the amount of \$405.46.

4. Uniforms for various departments - motion by Seidel, seconded by Powell to award to low bid of J. C. Penney Co., Inc. in the amount of \$782.94.
5. Water Meter parts and chambers - motion by Powell, seconded by Rodgers to award to Neptune Meter Co. on the standardized item in the amount of \$888.21.
6. 4" compound Meter - motion by Powell, seconded by Rodgers to purchase as recommended from Neptune Meter Co. in the amount of \$1,034.25.

Military Leave Pay Status - Administrative Policy

C. E. Leydecker, Executive Secretary, requested approval of his proposal for provision for Military Leave and Jury Duty Absence which will be included in the Administrative Manual he is compiling but which is needed at the present time to help solve a question concerning longevity status of two City Employees.

It was recommended by the Council that the matter be further studied and the cases in question be thoroughly investigated before a decision is reached on the wording of the provision.

Becker & Becker - Space Study Meeting

A meeting to discuss the proposal submitted by the consulting firm of Becker & Becker for a joint City-County Government Plaza Building was scheduled to take place on September 16 with the County hosting a dinner meeting. The Council is to be advised of time and place.

City's Position - State Hearing - Union Question

The City's position as outlined in a letter to Mr. Louis Aronin, Chairman of the Governor's Task Force on Public Employee Labor Relations was called to Council's attention and general concurrence given to the outlined strategy to be used in the presentation of same. A Maryland Municipal League meeting to determine policy formation of the League's labor position before this task force committee is to be held on September 14. The Mayor, Councilman Robert Powell - League Councilman - and C. E. Leydecker plan to attend this meeting to present Salisbury's position against compulsory arbitration.

New Business

1. Airport Timber Status - motion was made and seconded by Seidel and Powell declaring as requested by the County Council that the 200 acres at the Salisbury-Wicomico Airport are surplus and, therefore, eligible for sale to the highest bidder.
2. Md. R-17 Disposition - A letter received from the Dept. of Housing and Urban Development relative to the Federal Government's requirement that the City provide its local share immediately in the amount of \$43,000 in cash to enable the closing out of CBD Project No. 1 - Md. R-17 not later than October 15, 1968 was read and acknowledged by the Council. Treasurer H. Brittingham confirmed that funds to take care of the City's obligation are available in the Parking District Fund and a formal motion authorizing that the indebtedness be taken care of from these funds was made and seconded by Seidel and Powell and carried unanimously.

3. Summary of R-19 Hotel Use Proposal - P. L. Tallon outlined briefly what has been done and what is being done to further the development of the R-19 Project area. A complete, itemized list is to be furnished by the Planning Office for the next Council meeting of hotel organizations contacted, results of interest in the project area and any recommendations for alternatives to be considered for the R-19 Project area.

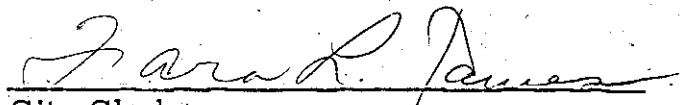
4. Parking Complaint - County Administrator - Councilman Rodgers presented a formal complaint registered by a citizen who was critical of the City's furnishing a parking place to the County Administrator free of charge. Executive Secretary was told to rescind any permission given for this parking place and to inform the County it would have to be responsible for furnishing Mr. Rolih a place to park in the future.

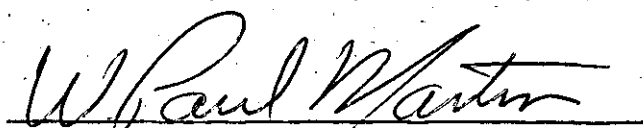
5. Mayor Truitt advised Council that a letter relative to the R-17 disposition and close out date was contained in the Briefing Book of May 13.

6. The Mayor advised Council of recent activities of the Youth Council of the NAACP, local branch, including pressure and threats to his employers because of his action and stand concerning the NTCC organization's volunteering to serve as civilian policemen and the retention of Detective Jerry Mason on the payroll after his suspension because of a manslaughter charge in the death of a Negro burglary suspect. (It was noted that the Grand Jury dismissed the charge against Mason at a hearing held in the Court earlier during the day.) Councilman Rodgers expressed concern that such steps as reported by the Mayor have been taken by the Youth Council of the NAACP. The Mayor's suggestion that someone in the Negro community should be called upon to reason with the young, militant group, leading them to accomplish peace and cooperation in the community instead of division was met with unanimous concurrence. The name of one person capable of this was mentioned but no conclusions were reached on whether to ask him to attempt the project or not.

7. V. V. Hughes Sewer Connection Problems - The Mayor obtained Council concurrence to reconsider the V. V. Hughes vegetable washing process - sewer hook-up problem and the Executive Secretary was instructed to include the item on the next Council Agenda. City Treasurer, H. Brittingham was requested to furnish the Council with a list of any other users of water who are not paying for sewer service.

There being no further business to come before the Chair, the meeting adjourned at 10:07 p.m. to meet again in regular session on September 23 at 8 p.m.


City Clerk


Council President

CITY OF SALISBURY
BUREAU OF INSPECTIONS

September 3, 1968

TO: Mayor and Council
FROM: Director
SUBJECT: Parking District Exemptions

Informal investigation reveals that the following listed properties located within the special assessment tax district meet the requirements set forth in Ordinance No. 789 and it is recommended that they be approved as exempt from the special tax assessment.

PROPERTY OWNER AND/OR OCCUPANT	MAP NO.	BLK. NO.	LOT NO.	ADDRESS
Richard Realty Company	26	3	12	122-124 E. Main St.
*John M.C. Willin, Jr.	58	5	3	224 N. Division St.
*Wm. L. & Margaret F. Howard	58	5	4	218 N. Division St.
S. Q. Johnson	58	6	1	101 High St.
Chas. Jr. & Wm. J. Bryan	63	1-C	110, 111, 112, 113, 114	116-124 Market St.
*T. L. Ruark & Co.	59	1	14	222-226 Mill St.
William F. Toadvine	63	2-B	126	109-111 Market St.
" " "	63	2-B	127	113-115 Market St.
Lydia G. Phillips	24	3	7, 8, 9	Calvert St.
" " "	24	3	4, 5, 6	221-231 Calvert St.
Farmers & Planters	59	1	16	Mill St.
" " "	59	1	2	218-220 Mill St.
" " "	59	-	5	211-219 Mill St.
Chandler & Carey, Inc.	26	2	97	110 Market St.
" " " "	26	2	98, 99	112-114 Market St.
" " " "	26	2	100, 101	116-118 Market St.
Larmer Corporation	27	2	68, 69	218-300 Market St.
" " "	27	2	70, 71,	
" " "			72	212-214 Market St.
" " "	27	2	73, 74	208-210 Market St.

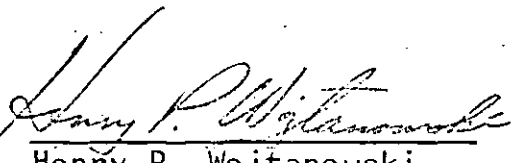
September 3, 1968

PROPERTY OWNER AND/OR OCCUPANT	MAP NO.	BLK. NO.	LOT NO.	ADDRESS
Larmer Corporation	27	K-1	48,49	E. Main St.
" "	27	K-1	62,62A	213-215 Market St.
" "	27	2	75	206 Market St.
* Pope, Adkins & Carey	63	2-B	129	119 Market St.
* " " " "	63	2-B	128	117 Market St.
* E. Brooks & Helen Bundick	26	2i	96	108 E. Market St.
* Elwood Hughes	63	1-C	116	130 Market St.
Elwood & Marguerite Hughes	63	1-C	116,	
" " " "	63	1-C	P. 117	128-130 Market St.
" " " "	63	1-C	115	126 Market St.
* Booth & Somers	26	2	101, 102,	
			103	118-122 Market St.

The above listed properties were approved by Council last year.

It is requested that after a vote of approval and or disapproval by the Council that the President of Council affix his signature on the applications which will be presented at the meeting.

*Personal Property Tax

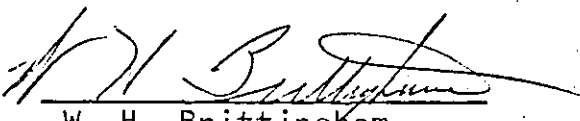

Henry P. Wojtanowski

COMMENT NO. 1

September 3, 1968

TO: Mayor and Council

Concur with above recommendations


W. H. Brittingham
City Treasurer

INTER OFFICE MEMORANDUM

September 9, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Contract #19-69-W, Water Service Saratoga Street

Public Works Department requested proposals be mailed to likely bidders for the installation of Water Mains on Saratoga Street.

The advertisement and bids were mailed on August 28, 1968 to likely bidders. The bids were received, opened and read aloud at City Hall on September 5, 1968 at 10:00 AM EDT, with the following results:

<u>BIDDER</u>	<u>TOTAL PRICE</u>
George W. Wilkinson	\$13,991.90
A. P. Isakson, Inc.	16,352.65

Public Works Department has reviewed the bids. Recommend that the award be made to George W. Wilkinson on the basis of his low bid of \$13,991.90. The accounts to be charged are 20.243A, \$2,892.50 and the Wicomico County \$11,099.40.


Calvin C. Davis

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

September 9, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Contract 18-69-S, Sewer on Saratoga Street

Public Works Department requested proposals be mailed to likely bidders for the installation of Sewer on Saratoga Street.

The advertisement and bids were mailed August 28, 1968. Bids were received, opened and read aloud at City Hall on September 5, 1968 at 10:00 AM EDT, with the following results:

<u>BIDDER</u>	<u>TOTAL BID</u>
George W. Wilkinson	\$17,595.10
A. P. Isakson, Inc.	18,577.70

Public Works Department has reviewed the bids. Recommend that the award be made to George W. Wilkinson on the basis of his low bid of \$17,595.10. The accounts to be charged are: 13.243A charge \$4,851.00, current balance \$31,350.00 and the balance of the contract \$12,744.10 is to be paid for by the Wicomico County.


Calvin C. Davis

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

September 9, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Ball Valves

Public Works Department Purchase Requisition Number 466 is for the pricing and purchase of Ball Valves. These are for use in our regular maintenance program.

Request for Quotation Number 9 was sent to likely suppliers on August 8, 1968. Below are the results of the bidding:

<u>BIDDER</u>	<u>TOTAL PRICES</u>
Eastern Water Works Supplies, Inc.	\$405.46
Ford Meter Box Company	418.40

Response was not received from Peerless Pennsylvania Co., Inc.

Public Works Department has reviewed the bids. Recommend that the award be to Eastern Water Works Supplies, Inc. on their low bid for the items of \$405.46. The account to be charged is 20.2420, which has a current balance of \$2,444.58.


Calvin C. Davis

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

September 9, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Uniforms for various departments

Public Works Department Purchase Requisitions Numbers 301, 302, 302 and 305 are for the pricing and purchase of uniforms for the various sections in the Public Works Department.

Request for Quotations #11 were sent to likely suppliers on August 19, 1968. Below are the results of the bidding:

<u>BIDDER</u>	<u>TOTAL PRICES</u>
J. C. Penney Co., Inc.	\$782.94
Sears, Roebuck & Co.	1062.34
Montgomery Ward Company	912.62

Public Works Department has reviewed the bids. Recommend that the award be made to J. C. Penney Co., Inc. on the basis of their low bid of \$782.94. The accounts to be charged all have sufficient balances to cover the items. Accounts are: 13.402B, 13.232F, 12.2020, and 13.302A.


Calvin C. Davis

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

September 9, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Water Meter parts and chambers.

Public Works Department Purchase Requisition Number 517 is for the pricing and purchasing of Water Meter Parts and Chambers. These are required for immediate use.

These items have been standardized with the Neptune Meter Company.

The total cost of the items is approximately \$888.21 net.

Public Works Department has reviewed the prices. Recommend the authority be given for the issuance of a Purchase Order to Neptune Meter Company for purchase of the items. The account to be charged is 20.243A, which has a current balance of \$29,221.24.


Calvin C. Davis

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

September 9, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: 4" Compound Meter

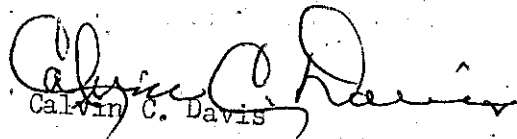
Public Works Department Purchase Requisition Number 1052 is for the pricing of a 4" Compound meter for the nursing home.

The item is standardized with the Neptune Meter Company.

The price quoted for the meter is \$1,034.25.

Public Works Department has reviewed the price. Recommend that the authority be given for the issuance of a Purchase Order to Neptune Meter Company for \$1,034.25. The account to be charged is 20.243A, which has a current balance of \$29,221.24.

cc: 9 for Council
Mr. Leydecker
PW


Calvin C. Davis

CITY OF SALISBURY, MARYLAND

Meeting #24

September 23, 1968

PRESENT

Councilman W. Paul Martin, Presiding
Councilman David Rodgers
Councilman Harry Fullbrook

Mayor Dallas G. Truitt
Councilman Sam Seidel
Councilman Robert Powell

IN ATTENDANCE

City Clerk, F. Tawes; Executive Secretary, C. E. Leydecker; Treasurer, H. Brittingham
City Solicitor, W. Anderson; Public Works Director, P. Cooper; Planning Director,
P. Tallon; Purchasing Agent, C. Davis; Building Inspector, H. Wojtanowski; Interested
Citizens and Members of the Press

Convening - Approval of Minutes, September 9, '68

The Mayor and Council of the City of Salisbury met in regular session on Monday, September 23, 1968 at 8 p.m. in City Hall, 112 W. Church Street. President of the Council, W. Paul Martin, called the meeting to order, the Lord's Prayer was repeated and minutes of the previous meeting held on September 9, 1968 were approved as written on a motion by Councilman Rodgers which was seconded by Councilman Powell.

Appearance - Mr. Canniff - CATV Report

Mr. Canniff appeared at the request of the Council and presented a written report relative to the operation of GENERAL TELEVISION, INC. Councilman Seidel requested a more specific breakdown, strongly expressing a desire for information relative to income received from the concentrated areas inside the City's limits as compared to those areas - less populated - outside. He reasoned that costs for CATV service should be cheaper to City residents because of the concentration. Mr. Canniff attempted to explain why this was not possible and touched on laws governing public utility operations as well as pointing out GENERAL TELEVISION'S ability and endeavors to provide its subscribers more and better television reception than is available by any other means. Terms of a Franchise Agreement, which is non-exclusive and which the City is presently operating under with GENERAL TELEVISION, were questioned by Councilman Fullbrook who stated he felt it was a provision of the Franchise Agreement to have an annual written report. Councilman Martin summed up the City's general satisfaction with GENERAL TELEVISION'S operation and advised Mr. Canniff his submitted report fulfilled any obligation his company has with the Council and that if any further report is required, the Council will let him know about it.

Appearance - Mr. Bainum - Plumbing Permit Exception

Mr. Irvin Bainum explained to Council his intent and desire to do the plumbing work on his new nursing home project located on Route 50 and his subsequent problem of obtaining a certified Master Plumber's license in time to preclude delays on the construction of the project. His qualifications as a Master Plumber were described and a request for a variance to the City's Plumbing Code explained by the Building Inspector. The variance would allow Mr. Bainum to obtain a plumbing permit to do the necessary plumbing work without a certified Master Plumber's license from the State.

Salisbury, Maryland, and to prohibit all advertising signs which are currently placed on buildings or other structures within the Mall District which in any way violates the provisions of this Ordinance or which are inconsistent with the design program established for signs, structures and other features of the Mall District.

Councilman Fullbrook motioned that the waiver to the Code and permit be granted up to the time that Mr. Bainum either fails or passes the Maryland State examination for a Master Plumber's License. (To be given in November) Councilman Seidel seconded the motion which was carried unanimously.

Appearance - V. V. Hughes - Sewer Connection

Mr. Hughes advised Council that his potato washing operation of 30 years' standing was unchanged and was not in violation of any health standards. He further observed the City's requirement to install a sewage connection was, in his opinion, due to the fact that he has not been paying a sewer charge. He offered to commence paying this charge if the City would consider his request to continue his operation as it has been done over the years. Councilman Martin advised Mr. Hughes that the Council had reconsidered its position and a subsequent motion made by Councilman Powell and seconded by Councilman Fullbrook to drop the court proceedings with the understanding that the sewage charge in question will be paid as of this date was carried unanimously.

Appearance - Representatives of Labor Unions
re Police Union Recognition

Although not scheduled on the Agenda for the meeting, Council acknowledged the appearance of several local and state union representatives who appeared to urge the Council to reconsider its position of not recognizing the City Police Department's new union organization. Mr. Thomas Rapanotti of the Maryland Public Employees Council 67, AFSCME-AFL-CIO and others, including a representative of the Baltimore City Police Department and Charles Della of the state AFL-CIO organization, spoke to the Council. However, no indication of a change in the Council's original position was given and the group was dismissed with a request by the Council President that any future appearances be scheduled before the meeting in time for inclusion on the Agenda.

R-19 Disposition Summary - Request to Attend
Real Estate Conference - New York City

A written summary of hotels contacted and potential interests shown in possible hotel site development of the R-19 Project area was submitted to the Council by the Planning Director. In connection with the continued pursuance of the project, a request to attend a real estate conference to be held in New York City September 26 and 27 was unanimously approved on a motion by Powell, seconded by Seidel. Mr. Tallon will attend as a representative Urban Renewal Administrator who has land for sale to national builders and developers.

Ordinance No. 1004 - 1st Reading - Business
Signs in the Downtown Mall

Ordinance No. 1004 reads: AN ORDINANCE of the City of Salisbury, Maryland, regulating the erection and maintenance of outdoor advertising signs of all types in the "Downtown Mall District No. 1" area outlined in Ordinance No. 993 of the City of Salisbury, Maryland, and to prohibit all advertising signs which are currently placed on buildings or other structures within the Mall District which in any way violates the provisions of this Ordinance or which are inconsistent with the design program established for signs, structures and other features of the Mall District.

Building Inspector, H. Wojtanowski, explained that the Ordinance had been reviewed with the Mall Committee and that the provisions were to govern signs in the Mall District only from Market to Division St. which does not include the entire Central Business District. A motion approving the Ordinance for first reading was made and seconded by Powell and Rodgers and carried unanimously.

Award of Bids

Special Mall Purchases - Explained and requested by the Public Works Director:

(1) P. C. Cooper explained there were several items needed for the Mall which were available only from a single source. One of these items is a waterfall for the planter in front of Benjamin's which consists of a rock-like formation from the West Coast. Permission to purchase the waterfall from Lowry & Co. of Lutherville, Maryland at an approximate cost of \$1,500 (\$1,187.33 + freight) was granted on a motion by Seidel, seconded by Powell.

(2) Another item available from one source was 11 street lights, including brackets and standards to be purchased from Welsbach in the amount of \$1,469.69. A motion approving the purchase was made and seconded by Powell and Seidel.

(3) Additional work to be added to the brick work contract with Allen Tyler & Sons for the Mall Project involves an additional \$2,500 and includes special flagstone groupings and patterns. A motion to extend the contract to include this amount was made and seconded by Powell and Seidel.

(4) Professional Fees for Design Work - motion by Rodgers, seconded by Powell authorizing payment of \$2,000 to George, Miles & Buhr.

(5) Jacking Pipe under Road and Sidewalk - motion by Powell, seconded by Rodgers authorizing payment of \$600 to Charles I. Lewis.

(6) Additional Work on Main Street Mall - motion by Powell, seconded by Rodgers authorizing payment to George Wilkinson in the amount of \$3,558.98 as recommended because City Crews were not available and work was more extensive than anticipated.

(7) Additional Concrete Work on Main St. Mall - motion by Powell, seconded by Rodgers authorizing additional work with George Malone in an amount of \$2,520 or 4 weeks work as recommended.

(8) Concrete Planters - motion by Rodgers, seconded by Powell to award to Eastern Shore Concrete Pipe Co., Inc. in the amount of \$463.20 for 8.

(9) Contract 17-69-L, Main St. Mall - motion by Rodgers, seconded by Seidel to award to Chesapeake Nurseries, Inc. in the amount of \$9,453.50.

(10) Time Clock, Wire and Receptacles - motion by Seidel, seconded by Powell to award to Artcraft Electric Supply Co., Inc. in the amount of \$1,515.95.

(11) Street Lights, Brackets and Lamps - motion by Powell, seconded by Seidel to award to Artcraft Electric Supply Co., Inc. in the amount of \$444.75.

- (12) Copper Tubing, 1", Soft "K" - motion by Rodgers, seconded by Powell to award to Peninsula Plumbing Supply Co. in the amount of \$384.
- (13) Copper Tubing, 3/4" Soft "K" - motion by Rodgers, seconded by Seidel to award to Peninsula Plumbing Supply Co. in the amount of \$480.
- (14) 4" and 8" Meters - motion by Powell, seconded by Rodgers to purchase as recommended from Neptune Meter Co. in the amount of \$3,147.15.
- (15) Tapping Tees and Valves - motion by Seidel, seconded by Powell to award to Mueller Co. in the amount of \$637.50, low bid.
- (16) Advance for Travel Expense - motion by Seidel, seconded by Powell authorizing advance of \$300 for travel expenses to the Director of the Bureau of Inspections for attendance at a conference in New Orleans, La. - Oct. 24 - November 2, 1968.
- (17) Gutter Broom Sections - motion by Rodgers, seconded by Seidel authorizing purchase of standardized item from Newark Brush Co. in the amount of \$508.50.
- (18) Parts for Wayne Sweeper - motion by Rodgers, seconded by Powell to purchase standardized item from McClung-Logan Equipment Co., Inc. in the amount of \$205.48.
- (19) Calculator - motion by Fullbrook, seconded by Rodgers to award to low bid of Monroe International Div. in the amount of \$585.

Erosion Problem Study - Wicomico River

P. C. Cooper advised Council of the approval by the State Board of Public Works of the consultant's proposal for a study of erosion problems and development of plans for proper control along the Wicomico River in the City Limits. Cost of the study is not to exceed \$6,000 with the City sharing the cost on a 50-50 basis with the State. Unanimous approval for authorization to proceed was given on a motion by Rodgers, seconded by Powell.

Request for Tax adjustment - Artcraft Electric Co.

A recommendation by the City Treasurer to accept Artcraft's estimated average figure of \$420,000 for Parking District Tax billing purposes was unanimously approved on a motion of Councilman Rodgers which was seconded by Councilman Powell.

Planning Commission Appointment - Rodgers

Council unanimously recommended and confirmed the reappointment of Councilman David F. Rodgers to the Salisbury-Wicomico Planning Commission on a motion by Powell, seconded by Seidel. Mr. Rodgers' reappointment will run until February, 1973.

Policy - Military Leave and Jury Duty Pay Status

Executive Secretary, C. E. Leydecker received Council approval on his recommendation to include a provision in the City's Administrative Manual and as a part of its operating policies for employees which would allow an employee to take military leave of absence without losing longevity benefits. Jury Duty and National Guard commitments are also covered in the provision.

Sears Fire Alarm Agreement

Discussion of a request from Sears Roebuck Co. to be connected to the City's Fire Alarm System at Headquarters Company resulted in unanimous approval of the request and the Executive Secretary was authorized to complete the Agreement proceedings. Councilman Powell motioned that the connection be granted at the regular rate for the store located in the new Salisbury Mall outside the City Limits and Councilman Rodgers seconded the motion, noting that the rate is the same rate charged for all connections whether they are inside or outside the City Limits. Expansion of Fire Alarm Panel installations at Headquarters, Fire Co. was briefly discussed. Councilman Seidel reported he had visited Headquarters Co. and had several suggestions, however, Council reminded him it had been decided at the Joint City-County meeting to let the Fire Chief and Fire Marshal come up with recommendations for any necessary expansion and to include the County in any costs involved.

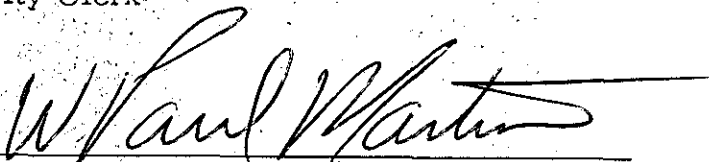
New Business

1. Executive Secretary advised Council he had been appointed to the Board of Directors of the Salisbury-Wicomico Economic Development Commission, Inc. and received Council sanction of the appointment. He reported the Commission was associated with the Chamber of Commerce and it was noted that it replaced the Chamber's old WIDCO organization.
2. Council President Martin requested that the traffic situation on Delaware Avenue be investigated and improved. He reported receiving several complaints from residents concerning heavy truck traffic turning off Route 50 at Isabella to get to Campbell Soup Co. using Delaware as a short-cut. This traffic is especially heavy at night. He instructed that restrictions similar to the ones posted for trucks using the new Waverly Drive be put into effect and a motion giving Council's approval of the recommendation was made and seconded by Rodgers and Seidel and carried unanimously.
3. The burglar alarm problems at Montgomery Ward were noted and Council was advised that the company was entitled to one more false alarm before disconnection. Cooperation from the manager of Montgomery Ward was also noted by the Executive Secretary.

There being no further business to come before the Chair, the meeting adjourned at 9:35 p.m. to meet again in regular session on October 14.



City Clerk



Council President

ADDENDUM

Council, in special session after the regular meeting, authorized P. C. Cooper to purchase sufficient chain link fencing to provide adequate security measures at the City Yard. Estimated cost of the fencing was \$715.



GTI

General Television, Inc.

220 EAST MAIN ST. • SALISBURY, MARYLAND 21801 301/742-7181

September 23, 1968

Council of The City
of Salisbury
Salisbury, Maryland 21801

Gentlemen:

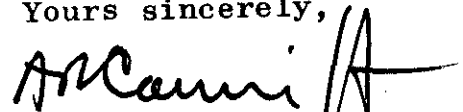
During the twelve-month period between June 30, 1967 and July 1, 1968 a total of \$83,374 was expended by General Television, Incorporated to maintain and extend its cable television service in Salisbury. To detail this expense:

\$ 30,948	Salaries
17,633	Materials
11,914	Electric Power
17,197	Utility Pole Rental
4,386	Service vehicle operating expense
1,296	Shop tool & Supplies

I am happy to say, too, that -- primarily as a direct result of these expenses, to be sure -- this company has been able to increase the number of its customers in the Salisbury area by approximately eight-hundred residences since our last report.

In the competitive business world in which we operate, General Television, Incorporated is doing its utmost to provide its subscribers more and better television reception than available by any other means. We feel that the increasing number of subscribers indicates that we have not failed in that endeavor.

Yours sincerely,



Anthony R. Canniff
Executive Vice-President

ARC:sh

INTER OFFICE MEMORANDUM

September 23, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Time Clock, Wire and Receptacles

Public Works Department Purchase Requisition Number 1080 is for the pricing and purchasing of Time Clocks, Wire and Receptacles for use on the Main Street Mall.

Bids were requested and the results are as follows:

<u>BIDDER</u>	<u>TOTAL PRICES</u>
Artcraft Electric Supply Co., Inc.	\$1,515.95
Central Electrical Supply Co., Inc.	1,742.43

Bids were reviewed by the Public Works Department. Recommend that the award be made to Artcraft Electric Supply Co., Inc. on their low bid of \$1,515.95. The account to be charged is the 1968 Bond Issue-Mall, which has a current balance of \$101,222.43.


Calvin C. Davis

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

September 23, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Contract 17-69-L, Main St. Mall

Public Works Department requested proposals be mailed for the landscaping of the Main Street Mall.

Advertisement and bid forms were mailed to likely bidders on August 30, 1968. Bid was received; opened and read aloud at City Hall on Wednesday, September 11, 1968 at 10:00 AM EDT with the following results:

<u>BIDDER</u>	<u>TOTAL PRICE</u>
Chesapeake Nurseries, Inc.	\$9,453.50

Public Works Department has reviewed the bid. Bids were not received from Peninsula Nurseries or Bunting Nurseries. Recommend that the award be given to Chesapeake Nurseries, Inc. on their bid of \$9,453.50. The account to be charged is the 1968 Bond Issue-Mall, which has a current balance of \$101,222.43.

cc: 9 for Council
Mr. Leydecker
PW


Calvin C. Davis

INTER OFFICE MEMORANDUM

September 23, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Concrete Planters

Public Works Department Purchase Requisition Number 1084 is for the pricing and purchase of 6' diameter planters for the Main Street Mall.

Bids were received from two bidders and below are the results of the bids:

<u>BIDDER</u>	<u>TOTAL PRICES</u>
Eastern Shore Concrete Pipe Co., Inc.	\$463.20 for 8
York Concrete Septic Tanks, Inc.	720.00 " "

Bids have been reviewed by the Public Works Department. Recommend that the award be made to Eastern Shore Concrete Pipe Co., Inc. on their low bid of \$463.20 for the eight planters. The account to be charged is the 1968 Bond Issue-Mall, which has a current balance of \$101,222.43.


Calvin C. Davis

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

September 23, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Professional Fees for Design Work

Public Works Department Purchase Requisition Number 1075 is for the fees for design of Kiosk and Pavilions for the Main Street Mall.

This work was done by George, Miles & Buhr for \$2,000.00.

The account to be charged is the 1968 Bond Issue-Mall. This account has a current balance of \$101,222.43.


Calvin C. Davis

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

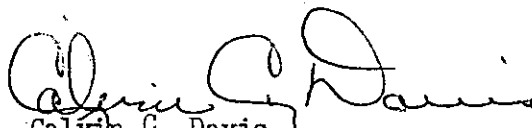
September 23, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Jacking Pipe under Road and Sidewalk

Public Works Department Purchase Requisition Number 1083 is for the payment of \$600.00 for the services of Charles I. Lewis for the jacking of pipe under the road and sidewalk. This saved considerable expense in not having to tear up paved street and sidewalk.

The price for the 200 feet of jacking is \$600.00.

The account to be charged is the 1968 Bond Issue-Mall, which has a current balance of \$101,222.43. Request authority to issue a Purchase Order to cover this item.


Calvin C. Davis

cc; 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

September 23, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Additional Work on Main Street Mall

Public Works Department Purchase Requisition Number 1079 is for the purchase of additional time for work necessitated until City Crews became available and because the work was more extensive than anticipated.

The cost of this work is \$3,558.98.

The account to be charged is the 1968 Bond Issue-Mall, which has a current balance of \$101,222.43.


Calvin C. Davis

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

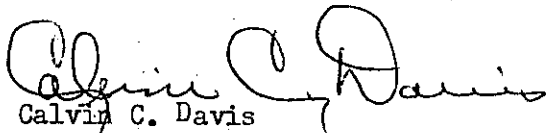
September 23, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Additional Concrete Work on Main St. Mall

Public Works Department Purchase Requisition Number 1078 is for additional concrete work on the Main Street Mall.

Public Works Department has negotiated with George Malone to continue the work on this project. The charged are for an average of \$630.00 per week. The request is for four (4) weeks work or \$2,520.00.

The account to be charged is the 1968 Bond Issue-Mall, which has a current balance of \$101,222.43.


Calvin C. Davis

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

September 23, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Street Lights, Brackets and Lamps

Public Works Department Purchase Requisition Number 1081 is for the pricing and purchasing of Street Lights, Brackets and Lamps for use on the Main Street Mall.

Bids were obtained for the items as follows:

<u>BIDDER</u>	<u>TOTAL PRICES</u>
Artcraft Electric Supply Co., Inc.	\$444.75
Central Electrical Supply Co., Inc.	487.00

Public Works Department has reviewed the bids. Recommend that the award be made to Artcraft Electric Supply on their low bid of \$444.75. The account to be charged is 1968 Bond Issue-Mall, which has a current balance of \$101,222.43.


Calvin C. Davis

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

September 23, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Copper Tubing, 1", Soft "K"

Public Works Department Purchase Requisition Number 539 is for the pricing and purchase of 600 Ft. of Copper Tubing, 1", Soft "K". This is for stock.

Request for Quotation Number 18 was sent to local suppliers on September 10, 1968. Bids were received on September 18, 1968 and below are the results of the bidding:

<u>BIDDER</u>	<u>TOTAL PRICE</u>	
Peninsula Plumbing Supply Co.	\$384.00	2% 10
Speakman Company	387.00	2% 10
Shore Distributors, Inc.	390.00	2% 10

Public Works Department has reviewed the bids. Recommend that the award be made to Peninsula Plumbing Supply Co. on their bid of \$384.00 less 2%. The account to be charged is 20.243A, which has a current balance of \$28,973.59.


Calvin C. Davis

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

September 23, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Copper Tubing, 3/4" Soft "K"

Public Works Department Purchase Requisition Number 1053 is for the pricing and purchase of 1000 Ft. of 3/4", Soft "K" Copper Tubing. This is to be used to replace materials used on Saratoga St.

Request for Quotation Number 13 was sent to local suppliers on August 30, 1968. Bids were received on September 5, 1968 with the following results:

<u>BIDDER</u>	<u>PRICE</u>
Peninsula Plumbing Supply Co.	\$480.00
Shore Distributors, Inc.	504.20
Speakman Company	496.70 2% 10

Public Works Department has reviewed the bids. Recommend that the award be made to Peninsula Plumbing Supply Co. on their low bid of \$480.00. The account to be charged is 20.243A, which has a current balance of \$28,973.59.


Calvin C. Davis

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

September 23, 1968

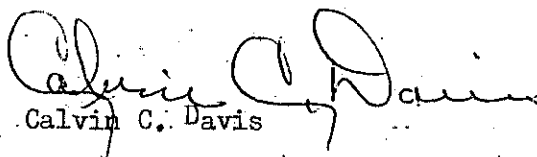
TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: 4" & 8" Meters

Public Works Department Purchase Requisition Number 433 is for the pricing and purchasing of a 4" Compound Meter and an 8" Protectus Meter for the Oak Hill Townhouses.

These items have been standardized with the Neptune Meter Company. Their prices for the meters are as follows:

<u>ITEM</u>	<u>PRICE</u>
4" Meter	\$979.55
8" Meter(Protectus)	2167.60
	<u>\$3147.15</u>

Public Works Department has reviewed the prices. Recommend authority be given to purchase these items. The account to be charged is the Oak Hill Townhouses, which have sufficient money on deposit with the City to defray the cost of these Meters.


Calvin C. Davis

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

September 23, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Tapping Tees & Valves

Public Works Department Purchase Requisition Number 434 is for the pricing and purchasing of tapping tees and valves for the Oak Hill Townhouses and Locust Holding Company.

Bids were received from suppliers as follows:

<u>BIDDER</u>	<u>TOTAL PRICES</u>	
Mueller Company	\$637.50	2% 10
Eastern Water Works Supplies, Inc.	664.30	1% 10

Public Works Department has reviewed the bids. Recommend that the award be made to Mueller Company on their low bid of \$637.50 less 2% discount for the items. Deposits are on hand from Oak Hill Townhouses and Locust Holding Company to defray the cost of the items.


Calvin C. Davis

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

September 23, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Advance for Travel Expenses

Bureau of Inspections Purchase Requisition Number 21 is for \$300.00 for advance travel expenses for the Director to attend a conference in New Orleans, LA. for the period Oct. 24, through November 2, 1968.

The account to be charged is 11,312B, which has a current balance of \$585.30. Authority requested to issue a Payment Authorization to the Director, Bureau of Inspections for this advance.


Calvin C. Davis

cc: 9 for Council
Mr. Leydecker
BI

INTER OFFICE MEMORANDUM

September 23, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Gutter Broom Sections

Public Works Department Purchase Requisition Number 549 is for the pricing and purchase of Gutter Broom Sections for the Street Cleaning Department.

Newark Brush Company has been designated as sole source for these items. The need is for 15 sections at \$33.90 each or \$508.50.

Public Works Department has reviewed the prices. The account to be charged is 13.302A, which has a current balance of \$2,403.50.


Calvin C. Davis

cc:9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

September 23, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Parts for Wayne Sweeper

Public Works Department Purchase Requisition Number 506 is for the pricing and purchase of parts for the Wayne Sweeper.

These parts were standardized with the McClung-Logan Equipment Company, Inc. and total \$205.48.

Public Works Department has reviewed the prices. Recommend that authority be given to issue a Purchase Order to McClung-Logan Equipment Company, Inc. for the purchase of these items. The account to be charged is 21.912F, which has a current balance of \$7,959.96.


Calvin C. Davis

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

September 23, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Calculator

Planning Commission Purchase Requisition Number 14-69 is for the pricing and purchase of an electric calculating machine.

Request for Quotation Number 16 was forwarded to likely suppliers on September 3, 1968. Bids were received on September 17, 1968 as follows:

<u>BIDDER</u>	<u>NET TOTAL PRICE</u>
B & O Office Machines	\$499.00 (Does not meet Specs)
Baltimore Stationery Company	505.75 (" " " ")
Monroe International Div.	585.00
Friden, Inc.	593.75
Callaway Typewriter Co.	650.00
SCM Corporation	736.00

Bids were not received from Burroughs Corporation or Salisbury Business Machine Co.

The Planning Commission has reviewed the bids. They would like to select the Friden Calculator, which is \$8.75 more than the lowest bid meeting the specifications. In this case the lowest bid meeting the specifications is from Monroe International Div. at \$585.00. The Friden at \$8.75 more than the Monroe offers many features which contribute to ease and speed of operations and additionally is more versatile. The account to be charged is 10.613, which has a current balance of \$600.00.


Calvin C. Davis

cc: 9 for Council
Mr. Leydecker
Planning Comm.

CITY OF SALISBURY, MARYLAND

Meeting #25 (Special)

October 7, 1968

PRESENT

Councilman David Rodgers, Presiding
Councilman Robert Powell

Councilman Harry Fullbrook
Councilman Sam Seidel

ABSENT

Councilman W. Paul Martin

IN ATTENDANCE

City Clerk, F. Tawes; Executive Secretary, C. E. Leydecker; Public Works Director, P. C. Cooper; Purchasing Agent, C. Davis

A special meeting of the Salisbury City Council was called to order at 12 p.m. on Monday, October 7, 1968 in the Council Room at City Hall by Council President pro tem, David Rodgers at the request of P. C. Cooper, Director of Public Works.

Mr. Cooper explained the need for the special meeting which included Council's authorization to proceed with the purchase of several items for the Downtown Mall Development and its guidance in the acquisition of right-of-way required to proceed with the Southeast Storm Drainage Project.

Bids received on special lighting fixtures for the Mall were reported by the Purchasing Agent. These included a high of \$1,243 from Artcraft Electric Supply Co. and a low from Central Electric Supply Co. in the amount of \$1,190.41. Funds for the purchase will come from the Mall Bond Issue. Discussion of the bids brought a motion by Fullbrook, seconded by Powell to award to the low bid of Central Electric Supply Co. The motion was carried unanimously. P. C. Cooper advised these companies were the sole suppliers of the fixture required.

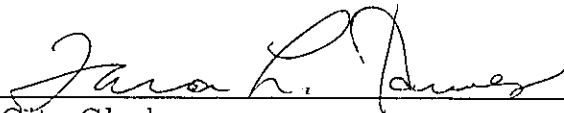
Property needed to continue progress on the Southeast Storm Drainage Project was illustrated on a plat of the area of Race and Locust Streets. The property is owned by Milton Larmore who does not wish to retain the property if storm sewer easement is going to be located in the middle of it. He has set a selling price of \$3,500 for the property. Alternatives available in the right-of-way acquisition included a possible exchange between the City and Mr. William Morgan who owns property adjacent to the Larmore site. A motion was made by Councilman Seidel to effect a simultaneous exchange between Larmore, Morgan and the City. Morgan is to purchase the property from Mr. Larmore for \$3,500 and sell the necessary right-of-way to the City for the storm drain installation for \$1,500. The \$1,500 involved is \$300 more than the estimated cost of right-of-way. Councilman Powell seconded Mr. Seidel's motion which was carried unanimously.

Council authorized, on a motion by Fullbrook, seconded by Seidel, the purchase of ten specially built benches from E. S. Adkins Co. at a cost of \$1,267. A second bid received from Bil Mil Cabinet Makers was for \$1,475. Steel supports for the benches are available from only one supplier, Salisbury Steel Products who bid \$950 to make them. Council also approved this purchase along with specifications for the benches including a recommendation to use mahogany wood for their construction.

Problems connected with the last minute change in plans to use concrete instead of blacktop for surfacing in the Mall were discussed also. P. C. Cooper advised he had found it necessary to ask for an extension of the City's contract with Poca-hontas, Inc. and had received an O.K. from the company to obtain an additional 120 cu. yds. at the present rate of \$16.50/yd. or \$1,980 for the total 120 cu. yds.

Council instructed that a new contract should be advertised and bids sought immediately to take care of remaining Mall concrete needs.

The meeting closed with a brief summation of Mall progress and development including changes and reductions in installations as well as recommendations for civic club sponsored projects for inclusion. The meeting adjourned at 12:55 p.m.



City Clerk

CITY OF SALISBURY, MARYLAND

Meeting #26

October 14, 1968

PRESENT

Councilman David Rodgers, Presiding
Councilman Harry Fullbrook
Mayor Dallas Truitt

Councilman Robert Powell
Councilman Sam Seidel

ABSENT

Councilman W. Paul Martin

IN ATTENDANCE

City Clerk, F. Tawes; Executive Secretary, C. Leydecker; Treasurer, H. Brittingham; Public Works Director, P. Cooper; City Solicitor, W. Anderson; Building Inspector, H. Wojtanowski; Purchasing Agent, C. Davis; Police Chief, L. Payne; Interested Citizens and Members of the Press

Convening - Approval of Minutes, Sept. 23,
Oct. 7, 1968

The Mayor and Council of the City of Salisbury met in regular session at City Hall, 112 W. Church Street on Monday, October 14, 1968 at 8 p.m. The meeting was called to order by Councilman David Rodgers - Council President pro tem- the Lord's Prayer was repeated and minutes of the previous two meetings, one regular and one special, were approved as written on a motion made and seconded by Powell and Seidel.

Appearance - Victor Laws re Weed Notice
and Warrant, property on Roland St. and
on South Salisbury Blvd.

Mr. Laws requested Council's consideration in granting him an extension of 10 days from the date of the meeting to have the weeds on the subject lots cut. He also requested the withdrawal of the subsequent warrant received for failure to comply with the Building Inspector's notice to cut the weeds. The warrant was served on his ailing mother-in-law who owns the property in question. He recommended that the City's Weed Ordinance be amended to limit the number of times weeds must be cut instead of the present limitation controlling the height of the weeds. Council did not agree with this recommendation noting the difficulty in enforcing the Ordinance. However, after due consideration, and on a motion by Fullbrook, seconded by Powell, Mr. Laws was granted the requested 10 day extension from the date of the Council meeting to have the weeds cut. His request to have the warrant withdrawn was granted and the City Solicitor instructed to take care of this matter with appropriate court officials.

Ordinance No. 1004 - 2nd Reading - Mall
Sign Requirements

The Building Inspector reported to Council on one change in the Ordinance as originally presented. This change is in Section 5, substituting the word "later" for the word "less" in the last sentence. Noting the change and no objections to the Ordinance as presented, a motion passing it for second and final reading was made and seconded by Powell and Fullbrook and carried unanimously.

Parking District Tax Exemptions

A list of property owners eligible for exemption from the special parking district tax was presented and approved by the Council on a motion by Fullbrook, seconded by Powell. The list includes the following:

Market Street Garage (Mrs. Scott Brewington) - 200-204 Market Street
Edith L. Williams et al - Mill, Main and Route 50
James W. Taylor, Jr. - E. Calvert Street and E. Main Street
Jefferson School of Commerce - 112 E. Market Street

Formal Approval - City Share of Police Riot Expense - State of Md.

Council approved the payment of the City's share of State Police Riot Expense formally on a motion by Seidel, seconded by Fullbrook. The amount of \$5,566.51 will be taken from the Mayor's Contingency Fund.

Water Bill Adjustment Request - Elk's Club

A request to reduce the amount of the Elk's Club water and sewer bill for the quarter was considered but rejected for lack of a favorable motion to grant it. A leak in the swimming pool caused the bill to be in excess of normal.

Request for Tax Adjustment - Russell White Jewelers

Reduction of the taxes on the Russell P. White Jeweler business was requested for the new Mall District #1 levy because of the complexity of the business' building location (one entrance on Main Street, the other on Division Street). Discussion of the request was heard in which favorable consideration was withdrawn until the Mall Committee has been consulted on the intent of the present Ordinance with respect to apportionment of taxes according to benefit from the Mall.

Award of Bids

1. Emergency Repair, Lift Station - motion by Seidel, seconded by Powell to issue purchase order as requested to Kappe Associates, Inc. in the amount of \$260.45.
2. Select Borrow Excavation - motion by Seidel, seconded by Powell to award to low bid of James B. Hobbs in the amount of \$1,900.
3. Glass Beads, Reflective, Moisture Resistant - motion by Powell, seconded by Seidel to award to low bid of Cataphote Corp. in the amount of \$270.20.
4. Emergency repair to Cat Loader - motion by Powell, seconded by Seidel authorizing issuance of purchase order as recommended to Alban Tractor Co., Inc. in the amount of \$732.38.
5. Winter Cleaning for City Hall and Police Dept. - motion by Powell, seconded by Seidel to award to low bid of Mr. Ed the Cleaning Man in the amount of \$808.87.
6. Police Motor Scooters - motion by Seidel, seconded by Powell to award to low bid of Valiant Mfg. Corp. in the amount of \$890 for 2 scooters.
7. Stops, Covers, Yokes and Couplings - motion by Seidel, seconded by Powell to award to low bid of Eastern Water Works Supplies, Inc. in the amount of \$898.50.

8. Repair of Tapping Machine - motion by Powell, seconded by Seidel authorizing payment to Mueller Company in the amount of \$445.98.

9. Additional Materials for Incinerator Repair - motion by Powell, seconded by Fullbrook authorizing payment to Salisbury Brick Co. in the amount of \$605.96.

Special Mall Purchases

The Purchasing Agent and the Public Works Director presented the following items for approval of purchase:

1. Pool and rock garden planter plantings - motion by Powell, seconded by Fullbrook to award to low bid of Chesapeake Nurseries in the amount of \$1,406.50.

2. Three Pavilions and One Kiosk - motion by Powell, seconded by Seidel to award to S. Lee Smith, Jr. to build One Pavilion and One Kiosk in the amount of \$6,637.80. P. C. Cooper advised the number of pavilions had to be reduced because of high costs of building but that the foundations will be laid and they can be built later when funds are available.

Commendation - P. C. Cooper

Councilman Powell informed Council of a job well done by Mr. Cooper who gave a descriptive and informative talk before the Salisbury Lions Club relative to the Mall, its conception and progress. He recommended that Mr. Cooper give his talk before other groups in an effort to sell other people on the Mall as thoroughly as he is sold.

Southeast Storm Drain R/W Purchases

Purchasing Agent, Calvin Davis presented two proposals for approval for right-of-way purchase for the Southeast Storm Drain Project. One included the purchase of R/W construction easement and permanent right-of-way acquisition in the vicinity of E. Vine Street from the Messick Ice Co. in the amount of \$500. Approval of the proposal as presented by the Public Works Director in a written memorandum contained in the Briefing Books and attached to the original copy of these minutes was given on a motion by Powell, seconded by Seidel.

The other purchase involved permanent right-of-way easement and acquisition in the vicinity of Prince and Washington Streets from Mr. Charles L. Insley in the amount of \$2,000. A motion approving the purchase as recommended in a memo from the Public Works Director which is attached to the original copy of these minutes was made and seconded by Powell and Fullbrook and carried unanimously.

Contract 13-69S and Contract 14-69W - Northwood Annexation - Sewer and Water

P. C. Cooper and the Purchasing Agent presented a proposal for the award of bid on the above contracts to fulfill annexation commitments made to Delmarva Home Furnishings for water and sewer connections. Council unanimously approved a motion made and seconded by Powell and Fullbrook to award Contract 13-69S to Evans Construction Co. on their low bid of \$12,017.75.

Unanimous approval was also given to a motion by Powell and Seidel to award Contract 14-69W to George Wilkinson on his low bid of \$11,292.

Delmarva Home Furnishings is located in the newly annexed Northwood Area on Alexander Avenue and Northwood Drive.

Policy for Tire Purchases - City Vehicles

The Purchasing Agent received an expression of approval on bids for tires on an annual basis. Bids received were noted and low bid of Grier Tire Co. in the amount of \$2,036. was given general approval without a formal motion.

Appearance - Dr. Stein re Wicomico Humane
Society Proposals and Plans

Dr. Stein made an unscheduled appearance before Council to outline definite proposals and plans the local Animal Shelter organization has for improving the operation and maintenance of the dog control facilities in the City and County. These plans include new facilities containing sixteen runs and separate quarters for kittens and puppies and hiring of a supervisor to take care of the animals and all necessary office work connected with the operation. He asked for certain City and County commitments, giving an estimate of \$20,000 as costs for a new facility with operating expenses of \$10,000 per year including the Supervisor's salary. These operating expenses do not include the salaries of the City's and the County's dog control officers. Broken down, the costs would involve a \$2,500 City contribution, \$7,500 County contribution, and a \$10,000 Humane Society contribution for the new facility. Also, \$2,000 annually from the City, \$6,000 annually from the County and \$2,000 annually from the Society for operating expenses.

Council was impressed with Dr. Stein's presentation and advised they would consider the matter further after his proposal has been presented to the County Council. Councilman Rodgers asked that a complete breakdown of the proposal be presented for future study and consideration if favorable reaction is received by Dr. Stein from the County.

Contract 6-68SW - Extension - Geo.
Wilkinson

A request for approval of payment to George Wilkinson in the amount of \$236.50 for additional expenses incurred because of a delay in work on storm water drain construction under South Salisbury Boulevard was granted on a motion by Fullbrook, seconded by Seidel. P. C. Cooper explained that the Wilkinson firm was needed for other work and the subsequent delay caused extra expense from his subcontractor, Armco Metal Products Co. of Baltimore.

Water and Sewer - Hobart Sales and Service
Co. - Alexander Avenue

A motion was made and seconded by Seidel and Powell granting the requested permission to proceed with award of a contract for water and sewer to serve Hobart Sales and Service Co. in the newly annexed Northwood area conditional upon their new building construction. P. C. Cooper advised the contract would be subject to E.D.A. requirements in order that the City may benefit from the E. D. A. Grant if and when it is granted by the Federal Government.

In connection with the E.D.A. requirements for the grant in the Northwood Area, Mr. Cooper was cautioned to find out just how long a period of time governs each government requirement involved in the grant.

Littleton Property Settlement Proposal

Tentative plans for final settlement with Mrs. Edna Littleton for right-of-way acquisition for a curb return at the intersection of Fillmore Street and Truitt Street (amounting to 80 sq. ft.) were outlined by the Public Works Director. Council instructed that the matter be brought before them for approval after Mrs. Littleton has agreed to the proposal.

Resolution No. 112 - Updating of Resolution
No. 82 - Wicomico Housing Authority

Council was informed by the Executive Secretary of the need for updating the City's Resolution approving application of the provisions of Section 23 of the U. S. Housing Act of 1937 as amended to the Locality. He explained the Resolution is in fact the same as Resolution No. 82 with the exception of the date of enactment. He further explained the request for updating the Resolution had come from the Wicomico Housing Authority Director, Mr. Philip Dashiell who, in turn, had been instructed it was necessary by the Housing Administration. A motion passing the Resolution No. 112 as requested was made and seconded by Fullbrook and Seidel.

Ordinance No. 1005 - 1st reading - Zoning
Code Amendment - Sign Standards

The Building Inspector and City Solicitor presented Ordinance No. 1005 as a back-up support on the Mall Ordinance for sign standards and restrictions. The Ordinance reads: AN ORDINANCE of the Council of the City of Salisbury amending and supplementing Ordinance No. 789 (the Zoning Ordinance of the City of Salisbury, Maryland) by amending and supplementing Section 42.1, "Sign Standards and Restrictions", by adding an additional item to follow Section 42.1 A-8, to be numbered A-9, and providing for the construction of business signs.

A motion approving the Ordinance for first reading was made and seconded by Fullbrook and Powell and carried unanimously.

New Business

1. A question by Councilman Seidel relative to Ice purchases as listed in the Purchasing Agent's monthly report was answered to the effect that it was for drinking water furnished to public works crews working out in the field during the hot summer months.
2. Councilman Powell called attention to the annual Maryland Municipal League Convention to be held in Annapolis November 14-16.
3. Mr. Roy Tolbert appeared before Council with a proposal to utilize the Johnson Park Farm as a Farm Museum operation. He outlined the plan in brief detail and furnished Council with copies for their study and consideration. It was recommended that he discuss the proposal with the County Council so that the subject can be considered further at a joint meeting.

There being no further business to come before the Chair, the meeting adjourned at 9:40 p.m. to meet again in regular session on October 28.



City Clerk



Council President

CITY OF SALISBURY

DEPARTMENT OF PUBLIC WORKS

10 October 1968

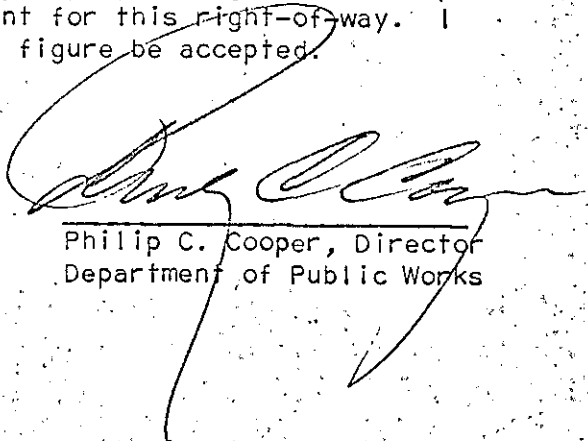
TO: Mayor and Council

FROM: Philip C. Cooper, Director - Public Works

SUBJECT: Right of Way for Southeast Storm Drain across the
W.F. Messick Property at Vine St. adjoining shirt factory property

The right-of-way needed is about 20' wide for a lot depth of 140'. The land is appraised by George Strott at \$900 and we have offered approximately 50% of land value for the permanent right-of-way acquisition plus construction easement with the fee simple ownership being retained by the Messick Ice Company.

The Messick Ice Company has agreed to accept \$500 as total payment for this right-of-way. I recommend that this figure be accepted.



Philip C. Cooper, Director
Department of Public Works

PCC:kc

CITY OF SALISBURY

DEPARTMENT OF PUBLIC WORKS

10 October 1968

TO: Mayor and Council

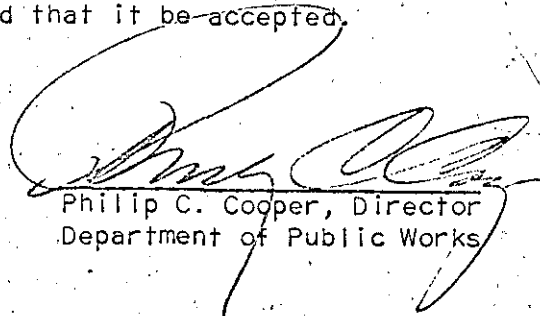
FROM: Philip C. Cooper, Director - Public Works

SUBJECT: Right-of-Way Charles L. Insley

The City of Salisbury has urgent need of a right-of-way crossing property owned by Charles L. Insley and Mary A. Insley, his wife, having a 50 ft. front on Washington Street and also a 50 ft. front on Prince Street, being the equivalent of two (2) building lots. We have had this property assessed by George Strott at \$2200. The City will utilize the western 25 ft. or one-half the width of these two (2) 50 ft. lots. This will make the Washington Street frontage completely unsuitable for building lot and it becomes a liability to the owner. The Prince Street frontage has limited value to the owner who wishes to extend a garage over the 25 ft. immediately next to his home. The other half would be to some degree a liability and require mowing without having useful purpose.

The best agreement I can make with Mr. Insley is this: The City will purchase in fee the lot fronting on Washington Street and the City will purchase 25 ft. of permanent easement over the lot which fronts on Prince Street and have a construction easement over the remainder of the lot during the active period of construction.

The ownership of the property in fee will remain with Mr. Insley. The right-of-way with the City. The total payment for both pieces of property will be \$2,000. This property is critical to our storm sewer and sanitary sewer relocation and to move in any other direction would be much greater in cost. The price seems fair and I recommend that it be accepted.


Philip C. Cooper, Director
Department of Public Works

PCC:kc

CITY OF SALISBURY
BUREAU OF INSPECTIONS

October 4, 1968

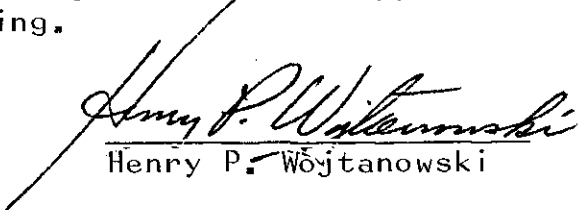
TO: Mayor and Council
FROM: Director
SUBJECT: Parking District Exemptions

Investigation reveals that the following listed properties located within the special assessment tax district meet the requirements set forth in Ordinance No. 789 and Ordinance No. 795 and it is recommended that they be approved as exempt from the special tax assessment.

PROPERTY OWNER AND/OR OCCUPANT	MAP NO.	BLK. NO.	LOT NO.	ADDRESS
Market Street Garage (Mrs. Scott Brewington)	26	2	76	200-204 Market St.
Edith L. Williams et al	60	-	-	Mill, Main & Rt. 50
James W. Taylor, Jr.	23	4	6	E. Calvert St.
	23	4	39	E. Main Street
Jefferson School of Commerce	26	2	-	112 E. Market St.

The above listed properties were approved by Council last year.

It is requested that after a vote of the Council that the President of Council affix his signature on the applications which will be presented at the meeting.


Henry P. Wojtanowski

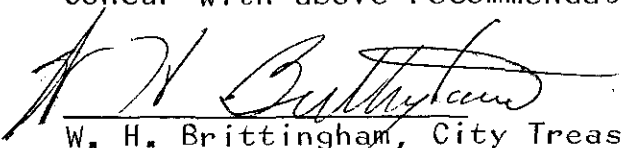
*Personal Property Tax

COMMENT NO. 1

October 4, 1968

TO: Mayor and Council

Concur with above recommendations


W. H. Brittingham, City Treasurer

INTER OFFICE MEMORANDUM

October 14, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Emergency Repair, Lift Station

Public Works Department Purchase Requisition Number 1090 is for the payment of an invoice from Kappe Associates, Inc. This invoice covers services for emergency repair to the Fitzwater Street Lift Station.

The Kappe Associates, Inc. are the factory representatives for the particular pump used at the station. The emergency was brought to the attention of the Mayor's Office.

Public Works Department has reviewed the invoice. Authority requested to issue a Purchase Order for \$260.45 to Kappe Associates, Inc. to cover the cost of the services rendered. The account to be charged is 13.232E, which has a current balance of \$5,144.99.


Calvin C. Davis

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

October 14, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Select Borrow Excavation

Public Works Department Purchase Requisition Number 570 is for the pricing and purchase of 2,000 cu. yds. of Borrow. This is for stock and immediate use.

Request for Quotation Number 23 was sent to likely suppliers on September 25, 1968. Below are the results of the bidding:

<u>BIDDER</u>	<u>TOTAL BID</u>
James B. Hobbs	\$1,900.00
Howard S. Culver	2,300.00
Elvin J. Ruark	2,500.00

Bids were not received from A. P. Isakson, Inc., George W. Wilkinson, or Howard Sand & Gravel, Inc.

Public Works Department has reviewed the bids. Recommend that the award be made to James B. Hobbs, on his low bid of \$1,900.00. The account to be charged is 12.202D, which has a current balance of \$3,772.04.


Calvin C. Davis

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

October 14, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Glass Beads, Reflective, Moisture Resistant

Public Works Department Purchase Requisition Number 441 is for the pricing and purchase of glass beads for traffic painting within the City.

Request for Quotation Number 19 was forwarded to likely suppliers on September 10, 1968. Below are the results of the bidding:

<u>BIDDER</u>	<u>TOTAL BID</u>
Cataphote Corporation	\$270.20
Prismo Safety Corporation	290.00

Bid was not received from Koontz Equipment Corporation.

Public Works Department has reviewed the bids. Recommend that the award be made to Cataphote Corporation on the basis of their low bid of \$270.20. The account to be charged is 11.122F, which has a current balance of \$995.98.


Calvin C. Davis

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

October 14, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Emergency repair to Cat Loader

Public Works Department Purchase Requisition Number 566 is for the pricing and payment of emergency repair to the Cat Loader. This repair required a cylinder head and removal of the radiator.

Repairs for the Cat Loader were standardized with the Alban Tractor Co.

The invoice from the Alban Tractor Company, Inc. amounted to \$732.38.

Public Works Department has reviewed the invoice. Recommend that I be authorized to issue a Purchase Order to cover the invoice. The account to be charged is 21.912B, which has a current balance of \$2,160.75.


Calvin C. Davis

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

October 14, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Winter Cleaning for City Hall and Police Department

Police Department Purchase Requisition Number C57 is for the cleaning of areas and windows as needed for winter in that department. This office also included some cleaning of City Hall.

Request for Quotation Number 26 was sent to likely vendors on September 30, 1968. Below are the results of the bidding:

<u>BIDDER</u>	<u>TOTAL BID</u>
Mr. ED THE CLEANING MAN	\$808.87
DOLBEY CLEANING SERVICE	867.00

Bid was not received from Shockley's Window Cleaning Service.

This department and the Police Department have reviewed the bids. Recommend that the award be made to Mr. Ed the Cleaning Man on the basis of his low bid for the cleaning at \$808.87. The accounts to be charged are 11.112K, \$348.89 balance of \$1,463.44 and account 10.812C \$459.98 balance \$3,197.38.


Calvin C. Davis

cc:9 for Council
Mr. Leydecker
PD
PA

INTER OFFICE MEMORANDUM

October 14, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Police Motor Scooters

Police Department Requisition Number C51 is for the pricing and purchase of two motor scooters. These are to replace the current Lambretta's.

Request for Quotation Number 22 was sent to likely suppliers on September 25, 1968. Below are the results of the bidding:

<u>BIDDER</u>	<u>TOTAL BID</u>
Valiant Manufacturing Corporation	\$890.00
Horner Motor Sales, Inc.	996.00 Alternate Bid
	1036.00 " "

Bids were not received from Sears, Roebuck & Co., Vespa Distributing Corp., Vescony, Inc., Innocenti Corporation, Harley Davidson Sales & Service, or A. R. C. Distributors.

Police Department has reviewed the bids. Recommend that the award be made to Valiant Manufacturing Corp. on their low bid of \$890.00. The account to be charged is 11.112D, which has a current balance of \$5,180.00.


Calvin C. Davis

cc: 9 for Council
Mr. Leydecker
PD

INTER OFFICE MEMORANDUM

October 14, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Stops, Covers, Yokes and Couplings.

Public Works Department Purchase Requisition Number 538 is for the pricing and purchasing of corporation stops, covers, yokes and couplings. These items are for stock and new service as required.

Request for Quotation Number 20 was sent to likely suppliers on September 10, 1968. Below are the results of the quotations:

<u>BIDDER</u>	<u>TOTAL PRICES</u>	<u>TERMS</u>
Eastern Water Works Supplies, Inc.	\$898.50	1/2% 10
Ford Meter Box Co., Inc.	959.00	N 30

Public Works Department has reviewed the bids. Recommend that the award be to Eastern Water Works Supplies, Inc. on their low bid of \$898.50, less 1/2% discount. The account to be charged is 20.2434, which has a current balance of \$28,047.38.


Calvin C. Davis

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

October 14, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Repair of Tapping Machine

Public Works Department Purchase Requisition Number 576 is for the payment to the Mueller Company for the repair of the CC-25 Tapping Machine.

Repair for this machine was standardized by the Board of Standardization.

Public Works Department has reviewed the invoice. Request authority to issue a Purchase Order to cover the invoice to the Mueller Company. The invoice is for \$445.98. The account to be charged is 20.232G, \$222.99 with a current balance of \$1,000.00 and account 13.232E, \$222.99 with a current balance of \$5,144.99.


Calvin C. Davis

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

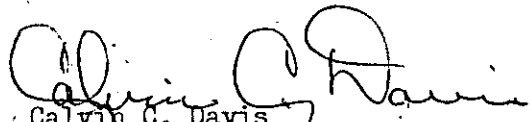
October 14, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Additional Materials for Incinerator Repair

Public Works Department Purchase Requisition Number 309 is for the payment of \$605.96 for additional materials required for the Incinerator repair. Time dictated that the local source be used.

The total of the invoices amounts to \$605.96 and was for brick cement, blades, brick and castible.

Public Works Department has reviewed the invoices. Request authority to issue a Purchase Order for payment of the invoices to the Salisbury Brick Company. The account to be charged is 13.402E, which has a sufficient balance to cover these purchases.


Calvin C. Davis

cc; 9 for Council
Mr. Leydecker
PW

CITY OF SALISBURY, MARYLAND

Meeting #27

October 28, 1968

PRESENT

Mayor Dallas Truitt

Councilman David Rodgers, Presiding

Councilman Robert Powell

Councilman Harry Fullbrook

ABSENT

Councilman Sam Seidel

Councilman W. Paul Martin

IN ATTENDANCE

City Clerk, F. Tawes; Executive Secretary, C. Leydecker; City Solicitor W. Anderson; Treasurer H. Brittingham; Public Works Director, P. Cooper; Purchasing Agent, C. Davis; Planning Director, P. Tallon; Police Chief, L. Payne; Interested Citizens and Members of the Press

Convening - Approval of Minutes, October 14

The Mayor and City Council met in regular session at City Hall, 112 W. Church St. at 8 p.m. on Monday, October 28, 1968. President of the Council pro tem, David Rodgers, called the meeting to order, the Lord's Prayer was repeated and minutes of the previous meeting were approved as written on a motion by Councilman Fullbrook which was seconded by Councilman Powell.

Appearance - Police Union Attorney, William H. Engelman

Mr. Engelman, representing the American Federation of State, County and Municipal Employees labor union (AFSCME) appeared before Council to support the City Police Department union's request for recognition by the City Government. He gave several examples of union recognition and working relationships in various communities including Baltimore, Hagerstown and Rockville and questioned the City Solicitor's opinion that the City Council of Salisbury could not recognize the local police union. Mayor Truitt took exception to a statement by Mr. Engelman which he felt implied that the City police would work better if their union is recognized. Mr. Engelman denied the implication, however, and the City Solicitor advised him it was premature for the City Council to discuss the matter further until the General Assembly has had a chance to rule on legislation concerning the unionization of public employees.

Mr. Oliver Handy, representing the Youth Council of the Wicomico Chapter of the NAACP, appeared to report that organization's support of the local police union's efforts for recognition by the City Council "in order to improve human relations between the police department and the black community." He favored union support for higher wages which would result in better qualified policemen and also union support for the establishment of a police review board and human relations committee.

Mr. Thomas Rapanotti, representing AFSCME also, complained of what he considered to be a lack of communication between his office, the Council and the Mayor's Office. He was assured by Councilman Rodgers that he would receive a letter giving him the Council's position on the question of recognition of the local police union.

Ordinance No. 1005 - 2nd Reading - Amendment
to Zoning Code - Sign Regulations

City Solicitor reported no changes to the Ordinance as presented at the last regular meeting and a motion passing it for second and final reading was made and seconded by Fullbrook and Powell.

Request for Appraisal Services - Urban Renewal
Project (C & P Telephone Co. - Bed of Old
Water St.)

Mr. Tallon, Planning Director, informed Council of the necessity of acquiring the services of two appraisors to complete negotiations on the acquisition of the street bed of Old Water Street in the R-19 Project. A brief history of the problem was given in which the City Solicitor explained that it had been discovered in a search of the title for the street bed that the City did not have legal rights to it. Heirs were found through advertisements and to complete a land sale between the City and the C & P Telephone Co., a settlement with those heirs has to be reached. A motion was made and seconded by Fullbrook and Powell authorizing the employment of Mr. Alfred Truitt, Sr. and Mr. Henry Hanna as the appraisors. Mr. Tallon requested that Council also authorize the City Solicitor to act as negotiator on a retainer basis in order to establish a price for the property. A motion granting this authorization was made and seconded by Powell and Fullbrook.

Traffic Control - Camden and South Boulevard

Council was advised by P. C. Cooper, Public Works Director, that the necessity for a signal at the intersection of Camden and South Boulevard has become imminent and that one will be installed there as soon as it becomes available through elimination caused by the signal synchronization program on Route 13. He estimated this would be in December. A motion approving his recommendations for the signal installation was made and seconded by Fullbrook and Powell.

Award of Bids

1. Drinking Fountains - motion by Powell, seconded by Fullbrook to award to low bid of Shore Distributors, Inc. in the amount of \$218.
2. Class "A" Concrete for Main Street Mall - motion by Powell, seconded by Fullbrook, to award as determined by lot to Pocahontas, Inc. in the amount of \$16.50/cu. yd.
3. Lights for Mall - motion by Fullbrook, seconded by Powell to award to low bid of Artcraft Electric Supply Co., Inc. in the amount of \$907.20.
4. Invoice for Repair of Cash Register - Treasurer's Office - motion by Powell, seconded by Fullbrook authorizing payment to National Cash Register Co. in the amount of \$595.01.
5. Share of Cost of Gauging Station - motion by Fullbrook, seconded by Powell authorizing payment to the Maryland Geological Survey in the amount of \$570.
6. Demolition and Removal of Fire Damage - motion by Powell, seconded by Fullbrook to award as recommended to R. H. Bartemy & Sons in the amount of \$1,150.
7. Annual Dues - Maryland Municipal League - Motion by Powell, seconded by

Fullbrook authorizing payment in the amount of \$3,052.24 to the League.

Appointment - Council Member to Chamber
of Commerce Committee

Mayor Dallas Truitt advised Council of a request received from the Chamber of Commerce relative to the appointment of one Council member to the Chamber's Community Improvement Committee. Councilman Powell was nominated and accepted the appointment.

Christmas Lighting Appropriation Request

Submission of the City's contribution to the Chamber of Commerce Christmas Lighting Program is to be withheld until a report has been submitted to the Council on the location of the Christmas Decorations. Councilman Fullbrook requested the report on the basis that he did not feel it was right to contain all the decorations in the new Mall area as has been reported to be the case. In connection with the decoration location, City Solicitor, Walter Anderson requested that consideration be given to eliminating colored lights near traffic signals. A suit against the City resulting from an accident reportedly caused by confusion about traffic signals and Christmas lighting was brought to mind with his request. P. C. Cooper recommended that the decorations be located no closer than 200' of any stop light.

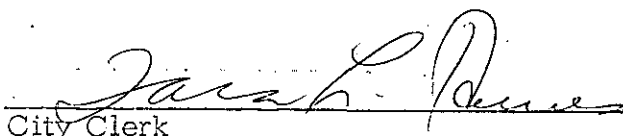
New Business

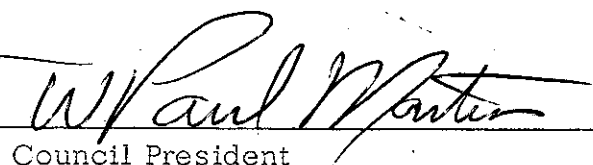
1. A joint meeting with the County Council was scheduled for November 4, 1968 with details of place and time furnished to Council prior to that date.
2. Council unanimously approved the observance of Election Day as a legal holiday for all City Employees not affected by shift work.
3. An invitation to attend memorial services in observance of Armistice Day on November 10 was extended by the Executive Secretary.
4. Regular Council meeting date for Nov. 11 which is a legal holiday will still be kept and the meeting held as scheduled.
5. Councilman Rodgers requested that two large holes be repaired in the exit lane at the Market Street Parking Lot. (Formerly known as Greenie's Lot). The Parking District Administrator's office was asked to follow this request up with the Public Works Dept. Mayor Truitt called attention to another hole located in the street parking place in front of the Advertiser Office and asked that this be repaired.

Auditor's Report

Mr. Charles Habliston, City Auditor, briefly reviewed his annual audit report with Council. Further discussion and a review of the auditor's recommendations will be scheduled for the next Council meeting.

There being no further business to come before the Chair, the meeting adjourned at 10 p.m. to meet again in regular session on Monday, November 11 at 8 p.m.


City Clerk


Council President

ADDENDUM TO OFFICIAL MINUTES OF THE SALISBURY
CITY COUNCIL - MONDAY, OCTOBER 28, 1968.

Present - Mayor Dallas G. Truitt
Councilman David Rodgers
Councilman Robert Powell
Councilman Harry Fullbrook

Absent - Councilman Sam Seidel
Councilman Paul Martin

In Attendance - Executive Secretary, Charles E. Leydecker
Public Works Director, Philip C. Cooper
Members - Fred E. Adkins Memorial Committee, Inc.

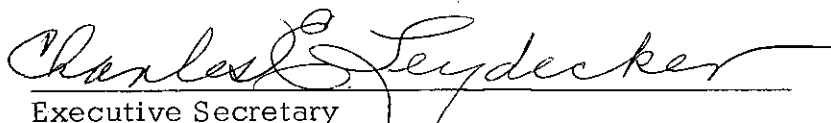
Appearance - Mr. Ernest Wheatley and
Mr. Lewis Hess for Fred E. Adkins Memorial
Committee, Inc.

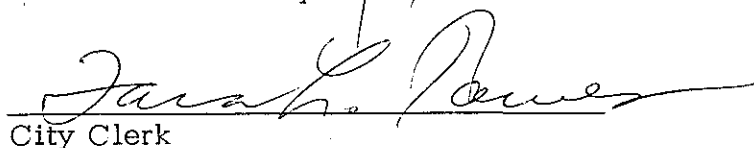
At this special meeting, Mr. Wheatley, chairman of the committee, briefly stated the purpose of the committee's appearance before the City Council and also that he would like to have Mr. Hess present the details of the proposal. Mr. Wheatley prefaced the remarks of Mr. Hess by stating that the committee had decided to propose to the Council a recommendation that the committee -- without expense to the government -- have a sculptured Obelisk placed in the Downtown Main Street Mall.

Mr. Hess' remarks followed the chairman's introduction and he stated in substance that Mrs. Bertha Adkins and other members of the committee and Mr. Cooper had visited a well-known sculptor from Baltimore who proposed a design of an Obelisk standing 30' in height in a reflecting pool in the heart of the Mall. He presented a model of the sculpture and stated that the committee was anxious to receive the comments of the Council and to determine whether or not they would support their proposal.

Mr. David Rodgers, City Councilman, stated that it appeared to him that the area seemed a little narrow for this particular monument. Mr. King Burnett explained the desirable effect of the sculpture was noted as one peered from either end of Main Street and demonstrated this with a small model produced by Mr. Tom George, engineer from the firm of George, Miles & Buhr.

At the termination of this discussion, Mr. Fullbrook made a motion that the City would be in favor of and would support the sculpture as recommended by the committee members of the Mall Committee and other interested citizens. This motion was seconded by Mr. Powell and unanimously carried.


Executive Secretary


City Clerk

INTER OFFICE MEMORANDUM

October 28, 1968

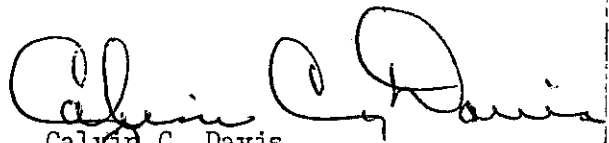
TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Drinking Fountains

Public Works Department Purchase Requisition Number 1100 is for the pricing and purchasing of two drinking fountains for the Main Street Mall.

Request for Quotation Number 29 was sent to likely suppliers on October 11, 1968. Bids were received on October 18, 1968 and below are the results of the bidding:

<u>BIDDER</u>	<u>TOTAL PRICE</u>	<u>Terms</u>
Shore Distributors, Inc.	\$218.00	2% 10
Speakman Company	222.30	2% 10
Peninsula Plumbing Supply	220.80	2% 10

Public Works Department has reviewed the bids. Recommend that the award be made to Shore Distributors, Inc. on the basis of their low bid of \$218.00, less 2% 10. The account to be charged is the 1968 Bond Issue, Main Street Mall, which has a current balance of \$67,021.12.


Calvin C. Davis

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

October 28, 1968

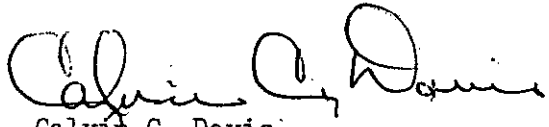
TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Class "A" Concrete for Main Street Mall

Public Works Department Purchase Requisition Number 1134 is for the pricing and purchase of 120 cu. yds of concrete, Class "A" for the completion of the Main Street Mall.

Bids were received from the only local suppliers of concrete within the City who can supply our needs as follows:

<u>BIDDER</u>	<u>PRICE PER CU. YD.</u>
Adkins Concrete Company	\$16.50
Pocahontas, Inc.	16.50

Public Works Department has reviewed the bids. Recommend that the award to the successful bidder be determined by lot in accordance with Section 2-6c of the City Charter. The account to be charged is the 1968 Bond Issue, Main Street Mall, which has a current balance of \$67,021.12.


Calvin C. Davis

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

October 28, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Lights for Mall

Public Works Department Purchase Requisition Number 1133 is for the pricing and purchasing of 16 lights for the Main Street Mall.

Bids were received from local suppliers on October 22, 1968 as follows:

<u>BIDDER</u>	<u>TOTAL PRICE</u>
Artcraft Electric Supply Co., Inc.	\$907.20
Central Supply Company	1040.00

Public Works Department has reviewed the bids. Recommend that the award be made to Artcraft Electric Supply Co., Inc. on the basis of their low bid of \$907.20. The account to be charged is the 1968 Bond Issue-Main Street Mall, which has a current balance of \$67,021.12.


Calvin C. Davis

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

October 28, 1968

TO: Mayor and Council

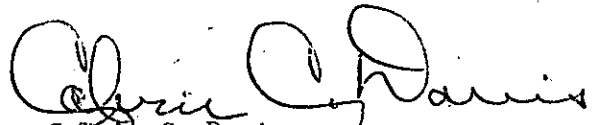
FROM: Calvin C. Davis, Purchasing Agent

SUBJECT: Invoice for Repair of Cash Register-Treasurers Office

The cash register in the Treasurers Office required a complete overhaul in the shop of the National Cash Register Company.

The invoice for the complete overhaul is in the amount of \$595.01.

Request approval to issue a Purchase Order to cover the invoice. The account to be charged is 10.812D, which has a current balance of \$954.52.


Calvin C. Davis

cc: 9 for Council
Mr. Leydecker
Treas.

INTER OFFICE MEMORANDUM

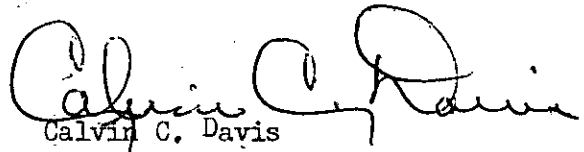
October 28, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Share of Cost of Gaging Station

Public Works Department Purchase Requisition Number 1064 is for the cost of the sharing of operation and maintenance of the gaging station at Schumaker Pond on Beaverdam Creek.

This cost is shared with the Maryland Geological Survey in cooperation with the U. S. Geological Survey. The cost is for the period July 1, 1968 to June 30, 1969. The cost is \$570.00.

Request approval to issue the necessary document to pay this cost. The account to be charged is 20.242E, which has a current balance of \$600.00.


Calvin C. Davis

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

October 28, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Demolition and Removal of Fire Damage

Public Works Department Purchase Requisition Number 1091 is for the pricing and purchase of services for the removal of damaged buildings and structures caused by the fire at the City Service Center.

Contract proposals were mailed to likely bidders on September 30, 1968. Proposals were received on October 9, 1968 at City Hall at 10:00 AM EDT, opened and read aloud with the following results:

<u>BIDDER</u>	<u>TOTAL BID</u>	
Earl W. Bradford	\$ 564.00	(Bid Withdrawn)
R. H. Bartemy & Sons	1150.00	
Charles I. Lewis	1950.00	
Inland Construction Co.	2950.00	
Friendly Construction Co.	4995.00	

Public Works Department has reviewed the bids. Recommend that the award be made to R. H. Bartemy & Sons on the basis of their low bid of \$1150.00. The accounts to be charged are: 12.2021, charge \$383.33; Current balance is \$643.07; 20.242J, charge \$383.33; Current balance \$696.22 and 13.242H, charge \$383.34; Current balance \$1025.06.


Calvin C. Davis

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

October 28, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Annual Dues, Maryland Municipal League

Invoice Number 257 is for the payment of the annual dues of the City of Salisbury in the Maryland Municipal League. These dues are based on the reported assessable base of June 30, 1966 at the rate of .004%.

The invoice is for the sum of \$3,052.24.

Request approval to issue the necessary document to pay this invoice. The account to be charged is 10.132D, which has a current balance of \$3,370.50.


Calvin C. Davis

cc: 9 for Council
Mr. Leydecker
EXO

CITY OF SALISBURY, MD.

Meeting #28

November 11, 1968

PRESENT

Mayor Dallas Truitt
Councilman David Rodgers
Councilman Sam Seidel

Councilman W. Paul Martin, Presiding
Councilman Robert A. Powell
Councilman Harry O. Fullbrook

In Attendance

City Clerk, F. Tawes; Executive Secretary, C. Leydecker; Treasurer, H. Brittingham; City Solicitor, W. Anderson; Public Works Director, P. Cooper; Planning Director, P. Tallon; Purchasing Agent, C. Davis; Police Chief, L. Payne; Interested Citizens and Members of the Press

Convening - Approval of Minutes, Oct. 28

The Mayor and City Council met in regular session at City Hall, 112 W. Main Street on Monday, November 11, 1968. at 8 p.m.

The meeting was called to order by President of the Council, W. Paul Martin, the Lord's Prayer was repeated and minutes of the previous meeting held on October 28, 1968 were approved as written on a motion by Rodgers which was seconded by Powell and carried unanimously.

Appearance - Charles Truitt, WBOC, Inc. re
Economic Development Administration Grant

Mr. Truitt, representing his company's interests in the development of the Northwood Industrial Park area, appeared before Council to explain reasons why he did not think some of the forms required by E.D.A. were applicable to the development of Northwood in the best interests of both the City and to his company. He specifically objected to Form ED 501A which, in effect, prohibits relocation of industrial or commercial establishments for various reasons. Also, Form ED 612 which requires a listing of prospective site purchasers or lessees was objectionable for obvious reasons.

Council agreed with Mr. Truitt's objections and recommended that a meeting with Congressman Morton be arranged in order to discuss the City's and Mr. Truitt's company's objections to certain EDA requirements for a federal grant to develop water and sewer lines in the Northwood Industrial Park area. It is felt that Congressman Morton may be able to help get the EDA requirements modified.

Mr. Truitt was asked to submit the signed forms his company did not object to in order that the grant can be expedited at least that much. A letter containing a breakdown of the objections as presented was called to Council's attention as contained in the briefing book.

Before concluding his presentation to the Council, Mr. Truitt introduced the new Director of the Salisbury-Wicomico Economic Development Committee, Inc., Mr. Bob Deacon.

A Donation of

Flag Pole Donation - Salisbury Lions Club *

~~XXXXXXXXXX~~ \$1,100 to be used for the purchase of two flag poles for the new Downtown Plaza was ~~XXXXXXXXXX~~ made to the Mayor and Council by the Salisbury Lions Club. Mr. Jack Loreman, President of the Club, along with other members of the Board of Directors and governing body, made the presentation and asked that any coins deposited in the flowing fountain in the Plaza be donated to the Lions Club's favorite charity, The Eye Bank. Council advised that this request had been favorably considered by the Mall Committee and assured Mr. Loreman that the coins would be turned over to the Club as they accumulate. A plaque showing that the two poles were donated by the Lions Club will be appropriately placed on the poles. *(See Minutes - November 25, 1968)

Mall Progress Report - Downtown Plaza

P. C. Cooper gave a brief report on the status of the Mall construction, advising that everything is progressing satisfactorily and according to schedule. Completion is expected on November 16 with formal opening on November 18. A complete tabulation of costs for all labor, equipment and materials used was requested by the Council President for the next Council meeting and Cooper advised he would furnish the Council a complete report. It was ascertained that the first flags for the Plaza would be obtained from the State Prison System and through the kindness of Congressman Rogers Morton. Lowering and raising of the Flags will be taken care of either by the Police Department or by the Mall maintenance man. Mr. Cooper stated the Mall Committee is seeking the participation of the various Veteran's organizations for a continuous supply of flags.

Visitors Welcomed - Petition Presented

Representatives of the League of Women Voters and two of "Salisbury's Finest", Patrolmen Taylor and Webster, were welcomed to the meeting by the Council President. Patrolman Taylor presented the Council with a petition containing 1600 names supporting the Police Department's request for recognition of their local Union. Council accepted the petition and advised it would be studied by all the members.

Award of Bids

1. A list of items authorized for purchase by a poll of the Council was formally approved on motion by Rodgers, seconded by Powell. These items include the following:

- (1) Services of Stanley Baker, Electrician - 6 days @\$88, total of \$528.
- (2) Special purchase of Slate in lieu of Flagstone - \$500, to be installed by contractor (Allen Tyler) under rates previously approved.
- (3) Purchase of 3 Flagpoles with appropriate insignia and plaques at \$1,635 from low bidder, Morgan Francis, Inc.

These items were requested by the Public Works Director and were approved for purchase by polling Council on November 6, 1968.

2. Fountain and Accessories for Main St. Mall - motion by Rodgers, seconded by Seidel to purchase as recommended from the Hydrel Mfg. Co. in the amount of \$774.92 plus freight.

3. Power Service for Main St. Mall - motion by Seidel, seconded by Powell granting authority to issue purchase order to Delmarva Power and Light Co. in the amount of \$500.

4. Emergency Excavation for Concrete Pipe - motion by Rodgers, seconded by Powell authorizing payment to A. P. Isakson, Inc. in the amount of \$1,128.50 as recommended.
5. Corporation Stops, 1" - motion by Powell, seconded by Rodgers to award to low bid of Ford Meter Box Co., Inc. in the amount of \$211.50.
6. Valve Boxes - motion by Rodgers, seconded by Seidel to award to low bid of Mueller Co. in the amount of \$631.
7. Parts for Wayne Sweeper - motion by Powell, seconded by Rodgers to issue purchase order to McClung-Logan Equipment Co. in the amount of \$228.76.
8. Purchase of Tires - City Vehicles - motion by Powell, seconded by Seidel authorizing payment to Grier Tire Co. in the amount of \$2,059.84, low bid. (Question was raised relative to source of funds transferred for the purpose of the above purchase. Council indicated it would like to know where funds are transferred from in future transactions)
9. Snow Removal Chemicals - motion by Rodgers, seconded by Powell to award as recommended to the following: Harvey Salt Co. for Item #1-200 T. Chloride @ \$3,270; Farmer's and Planter's Co. for Item 2-70 T Pellets @ \$4,305.

Signal Progress Report - Routes 13 and 50

Attention was called to a report from the Engineering Dept. giving details of the finalization of the Signal Synchronization on Routes 13 and 50. The contract for the installation is 71.4% complete with expected final completion during the latter part of December on the full system. The following Route 13 intersections will be ready for operation by Nov. 26: College Ave., Locust St., Isabella St. and Naylor St. Pending arrival of electronic equipment, the Priscilla St. intersection will be in operation at the same time. One-way traffic movement will be reversed on Fooks St. to one-way, west-bound with parking changed to the north side of the street.

Donation of Park Property - Schumaker Dam area by William E. Morgan to City

A donation to the City of valuable park land in the Schumaker Dam area by Mr. William E. Morgan was noted and accepted by the Mayor and Council. It was recommended by Councilman Rodgers that the City accept Mr. Morgan's generous donation with thanks and that an appropriate Resolution of acceptance be written and presented to him by the Council. Mr. Powell seconded the motion which was carried unanimously.

Resolution of Appreciation - Mr. & Mrs. James Parker

Council President, W. Paul Martin, requested that the City Council express appreciation to Mr. & Mrs. James Parker on their presentation of the flag that draped the coffin of their soldier son, Mr. Horace Parker, to be flown at the war memorial monument during recent Armistice Day observances in the City. Councilman Rodgers motioned that an appropriate Resolution be drawn up and that the Mayor also present a key to the City to Mr. & Mrs. Parker. Councilman Powell seconded the motion and it was decided that Council would deliver the Resolution and Key personally to the Parkers at their home. Mayor Dallas Truitt will also attend the presentation.

R/W Acquisition Settlement - Littleton Property

Final settlement for acquisition of right-of-way from Mrs. Edna Littleton for property located at the corner of Truitt and Fillmore Streets was approved as recommended on a motion made and seconded by Rodgers and Seidel. Mrs. Littleton is to be paid \$300 plus installation of curb and gutter along the Fillmore Street frontage in exchange for fee simple ownership for all that land lying under sidewalks and within the street beds of Truitt and Fillmore Streets as it effects the property at 606 Truitt Street.

Approval of Resolution - Airport Commission

A resolution by the Salisbury-Wicomico County Airport Commission giving approval of a proposed auction sale of timber located at the Airport property with the proceeds to be used for improvements at the Airport was introduced and given unanimous approval on a motion by Powell which was seconded by Seidel. A copy of the Resolution is attached to the official copy of these minutes.

Request for Special Meeting - Urban Renewal

Council granted a request for a special meeting to be held on Tuesday, November 12 at 3 p.m. for the purpose of approving the award of bid on a Temporary Loan Note for the MD. R-19 Project and holding first reading of Ordinance No. 1006 in connection with same. Councilmen Seidel, Powell and Fullbrook indicated they would be able to attend the special meeting.

Christmas Lighting Program - Chamber of Commerce

A report from the Chamber of Commerce relative to the location of Christmas decorations was noted as contained in the Briefing Books. No action was taken on the request for funds to finance the project.

There being no further business to come before the Chair, the meeting adjourned at 8:40 p. m. to meet again in regular session on Monday, November 25.


City Clerk


Council President

INTER DEPARTMENT MEMORANDUM

DATE 11-6-68

TO MR. Leydecker

SUBJECT Bids for Approval

REFER TO ONE
SUBJECT ONLY

DEPT. Exec. Secty

FILE NO.

Please have Council consider the following items, all for the Main Street Mall.

- 1) Services of Stanley Baker, Electrician for 6 days at \$88 or a total of \$ 528.00
- 2) Special purchase of Slate in lieu of Flagstone for a maximum of \$500. This is to be installed by the contractor (Allen Tyler) under rates previously approved.
- 3) Purchase of 3 Flagpoles with appropriate insignia and plaques at \$1,635.00 from Morgan Francis, Inc. (Low Bidder). Other bids: John E. Lingo & Son, Inc. \$1,708.00 and Salisbury Steel Products, Inc. \$1,927.00.

SIGNED

Calvin C. Davis, Purchasing Agent

Info

INTER OFFICE MEMORANDUM

November 11, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Fountain and Accessories for Main Street Mall

Public Works Department Purchase Requisition Number 1153 is for the purchase of a fountain and accessories for the Main Street Mall. This fountain is a part of the plan as accepted and approved.

The fountain and accessories are the product of the Hydrel Manufacturing Company. The item has been standardized for the Mall.

The total price for this fountain and accessories is \$774.92 plus the freight charges (Approximately \$60.00).

The account to be charged is 1968 Bond Issue, Main Street Mall, which has a current balance of \$54,481.79.


Calvin C. Davis

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

November 11, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Power Service for Main Street Mall

Public Works Department Purchase Requisition Number 1152 is for the obligation of funds for the installation of electric service for the Main Street Mall.

This work is the sole responsibility of the Delmarva Power and Light Co.

Request authority to issue a Purchase Order to the Delmarva Power and Light Co. for \$500.00. The actual cost of the installation of the service is not known at this time. Obligation will be charged to the 1968 Bond Issue, Main Street Mall.


Calvin C. Davis

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

November 11, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Emergency Excavation for Concrete Pipe

Public Works Department Purchase Requisition Number 1148 is for the payment to A. P. Isakson, Inc. of \$1,128.50 for the emergency work done on Brown Street.

This work is for Storm Water Drains in the area near Sears, Roebuck & Co. warehouse.

Request authority to issue a Purchase Order to cover this work. The account to be charged is 12.203B, charge \$634.58; current balance \$15,000.00 and Deposits by Others, Leonard Schaffer \$289.80 and Shore Distributors, Inc. \$204.12.


Calvin C. Davis

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

November 11, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Corporation Stops, 1"

Public Works Department Purchase Requisition Number 624 is for the pricing and purchasing of 50 Corporation Stops, 1" for stock.

Request for Quotation Number 32 was sent to likely suppliers on October 28, 1968. Below are the results of the bidding:

<u>BIDDER</u>	<u>TOTAL PRICES</u>
Ford Meter Box Company, Inc.	\$211.50
Eastern Water Works Supplies, Inc.	217.00 $\frac{1}{2}\%$ 10
Mueller Company	290.00 2% 15

Public Works Department has reviewed the bids. Recommend that the award be made to Ford Meter Box Company, Inc. on the basis of their low bid of \$211.50. The account to be charged is 20.243A, which has a current balance of \$17,096.22.


Calvin C. Davis

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

November 11, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Valve Boxes

Public Works Department Purchase Requisition Number 618 is for the pricing and purchase of 50 Valve Boxes for new stock.

Request for Quotation Number 33 was sent to likely suppliers on October 28, 1968. Below are the results of the bidding:

BIDDER

TOTAL PRICES

Mueller Company	\$631.00	2% 15
Eastern Water Works Supplies, Inc.	680.00	$\frac{1}{2}$ % 10

Bid was not received from Darling Valve & Mfg. Co.

Public Works Department has reviewed the bids. Recommend that the award be made to Mueller Company on the basis of their low bid of \$631.00 less 2% 15 days. The account to be charged is 20.243A, which has a current balance of \$17,096.22.


Calvin C. Davis

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

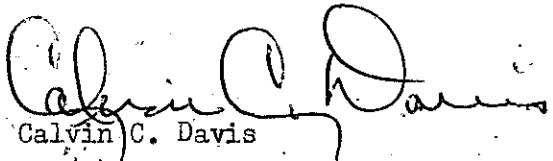
November 11, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Parts for Wayne Sweeper

Public Works Department Purchase Requisition Number 562 is for the purchase of parts for the Wayne Sweeper.

The McClung-Logan Equipment Company has been designated as sole source for items and parts for the Wayne Sweeper. The parts required total \$228.76.

Request authority to issue a Purchase Order to McClung-Logan Equipment Company for the purchase of these parts. The account to be charged is 21.912F, which has a current balance of \$6,483.74.


Calvin C. Davis

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

November 11, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Purchase of Tires for City Vehicles

Public Works Department Purchase Requisition Number 574 is for the purchase of various sizes and numbers of tires for City vehicles.

The Grier Tire Company was the low bidder for the annual blanket contract for providing tires for the City for the Fiscal Year. The total price of the tires required from the low bidder's listing is \$2,059.84.

Request authority to issue a Purchase Order for this amount to the Grier Tire Company. The account to be charged is 21.912E, which has a current balance of \$2,059.84.


Calvin C. Davis

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

November 11, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Snow Removal Chemicals

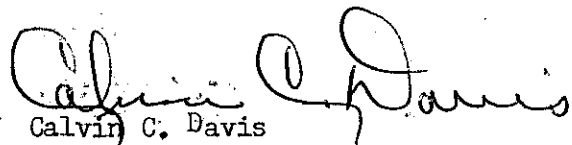
Public Works Department Purchase Requisition Number 1121 is for the pricing and purchase of Snow Removal Chemicals for use in the City.

Proposals were mailed to likely suppliers on October 15, 1968. Bids were received, opened and read aloud at City Hall on October 23, 1968 at 10:00 AM. The results of the bidding are as follows:

<u>BIDDER</u>	<u>TOTAL PRICE</u>
Harvey Salt Company (Item #1-200 tons Chloride)	\$3,270.00 (Only Bid)
Farmer's and Planters Co. (Item 2-70 tons pellets)	4,305.00
Pioneer Salt Co. " " " "	5,439.00

Bids were not received from T. L. Ruark, Watkins Salt Co., Robinson Chemical Co. or Textile Chemical Co.

Public Works Department has reviewed the bids. Recommend that the award be made to Harvey Salt Co. for their low bid for Item #1 at \$3,270.00 and to Farmer's and Planters Co. for Item #2 on their low bid of \$4,305.00. The account to be charged is 12.202F, which has a current balance of \$7,575.00.


Calvin C. Davis

cc: 9 for Council
Mr. Leydecker
PW

CITY OF SALISBURY, MARYLAND

Meeting #30

November 25, 1968

PRESENT

Councilman W. Paul Martin, Presiding
Councilman Sam Seidel

Mayor Dallas G. Truitt
Councilman David Rodgers

ABSENT

Councilman Harry Fullbrook

Councilman Robert Powell

IN ATTENDANCE

City Clerk, F. Tawes; Executive Secretary, C. Leydecker; Treasurer, H. Brittingham; City Solicitor, W. Anderson; Public Works Director, P. Cooper; Building Inspector, H. Wojtanowski; Planning Director, P. Tallon; Purchasing Agent, C. Davis; Police Chief, L. Payne; Planning Aide, M. Burhans; Interested Citizens and Members of the Press

Convening - Presentation of Resolution (Morgan)

The Mayor and Council of the City of Salisbury met in regular session in City Hall, 112 W. Church Street at 8 p.m. on Monday, November 25, 1968, the time and place set for such meetings. President of the Council, W. Paul Martin, called the meeting to order and the Lord's Prayer was repeated.

In accordance with Council's instructions at the last regular meeting, a Resolution of Appreciation had been prepared for presentation to Mr. William E. Morgan for his donation to the City of valuable park land in the Schumaker area. The Resolution as prepared was read to Mr. Morgan who requested that the City take it back and make it out to both he and his wife since she was donating the land along with him. The Mayor presented keys to the City to Mr. and Mrs. Morgan and the Council advised the Resolution would be amended and sent to him as requested.

The amended Resolution will read as follows: WHEREAS, it was voted at the last regular meeting of the Mayor and City Council held on November 11, 1968 to have a suitable resolution prepared expressing appreciation to William E. and Cleo F. Morgan for their generous donation of valuable park land to the City; and

WHEREAS, Mr. and Mrs. Morgan, through their foresight and concern for this community have earned the respect and affection of all its citizens and are worthy of high recognition for their contribution to the civic welfare and improvement of the City.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Salisbury that they hereby express on behalf of the entire community, its utmost gratitude and appreciation to Mr. and Mrs. William E. Morgan for their generous gift; and

BE IT FURTHER RESOLVED that a copy of this resolution be spread in full on its records and a copy presented to them.

DONE in the City of Salisbury this 25th day of November, 1968. (Signed) W. Paul Martin, Council President.

Approval of Minutes - Request for Amendment

It was called to Council's attention by the City Treasurer that the check presented to the Council by the Lions Club at the last meeting was actually a facsimile check representing their donation to the City of \$1,100 for the two flag poles for the new Downtown Plaza. He requested that the minutes show that an actual check was not received. The Lions will send a bonafide check for the amount of the donation once they are billed for same by the City. The amendment to the minutes was noted by the City Clerk and a motion approving them as amended was made and seconded by Rodgers and Seidel.

Request for Variance - Planning Commission
Ruling - Subdivision Code - Laws and Pazourek
Properties

Attorneys Victor Laws and William Simpson appeared before Council representing W. Preston Laws and Edward and Larene Pazourek respectively in their appeal of a Planning Commission decision affecting the use of their properties. Discussion of the property use in each case brought a decision by the Council, on a motion by Rodgers and Seidel in each case, to grant the requested variances from the Subdivision Code on the grounds of hardship as a result of the Commission's ruling. It was pointed out that the Commission could not approve the subdivisions because they did not comply with the Subdivision Regulations governing minimum width and area requirements in the Central Business District in the Pazourek case and Zoning Code lot widths and area requirements in an Office and Service District in the Laws case.

Councilman Seidel questioned Mr. Laws on the proposed use of the property located at the corner of Winder and Camden Avenue and was advised by him that he had been authorized to advertise the property for public sale in the hopes that it would be purchased and demolished and a new structure erected. Building permit requirements for new construction on the lot were discussed also.

Appearance - Lee Collins re Law governing
Funeral Processions

Mr. Collins advised Council he wanted to know if the City had a law permitting funeral processions to proceed through traffic signals if headlights were burning.. He was advised by the Police Chief that there is a State Law allowing funeral processions to proceed through intersections in an orderly manner with headlights burning. Mr. Collins related an experience he had recently while participating in a funeral procession and requested that the City look into the possibility of providing police protection at intersections during funeral processions or to require Funeral Directors to provide the necessary protection as a part of their service. Council discussion of the matter brought a decision to write to all funeral directors in the City advising them of the problem and also to have the news media publicize the fact that there is a state law giving funeral processions right-of-way through signal-controlled intersections. -The Police Chief advised that all Funeral Directors in the City do notify the Police Department if they feel a funeral will be large enough to warrant special traffic control.

Ordinance No. 1006 - 2nd Reading - Loan
Note Bid Award

Planning Aide, Merrill Burhans reported one change in the Ordinance since its original presentation and that was the elimination of the bid submitted by Chase Manhattan Bank from the list of bidders. He pointed out that the bid had been received after the time specified and had been rejected by the Urban Renewal Regional Office. A motion passing the Ordinance as amended on second and final reading was made and seconded by Rodgers and Seidel.

Recommendations - Downtown Salisbury Mall
Association

Recommendations as contained in a memo to the Council from the Building Inspector were discussed and the following action taken:

1. Rodgers motioned with Seidel seconding the motion that the Downtown Salisbury Mall Association's recommendation to adopt the name of Downtown Plaza for the new Main Street construction be approved.

2. Rodgers also motioned with Seidel seconding same that the request to amend Ordinance No. 1003 to restrict the hours for use of the Mall for utility, service and local deliveries to the hours of 7 a.m. - 11 a.m. (instead of the present 12 midnight to 11 a.m.) be granted.

Further recommendations for amendment to Ordinance No. 1003 as contained in a letter from the Association's Chairman were tabled until after the entire Association has had a chance to review them.

Award of Bids

1. Assignment of Contract A-7-69 - motion by Seidel, seconded by Rodgers to abide by the recommendation of the Purchasing Agent to return current documents to R. H. Bartemy & Sons and consent in writing to the 100% assignment of the contract to George W. Wilkinson.

2. Equipment Rental - motion by Seidel, seconded by Rodgers authorizing action as requested to hire Del-Mar-Va Paving Co., Inc. to provide street sweeping services in the amount of an estimated \$787.50 (45 hours @ \$17.50/hr.)

3. Rubber Traffic Safety Cones (200) - motion by Rodgers, seconded by Seidel to award to Joseph B. Melson (Koontz Equipment Co.) in the amount of \$486, low bid.

4. Desks for City Service Center - motion by Rodgers, seconded by Seidel to award to low bid of White & Leonard, Inc. in the amount of \$298.

5. Emergency-Renew Sanitary Sewer Service - motion by Rodgers, seconded by Seidel authorizing payment to George W. Wilkinson in the amount of \$276.50.

In connection with the award of bids, the Purchasing Agent reported to Council on a question raised at a previous meeting relative to transfer of funds in an exact amount of a bid award. He explained the funds for purchase of Tires and Snow Removal Chemicals has been transferred from Account 21.912F (Parts, all vehicles) to 21.912E (Tires) - \$1,051.44 and from accounts 12.202K (Equipment) - \$1,093.01 and from 12.202P (Park Bridge) - \$654 to account 12.202F (Snow Removal Chemicals).

Council indicated an interest in all transfer of funds for the fiscal year to be studied at Budget preparation time.

Request to Lease Johnson Farm

Executive Secretary, C. E. Leydecker, was instructed to advise Mrs. Lester Richardson that she would be notified after January 1 whether the Johnson Farm could be leased for farming purposes or not. The farm is the subject of a litigation suit in court at the present time and the outcome is uncertain. Council President Martin requested that she

be advised that the City looked favorably on leasing the farm and that she would be given first consideration if it is allowable.

C. C. D. C. Recommendations

Executive Secretary reported no formal, written recommendations were available from the Central City District Commission but that he knew of one recommendation they desired to present to the Council. A request from Mr. Quinton Johnson for the City to install parking meters for 19 spaces in his privately-owned lot on High Street and providing a policing and collection service in exchange for 50% of any money deposited in the meters was considered to be a profitable operation by the C. C. D. C. Council's approval of the recommendation, based on the City Solicitor's opinion that it would not conflict with the City's Bond Ordinance governing metered collections and parking lot operations, was given informally on instruction by the Council President that it be tried a trial basis to see if it would be profitable to the City.

Temporary Personnel - Request for Approval

P. C. Cooper's request to grant 30 days extended sick leave to Asbury Phoebus, Motor Equipment Operator I, Sanitation Division, and authorization to hire a temporary replacement until he is able to resume full-time work was granted on a motion by Rodgers and Seidel. The temporary replacement will be hired in a Grade 8 position.

Tax Status - Eastern Shore Steel Company

An adjustment in the taxes levied on the Eastern Shore Steel Company was granted by the Council on a motion by Seidel which was seconded by Rodgers. An opinion by the City Solicitor that the taxes should not have been billed for the period the company was located in the Northwood area was accepted on the grounds that State wide provisions did not apply in this case since the company moved from one part of the City Limits to another in which recent annexation provisions govern taxing procedures. The Solicitor's ruling that no tax liability would be incurred by Eastern Shore Steel within two years following the date of annexation and not sooner than July 1, 1970 was also approved. The amount of the decrease or adjustment in the company's taxes is \$1,062.93.

New Business

1. A reminder for the Council to attend a meeting of the International Association of Chiefs of Police in the Circuit Court Room of the County Court House on December 10 at 7:30 p.m. to hear a report on the results of a recent survey and study of police operations in the community was given by the Executive Secretary. Copies of the report are not available until after the presentation.
2. A request for appointment of a Council representative to the Animal Shelter Committee was extended on behalf of the Shelter President, Mr. George Stein. Councilman Seidel was appointed to represent the City on the Committee and was invited to attend a meeting on December 1 at 8 p.m. at the Central Electric Company to discuss financing and budget proposals.
3. An expression of support for the County's efforts to have the State's Mentally Retarded Center located in Salisbury was unanimously given on a motion by Seidel which was seconded by Rodgers.
4. Councilman Martin instructed the City Solicitor to prepare an Ordinance to pave the way to establishing a City Personnel Board. He recommended using the County's set-up as a guideline and requested that the Ordinance be ready for review and study

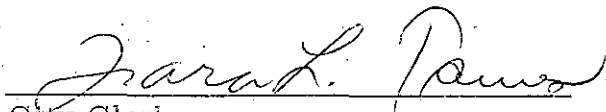
at the next Council meeting which will be on December 9, 1968. It was suggested that a 5-man Board instead of a 3-man Board such as the County has should be considered. Mr. Martin also encouraged Department Heads to establish Grievance Committees in each department to find out what their employees have on their minds. He felt there should be at least four such committees -- one in the Police, Fire and Public Works Departments and one for all other classified employees.

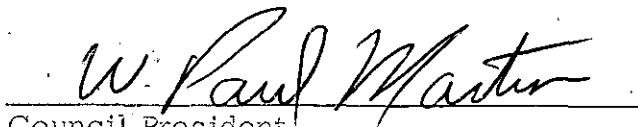
5. Council unanimously approved a request by Mr. Rodgers to have an appropriate Resolution drawn up expressing the Council's sympathy to Mr. Fullbrook's family on the death of his father-in-law, Mr. Robert Hicks. The Resolution is to be prepared and delivered within the week.

6. Councilman Rodgers questioned the advisability of releasing items to the news media before Council has been made aware of them. He specifically referred to an article in the Daily Times quoting the Planning Director and his opinions relative to Downtown and Center City Development.

7. Mayor Dallas Truitt presented a proposal from the NTCC to the Council in which members of that organization volunteered their services for auxiliary police patrols in the early morning and late evening hours in an effort to combat and curb some of the recent breaking and entering and hold-up crimes. The proposal was given consideration with reservations and it was finally decided that the NTCC President and the Police Chief should be invited to a meeting to discuss the proposal in detail before any action is taken to accept or reject the offered assistance. Councilman Rodgers expressed doubt that the City needed or should sanction civilian police assistance but agreed it would be a good idea to have more specifics before reaching a decision.

The meeting ended with the distribution of the City's Capital Improvements Program by the Mayor at 9:05 p.m.


City Clerk


Council President

INTER OFFICE MEMORANDUM

November 25, 1968

TO: Mayor and Council

FROM: Calvin C. Davis, Purchasing Agent

SUBJECT: Assignment of Contract A-7-69

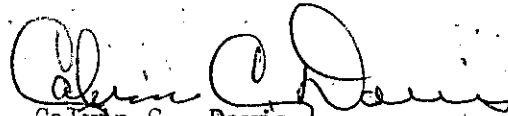
Council approved on October 28, 1968 the award of Contract A-7-69 which was for the removal of debris from fire damage at the City Service Center to R. H. Bartemy & Sons of Pittsville, Maryland.

On November 13, 1968 Mr. Bartemy and Mr. George W. Wilkinson visited me at City Hall for the prime purpose of requesting that I concur in the assignment of this contract to George W. Wilkinson. I informed both parties that I would discuss the matter with the City Solicitor and with Council.

The problem can be disposed of in one of the below listed ways:

- 1) Consent in writing can be given to R. H. Bartemy & Sons for the 100% assignment of the contract. This would hold R. H. Bartemy & Sons primarily responsible and as the prime contractor would be responsible for the furnishing of the Contract Bond. All dealings and contacts would be through R. H. Bartemy & Sons.
- 2) Contract could be rebid.
- 3) Contract could be awarded to the next low bidder (Charles I. Lewis, \$1,950.00).

Recommend that the current documents for the Contract be returned to R. H. Bartemy & Sons and that the City of Salisbury consent in writing to the 100% assignment of the contract to George W. Wilkinson. The City Solicitor concurs with my recommendation contained in 1 above.


Calvin C. Davis

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

November 25, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Equipment Rental

Public Works Department Purchase Requisition Number 1158 is for the purchase of services for the sweeping of City Streets by Del-Mar-Va Paving Company, Inc. This service is urgently needed in that both of our street sweepers are out of operation.

Arrangements were made with the approval of the Office of the Mayor on November 11, 1968 to have this service performed. It is estimated that the need for approximately 45 hours of service is required at \$17.50 per hour.

Request authority to issue the necessary Purchase Order to cover this need. The total estimate is \$787.50. The account to be charged is 12.202I, which has a current balance of \$1,286.14. This balance was obtained by the transfer of \$643.07 from account 12.202D (Street Materials) to account 12.202I (Rental Equipment).


Calvin C. Davis

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

November 25, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Rubber Traffic Safety Cones (200)

Public Works Department Purchase Requisition Number 543 is for the pricing and purchase of 18" Rubber Traffic Safety Cones, Reflectorized.

Request for Quotation Number 35 was sent to likely suppliers on October 31, 1968. Below are the results of the bidding.

<u>BIDDER</u>	<u>TOTAL PRICE</u>
Joseph B. Melson (Koontz Equipment Co)	\$486.00
Radiator Specialty Company	580.00 2% 30
D. H. Smith Associates, Inc.	650.00

Public Works Department has reviewed the bids. Recommend that the award be made to Joseph B. Melson (Koontz Equipment Co.) on their low bid of \$486.00. The account to be charged is 12.202D, which has a current balance of \$1,713.14.


Calvin C. Davis

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

November 25, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Desks for City Service Center

Public Works Department Purchase Requisitions Numbered 621 and 622 are for the pricing and purchase of two desks for use in the City Service Center.

Request for Quotation Number 34 was sent to local suppliers on October 25, 1968. Below are the results of the bidding.

<u>BIDDER</u>	<u>TOTAL PRICE</u>
White & Leonard, Inc.	\$298.00
Baltimore Stationery Co.	372.74 (Alt. \$354.04)
Salisbury Office Supply Co.	384.00

Public Works Department has reviewed the bids. Recommend that the award be made to White & Leonard, Inc. on their low bid of \$298.00. The account to be charged is 13.213, \$149.00, which has a current balance of \$200.00 and 20.213, 149.00, which has a current balance of \$550.00.


Calvin C. Davis

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

November 25, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Emergency-Renew Sanitary Sewer Service

Public Works Department Purchase Requisition Number 575 is for the emergency renewal of 6" Sanitary Sewer Service at the corner of E. College Ave. and Marion St.

This work was performed by George W. Wilkinson at the total price of \$276.50.

Recommend that authority be granted for the issuance of a Purchase Order to George W. Wilkinson for \$276.50. The account to be charged is 13.2420 which has a current balance of \$4,391.77.


Calvin C. Davis

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

November 25, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Transfer of Funds for Tires and Chemicals

During the last Council Meeting on November 11, 1968 the request was made for information concerning the funding of Purchase Orders for the purchase of Tires and Snow Removal Chemicals.

These transactions were funded as follows:

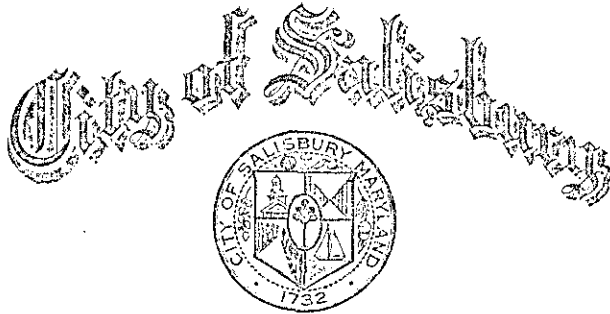
TIRES: From account 21.912F(Parts all vehicles)to 21.912E Tires, \$1,051.44.

Snow Removal Chemicals: From accounts 12.202K (Equipment), \$1,093.01 and account 12.202P (Park Bridge), \$654.00 to account 12.202F, \$1,747.01.

With these transfers to the necessary accounts the balances were sufficient to fund the purchases for Item 17(Tires) and Item #18(Snow Removal Chemicals) authorized by the Council Meeting of November 11, 1968.


Calvin C. Davis

cc: 9 for Council
Mr. Leydecker
PW



PHILIP C. COOPER
Director
PUBLIC WORKS DEPT.

MARYLAND

742-2289

GEO. WILKINSON
A.P. ISAKSON
G.W.
A.P.I.

Gentlemen:

Please submit an informal bid for the construction of a 4" water service as follows:

Install 6" x 4" tapping tee and valve, approximately 25' - 4" cast iron water pipe, install 4" meter, build concrete block meter pit, place top slab of concrete 8" thick with meter box frame and cover. Stabilize trench with 6" CR-6.

The City of Salisbury will furnish all materials at their Lake Street Service Center.

Sincerely,

CITY OF SALISBURY

Nelson C. Messick
Assistant City Engineer

NCM:kc

Resolution

WHEREAS, Horace Robert Parker, a Purple Heart Veteran of World War II, had passed away earlier this year and was buried with military honors and the National Colors which draped his casket were traditionally presented to his parents; and

WHEREAS, the parents -- Mr. and Mrs. James B. Parker of 606 Liberty Street, Salisbury, Maryland -- in memory of their son, Horace Robert Parker, and with a strong desire of patriotism for the recognition of Veteran's Day, November 11, 1968, presented the said Flag to the American Legion and Veterans of Foreign Wars Local Post to be raised and flown on that day in Salisbury's Memorial Park; and

WHEREAS, the Mayor and Council of the City of Salisbury wish to express the appreciation of the people of Salisbury in recognition of this gesture;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council hereby extend to Mr. and Mrs. James B. Parker, in behalf of all the citizens of Salisbury, their deep appreciation and admiration for this outward display of devotion and patriotism; and

BE IT FURTHER RESOLVED that a copy of this Resolution be spread on the official minutes of the City and a copy presented to Mr. and Mrs. Parker.

W. Paul Martin
COUNCIL PRESIDENT

34

CITY OF SALISBURY, MARYLAND

Meeting #29 (Special)

November 12, 1968

Temporary Loan Note Bid Award - Ord. 1006 - 1st
Reading

A special meeting of the City Council was held on Tuesday, November 12, 1968 at 3 p.m. for the purpose of awarding the purchase of a \$320,000 Temporary Loan Note to the low bidder. The Loan Note is for the purpose of financing MD. Project R-19 in the Urban Renewal Program for the next 6 months.

In attendance were Councilmen Harry Fullbrook, Robert Powell, City Solicitor Walter Anderson, City Clerk Fara Tawes, Treasurer Hampton Brittingham, Planning and Urban Renewal Representative Merrill Burhans with Councilman Sam Seidel registering his vote and approval by telephone.

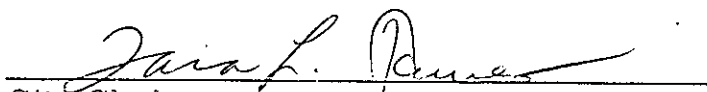
Bids received included the following:

1. Continental Illinois National Bank and Trust Co. of Chicago and The First Boston Corp. - Interest Rate 3.31%.
2. First National City Bank and Bank of America NT & SA - Interest rate 3.20%.
3. Maryland National Bank - Interest rate 3.12%.
4. Chase Manhattan Bank, N.A. Lehman Brothers - Interest rate 3.50%.

A motion to award the bid to the Maryland National Bank on their low interest rate offer of 3.12% was made and seconded by Fullbrook and Powell and carried unanimously.

In connection with the Award of Bid, Ordinance No. 1006 was introduced and approved as written on a motion by Seidel and Powell. Ordinance No. 1006 reads as follows: AN ORDINANCE of the Council of the City of Salisbury authorizing the sale, issuance and delivery of preliminary loan notes in the aggregate principal amount of \$320,000, the execution of Requisition Agreement No. 8, and the execution and delivery of project Temporary Loan Note No. 11, all in connection with Project MD. R-19, supplementing Ordinance No. 864, etc.

The meeting adjourned at 3:15 p.m.


City Clerk

CITY OF SALISBURY, MARYLAND

Meeting #31

December 9, 1968

PRESENT

Councilman W. Paul Martin, Presiding
Councilman David Rodgers
Councilman Sam Seidel

Mayor Dallas Truitt
Councilman Harry Fullbrook
Councilman Robert Powell

IN ATTENDANCE

City Clerk, F. Tawes; City Solicitor, W. Anderson; Treasurer, H. Brittingham; Purchasing Agent, C. Davis; Public Works Director, P. Cooper; Building Inspector, H. Wojtanowski; Planning Director, P. Tallon; Planning Aide, M. Burhans; Interested Citizens and Members of the Press

Convening - Approval of Minutes, Nov. 25, 1968

The Mayor and Council of the City of Salisbury met in regular session in City Hall, 112 W. Church Street on Monday, December 9, 1968 at 8 p.m. The Meeting was called to order by the President of the Council, the Lord's Prayer was repeated and a minute of silence was observed out of respect to the memory of Sheriff Sam Graham, who was shot and killed by an escaping prisoner on Sunday, December 8, 1968.

Minutes of the previous meeting held on Monday, November 25, 1968, were approved as written on a motion made and seconded by Rodgers and Seidel.

Appearance- Arnold Wolters re Report - Downtown
Salisbury Association

Mr. Wolters, representing the Downtown Salisbury Association, appeared before Council and read a letter of commendation and appreciation for the City's cooperation in the construction of the new Downtown Plaza. He singled out the City's Public Works Director, P. C. Cooper, for special acclaim and pointed out another area of cooperation needed in the future - that of increased public parking in the Downtown area.

A complete copy of the letter from the Association is attached to the official minutes of the meeting. Councilman Rodgers commended Mr. Wolters, in turn, for his part in the Plaza construction.

Animal Shelter Proposal - George Stein, President
Wicomico County Humane Society

Mr. Stein's complete and detailed proposal for a new animal shelter facility to be built with City-County and Humane Society funds and effort was well received by the Council and a motion approving the proposal in principle was made and seconded by Powell and Rodgers. Council instructed that Mr. Stein present the same proposal to the County Council after which final approval will be given by the City and concrete plans for construction can be worked out. Total costs for the facility were estimated to be \$20,000 with \$2,500 of this amount coming from the City, \$7,500 from the County and \$10,000 from the Humane Society. The City was asked to lease or donate property near the Sewage Treatment Plant on Pemberton Drive for the location of the shelter. Total operating expenses for the shelter were estimated to be \$10,000/year. Of this amount, \$2,000 is to come from the City, \$6,000 from the County and \$2,000 from the Society. County and City dog wardens are to work out of the shelter, but maintenance and control is to be retained by the Society.

Water and sewer services as well as garbage and dead animal disposal is to be provided by the City. In summing up the proposal, Mr. Stein stated there would be no sale of animals to dealers but individual sales to interested prospective pet owners would be allowed. Legal involvements having to do with ownership of the property on which the shelter is to be located are to be ironed out by the City and County attorneys and a complete proposal presented to the Council for final approval and recommendations. It was suggested that the property be leased by the City and that construction of the facility be let on a contract bid basis in conformance with the City's purchasing regulations.

Spectacular Sign Permit - Eugene Trapkin

Council unanimously approved Mr. Trapkin's application for a permit allowing a spectacular sign conversion at property located at 700 N. Salisbury Blvd. (Salisbury Rug Company). A formal motion approving the sign as recommended by the Building Inspector was made and seconded by Powell and Rodgers and carried unanimously.

Airport Lease - Sid's Dusting Service- Hangar Space

A request for approval of the above lease made by the City - County Airport Commission was denied by the City Council who instructed that the lease be re-written to clearly prohibit sub-leasing of the property involved. The City Solicitor and County Attorney are to confer on the subject and draw up a new lease for approval.

C.C.D.C. Recommendation - Additional Parking Lot Attendants

Council approved a Central City District Commission recommendation to hire additional parking lot attendants during the Christmas season to direct traffic on Central #1 parking Lot to take care of a build-up of exit traffic. Councilman Fullbrook requested that thought be given to re-designing this parking lot to allow exiting on Market Street. He stated that, in his opinion, the lot has been constructed backwards and should be improved for better exiting and entering permanently and not just at Christmas time. Discussion of traffic movement over the Camden Street Bridge was also heard but no recommendations for change were given.

Award of Bids

1. Repairs to Rolling Door - Incinerator - motion by Rodgers, seconded by Powell to award to Salisbury Steel Products, Inc. in the amount of \$845. (\$785.25 - Insurance Co. and \$116.75 - City).
2. Approval of Professional Services - motion by Rodgers, seconded by Seidel authorizing payment to John P. Donofrio, Inc. in the Amount of \$700 which includes an over-run of \$100 as final payment for the Main St. Plaza.
3. Parts for Ammonia Feeder - motion by Seidel, seconded by Powell to purchase as recommended from Wallace & Tiernan, Inc. in the amount of \$281.95.
4. Contract #21-69-W - motion by Powell, seconded by Rodgers to award to low bid of George W. Wilkinson in the amount of \$3,865.
5. Contract #22-69-S - motion by Rodgers, seconded by Powell to award to low bid of George W. Wilkinson in the amount of \$4,386.75.
6. Motion by Rodgers, seconded by Powell to award bid for publishing City Maps to Charles Bruning in the amount of \$540/2,000 maps. Council also directed that a charge

of 50¢ be made on the sale of each of these maps. It was also noted that the maps would contain street indexing of the metropolitan area and not just the City Limits.

Resolution No. 113 - Application for Amendatory Contract - Md. R-17

P. L. Tallon, Planning Director explained reasons for filing an amendatory application for the Md. R-17 contract which included budgetary over-runs, expenditures and improvements not included in the original application. He stated the City's estimated share of the net project cost will be complete with a cash payment computed now at \$35,348. Resolution No. 113 which reads as follows was introduced and passed on a motion by Powell which was seconded by Seidel: A RESOLUTION of the Council of the City of Salisbury, a municipal corporation of the State of Maryland, authorizing the filing of an amendatory application for revised loan, grant, project costs estimate and financing plan and project expenditures budget for Project Md. R-17, "Central Business District Project No. 1" Urban Renewal Project.

Question was raised by the Council President on the lack of urgency first implied by the Urban Renewal Agency in receiving the City's final cash payment on the R-17 Project. Tallon explained that filing of the Amendatory Contract was the suggestion of the Agency to resolve the Project settlement and the October deadline had been noted to the Philadelphia office.

Capital Improvements Program

Attention was called to the recently completed up-to-date Capital Improvements Program and a brief review was presented by the Planning Director.

Storm Water Drains - Alabama Avenue

P. C. Cooper's recommendation to provide adequate storm drainage as cheaply as possible to the City by taking advantage of right-of-way between the sidewalk and the new building at the site of the Elderly Housing Project on Alabama Ave. and at the same time improving the system to provide for future development on Taylor Avenue and Riverside Drive was given approval by the Council who authorized him to proceed with negotiations for the installation to serve the entire area keeping within his estimated cost of \$9,595 for the City's share. The Building Inspector reported permits for 75 housing units would be constructed by Crestwood, Inc. in the Project and that his office has already issued 11 demolition permits and 3 moving permits for dwellings existing in the area.

Right-of-way - Beauchamp Street

Discussion of P. C. Cooper's negotiations for right-of-way for street widening purposes on Beauchamp Street from the Oak Hill Townhouses Corp. brought a motion by Rodgers and Powell to approve his recommendation to offer \$500 worth of curb and gutter along the frontage of two properties in question in exchange for the desired right-of-way. It was considered prior to the motion to ask for the right-of-way free since rights to the street bed have already been given to the Oak Hill Townhouses.

Snow Removal Plan - City-wide

A detailed snow removal plan to be put into effect city-wide was explained to the Council by Mr. Cooper. Snow emergency route signs are to be placed along designated streets

and citizens are to be requested to move cars off the routes once an emergency has been declared by the Mayor. Council complimented Mr. Cooper on a well designed plan.

Fire Damage Claim - City Yard

Recapitulating the costs of the damages to the City Yard due to a fire a few months ago, P. C. Cooper explained that the City's Insurance Carrier has agreed to a settlement of \$47,821.90. He recommended approval of this settlement which is just under the City's estimated \$50,171.40 for the damage. Council approved his recommendation for settlement and agreed that the money should be put in escrow for rebuilding the facility damaged by fire. Formal motion to this effect was made and seconded by Powell and Fullbrook.

Sewer Stoppage - N. Division Street

Authority to proceed as recommended to solve problems involving sewer entrance connections at the property of Mr. George Tilghman and Tiny Tot Nursery on the corner of N. Division and W. Philadelphia Ave. was given on a motion by Rodgers and Powell. Improvements are to include connection to the newer trunk sanitary sewer in the area, replacing unused clay pipe sewer connection with 6" cast iron and paying 1/2 the costs of plumbing bills incurred by Mr. Tilghman and Tiny Tot Nursery at the time stoppage occurred. Mr. Tilghman's bill amounted to \$131.73 total and Tiny Tot - \$28.00 total.

Review of Plaza Costs

A complete breakdown of costs incurred in the construction of the Downtown Plaza was presented; acknowledged and approved by the Council. Special attention to over-expenditures was called by Mr. Cooper and noted by the Council who approved all the items in Section 4 as requested. Question was raised by the Treasurer, however, when P. C. Cooper asked to have over-time expenditures replaced in the General Fund from the Bond Issue fund. Council instructed that the City Solicitor, Public Works Director and the Treasurer resolve this problem and bring it back to Council for approval.

Request to hire private contractor for Meter Installation

P. C. Cooper's request to hire a private contractor in lieu of using City Forces to install a 2" water meter at a laundromat location in the Clairmont Shopping Center received general approval of the Council on a motion by Rodgers which was seconded by Councilman Seidel. Councilman Fullbrook voted No on the motion stating he felt the City should utilize its own forces to do City work regardless of the circumstances. Cooper explained the demand for water and sewer work far exceeds manpower capabilities at the present time.

New Business

1. Northside Pumping Station - mention was made of a communication received from the Health Dept. relative to the City's dumping of raw refuse into the River on a regular basis. P. C. Cooper noted he realized the problems and steps are being taken to correct the procedure as economically as possible through the use of Federal Funds if possible. Increased industrial use by Purdue, Inc., has caused part of the problem.

2. Christmas Lighting Obligation - Chamber of Commerce - W. H. Brittingham, City Treasurer was authorized to issue the City's share of Christmas Lighting expenses

in accordance with a request received from the Chamber committee responsible for the light installation. City Solicitor, Walter Anderson, objected to releasing the funds until the proper release from liability has been received signed by the Chamber President. Payment for services rendered was considered to be proper, however, and no action was taken to rescind a motion to pay the City's share of the costs which was made and seconded by Fullbrook and Rodgers.

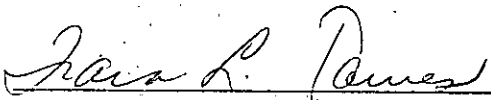
3. Wicomico Theatre Building Improvement Status - question was raised to the Building Inspector and the City Solicitor relative to the legal obligation of the Wicomico Theatre to either close or finish improvements started at their location on South Division Street. Both officials were instructed to look into the situation and enforce the City's regulations pertaining to the situation.

4. Personnel Board - Council President Martin advised Council the Resolution creating the new City Personnel Board was not ready for discussion or action but would be taken into consideration at the next Council meeting. City Solicitor advised a Charter Amendment would probably be necessary in the creation of the Board and that this would also be brought up for consideration and action.

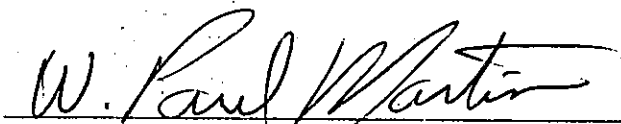
5. Snow Removal and Cleaning Equipment for Plaza - P. C. Cooper briefly touched on a proposal to be considered involving the purchase of special snow removal and street cleaning equipment to be used on the new Downtown Plaza. Prices and a concrete proposal are to be presented at a future meeting.

6. As a final item, approval of the signing of a special form for the Federal Government indicating no discrimination would be made in the hiring of personnel at the Airport facility was given on a motion by Fullbrook and Powell at the request of the Airport Commission. It was explained that the form was necessary to receive Federal funds to proceed with the Phase III improvements at the Airport. The document was executed by the Mayor as requested.

There being no further business to come before the Chair, the meeting adjourned at 10 p.m. to meet again in regular session on Monday, December 23, 1968.



City Clerk



Council President



P. O. BOX 1737

SALISBURY, MARYLAND 21801

December 9, 1968

Mayor and Council
City of Salisbury
Salisbury, Maryland

Gentlemen:

The Downtown Salisbury Association wishes to extend its sincere appreciation to the Mayor and Council of Salisbury for the splendid cooperation in the construction of the Downtown Plaza.

Since the inception of the idea of a permanent plaza in the first beautification report, you have been sympathetic to the problems of the Central Business District and the need for drastic action to reverse the decline in the downtown area.

Your courageous action in closing an important Main Street artery to traffic in order to create the Downtown Plaza will prove to be a landmark in the history of the city. That Salisbury becomes only the thirtieth city in the East to create a permanent Downtown Mall will receive national publicity. We have just been informed that slides of the Plaza will be included in a presentation on Downtown Developments to be made at the National Retail Merchants Association Convention in January.

We would also like to acknowledge the tremendous debt we owe to Philip C. Cooper, Director of Public Works, of the city, and his staff for the superhuman effort expended in getting the Plaza completed on time. He brought all divergent views into focus and gave much of his time and effort to make the Plaza the success it is. He had a most difficult task and we are proud of what he accomplished.

As Congressman Morton expressed it so well at the opening ceremonies, this is a perfect example of how government and private business can effectively cooperate to improve existing conditions. We look forward to



P. O. BOX 1737

SALISBURY, MARYLAND 21801

- 2 -

future areas of cooperation -- particularly in the field of increased parking which is our Number one need in the Downtown Area today.

Once again -- many thanks for your help.

Sincerely,

Arnold R. Wolters,
President

ARW/em.

2. Total estimated non-cash local grants-in-aid increase from \$139,873 to \$191,334. This figure is dependent upon acceptance by HUD of all credits claimed.
3. Federal capital grant will be reduced from the latest approved estimate of \$839,983 to an estimated \$781,263. Under the pooling arrangement of R-19 and R-17, due to an amendment to project R-19, the latest estimated capital grant would be \$813,219.
4. The additional cash payment required to make up the City's quarter share of the net project cost is estimated at \$35,348.
5. The maximum loan permitted to be outstanding at any time is reduced from \$1,288,183 to \$1,267,610.

We wish to request approval of Resolution 113 which authorizes filing of this amendatory application.

INTER OFFICE MEMORANDUM

December 9, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Repairs to Rolling Door-Incinerator

Public Works Department Purchase Requisition Number 1176 is for the approval of the price from the Salisbury Steel Products, Inc. for the repair of the Kinnear Steel Rolling Door at the City Incinerator.

The door was approved by the Board of Standardization to be purchased from the Kinnear Manufacturing Co. and the Salisbury Steel Products, Inc. is the local representative of that company.

The total price for the repair of the door is \$845.00 of which the insurance company has awarded \$728.25, which leaves a balance of \$116.75 to be paid for by the City.

Public Works Department has reviewed the proposal. Recommend that the award be to Salisbury Steel Products, Inc. on their bid of \$845.00. The cost to the City will be \$116.75 and charged to account 13.402E, which will receive a transfer of funds from account 13.402F. This transfer is needed because of items not budgeted for during the incinerator repair job and sufficient funds in account 13.402F caused by budgeting for a stoker that will not be required this fiscal year.


Calvin C. Davis

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

December 9, 1968

TO: Mayor and Council

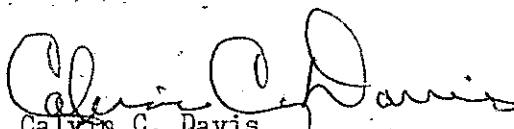
FROM: Calvin C. Davis, Purchasing Agent

SUBJECT: Approval of Professional Services

Public Works Department Purchase Requisition Number 1170 is for the final payment for professional services of John P. Donofrio, Inc. for the Main Street Plaza.

This final Invoice is for \$700.00, which when added to the prior payments authorized by the Council is \$100.00 more than the amount approved by the Council on July 8, 1968.

The account to be charged, if this amount of \$100.00 is approved, is the 1968 Bond Issue-Main Street Mall. The current balance of this account is \$33,183.35.


Calvin C. Davis

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

December 9, 1968

TO: Mayor and Council

FROM: Calvin C. Davis, Purchasing Agent

SUBJECT: Parts for Ammonia Feeder (Standardized)

Public Works Department Purchase Requisition Number 126 is for the pricing of items for the Ammonia Feeder at the Water Plant.

A quotation from Wallace & Tiernan, Inc. was received pricing the needed parts. This quotation was for a total of \$281.95. Wallace and Tiernan, Inc. was standardized for the parts for this equipment.

Public Works Department has reviewed the prices. Recommend that authority be granted for issuing a Purchase Order to Wallace & Tiernan, Inc. for the needed items for \$281.95. The account to be charged is 20.232D, which has a current balance of \$7,606.57.


Calvin C. Davis

cc: 9 for Council
Mr. Leydecker
PW.

INTER OFFICE MEMORANDUM

December 9, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Contract #21-69-W, Water Main-Alexander Ave.

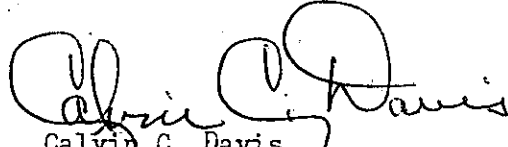
Public Works Department Purchase Requisition Number 1160 is for the pricing and purchase of services for the installation of Water Mains on Alexander Ave.

Proposals were mailed to local bidders for the completion of this work on November 14, 1968. Bids were received, opened and read aloud at City Hall at 10:00 AM EST Wednesday, November 27, 1968 with the following results:

<u>BIDDER</u>	<u>TOTAL PRICE</u>
George W. Wilkinson	\$3,865.00
A. P. Isakson, Inc.	4,296.41

Bids were not received from George & Lynch, Inc., Evans Construction Co., Inc. or Edgell Construction Co., Inc.

Public Works Department has reviewed the bids. Recommend that the award be made to George W. Wilkinson on the basis of his low bid of \$3,865.00. The account to be charged is 1968 Bond Issue-Northwood, which has a current balance of \$223,224.78.


Calvin C. Davis

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

December 9, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Contract #22-69-S, Sewer Construction-Alexander Ave.

Public Works Department Purchase Requisition Number 1161 is for the pricing and purchase of services to install Sanitary Sewer Services on Alexander Ave.

Proposals were mailed to local bidders on November 14, 1968. Bids were received, opened and read aloud at 10:00 AM EST, Wednesday, November 27, 1968 at City Hall with the following results:

<u>BIDDER</u>	<u>TOTAL BID PRICE</u>
George W. Wilkinson	\$4,386.75
A. P. Isakson, Inc.	4,988.87

Bids were not received from George & Lynch, Inc., Evans Construction Co., Inc. or Edgell Construction Co., Inc.

Public Works Department has reviewed the bids. Recommend that the award be made to George W. Wilkinson on the basis of his low bid of \$4,386.75. The account to be charged is 1968 Bond Issue-Northwood, which has a current balance of \$223,224.78.


Calvin C. Davis

cc: 9 for Council
Mr. Leydecker
PW

CITY OF SALISBURY, MARYLAND

Meeting #32

December 23, 1968

PRESENT

Mayor Dallas Truitt
Councilman David Rodgers
Councilman Robert Powell

Councilman W. Paul Martin, Presiding
Councilman Sam Seidel
Councilman Harry Fullbrook

IN ATTENDANCE

City Clerk, F. Tawes; Executive Secretary, C. Leydecker; Treasurer, H. Brittingham; Public Works Director, P. Cooper; Building Inspector, H. Wojtanowski; Purchasing Agent, C. Davis; Police Chief, L. Payne; Planning Director, P. Tallon; Members of the Press

Convening - Approval of Minutes, December 9

The Mayor and Council of the City of Salisbury met in regular session at City Hall on Monday, December 23, 1968 at 8 p.m. The President of the Council, W. Paul Martin, arrived a few minutes late and the meeting was called to order by President Pro Tem, Councilman David Rodgers; the Lord's Prayer was repeated and minutes of the previous meeting were approved as written on a motion by Councilman Seidel which was seconded by Councilman Powell.

Water Bill Adjustment - Mrs. Louise Pease - 421 E. Vine St.

Discussion of a request to cancel a \$10 water bill submitted to Council by Mrs. Louise Pease was heard and a decision rendered to grant same was made on a motion by Fullbrook which was seconded by Powell. Council indicated an exception to the policy of no abatements on water bills was reasonable in this case since the property in question was acquired with no knowledge that water and sewer had not been disconnected and since no water or sewer service had actually been used at the location. (The \$10 bill was the standard minimum charge for the quarter)

EDA Grant Status - Northwood Annexation Area

Executive Secretary, C. E. Leydecker, advised Council of recent correspondence received from the Chief of the Public Works Division of the U. S. Dept. of Commerce relative to EDA's contemplated rejection of the City's application for a Federal Grant under the Administration's Public Works and Economic Development Act of 1965. Reasons given for the rejection included the failure of WBOC and Allen Trust (two beneficiaries in the Northwood Area where the Grant funds are to be used to install sewer and water lines) to execute Certificates of Non-Relocation and other documents required under EDA's policies and rules.

A summary of events, including discussion of the problems involved in having the pertinent documents signed by WBOC and Allen Trust with Congressman Rogers Morton, was given to Council who instructed that EDA be notified the City is not going to withdraw its application and will pursue the matter as far as it can to the extent of securing another type of grant from the Housing and Urban Development Agency. Council requested that a letter be written to Mr. Joseph D. O'Neill, Chief of the Public Works Division of the Economic Development Administration, with copies going to Congressman Morton, advising him of the City's position. It was also suggested that the Delmarva

Advisory Council and the State representative of EDA be kept informed on the correspondence as well as a complete run-down furnished to the Council at the next meeting on subsequent developments after the letters are written.

R/W and Easement Approvals - Southeast Storm Drain Project

P. C. Cooper presented several proposals for R/W and easements along a 15' strip of land extending along the north side of an alley from Monroe to Jackson Street in connection with the Southeast Drain Project. Approval was given to all the proposals as presented on a motion made and seconded by Rodgers and Powell. The proposals presented are as follows:

1. Clarence and Walton Bozman - \$60 for use of land, easement on back of property including fencing and buying and moving garage - \$1,500.
2. John Adams - Use of land - \$60 (temporary use by contractor for trench and equipment)
3. Bertha Collins - Use of land - \$60, relocate fence and monuments, clothes line poles, lilac bush and replace top soil and re-seed if necessary.
4. Nathaniel Henry - 20' stabilized driveway estimated at \$150 using City forces.
5. Walton Reddish - Use of land - relocate clothesline, stabilize rear drive (estimated \$100 cost)
6. C. Earl Miller, Jr. - Place temporary fence along 15' R/W use, salvage rear monument in original condition, remove tree - \$60+ for use of land.
7. Clarence Bayliss - 15' R/W use - temporary fence, relocate clothesline and bush, replace top soil and seed. Compensate for blocking driveway by building entrance in front, (20' stabilized estimated at \$150 cost)
8. Iris Brown - Identical to above.

Mr. Cooper advised he had made an offer to Mr. George Sullivan involving \$500 to be paid for R/W if the owner removes shrubbery, buildings, etc. or \$300 if the City does the removing. He indicated that the proposal has not been accepted at the present time and that Mr. Sullivan is circulating a petition to others in the neighborhood which could slow down progress. Council advised him to continue his negotiations.

Recommendations - Downtown Plaza Committee

Inspector Henry Wojtanowski, acting as secretary to the Downtown Plaza Committee, presented three recommendations for Council consideration and approval. They include:

1. Amending Sec. 5. of Ordinance No. 1003 limiting vehicles using the Mall to 2 axles - motion by Rodgers, seconded by Seidel authorizing amendment to the Ordinance to be made as requested. It was suggested by the Mayor that the major trucking companies be contacted by the Plaza Committee and asked to limit their deliveries to their smaller vehicles.
2. Removal of 3 parking meters on the East side of St. Peters Street - motion by Powell, seconded by Rodgers authorizing removal as recommended with the suggestion that the curb be painted yellow and signs erected indicating the area is for loading and unloading only.

Discussion of specific language to be used on the signs was heard and it was recommended that White & Leonard be contacted and asked to limit their loading and unloading operations as much as possible so that other deliveries can be made using this street and eliminating all day parking as much as possible.

3. Patrolman on duty at all times within the Plaza area to prevent vandalism and theft from the fountains - Mayor Truitt advised the Chief of Police had been consulted on this prior to the meeting and the situation is being handled adequately.

Award of Bids

1. Contract A-10-69 - Police Patrol Vehicle - motion by Seidel, seconded by Fullbrook to award to Oliphant Chevrolet Sales, Inc. in the amount of \$2,630.19.

2. Contract A-12-67 - Police Patrol Vehicles (2) - Question was raised by Councilman Powell relative to the cost of disk wheel brakes at a cost of \$125/vehicle. Council concurred with his recommendation to table the bid award until the next meeting.

3. Contract #25-69-S & W - motion by Powell, seconded by Seidel to award to George W. Wilkinson in the amount of \$5,897.

4. Contract - #26-69-SAN - motion by Rodgers, seconded by Powell to award to George L. Elliott & Son in the amount of \$4,268.

5. Payment of Maintenance Agreement - motion by Rodgers, seconded by Powell to authorize payment in the amount of \$386.40.

6. Emergency Repair to SAN-3 - motion by Powell, seconded by Rodgers authorizing payment in the amount of \$240.47 to Quillin-Valliant, Inc.

7. Repair parts for Wayne Sweeper - motion by Rodgers, seconded by Powell to purchase standardized items from McClung-Logan Equipment Co. in the amount of \$281.99.

8. Reinstall Traffic Light - motion by Rodgers, seconded by Powell authorizing payment to Hawkins Electric Co. in the amount of \$481..

9. Frames and Covers - motion by Seidel, seconded by Fullbrook to award to low bid of Dewey Brothers, Inc. in the amount of \$412.50 - 30 day delivery.

Resolution No. 114 - City Personnel Board

At the request of Council President Martin, Resolution No. 114 was presented to Council for consideration and discussion. Resolution No. 114 reads as follows: A RESOLUTION of the Council of the City of Salisbury proposing an amendment to the Charter of the City of Salisbury supplementing Section 14A by providing certain additional department heads shall be subject to its provisions and creating a new Article IV-A entitled "Personnel Provisions" providing for the creation of a Personnel Board and defining the method of their appointment and its powers.

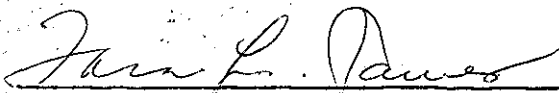
Discussion of the Resolution brought mixed reaction from the Council. The Mayor questioned whether or not passage of same would reflect lack of confidence in Department Head's handling of personnel problems. He expressed the opinion that the City's Administration could make decisions relative to personnel problems with Council's direction without the need for a Personnel Board.

Councilman Fullbrook noted that there seemed to be a lack of language in the Resolution as presented giving the Council the final say on personnel matters. Councilman Powell expressed a desire to study the Resolution further before taking a vote on it. A motion to get the Resolution on the table for discussion at the next meeting was made and seconded by Rodgers and Seidel and carried with Fullbrook and Powell voting No and Councilman Martin breaking the tie with an Aye vote.

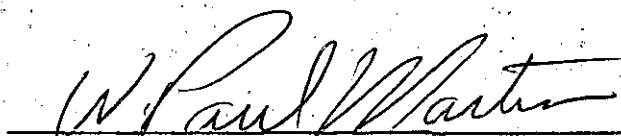
New Business

1. Executive Secretary called attention to the proposed Administrative Manual which has been furnished to Council and instructions were given that discussion of same would be scheduled on the Agenda of the next Council Meeting.
2. Councilman Powell advised he had been re-elected to the Council of the Maryland Municipal League.
3. Problems connected with obtaining a Chairman for the Salisbury-Wicomico Biracial Commission were discussed and several suggestions offered for nominations.
4. P. C. Cooper was instructed to bring up proposals for paying for Plaza Construction Overcosts at the next meeting and instructions were given to include a Resolution passed by the Downtown Plaza Committee or Mall Association in an Addendum to the minutes of a special meeting held on October 28, 1968 in which the Mall Association agreed to absorb any costs over and above the limit of \$70,000 set by the City as its share of the Plaza development. In connection with Plaza costs, Councilman Rodgers noted that a debt owed by the Retail Merchants Association to the consultant - Alexander & Son, should not, in his opinion, be considered as part of the Plaza construction costs.
5. Sewage Treatment problems in connection with increased production at the Perdue Chicken Processing Plant in the old Swift & Co. plant location were discussed and instructions given to P. C. Cooper to contact the Perdue officials and explain to them what corrective actions they are going to have to take to eliminate the problem at its source. It was suggested that Perdue officials be invited to attend a meeting to discuss their operation and to ascertain what they are going to do to increase its efficiency as far as sewage treatment at their own plant is concerned.

There being no further business to come before the Chair, the meeting adjourned at 9:30 p.m. to meet again in regular session on January 13, 1969.



City Clerk



Council President

INTER OFFICE MEMORANDUM

December 23, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Frames and Covers

Public Works Department Purchase Requisition Number 439 is for the pricing and purchasing of Sewer frames and covers, for use throughout the City.

Request for Quotation Number 17 was forwarded to likely suppliers on Dec. 5, 1968. Bids were received as indicated below:

<u>BIDDER</u>	<u>TOTAL PRICE</u>	<u>DELIVERY</u>
Dewey Brothers, Inc.	\$412.50	30 days
Richard Foundry Corporation	412.50	60 "
Flockhart Foundry Company	570.00	

Public Works Department has reviewed the bids. Recommend that the award be made to Dewey Brothers, Inc. on their bid of \$412.50 and Delivery in 30 days. The account to be charged is 20.243A, which has a current balance of \$12,944.32.


Calvin C. Davis

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

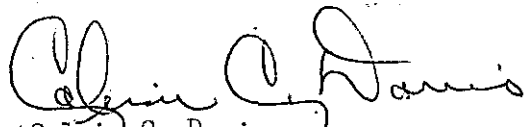
December 23, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Reinstall Traffic Light

Public Works Department Purchase Requisition Number 1180 is for the pricing and reinstallation of the Traffic Lights at Route #50 and Truitt St. which were knocked down during the storm.

This work was approved by the Executive Secretary on December 10, 1968. Hawkins Electric Company did the work and have submitted their Invoice Number 8296 in the amount of \$481.00.

Public Works Department has reviewed the prices. Request authority to issue a Purchase Order in the amount of \$481.00 to the Hawkins Electric Company. The account to be charged is 11.122E, which has a current balance of \$4,388.49.


Calvin C. Davis

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

December 23, 1968

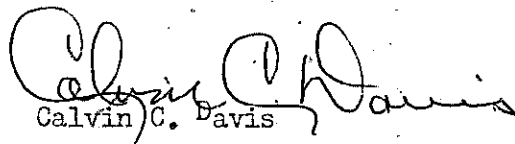
TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Repair Parts for Wayne Sweeper

Public Works Department Purchase Requisition Number 686 is for the repair to Wayne Sweeper, Model #2-880.

These parts were supplied by McClung-Logan Equipment Co. who have been approved by the Board of Standardization as suppliers for this piece of City equipment.

The cost of the parts and freight is \$281.99.

Public Works Department has reviewed the prices. Request authority to issue a confirming Purchase Order to McClung-Logan Equipment Co. for \$281.99 to cover the cost of the items. The account to be charged is 21.912F, which has a current balance of \$4,874.75.


Calvin C. Davis

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

December 23, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Emergency Repair to SAN-3

Public Works Department Purchase Requisition Number 684 is for the repair of SAN-3 due to emergency breakdown.

The repair was to the clutch plate, flywheel and bearings and amounted to a total price of \$240.47.

Public Works Department has reviewed the prices. Recommend that authority be granted for the issuance of a confirming Purchase Order to Quillin-Valliant, Inc. for \$240.47. The account to be charged is 21.912F, which has a current balance of \$4,874.75.


Calvin C. Davis

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

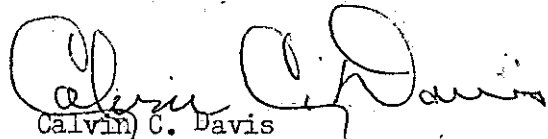
December 23, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Payment of Maintenance Agreement

Purchasing Agent has received an Invoice from National Cash Register Co. for the Maintenance Agreement for the period January 1, 1969 to January 1, 1970.

Your approval of the payment is requested for \$386.40, which will cover two machines in the Treasurer's Office for the period stated.

The account to be charged is 10.812D, which has a current balance of \$860.00. A transfer of funds was necessary due to the unusual and unplanned repairs needed on the Treasurer's Cash Register. This repair was \$595.01. Funds were transferred from account 10.812C.


Calvin C. Davis

cc: 9 for Council
Mr. Leydecker
PA

INTER OFFICE MEMORANDUM

December 23, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Contract #26-69-SAN, Incinerator Cleaning and Repair

Public Works Department Purchase Requisition Number 1179 is for the contracting for the cleaning and repair of the City Incinerator which was damaged during a recent fire.

Proposals and advertisement were mailed on December 10, 1968. Proposal was received, opened and read aloud at 10:00 AM at City Hall on December 18, 1968. Below is the result of the bidding:

<u>BIDDER</u>	<u>TOTAL PRICE</u>
George L. Elliott & Son	\$4,268.00

No other proposals were requested or received.

Public Works Department has reviewed the bid. Recommend that the award be made to George L. Elliott and Son on the basis of their low bid of \$4,268.00. The account to be charged is the Insurance Escrow Account which is to be funded by check from the General Adjustment Bureau to cover the fire loss.


Calvin C. Davis

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

December 23, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Contract #25-69-S & W

Public Works Department Purchase Requisition Number 1173 is for the pricing of miscellaneous house Water and Sewer Services construction.

Proposals were mailed and advertised on December 6, 1968. Proposal was received, opened and read aloud at City Hall on December 16, 1968 at 10:00 AM EST. Below is the result of the bidding:

<u>BIDDER</u>	<u>TOTAL PRICE</u>
George W. Wilkinson	\$5,897.00

Bids were not received from A. P. Isakson, Inc., George & Lynch, Inc. Evans Construction Co., Inc. or Edgell Construction Co., Inc.

Public Works Department has reviewed the bid. Recommend the award to George W. Wilkinson on the basis of his bid of \$5,897.00. The Public Works Department estimate for this work was \$6,000.00. The accounts to be charged are 13.243A, \$3,670.00, which has a current balance of \$23,004.04 and 20.243A, \$2,227.00, which has a current balance of \$12,944.32.


Calvin C. Davis

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

December 23, 1968

TO: Mayor and Council

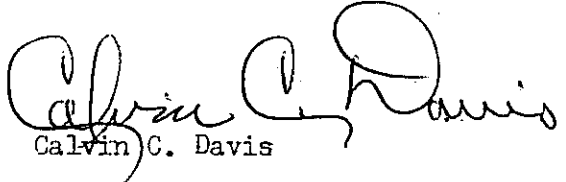
FROM: Calvin C. Davis, Purchasing Agent

SUBJECT: Contract A-12-67, Police Patrol Vehicles (5)

Police Department Purchase Requisition Number C110 is for the ordering of five (5) Police Patrol Vehicles under the terms of Contract A-12-67.

This contract was awarded to Oliphant Chevrolet Sales, Inc. on October 31, 1966. The award was based on the low bid of \$658.00 per vehicle. Council approved the installation of Air Conditioners for the Police Patrol Vehicles at the regular meeting of February 12, 1968. This item will cost \$133.00 per vehicle. Additionally the request was made for the equipping of these vehicles with Front Disc Wheel Brakes at a cost of \$125.00 per vehicle.

Recommend the approval of authority to issue a Purchase Order to Oliphant Chevrolet Sales, Inc. for \$4,580.00 for these new Patrol Vehicles. The account to be charged is 11.112D, which has a current balance of \$4,583.74. A transfer of funds was accomplished from account 11.113 in the amount of \$310.00. Transfer needed due to additional cost of the two scooters over what was budgeted.


Calvin C. Davis

cc: 9 for Council
Mr. Leydecker
PD

INTER OFFICE MEMORANDUM

December 23, 1968

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Contract A-10-69, Police Patrol Vehicle

Police Department Purchase Requisition Number C16 is for the pricing and purchase of an additional Police Patrol Vehicle.

Proposals and advertisement were mailed on December 2, 1968 to local dealers. Bids were received, opened and read aloud at City Hall on Tuesday, December 17, 1968 at 10:00 AM EST. Below are the results of the bidding:

<u>BIDDER</u>	<u>TOTAL PRICE</u>
Oliphant Chevrolet Sales, Inc.	\$2,630.19
Cavanaugh Ford, Inc.	2,750.53
Horner Motors, Inc.	2,893.00
Culver Motors	3,016.55

Bids were not received from Salisbury Lincoln-Mercury, Pittsville Motors, Sauerhoff Motor Co. or Torrey, Inc.

The Police Department has reviewed the bids. Recommend that the award be made to Oliphant Chevrolet Sales, Inc. on the basis of their low bid of \$2,630.19. The account to be charged is 11.113, which has a current balance of \$5,990.00.


Calvin C. Davis

cc: 9 for Council
Mr. Leydecker
HD

CITY OF SALISBURY

DEPARTMENT OF PUBLIC WORKS

19 December 1968

TO: Mayor and City Council

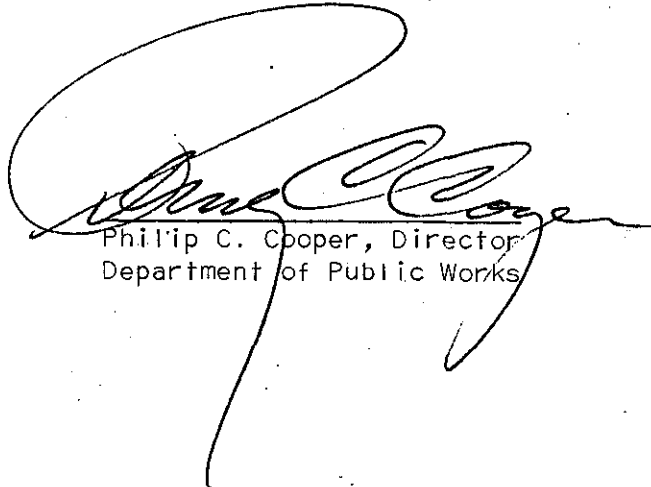
FROM: Philip C. Cooper, Director - Public Works

SUBJECT: Approval - Right-of-way and Easements - Southeast Storm Drain Project

Attempts are being made to secure temporary easements for construction purposes for the Southeast Storm Drain along an alley which lies between Washington Street and E. Vine Street, bounded on the west by Monroe Street and on the east by Jackson Street.

This will involve purchase of construction easements, purchase and/or removal of buildings, shrubs, etc., as required and making special arrangements for removing top soil, fencing, clothes lines, etc.

The time prior to actual construction is short and we would like to present any of these which we may be able to negotiate prior to the meeting time for your consideration and approval.



Philip C. Cooper, Director
Department of Public Works

PCC:kc